

TOWN OF NEW GLARUS

PARKS COMMISSION MEETING FEBRUARY 7, 2019 AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus Parks Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall
26 5th Avenue
New Glarus, WI 53574

DATE: Thursday, February 7, 2019
TIME: 7:00 p.m.

AGENDA

- 1) Call to Order
- 2) Proof of Posting
- 3) Approve Parks Commission Minutes
 - a) 01/10/2018 Parks Meeting
- 4) Kim Tschudy
 - a) Shooting Park Barn
 - b) Large Photo Collection
- 5) Workshops
 - a) Invasive Species Workshop
 - i) Saturday, February 23 from 1-3 @ Bailey's Run
 - b) Bee Workshop
 - i) Saturday, March 2nd from 2-4
 - c) Tree Sales
 - i) May 4 from 8 a.m. - Noon
- 6) Photo Contest Deadline May 10th
- 7) Mailers
- 8) WDNR Outdoor Recreation Grants 2019 - Green County
- 9) Adjourn

POSTED: New Glarus Town Hall 02/04/19
New Glarus Garage 02/04/19
New Glarus Post Office 02/04/19

Harry Pulliam, Chair
New Glarus Parks Commission



Pattie Salter, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

OFFICE OF
Town of New Glarus
PARKS COMMISSION MEETING
THURSDAY, JANUARY 10, 2019
MINUTES

ATTENDING: Harry Pulliam, Chris Narveson, Dana Emmerton, Jason Neton and Pattie Salter. Andy Elkins was absent.

ALSO ATTENDING: Tom Wolf and Dan Ziehli

- 1) **Call to Order:** H. Pulliam called the meeting to order at 7:00 p.m.
- 2) **Proof of Posting:** P. Salter attested to proper posting.
- 3) **Approve Parks Commission Minutes**
 - a) 12/20/2018 Parks Meeting –J. Neton moved to approve the minutes as presented. D. Emmerton 2nd. Motion carried.
- 4) **Public Comments:**
- 5) **2019 Workshop Discussion:** Establish Workshop Checklist
 - a) **Eagle Scout Project:**
 - i. Date: Saturday, January 12, 2019 from 2-4 pm.
 - ii. Unveiling of the Eagle Scout project - Eagle Scout Map with Barn Car Tour Progress Report – Display case was installed today. The map is not ready yet. We should use the draft map for the unveiling.
 - b) Sesquicentennial Barn Inventory Project
 - i. Kim Tschudy will do a presentation on the “Sesquicentennial Barns of Green County.”
 - ii. 2018 photographs will be displayed. Invite contest winners and judges. Pattie will send H. Pulliam winners.
 - iii. Light Refreshments will be served. P. Salter will order a cheese and sausage tray from Hoesly’s. Serve Sparkling Cider.
 - c) **Invasive Plant Education and Maintenance Workshop** - February 23, 1-3 Bailey’s Run
 - i. We still need biographies and topic summaries from the speakers. Craig cannot speak due to a conflict and Jeff Jackson got a new job in Duluth and cannot make it.
 - ii. Pattie Sent Juliana a request to reserve the venue. Parks members should show up at noon.
 - d) **Tree Sale** May 4, from 8-12. Include on mailer for the Invasive Plant Workshop.
 - e) **Photo Contest** Photo Deadline is May 10. Meet with Judges to finalize project details to get postcard sent out.
- 6) **Workshop Mailer/Postcards:**
 - a) Include Invasive Plant Education and Maintenance Workshop
 - i. Jason will write PSA
 - b) Bee Workshop – Looking for support. C. Narveson moved to approve \$25 to reserve the room. D. Emmerton 2nd. Motion carried. D. Emmerton moved to create a combined brochure and approve up to \$400 for the mailing, J. Neton 2nd. Motion carried.

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- i. Tom Wolf will write PSA and send P. Salter a copy.

- c) Tree Sale/Pick up combine with photo contest mailer.
 - i. Write PSA
- d) Photo Contest ask Andy for information on the event and judging.
 - i. Write PSA

- 7) Jt. Parks Meeting Recap
 - a) Next meeting has not been scheduled
 - i. Early Bird Swimming pool incentive – add to May workshops flyer.
 - b) Ice Skating Rink

- 8) Adjourn – J. Neton moved to adjourn, D. Emmerton 2nd. Motion carried.

DRAFT

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PARKS COMMISSION MEETING
THURSDAY, JANUARY 10, 2019
MINUTES

9) **Next Meeting Date:**

- a) The December Parks meeting/Holiday Party was scheduled for Thursday, December 20, 2018 at 7:00 p.m.
- b) Joint Financial meeting with the Village at the Town Hall on January 10 at 6:30 p.m.
- c) The January Parks meeting will follow the Joint Parks meeting
 - i. **Agenda Items:**
 - 1. Eagle Scout Project
 - 2. Barn Inventory Project
 - 3. Bee Workshop Saturday, March 2nd
 - 4. Photo Contest Deadline – May 10
 - 5. Mailers
 - 6. Jt. Parks Meeting Recap
 - a. Village Parks and Recreation Fee Schedule and Potential to Standardize the Village and Town rates
 - b. Ice Skating Rink

10) **Adjourn:** D. Emmerton moved to adjourn at 9:20 p.m. A. Elkins 2nd. Motion carried.

Workshop Planning Checklist

PRE-GAME: WORKSHOP TIMELINE

8 weeks

- Select the Theme/Topic
- Select the preferred date, time, and location
- Contact Speakers confirm date & availability (_____)
- Gather Pictures and Bio of Speakers (_____)

7 weeks

- Set the budget
- Choose the venue
- Create the guest list
- Create invitations & get quote from Postal Connections (_____)
- Create Facebook Post (_____)
- Create Website Post (_____)
- Create Eventbrite Event for Registration (_____)

6 weeks

- Finalize the guest list
- Reserve the location & discuss any special arrangements: parking, seating, audio/visual equipment, menu (_____)
- Start planning your opening & closing remarks (_____)

5 weeks

- Mail invitations (include directions & parking instructions); ask for a 2-week RSVP (_____)
- Email board and committee members invitation (_____)

4 weeks

- Check-in with Speakers - Is everything coming along ok? Are there any special needs? (_____)

3 weeks

- Begin follow-up calls or emails to invitees who haven't responded (_____)

2 weeks

- Confirm all arrangements with the venue (food, seating, parking, special equipment) (_____)

1 week

- Post reminder on Social Media and Website
- Ensure you have all the material you need for that day: handouts, business cards, name tags, sign-in sheet and thank-you gifts/honorariums (_____)

DAY OF THE EVENT

- Arrive at least an hour early to set up and familiarize yourself with the venue. (_____)
- Greet everyone as they arrive; name tag and sign-in (_____)

POST-GAME: FOLLOW-UP

After the event

- Send a personalized thank-you note to Speaker (_____)
- Review/Critique Event

Shopping List

1-3 Days before event

- Snacks
- Plates, utensils, etc.
-
-
-
-
-
-
-
-
-

Invasive Species Workshop

February 23, 2019



Description

Join us for presentations on invasive species that affect our ecology here in southern WI. There will be presentations from two speakers who are experienced conservationists presenting on invasive species, their effect on the environment, and methods for controlling their impact on native species.

David Cordray

- Environmental Returns LLC - Ecological Restoration Services
- Invasive species in the New Glarus Area
- Restoration of native prairies on land currently used for other purposes

Mike Davis

- Master Gardener & Weed Commissioner for the Town of New Glarus
- Controlling Invasive Species in Perennial Gardens

There is no charge to attend this workshop but ask you to reserve a ticket at: bit.ly/Invasives2019

Light refreshments will be served, and additional food and drink are available for purchase

Date and Time

Saturday, Feb 23, 2019
1:00 PM – 3:00 PM

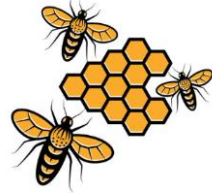
Location

Bailey's Run Winery
N8523 Klitzke Rd,
New Glarus, WI 53574



Beekeeping Basics

March 2nd, 2019



Description

Join **Dan Ziehli, WI State Bee Inspector**, and the **Sugar River Beekeepers**, for this workshop to learn about the all-important pollinator, the Honey Bee.

Capital Bee Supply will be on site with a display of beehive kits and beekeeping supplies



During this session, you will learn

- Honey bee hive types and which is best suited to your hobby
- Questions to ask when purchasing honey bees and equipment
- Current beekeeping laws
- Proper queen installation
- Honey bee pest and disease identification

In addition, you will participate in hands-on learning exercises

- Honey bee package installation,
- NUC installation,
- Mixing honey bee feeds,
- Proper bee medications and placement

Upon completion of this workshop, attendees should understand the basic equipment and feel comfortable getting started with beekeeping.

There is no charge to attend this workshop but ask you to reserve a ticket at: bit.ly/Beekeeper2019

Please bring your own lunch or snacks

Date and Time

Saturday, March 2, 2019
10:00 AM – 2:00 PM

Location

New Glarus
High School Auditorium
1701 2nd St
New Glarus, WI 53574





January 23, 2019

TO: Potential Grant Applicants –

- Stewardship Local Assistance grants
- Land & Water Conservation Fund grants
- Recreational Trails Program (RTP) grants

FROM: Cheryl Housley, Community Services Specialist – South Central Region

SUBJECT: Grant Applications must be postmarked May 1, 2019

The Department of Natural Resources is pleased to inform you that application materials for Stewardship Local Assistance, Land & Water Conservation Fund (LWCF), and Recreational Trails grants are available on the DNR website at <http://dnr.wi.gov/topic/stewardship/grants/applylug.html> (see application tab). The application materials are combined again this year for all three programs.

Applications must be postmarked or dropped-off no later than May 1 to be considered for funding. PLEASE clear cached data/history on your internet browser, or these new forms will not display accurately.

The following sections are somewhat different from previous years and are fillable forms:

- Section 1& 2 (Project Information & Background): <http://dnr.wi.gov/files/PDF/forms/8700/8700-191.pdf>
- Stewardship, LWCF & Rec. Trails ranking questions (see guidance doc. pgs. 16-29 & answer template)

Guidance with ranking questions:

https://dnr.wi.gov/topic/stewardship/documents/2019_FY20_StewLUGRTALWCFAppBook_DIST.pdf

Answer Template: <http://dnr.wi.gov/files/PDF/forms/8700/8700-338.pdf>

We encourage you to obtain the application materials from our website. A limited number of paper copies are available from our office. Again this year, we ask that you submit both paper and electronic copy (CD or flash drive) of the completed application. Please provide each document as a separate electronic file, rather than one large electronic file (such as a scanned PDF of the entire application).

State Stewardship and Federal LWCF Applications. FY20 Stewardship is pending a new biennial budget year, however we anticipate that local assistance funding level will remain at \$6 million. The Federal LWCF grant funding level is unknown at this time due to the ongoing federal budget process, but applications for this program will be accepted anticipating funds will be delegated National Park Service to Wisconsin. Successful projects may be reimbursed for up to 50% of the eligible total costs. If your community is planning to acquire recreational land, develop outdoor recreation facilities, or update existing facilities to ensure accessibility, an application form is available at the above link. The application covers the state Stewardship subprograms of Acquisition and Development of Local Parks, Urban Rivers, and Urban Green Space as well as the federal LWCF grants.

If your community has a LWCF-only eligible project, i.e. active recreation such as new or renovated ballfields, splash pads, tennis courts, etc. Please prepare a LWCF-only unique application for these types of projects.

Federal Recreational Trails Applications. Recreational Trails funding will be available again this year. At this time, the funding allocation is also unknown due the ongoing federal budget process. Successful projects may be reimbursed for up to 50% of the eligible total costs. **This year, there is a maximum grant award amount of \$45,000 per project.** This program can be used as a funding match for projects in the Stewardship Program as well as the Snowmobile, ATV and UTV programs; however, separate applications must be submitted for Snowmobile and ATV grants.

A prerequisite for applying for state Stewardship or Federal LWCF grant funds is to have a current (within the last 5 years), local comprehensive outdoor recreation plan that has been adopted by your unit of government and submitted to DNR for eligibility approval. Your plan must include a specific reference to the project(s) for which you will be seeking grant assistance. If you plan to apply for grant assistance in 2019 but do not have current eligibility or are uncertain of your eligibility, please contact us to review your outdoor recreation planning needs and status as soon as possible.

If you intend to apply for grant assistance to acquire land or an easement, please contact us as soon as possible. Acquisition projects take more time to implement because appraisal and land and easement acquisition requirements must be met for your project to be eligible for grant assistance.

If your park development project involves both passive and active recreation items, you must submit two cost-estimate worksheets: one for the passive, “nature-based” Stewardship-eligible amenities and a separate one for active LWCF-eligible recreation items.

As you may be aware, **all land acquisition project applications** must now be reviewed to determine if the project will provide public access for “nature based outdoor activities” (NBOA, defined as hunting, trapping, fishing, hiking, and cross-country skiing). One or more of the NBOA activities may be prohibited or restricted **only** if necessary to protect public safety or to protect unique plant and animal communities. Because of this policy, if you are planning on submitting an application for land acquisition **it is very important that you contact us as soon as possible.**

Public demand for outdoor recreation and preservation of natural resource areas continues to grow. We encourage you to consider applying for matching grant assistance in 2019 and look forward to our ongoing partnership to provide quality outdoor recreation opportunities in Wisconsin. This may be a great opportunity for you to address a local priority outdoor recreation need at a reduced cost to your residents.

Please Remember: **This year’s application deadline postmark deadline is Wednesday, May 1, 2019.** If you have questions or need assistance, do not hesitate to contact us before the postmark deadline about potential grant projects at:

Phone number: (608)275-3218

E-mail: cheryl.housley@wisconsin.gov

If you are interested in other available grant programs administered by the Wisconsin Department of Natural Resources, please access our Community Financial Assistance web site at <http://dnr.wi.gov/Aid/>. We look forward to hearing from you and continuing the terrific accomplishments we’ve made together in conservation and outdoor recreation!

NOTE: **Mail your completed application to:**

**Cheryl Housley
Wisconsin Department of Natural Resources
3911 Fish Hatchery Rd
Fitchburg, WI 53711**