

TOWN OF NEW GLARUS

PARKS COMMISSION MEETING FEBRUARY 20, 2019 AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus Parks Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall
26 5th Avenue
New Glarus, WI 53574

DATE: Wednesday, February 20, 2019
TIME: 7:00 p.m.

AGENDA

- 1) Call to Order
- 2) Proof of Posting
- 3) Approve Parks Commission Minutes
 - a) 01/10/2018 Parks Meeting
- 4) Kim Tschudy
 - a) Shooting Park Barn
 - b) Large Photo Collection
- 5) Workshops
 - a) Invasive Species Workshop
 - i) Saturday, February 23 from 1-3 @ Bailey's Run - Consider rescheduling
 - b) Bee Workshop
 - i) Saturday, March 2nd from 2-4
 - c) Tree Sales
 - i) May 4 from 8 a.m. - Noon
- 6) Photo Contest Deadline May 10th
- 7) Mailers
- 8) WDNR Outdoor Recreation Grants 2019 - Green County
- 9) Adjourn

POSTED: New Glarus Town Hall 02/19/19
New Glarus Garage 02/19/19 New
Glarus Post Office 02/19/19

Harry Pulliam, Chair
New Glarus Parks Commission



Pattie Salter, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

OFFICE OF
Town of New Glarus
PARKS COMMISSION MEETING
THURSDAY, JANUARY 10, 2019
MINUTES

ATTENDING: Harry Pulliam, Chris Narveson, Dana Emmerton, Jason Neton and Pattie Salter. Andy Elkins was absent.

ALSO ATTENDING: Tom Wolf and Dan Ziehli

- 1) **Call to Order:** H. Pulliam called the meeting to order at 7:00 p.m.
- 2) **Proof of Posting:** P. Salter attested to proper posting.
- 3) **Approve Parks Commission Minutes**
 - a) 12/20/2018 Parks Meeting –J. Neton moved to approve the minutes as presented. D. Emmerton 2nd. Motion carried.
- 4) **Public Comments:**
- 5) **2019 Workshop Discussion:** Establish Workshop Checklist
 - a) **Eagle Scout Project:**
 - i. Date: Saturday, January 12, 2019 from 2-4 pm.
 - ii. Unveiling of the Eagle Scout project - Eagle Scout Map with Barn Car Tour Progress Report – Display case was installed today. The map is not ready yet. We should use the draft map for the unveiling.
 - b) Sesquicentennial Barn Inventory Project
 - i. Kim Tschudy will do a presentation on the “Sesquicentennial Barns of Green County.”
 - ii. 2018 photographs will be displayed. Invite contest winners and judges. Pattie will send H. Pulliam winners.
 - iii. Light Refreshments will be served. P. Salter will order a cheese and sausage tray from Hoesly’s. Serve Sparkling Cider.
 - c) **Invasive Plant Education and Maintenance Workshop** - February 23, 1-3 Bailey’s Run
 - i. We still need biographies and topic summaries from the speakers. Craig cannot speak due to a conflict and Jeff Jackson got a new job in Duluth and cannot make it.
 - ii. Pattie Sent Juliana a request to reserve the venue. Parks members should show up at noon.
 - d) **Tree Sale** May 4, from 8-12. Include on mailer for the Invasive Plant Workshop.
 - e) **Photo Contest** Photo Deadline is May 10. Meet with Judges to finalize project details to get postcard sent out.
- 6) **Workshop Mailer/Postcards:**
 - a) Include Invasive Plant Education and Maintenance Workshop
 - i. Jason will write PSA
 - b) Bee Workshop – Looking for support. C. Narveson moved to approve \$25 to reserve the room. D. Emmerton 2nd. Motion carried. D. Emmerton moved to create a combined brochure and approve up to \$400 for the mailing, J. Neton 2nd. Motion carried.

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- i. Tom Wolf will write PSA and send P. Salter a copy.

- c) Tree Sale/Pick up combine with photo contest mailer.
 - i. Write PSA
- d) Photo Contest ask Andy for information on the event and judging.
 - i. Write PSA

- 7) Jt. Parks Meeting Recap
 - a) Next meeting has not been scheduled
 - i. Early Bird Swimming pool incentive – add to May workshops flyer.
 - b) Ice Skating Rink

- 8) Adjourn – J. Neton moved to adjourn, D. Emmerton 2nd. Motion carried.

DRAFT

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9) **Next Meeting Date:**

- a) The December Parks meeting/Holiday Party was scheduled for Thursday, December 20, 2018 at 7:00 p.m.
- b) Joint Financial meeting with the Village at the Town Hall on January 10 at 6:30 p.m.
- c) The January Parks meeting will follow the Joint Parks meeting
 - i. **Agenda Items:**
 - 1. Eagle Scout Project
 - 2. Barn Inventory Project
 - 3. Bee Workshop Saturday, March 2nd
 - 4. Photo Contest Deadline – May 10
 - 5. Mailers
 - 6. Jt. Parks Meeting Recap
 - a. Village Parks and Recreation Fee Schedule and Potential to Standardize the Village and Town rates
 - b. Ice Skating Rink

10) **Adjourn:** D. Emmerton moved to adjourn at 9:20 p.m. A. Elkins 2nd. Motion carried.

Workshop Planning Checklist

PRE-GAME: WORKSHOP TIMELINE

8 weeks

- Select the Theme/Topic
- Select the preferred date, time, and location
- Contact Speakers confirm date & availability (_____)
- Gather Pictures and Bio of Speakers (_____)

7 weeks

- Set the budget
- Choose the venue
- Create the guest list
- Create invitations & get quote from Postal Connections (_____)
- Create Facebook Post (_____)
- Create Website Post (_____)
- Create Eventbrite Event for Registration (_____)

6 weeks

- Finalize the guest list
- Reserve the location & discuss any special arrangements: parking, seating, audio/visual equipment, menu (_____)
- Start planning your opening & closing remarks (_____)

5 weeks

- Mail invitations (include directions & parking instructions); ask for a 2-week RSVP (_____)
- Email board and committee members invitation (_____)

4 weeks

- Check-in with Speakers - Is everything coming along ok? Are there any special needs? (_____)

3 weeks

- Begin follow-up calls or emails to invitees who haven't responded (_____)

2 weeks

- Confirm all arrangements with the venue (food, seating, parking, special equipment) (_____)

1 week

- Post reminder on Social Media and Website
- Ensure you have all the material you need for that day: handouts, business cards, name tags, sign-in sheet and thank-you gifts/honorariums (_____)

DAY OF THE EVENT

- Arrive at least an hour early to set up and familiarize yourself with the venue. (_____)
- Greet everyone as they arrive; name tag and sign-in (_____)

POST-GAME: FOLLOW-UP

After the event

- Send a personalized thank-you note to Speaker (_____)
- Review/Critique Event

Shopping List

1-3 Days before event

- Snacks
- Plates, utensils, etc.
-
-
-
-
-
-
-
-
-

Invasive Species Workshop

February 23, 2019



Description

Join us for presentations on invasive species that affect our ecology here in southern WI. There will be presentations from two speakers who are experienced conservationists presenting on invasive species, their effect on the environment, and methods for controlling their impact on native species.

David Cordray

- Environmental Returns LLC - Ecological Restoration Services
- Invasive species in the New Glarus Area
- Restoration of native prairies on land currently used for other purposes

Mike Davis

- Master Gardener & Weed Commissioner for the Town of New Glarus
- Controlling Invasive Species in Perennial Gardens

There is no charge to attend this workshop

Light refreshments will be served, and additional food and drink are available for purchase

Date and Time

Saturday, Feb 23, 2019
1:00 PM – 3:00 PM

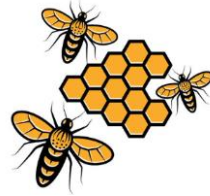
Location

Bailey's Run Winery
N8523 Klitzke Rd,
New Glarus, WI 53574



Beekeeping Basics

March 2nd, 2019



Description

Join **Dan Ziehli, WI State Bee Inspector**, and the **Sugar River Beekeepers**, for this workshop to learn about the all-important pollinator, the Honey Bee.

Capital Bee Supply will be on site with a display of beehive kits and beekeeping supplies



During this session, you will learn

- Honey bee hive types and which is best suited to your hobby
- Questions to ask when purchasing honey bees and equipment
- Current beekeeping laws
- Proper queen installation
- Honey bee pest and disease identification

In addition, you will participate in hands-on learning exercises

- Honey bee package installation,
- NUC installation,
- Mixing honey bee feeds,
- Proper bee medications and placement

Upon completion of this workshop, attendees should understand the basic equipment and feel comfortable getting started with beekeeping.

There is no charge to attend this workshop. Bring your own lunch or snacks

Date and Time

Saturday, March 2, 2019
10:00 AM – 2:00 PM

Location

New Glarus
High School Auditorium
1701 2nd St
New Glarus, WI 53574

