

TOWN OF NEW GLARUS

REGULAR TOWN BOARD MEETING

MAY 22, 2019

AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall
26 5th Avenue
New Glarus, WI 53574

DATE: Wednesday, May 22, 2019
TIME: 7:00 p.m.

AGENDA

- 1) Proof of Posting
- 2) Approve Town Board Minutes
 - a) April 10, 2019 Annual Meeting
 - b) April 10, 2019 Town Board Meeting
 - c) April 25, 2019 Green County Hemp Conditional Use Permit Review
 - d) May 14, 2019 Board of Review Meeting
- 3) Patrolman Report
 - a) Spring Road Review Follow up
- 4) Engineer's Report
 - a) New Business
- 5) Matt and Tara Kaiser – 23024-0058.002 Lot 2 Blue Vista Driveway Request
- 6) New Glarus Fire District – Request for Truck
- 7) Public Comments
- 8) Finance Committee Report
 - a) Accounts Receivable Aging List
 - b) Accounting Reports w/Monthly Bank Reconciliation
 - c) Approval and Payment of Bills
- 9) Clerk-Treasurer Report
 - a) Correspondence
 - i) New Glarus Youth Committee – Request to Use Parking Lot May 24-26
 - ii) New Glarus Time Trial Bike Race – July 20
 - iii) Fence Review
 - iv) Recycling Grant
 - v) Consider Chamber of Commerce Membership
 - vi) New Glarus Fire District Agenda
 - b) Remember Me Red Run – Resident Concerns
 - c) Schedule Next Town Board Meeting
- 10) Parks Report
 - a) Minutes Attached
- 11) Plan Commission
 - a) Minutes Attached
- 12) Chairman's Report
 - a) New Business
 - i) Office Hours
 - ii) Emergency Call out Per Diem
- 13) Adjourn

POSTED: New Glarus Town Hall 04/17/2019
New Glarus Garage 04/17/2019
New Glarus Post Office 04/17/2019

Chris Narveson, Chair
New Glarus Town Board



Pattie Salter, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the Town of New Glarus Planning Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

MINUTES
04/10/2019
Annual Meeting
Town Hall – 26 5th Avenue - New Glarus @ 7:00 pm

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Susan Crum, Jim Hoesly, Robert Elkins, Ron Roesslein and Pattie Salter. Troy Pauli was absent.

ALSO ATTENDING: Tara Bast (Town Accountant), Doris Streiff, Dale Hustad, Harry Pulliam, Judith Blank, Janice Roesslein, Janet Kuhl and Tim Schleeper

CALL TO ORDER: C. Narveson called the meeting to order at 7 p.m. – New Glarus Town Hall

1. **Proof of Posting:** P. Salter attested to proper posting.
2. **Minutes of 2018 Annual Meeting Presented for Review Only:** Minutes were included in packets. Approved at May 8, 2018 Regular Town Board meeting.
3. **Financial Report Presentation:** Tara Bast presented the board with a draft of the 2018 Financial Report Summary.
4. **Old Business:**
 - a. **EMS Update:** No report.
 - b. **New Glarus Fire District:** No report.
5. **New Business:**
 - a. **Swear in Board Members:** P. Salter swore in C. Narveson and D. Streiff for 2 year-terms. Troy Pauli was absent.
 - b. Consider Resolution 19-0410 Talarczyk Commendation – J. Hoesly moved to adopt the resolution, D. Streiff 2nd. Motion carried.
 - c. Consider Board Wage Increase – Harry Pulliam moved to increase the meeting per diem from \$25 to \$35 for board and commission members and increase the per diem for Chairman from \$35 to \$50. Judith Blank 2nd. Motion carried.
 - d. Power to Set Levy – No action taken.
 - e. Tax Insert W/Garbage Schedule – R. Elkins moved to discontinue insert. S. Crum 2nd. Motion carried.
 - f. New Town Website Launch – P. Salter introduced the new Town of New Glarus website “www.townofnewglarus.com.”
 - g. Tree Trimming Policy – 12’ from the edge of the road, notify residents of tree trimming. The trees belong to the property owner.
 - h. Valley View Road Reconstruction Plan – Going out to bid within the next week or so. The project is expected to cost \$400,000. A meeting will be set up soon to meet with utilities and residents regarding the scope of the project and what can be expected.
 - i. Durst Road Reconstruction Plan – 2-year plan. A meeting will be set up soon to meet with utilities and residents regarding the scope of the project and what can be expected.

- j. Facilities – Field Needs – C. Narveson reported that the School has invited the Town and Village to discuss mutually beneficial areas. Overall encouraged to enter into discussions as long as the Town has a voice in the decisions.
 - k. Potential Property Purchase – C. Narveson reported that he is looking at a piece of property located on a County Road. He explained that he would like to purchase 20 acres to build a new garage that would be shared with the Town, Village and County. It would ideally have space to stockpile material, burn trees, etc. There would be additional land available for a new park. The estimated cost for the land would be \$100,000. R. Elkins moved to purchase at least 20 acres of land for a cost not to exceed \$100,000 provided that it passes perc tests, Board and legal approval for site. S. Crum 2nd. Motion carried with 2 opposed (J. Blank & J. Hoesly).
6. **Public Comments:** S. Crum asked when the Trash and Recycling contract is negotiated to consider keeping both manual and cart options. D. Hustad suggested that if the school busses go out the trash trucks go out as well.
 7. **Adjourn:** Judith Blank moved to adjourn @ 8:45, Dale Hustad 2nd. Motion carried.

TOWN OF NEW GLARUS

Regular Town Board Meeting
Town Hall – 26 5th Avenue, New Glarus
April 10, 2019 – 7:00 p.m.
Minutes

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Jim Hoesly, Robert Elkins, Ron Roeslein and Pattie Salter. Troy Pauli was absent.

ALSO ATTENDING: Susan Crum

C. Narveson called the meeting to order at 8:47 pm.

- 1) **Proof of Posting:** P Salter attested to proper proof of posting.
- 2) **Approve Town Board Minutes:**
 - a) March 20, 2019: J. Hoesly moved to approve the minutes as presented. D. Streiff 2nd. Motion carried.
- 3) **Patrolman Report:** C. Narveson reported that Ron has been shearing trees and working on cleaning up washed out drives. Clerk will send notices to residents on Durst Road from the Village limits out.
- 5) **Engineer's Report:**
 - a) New Business
 - i) Valley View Plans – T. Schleeper presented plans for the road project. Drainage and walking areas were a priority. All culverts will be replaced. All the trees in the right-of-way will need to be removed. Schedule a resident meeting.
- 5) **Races**
 - a) **Bailey's Run** – Remember Me Red Run, May 11 – J. Hoesly moved to approve the plan as long as local residents are notified. R. Elkins 2nd. Motion carried.
 - b) **State Championship Road Race** – No action taken.
- 6) **Public Comments:**
- 7) **Finance Committee Report:**
 - a) Accounts Receivable Aging List: No action.
 - b) Accounting Reports w/Monthly Bank Reconciliation: Report attached to agenda.
 - c) Approval and Payment of Bills: D. Streiff moved to approve 19670-19696 and ACH payments as presented. J. Hoesly 2nd. Motion carried.
 - i) Mailbox Refund Requests: D. Streiff moved to refund \$50 each per to Hammer, Heil for their mailboxes per mailbox policy. J. Hoesly 2nd. Motion carried.
 - (1) C Hammer
 - (2) P Heil
 - ii) Consider Trash Refund for Janet Sherven: J. Hoesly moved to issue J. Sherven refund of trash and recycling fees. D. Streiff 2nd. Motion carried.
- 8) **Clerk-Treasurer Report:**
 - a) Open Book: has been scheduled for April 20 from 1-3 p.m.
 - b) Board of Review: Was scheduled for Tuesday May 14 from 7-9 p.m.
 - c) Correspondence:
 - i) NGFD March Minutes attached.
 - ii) NGFD April Agenda attached.
 - iii) UW Town Officials Workshops – attached.
 - d) Schedule Next Board Meeting: Scheduled for May 22 at 7 p.m.

- e) Schedule Spring Road Review: May 16 @ 12:30 p.m.
- 9) **Parks Report**: Minutes attached.
- 10) **Plan Commission**: Brown/Mandt Public Hearing Minutes attached. Town Board on April 25 to consider a conditional use permit for the extraction project at 7 p.m.
- 11) **Chairman's Report**:
 - a) New Business –
- 12) **Closed Session**: per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. D. Streiff moved to enter closed session at 9:30 p.m. J. Hoesly 2nd. Roll call – unanimous.
- 13) **Return to Public Session**: R. Elkins moved to return to open session at 10:54 p.m. Jim Hoesly 2nd. Roll call – unanimous.
- 14) **Action on Closed**: R. Elkins moved to enter into contract with Johnson Block to audit Rudy Gerber, Ron Roesslein and Pattie Salter's paychecks from Ron's 1st paycheck. In addition, purchase 2 timeclocks; 1 for the garage and 1 for the office. J Hoesly 2nd. Motion carried.
- 15) **Adjourn**: J. Hoesly moved to adjourn at 10:56 p.m. D. Streiff 2nd. Motion carried.

TOWN OF NEW GLARUS

Town Board

Green County Hemp Conditional Use Permit Meeting

Town Hall – 26 5th Avenue, New Glarus

April 25, 2019 – 7:00 p.m.

Minutes

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Troy Pauli, Jim Hoesly, Robert Elkins, Ron Roesslein and Pattie Salter.

ALSO ATTENDING: Joe Mandt, Richard Brown, Rick Zimmerman, Kristi Zimmerman, Jan Martinson, Harry Pulliam, Craig Galhouse, Chad Caso, Ron & Maureen Austin, Shelly Leibundgut, Mindy Piper, Linda Aslakson, Brett Rosenau, Scott Shaver, Scott Rippe, Marsha & William Haight, Tim Schleeper, Bruce & Linda Roth, and Rita & Eric Marunde, Carol and Peter Broadley

C. Narveson called the meeting to order at 7:00 pm.

- 1) **Proof of Posting:** P Salter attested to proper proof of posting.
- 2) **Consider Green County Hemp, LLC. Conditional Use Permit for CBD Extraction Facility:** C. Narveson introduced the proposed conditional use permit for CBD Extraction Facility. Narveson went over the proposed conditions set by the Plan Commission and Joe Mandt reported on what they expect.

D. Strieff moved to approve the Conditional Use Permit along with following conditions:

1. Any conditions required per Green County Zoning Code.
2. No additional buildings beyond those included on the approved final site plan shall be constructed.
3. All buildings shall be dimensioned to the nearest lot line and shall conform to the required building setbacks in the Green County ordinance.
4. The allowable hours of operation shall be from 9 am to 6 pm.
5. Deliveries of hemp or materials used to process hemp shall be allowed between 9 am and 3 pm and 8 pm to 10 pm.
6. The Applicant shall submit and obtain approval of site plans from the Town Board and Town Engineer. The minimum information to be provided shall be as follows:
 - a. **Site Plan:** Provide a to-scale site plan depicting all existing and proposed buildings and their intended use. Include existing and proposed paths, utilities (wells, septic, electric, gas/LP, fuel tanks, etc), natural features (wetlands and drainage ways, driveways, parking areas and culverts. Dimensions for proposed buildings relative to the nearest property line should be provided. Review the Town Driveway Ordinance (Chapter 36) for any new driveways proposed or where an existing driveway will be routed to a new building.
 - b. **Grading and Erosion Control Plan:** Provide to-scale plans that show existing and proposed contours including slopes of new driveways, access paths, berms, stormwater management areas (if required) and sufficient spot grades to explain the intended drainage patterns around new buildings, parking areas and site. This plan should include measures needed to control erosion from the site as required by the Wisconsin DNR.
 - c. **Landscape Plan:** Provide a to-scale plan as needed to depict foundation plantings, fencing, lighting, and visual screening plantings and landscaped berms.

- d. Additional Plans and Exhibits: Provide additional information as requested during review to explain how the site will function or be constructed. This includes information from the equipment manufacturer regarding noise produced by equipment used on site to dry or process hemp. Exhaust vents, sound screening and other measures used to deflect or dampen noise should be identified.
7. The Applicant shall provide correspondence, permits or other information as necessary regarding from the following agencies:
 - a. Wisconsin DOT: Highway Access to STH 69 – This site has an existing farm access point but the Town has requested the access point be moved to the middle of the site to align with Old Madison Road. The right of way is controlled by the DOT and they may approve the change in access or impose additional requirements to the existing or proposed access. Provide correspondence for review of the access and permits as needed to complete the work.
 - b. Wisconsin DNR: If the construction activities will disturb more than one acre of land, complete and submit a Water Resources Application for Project Permit (WRAPP) for the project and post-construction stormwater measures as needed.
 - c. New Glarus Fire District: Provide correspondence for review and acceptance of the site plans pertaining to EMS / Fire Department access and storage of fuels and other combustible materials.
 8. The Town shall be provided a copy of all federal and state licenses issued to the applicant authorizing the processing of hemp. The licenses shall also include a copy of all supporting documents submitted with license applications.
 9. The conditions of all federal and state licenses and regulations are conditions of the use of the property for hemp processing. A violation of those conditions shall be grounds for revocation of the conditional use permit.
 10. The security system installed on the processing facility shall be approved by the Green County Sheriff. The Town shall be notified of any intrusions into the property.
 11. The ethanol storage area shall have fire suppression systems approved by the Town of New Glarus Fire Chief.
 12. The operator shall send the Town, by mail or email, a copy of all Materials Safety Data Sheets for chemicals used in its manufacturing process.
 13. There shall be no storage of hemp materials outside a secured area.
 14. The applicant shall notify the Town by email when it intends to begin drying and processing hemp, and shall also notify any neighbors who request notification, by sending them an email message.
 15. The applicant shall assure that all trucks follow a designated route, avoid residential areas, and do not travel during the hours that school bus pickup or drop off occur.
 16. The applicant shall install a carbon filter odor control system on drying equipment to mitigate odors from drying operations.
 17. No signs or advertisements of site activities or the business name shall be permitted.
 18. No retail sales of hemp or hemp products shall be allowed on premises.
 19. The Applicant shall renew the Conditional Use Permit annually for the first 5 years (2020, 2021 2022, 2023, & 2024). The review of the application shall include an Assessors report showing home values within the Windmill Ridge neighborhood, and a review of all conditions of approval. After 5 years, the

Town Board may alter the renewal frequency. If the Town Board does not alter the frequency of the Conditional Use Permit after 5 years, renewal of the permit will be annual.

20. Failure to comply with any imposed conditions, or to pay reasonable county costs of investigation or enforcement of sustained violations, may be grounds for revocation of the conditional use permit. The holder of a conditional use permit shall be given a reasonable opportunity to correct any violations prior to revocation.

R. Elkins 2nd. Motion carried.

3) **Adjourn**: J. Hoesly moved to adjourn at 8:48 p.m. T. Pauli 2nd. Motion carried.

MINUTES
05/14/2019
Board of Review
New Glarus Town Hall - 26 5th Avenue - New Glarus @ 7:00-9:00 pm

ATTENDING: Board of Review Members: Chris Narveson (8:40), Troy Pauli, Robert Elkins, and Pattie Salter. Dean Streiff and Jim Hoesly were absent.

ALSO ATTENDING: Deirdre Vanko, Associated Appraisal

CALL TO ORDER: P. Salter explained that C. Narveson would be late called the meeting to order at 7:00 pm – New Glarus Town Hall.

PROOF OF POSTING: P. Salter attested to proper proof of notice.

APPOINT CLERK: T. Pauli nominated P. Salter to serve as BOR Clerk, R. Elkins 2nd. There were no objections. Motion Carried.

APPOINT BOR CHAIR: T. Pauli nominated R. Elkins to serve as BOR Chair, R. Elkins 2nd. There were no objections. Motion Carried.

1. FILING OF AFFIDAVITS:

- a. BOR Clerk confirmed that the Affidavit of Training had been filed with the Department of Revenue for R. Elkins, C. Narveson, D. Streiff and J. Hoesly.
- b. CLERK RECEIVED THE 2019 TAX ROLL and BOR Clerk, Salter and Assessor; D. Vanko signed the Assessor's Affidavit and filed with the Clerk's office.

2. CLERK WILL INTRODUCE ANY BOARD OF REVIEW CASES IF ANY:

- a. Clerk Salter confirmed that there were no cases to be heard this evening.

3. WITHOUT OBJECTION D. Vanko INTRODUCED THE MASS APPRAISAL REPORT, DATED 1/1/2019.

- a. D. Vanko handed out a 2019 Statement of Real Estate Assessments and reviewed the report with the Board of Review members.

9:00 p.m. T. Pauli moved to adjourn the 2019 Board of Review. R. Elkins 2nd. Motion carried.

Pattie Salter, BOR Clerk
190514 Board of Review Minutes

**Comparison Table of Current New Glarus Engine 2
to proposed replacement apparatus**

The current New Glarus Engine 2 is a model year 1996 pumper fire truck manufactured by Pierce Manufacturing of Appleton, WI. Engine 2 has 2009 engine hours and 26,190 miles as of April 2019 and has been in service for 23 years.

Characteristic	Current Engine 2	Proposed Replacement
Chassis Type	Custom Firetruck Chassis	Custom Firetruck Chassis
Number of Seats	5	5
Engine Displacement	12.7 Liter	9 Liter (minimum)
Engine Horsepower	400 bhp	450 bhp (minimum)
Engine Torque Rating	1,400 lbs/ft	1,250 lbs/ft (minimum)
Transmission Type	Allison Automatic	Allison Automatic
Pump Rating	1,500 gallons per minute	1,500 gallons per minute
Water Tank Size	1,000 gallons	1,000 gallons
Foam System	Class A direct injection	Class A direct injection
Foam Tank Size	30 gallons	30 gallons
Generator Rating	5,000 Watts	6,000 Watts (minimum)
Generator Type	Separate gasoline engine	PTO hydraulic
Scene Lighting	Manual pole lights	Powered Light Tower
Preconnected Hoselines	3 X 1.75" 1 X 2.5" 1 X 3"	2 X 1.75" 2 X 2.5" 1 X 3" 1" booster reel
Master Stream Device	None	Manual deck gun
LDH Hosebed	1,250' 4" hose	1,250' 4" hose
Ground Ladders	1 X 14' Roof Ladder 1 X 35' Extension Ladder 1 X 6' Stepladder 1 X 10' Attic ladder	2 X 14' Roof Ladder 1 X 35' Extension Ladder 1 X 24' Extension Ladder 1 X 17' Little Giant Ladder 1 X 10' Attic Ladder
Overall Length	30' 6"	Less than 33'
Overall Width	8' 4"	8' 4"
Overall Height	10' 6"	Less than 10' 6" on DS and Less than 11' 6" PS

New Glarus Fire Department Engine 2 Replacement Committee Fire District Board Update April 2019

Project timeline to date:

- Apparatus Committee appointed December 2018
 - Committee members are: Dave Anderson, Andrew Beal, Josh Kammerud, Kevin Hendrickson, Trevor Pernot, Brock Reeson, Aaron Funseth, and Noah Meter-Brooks
- First committee meeting held on December 11, 2018
 - Andrew Beal appointed chair of Apparatus Committee
 - Process of specifying new apparatus discussed
 - Committee elected to follow a process similar to how the current Tender was specified as we felt the process produced good results
 - Mission of the new apparatus discussed and formalized
 - Pros and cons of current Engine 2 discussed
 - Discussion of developments in fire apparatus over the years
 - Discussed desired manufacturers/vendors for the new apparatus
 - Committee consensus was to contact
 - Pierce Manufacturing of Appleton, WI (Jason Krueger of Reliant Fire Apparatus is salesman)
 - Rosenbauer America of Lyons, SD and Wyoming, MN (Doug Quam of Jefferson Fire is salesman)
 - Marion Body Works of Marion, WI (Todd Prellwitz of Emergency Vehicle Services is salesman)
 - All three manufacturers completed proposals for the Tender that were desirable and were good to work with
 - All three manufacturers' representatives were contacted regarding current build time for an apparatus following contract signing. Average build time was between 8 to 12 months
 - Created rough list of desirable features for the new apparatus
- Second committee meeting held January 3, 2019
 - Reviewed current equipment load of Engine 2
 - Identified equipment for replacement
 - Identified new equipment to purchase for the apparatus

New Glarus Fire Department Engine 2 Replacement Committee Fire District Board Update April 2019

- Reviewed current Engine 2 size and characteristics
- Reviewed apparatus bay space available for new apparatus
- Committee members to research recently delivered apparatus by manufacturers to discuss at future meetings
- Discussed recently delivered apparatus in the area the committee would want to inspect
- Discussed trip to FDIC in April to meet with manufacturers and research apparatus
- Third committee meeting held January 24, 2019
 - Committee reviewed photos, drawings, and specifications of many apparatus from several manufacturers that met the mission of the new apparatus
 - Equipment list was reviewed and revised
- Fourth committee meeting was held February 7, 2019
 - Drafting of the request for proposal of the new apparatus began.
 - Committee followed the template used of the request for proposal for the Tender.
- Fifth committee meeting was held February 28, 2019
 - Work continued on the request for proposal
- Sixth committee meeting was held March 18, 2019
 - Request for proposal was reviewed and finalized to submit to manufacturers
 - All manufacturers were contacted to confirm ability to return initial proposals by April 30, 2019

The future timeline for the committee is to:

- Review the proposals as they come back from each of the manufacturers.
- Schedule meetings with each manufacturer's representative independently to discuss to the proposals (meetings will take place in May/June 2019).
- Refinement of the proposals by the representatives and send updated specifications and drawings for review by the committee.
 - Refined proposals returned to the committee by late June/early July of 2019.

New Glarus Fire Department Engine 2 Replacement Committee Fire District Board Update April 2019

- Review of the refined proposals and additional meetings with the representatives will be scheduled.
- Final proposals will be submitted to the New Glarus Fire District Board for along with the committee's recommendation for approval.
 - Timeline goal is for the committee to submit the recommendation to the board in September/October of 2019.
- Fire District Board approves the committee recommendation and contract for the apparatus is signed in Fall of 2019
- Preconstruction conference with final specification development of the apparatus completed in late 2019/early 2020
- Midpoint inspection of apparatus during construction in Spring of 2020
- Delivery of the finished apparatus late Summer/early Fall of 2020.

Submitted by Andy Beal, Apparatus Committee Chair April 9, 2019.

Pattie Salter

From: Corbin Judd <corbin.ngmusicfest@gmail.com>
Sent: Thursday, May 16, 2019 4:03 PM
To: Pattie Salter
Subject: Parking Lot usage?

Hi,

I am writing on behalf of the New Glarus Youth Committee. We organize New Glarus Music Fest, our largest fundraiser, Memorial Day weekend. I was wondering if we could designate the Town Hall's Parking Lot for band and volunteer parking for the event(5/24-5/26).

Thank you,

Corbin Judd

Vice President, New Glarus Youth Committee

608-636-3231

Town of New Glarus
PO Box 448
26 5th Ave.
New Glarus, WI 53574-0448

Hello Pattie Salter,

We request permission to hold our annual bicycle time trial on July 20, 2019 from 8AM to 12PM. We plan to start our race in Green County in the Village of New Glarus, travel north into New Glarus Township then enter Dane County in Primrose Township and return to New Glarus. Please see the information sheet attached for specifics.

We've requested a Green County Deputy Sheriff and a Dane County Deputy Sheriff to assist with traffic control at two intersections.

I've included a map of the course. We are in the process of procuring permission from Green County, Dane County, Village of New Glarus (approved), Town of New Glarus, Town of Primrose and providing them with certificates of insurance.

Thank You,



Steve Wehrley: New Glarus Time Trial Co-Director
315 Lincoln Street
Verona WI 53593
steve.wehrley@ngsd.k12.wi.us
608-512-8078



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fairly Consulting Group, LLC 1800 S. Washington, Suite 400 Amarillo, TX 79102	CONTACT NAME: Fairly Group Certificates	
	PHONE (A/C, No, Ext): (806) 376-4761	FAX (A/C, No): (806) 337-1859
E-MAIL ADDRESS: certs@fairlygroup.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Lexington Insurance Company		19437
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

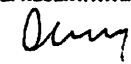
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INSR / WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Event	X	015375404	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Job 2019-652

Endorsement LEXDOC21 (LX0404) SCHEDULE OF NAMED INSURED: Event Organizers and/or Promoters are Named Insureds. It shall be a condition of coverage that all organizers/promoters for whom coverage is afforded under this policy execute a USAC Event Permit Application and coverage will be afforded only for the specific event and date(s) on the permit.

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between a named insured and the certificate holder that requires such status. Please see attached endorsement LX4309 SEE ATTACHED ACORD 101

CERTIFICATE HOLDER Town of New Glarus 26th 5th Ave New Glarus, WI 53574	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Information Sheet for the New Glarus Bicycle Time Trial 2019

- Date of Event:** Saturday July 20, 2018
- Time of Event:** Warm-up from 7-9 AM, Time Trials from 9 AM-12 PM.
- Groups Involved:** USACycling/Wisconsin Cycling Association State Time Trial Championship,
American Bicycle Racing/MATTS,
WiSport/Open (Citizen),
Bikes with Electrical Assist
- Number Participants:** 100-180 competing individually between 9AM and 12PM
- Registration:** Village Park Cupola, New Glarus WI
- Start:** NE corner of intersection of 1st Ave. and 2nd St.
- Finish:** The green NEW GLARUS population 2111 sign at village limits on Cty. O
- Courses:** Short Course, One Loop: Start at intersection of 2nd St. & 1st Ave., go NW on 2nd St./Cty O, (becomes Cty. G in Dane County) for 4.8 mi., turn left (SW) onto Hustad Valley Rd., turn left (SE) onto Pioneer Rd., turn right (SE) onto Cty. O, go 1.5 mi. to finish line at green NEW GLARUS sign.
Long Course, Two Loops: Repeat the Cty O, Hustad Valley, Pioneer Rd Loop
- Distance:** Short Course: 11.2 miles / 18 Kilometers; Long Course: 19.2 mi / 31 Km
- Communities:** Village of New Glarus, New Glarus Township, Primrose Township, Green County and Dane County
- Information:** A bicycle time trial is a race against the clock without the assistance of other riders. Each competitor is released at 30 second intervals and must complete the course without drafting any other cyclists. A faster rider is required to pass a slower rider as quickly as possible.
- Competitors:** Cyclists from four states will be racing in different ability categories and groups representing ages 8-84.
- Host:** MadCity Velo Club: MCVC President Steve Wehrley, 315 Lincoln St., Verona WI.
Steve Wehrley steve.wehrley@ngsd.k12.wi.us and
Sal Troia bicycleracer@tds.net co-race directors.

19.2 miles

NEW GLARUS TIME TRIAL
DAVE COUNTY DEPUTY SHERIFF
AT INTERSECTION



Town of New Glarus

May 9, 2019

Lorna and Richard Righter
W6604 County Hwy H
New Glarus, WI 53574

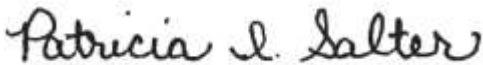
Dear Mr. & Mrs. Righter,

According to the Green County Sheriff's Department, over 6 complaints of animals getting out have been reported over the last two years. You are hereby notified that the Town of New Glarus Supervisors, acting as Fence Viewers under SS 90.01 will conduct an inspection of the fencing for which you are alleged to be responsible under SS 90.07 (3) on the property line with Robert Einer & Andrew Peterson, described as follows: property line surrounding 23-024-223.1000 to determine lawful remedy, as required.

Should you be found delinquent, such lawful remedy will include the ordering of the repair or construction of fencing by you, compliant with SS 90.02, and the forfeiture of fees and per diems associated with the inspection per SS 90.15. Failure to comply with such order will result in the construction of proper fencing and placing of a lien upon your property for the recovery of the cost of such remediation, fees and per diem expenses of the fence viewers to verify remediation, legal processing, and interest pursuant to SS 90.11.

Said inspection shall take place Saturday, **May 18, 2019 at 11:00 a.m.** Following the inspection, you will receive a written notice of the findings of the Fence Viewers, including a time line for remediation, should any be required.

Respectfully,



Patricia I. Salter
Town of New Glarus Clerk-Treasurer

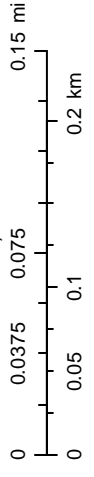
Cc: C. Narveson
J. Hoesly
M. Hazelbaker, Atty
R. Einer & A. Peterson




Righter W6604 Cty H



4/22/2019, 1:58:17 PM

1:4,514



-  Municipal Boundaries
-  PLSS Sections
-  Parcels

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Green County assumes no responsibility for improper or incorrect use; the information provided is not warranted nor guaranteed for accuracy, nor intended to substitute for professional legal advice. All warranties of any kind, expressed or implied, including but not limited to implied warranties for a particular purpose, are disclaimed. Assessing the accuracy and reliability of content on this site is the responsibility of the user.



May 9, 2019

Pattie Salter
Clerk/Treasurer
Town of New Glarus
PO Box 448
New Glarus, WI 53574-0448

23024

SUBJECT: Announcement of 2019 Recycling Grants to Responsible Units

Dear Recycling Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of **\$1000.10** to your responsible unit to offset your recycling program costs during calendar year 2019. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant, if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your 2019 grant application.

Basic Recycling Grant Award	\$1000.10
Recycling Consolidation Grant Award	\$0.00

Calculating Your Basic Recycling Grant

Your 2019 Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available for 2019 grants (\$19,000,000).

Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of 198 Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is 3,930,489. The Legislature provided \$1M for this program. So, the 2019 per capita rate is \$0.254 per person in each Responsible Unit ($\$1,000,000 \div 3,930,489$ population = \$0.254 per person in eligible RUs).

Timing of Grant Check

The grant award payments will be issued as one check per responsible unit on or before June 1, 2019.

Accepting Grant Conditions

By endorsing the grant check we send you, you are accepting this award and you agree to comply with the attached grant conditions, the program's financial guidelines, and the assurances you signed in your grant application. See full conditions here: <https://dnr.wi.gov/Aid/Documents/Recycle/Conditions.pdf>

Important Reminders

- If you spent less than the awarded amount in 2018, you will be required to repay the difference between your awarded amount and the actual amount you spent. A separate notification about this will be sent to affected RUs in July 2019.
- Your 2019 Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your 2019 grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2019 recycling costs in the *2019 Annual Report of Recycling Program Accomplishments* that will be due no later than April 30, 2020. This Annual Report is necessary for maintaining continuity of data collection and to determine whether or not your total net eligible recycling costs matched or exceeded your 2019 grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Kari Beetham, Grant Manager by e-mail at Kari.Beetham@wisconsin.gov or by telephone number (608) 264-9207.

Sincerely,

/s/

Mary Rose Teves, Director Community
Financial Assistance

MRT:kb

C. Kari Beetham – Grant Manager (via e-mail)

New Glarus Chamber of Commerce Benefits

"The New Glarus Chamber of Commerce is a membership organization that exists to support the economic welfare of our local business community, promote our area as a tourist destination and to foster community pride and recognition."

Member Benefits

- **Website Listing:** Your business will receive a listing in our business directory, with a direct web link to your site. Swisstown.com is the first stop for visitors considering coming to New Glarus, or who are looking for specific types of businesses in our area. In 2018, we had 104,000 unique visitors to the website, with 275,000 page views.
- **Sale & Event Promotion** – Chamber members receive free social media promotion of their sales and events throughout the year. The Chamber Facebook pages have an unpaid reach of over 300,000 people.
- **Business Training** – Gain free or low-cost access to Chamber sponsored educational events, such as social media training, customer service best practices, business photography, etc.
- **Event Calendar** – Chamber members have access to a members-only calendar that list local events and business sales/promotions at one quick glance.
- **Facebook** – Members are welcome to join the Chamber Members Only Facebook page, a place where local offers that are especially of interest to members are posted. This is also a resource for members to easily interact with each other, discuss challenges, and plan for the future.
- **Constant Contact Email Sharing** – Receive a monthly email from the Chamber about what's happening in the community, what's coming up, and educational opportunities.
- **Chamber Bucks Gift Certificates** - We encourage people to shop locally. Chamber Bucks may be purchased at the Chamber office and can only be redeemed at member businesses.
- **Business After Hours** – Monthly networking opportunity at featured Chamber Businesses.
- **Brochure Rack** - Free space to display your business brochure, flyer or business card at the chamber office welcome center.
- **Referrals** - We regularly receive phone calls, emails, and in-person visitors each week requesting information about our community. Many of these contacts result in referring our member businesses.
- **Credibility** - A nationwide study by the Shapiro Group found that when consumers know a business is a member of their chamber of commerce, they are 44% more likely to think favorably of it and 63% more likely to purchase goods or services from it.

Being a member of the New Glarus Chamber of Commerce helps us promote New Glarus – bringing people to the area to enjoy our restaurants, shop our stores, stay in our hotels, and have fun at our festivals. Even if your business does not directly sell to visitors, by promoting the area and bringing outside spending to the village, you're helping ensure that residents here have higher incomes and a better quality of life. Join today!



2019 Membership Dues

Businesses:

- \$175.00 for 1st business _____
- \$25 for each additional business (please list additional businesses)

- \$87.50 for new, first year members _____

Service Organizations, Schools, Youth Groups, and Churches

- \$85 per Organization _____

New members, please fill out info below. Current members, if you have any changes in your info please note below.

Business Name (s): _____

Business Address (s): _____

Business Phone Number (s): _____

Contact Person: _____

Email Address: _____

Business Hours: _____

Mailing address (if different from above) _____

Short Description of business: _____

Bekah Stauffacher
New Glarus Chamber
PO Box 713
New Glarus, WI 53574
Bekah@swisstown.com



NEW GLARUS FIRE DISTRICT

Regular Monthly Meeting

May 13, 2019 7:30 PM

LOCATION: New Glarus Fire Department
212 Fourth Avenue
New Glarus, WI 53574

AGENDA:

- 1) Proof of Posting: New Glarus Fire Station; Village of New Glarus Village Hall; Town of New Glarus Town Hall
- 2) Call To Order
- 3) Approval of Agenda
- 4) Public Appearances
- 5) Approval of Consent Agenda:
 - A. Approval of Minutes of April 8, 2019*
 - B. Approval of Claims*
 - C. Approval of Treasurer's Report*
- 6) Fire Chief's Report
 - A. Events
 - i. Bike Rodeo on May 11
 - ii. Russ Reuter surprise birthday party on June 2
 - iii. Price and specs for new washer extractor
 - iv. Bid for E2 replacement
 - v. Josh Kammerud is the new Assistant Chief
 - B. Personnel Update
- 7) Building update
- 8) Schedule Next Meeting—
- 9) Any other concerns of the board
- 10) Adjourn

POSTED: New Glarus Fire Department 5/9/2019
New Glarus Village Hall 5/9/2019
New Glarus Post Office 5/9/2019

Barbara Anderson
New Glarus Fire District Secretary

]

OFFICE OF
Town of New Glarus
PARKS COMMISSION MEETING
WEDNESDAY, APRIL 17, 2019
MINUTES

ATTENDING: Harry Pulliam, Chris Narveson, Dana Emmerton, Jason Neton and Andy Elkins.

Also Attending: Todd Argall

- 1) **Call to Order:** H. Pulliam called the meeting to order at 7:10 p.m.
- 2) **Proof of Posting:** P. Salter attested to proper posting.
- 3) **Approve Parks Commission Minutes**
 - a) 03/13/2019 Parks Meeting: C. Narveson moved to approve the minutes as presented. A. Elkins 2nd. Motion carried.
- 4) **Potential Grants:** May 1 Deadline – Too late for this year. Discuss future projects for next year at our next meeting.
- 5) **Kim Tschudy:**
 - a) Shooting Park Barn - Kim Tschudy was not in attendance. No action.
 - b) Large Photo Collection – 175th Anniversary of the Town is next year. Review Photographs at the May meeting.
- 6) **Bluebird Ridge Conservancy:**
 - a) The Prairie Enthusiasts Burn: Not enough material to burn.
 - b) Sign Maintenance – No Motorized Vehicles: R. Roesslein has reported that the signs are working.
 - c) Bluebird Houses: H. Pulliam reported that the bird houses need to be cleaned out every spring.
- 7) **Free Concerts:** Dan Ziehli reported that the Army, Airforce and Marines will do free concerts upon request.
- 8) **Workshops:**
 - a) Workshop Recap: J. Neton reported that the workshop was well received.
 - b) Tree Sale: H. Pulliam will pick up the trees and materials from A. Elkins. P. Salter will get \$100 in starting cash.
 - c) Photo Contest: Andy will check with Alison
 - d) Early Bird Swimming Pool Incentive: No action taken – Add to Joint Parks meeting for 2020 budgeting.
 - e) Review Workshop Checklist: No action taken.
 - f) 175th Anniversary: No action taken.
- 9) **Public Comments:** C. Narveson reported that the Town was given approval at the Annual Meeting to negotiate the purchase of property for a shared garage and possible park.
- 10) **Mailers:**
 - a) Photo Contest: No action taken.
 - b) Early Bird Swimming Pool Incentive: No action taken.
- 11) **Review Open Meetings Law:** P. Salter provided information on the law.
- 12) **Tutorial on ATV Equipment:** H. Pulliam went over the instructions.

OFFICE OF
Town of New Glarus
PARKS COMMISSION MEETING
WEDNESDAY, APRIL 17, 2019
MINUTES

- 13) Schedule Next Meeting:** Tentatively scheduled for May 30 immediately following at 6:30 p.m.
- i. Tree Sale
 - ii. Photo Contest – June 1 @ 1 p.m. Open House. 2 dozen cookies and apple cider.
 - iii. Early Bird Swimming pool incentive – Discuss this with JT Parks for 2020 budgeting
 - iv. 175th Anniversary
 - v. 2020 Grants
- 14) Adjourn:** J. Neton moved to adjourn at 8:50 p.m. A. Elkins 2nd. Motion carried.

DRAFT

OFFICE OF
TOWN OF NEW GLARUS

**PLAN COMMISSION MEETING
THURSDAY, APRIL 18, 2019
MINUTES**

ATTENDING: John Ott, John Freitag, Robert Elkins, Dean Streiff, Reg Reis and Craig Galhouse. Chris Narveson was absent.

ALSO ATTENDING: Harry Pulliam

- 1) **Call to Order:** C. Narveson called to say he wouldn't be able to attend meeting as he was involved in an accident. In his absence, J. Ott nominated J. Freitag to Chair meeting. R. Elkins 2nd. Motion carried. J. Freitag called the meeting to order at 7:00 p.m.
- 2) **Proof of Posting:** P. Salter attested to proper posting.
- 3) **Approve Minutes:**
 - a) 2/21/2019 Plan Commission Meeting: R. Elkins moved to approve the minutes as presented. J. Ott 2nd. Motion carried.
 - b) 3/28/2019 Brown/Mandt Hemp/CBD Oil Venture Public Hearing: R. Reis moved to approve the minutes as presented. D. Streiff 2nd. Motion carried.
- 4) **Public Comments:** No action.
- 5) **Chapter 110 Review and Discussion:**
 - a) Create a Diagram with the Cluster Group – Follow up with T. Schleeper.
 - b) Consider Partition Fence Amendment
 - i) Recording of CSM
 - (1) Changing Boundaries
 - (2) Use in Conveyancing – Clerk should ask M Hazelbaker how we can enforce this. Accepted 5 b) i) (1)
 - ii) Details and specifications when requiring partition fences within major and minor subdivisions.
Clerk will ask the Clerk's network how other communities are handling new fence legislation.
 - c) Technical Review Committee – Revisit next month
 - i) Define Rules and Responsibilities
 - ii) Preliminary Site Plan Review
 - (1) Consider Building Inspector review to ensure building within the cluster envelope. Clerk will check with C. Narveson on Fenley's ability to perform site visit to confirm locations prior to building.
 - iii) GIS Map and Database Update – No report.
 - d) Consider Mailbox Ordinance – Clarify mailbox setback with post office and revisit next month. Ask Patrolman what a realistic setback would be.
 - e) Continue from 110-28
- 6) **Consider Recommendation to forward Ordinance to Amend Chapter 110 to Town Board:** Revisit next month.
- 7) **CAFO and Other Industrial Development Discussion – Green County Update:** Revisit next month.
- 8) **Schedule Next Meeting Date and Agenda Items:** May 23 or 15, 2019 at 7:00 p.m. Editor's note: May 15th was the preferred date.
- 9) **Adjourn:** J. Ott moved to adjourn the meeting at 8:35 p.m. D. Streiff 2nd. Motion carried.

Town of New Glarus Benefits

authorize expense advances.

Policy XI. **Pay for Meeting Hours** ~~an attendance fee set by the Town Board shall be paid in lieu of per diem for hourly paid employees. Set fee amount with board approval to be reviewed in January of each year.~~

~~Two or more meetings held during the same 24 hour period (mid-night to mid-night) shall receive only one per meeting paid. The Per Meeting fee for Calendar year 2012 is set at \$40. Per meeting incentives for hourly employees were eliminated on 5/2/12. Hourly employees will be paid for actual hours worked (see Policy II).~~

Policy XII. **Emergency Call Out** Part-Time emergency snowplow drivers shall be paid \$25 per appearance. Appearance is defined as any 24-hour (mid-night to mid-night) period.

Policy XIII. **Mileage Reimbursement** is paid at the IRS Federal reimbursement rate for BEE and elected officials.

Policy XIV. **Wisconsin Retirement System** Contribution Rates for 2018-2019

Year	Employee Required	Employer Required	Total
2018	6.70	6.70	13.4%
2019	6.55	6.55	13.1%

Policy XV. **Health Insurance** Since the Town Board, on 4/16/2013 selected the Percentage Method of calculation, the Employee Trust Fund rules allow employer contributions for health insurance for full time BEE to be between 50% and 88% of the average of the Premium cost for Tier 1 health plans within Green County. Town BEE who participates in WRS is allowed to pick plans within the State Department of Employees Trust Funds listing of the then current Traditional HMO Options.

The New Glarus Town Board has set the employer paid portion of Employee Trust Fund Health Insurance premium for full time BEE not to exceed 88% of the Tier I Qualified plans average premiums set within Green County for the year 2019.

The Town Board shall review this policy annually in October and revisions shall become effective the immediately following January.

WRS payments comprise employer and employee contributions and must be paid one month in advance, therefore BEE who participates in the Town's health insurance will, when applicable, have deductions taken from their paycheck, or in cases of some L.O.A. situations, may be required to repay the Town where Town payroll checks may not be available.

Employer health insurance contributions for part time BEE who participate in WRS Insurance will have the employer contributions prorated downward per Policy XX, except the employee portion paid cannot be below that established by WRS