

# TOWN OF NEW GLARUS

## PARKS COMMISSION MEETING MARCH 18, 2020 AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus Parks Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall  
26 5<sup>th</sup> Avenue  
New Glarus, WI 53574

DATE: Wednesday, March 18, 2020  
TIME: 7:00 pm

### AGENDA

- 1) Call to Order
- 2) Proof of Posting
- 3) Approve Parks Commission Minutes
  - a) 01/15/2020 Minutes
  - b) 02/19/2020 Discussion Minutes
- 4) Public Comments
- 5) Tree Sale Report
  - a) Tree Tubes Follow-up
- 6) 2020 Grants follow up
- 7) 2020 Workshops
  - a) Silver Paddles
    - i) PSA
    - ii) Flier, etc.
  - b) Beginning Bee Workshop
  - c) 175<sup>th</sup> Anniversary
    - i) Large Photo Collection – Kim will order 8x8 tiles of approximately 50-60 photographs
    - ii) Coordinate Free Concert in August for Anniversary – Application Submitted
    - iii) Follow up on Cow/Milking Demonstration at the Town Hall
    - iv) Report on the ag community's potential involvement in the 175th Anniversary activities and parade.
    - v) Follow up on Potential Parade Float
    - vi) Status Update from Kim Tschudy on possible Schützenfest on the 175th Anniversary weekend.
    - vii) Update on walking tour flyer and setting up his commemorative model of historic New Glarus in the Town Hall
- 8) Schedule Next Meeting – April 15 @ 7 pm
- 9) Adjourn

POSTED: New Glarus Town Hall 02/25/20  
New Glarus Garage 02/25/20  
New Glarus Post Office 02/25/20

Harry Pulliam, Chair  
New Glarus Parks Commission



Pattie Salter, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

OFFICE OF  
*Town of New Glarus*  
PARKS COMMISSION MEETING  
WEDNESDAY, JANUARY 15, 2020  
MINUTES

**ATTENDING:** Harry Pulliam, Dana Emmerton, Jason Neton, Mona Sue French, and Mark Pernitz. Pattie Salter and Chris Narveson were absent.

**Also Attending:** Kim Tschudy, Dan Ziegler and Paul Eichelkraut

- 1) **Call to Order:** H. Pulliam called the meeting to order at 7:02 p.m.
- 2) **Proof of Posting:** H. Pulliam attested to proper posting on behalf of P. Salter.
- 3) **Approve Parks Commission Minutes:**
  - a) 11/14/19 Meeting: M. Pernitz moved to approve the minutes as presented. M. French 2<sup>nd</sup>. Motion carried.
- 4) **Introduce 2020 Calendar of Meetings:**
  - a) Harry introduced the 2020 Calendar.
- 5) **Public Comments:** None
- 6) **Tree Sale Report:**
  - a) Tree Tubes: Dana will look into the type of tubes - Revisit next month.
- 7) **River Tripping Workshop – (Saturday, January 10) Follow up:**
  - a) Andy Elkins reported that the weather kept people away.
  - b) Rescheduled for Saturday, April 18 from 2-4 pm. at the Town Hall
- 8) **Youth Committee Request for Donations:** No action taken revisit next month.
- 9) **Review Tell Guild Requests for Help with:**
  - a) Shooting Park – Post Beetles: No action.
  - b) Tell Grounds – Request to help fill in Director’s Pit: No action.
- 10) **Review Estimated Costs of Hoesly Pond Improvement:**
  - a) D. Ziegler reported they haven’t gotten any quotes yet.
  - b) Path down to Pond – Needs a bush hog or NGFD Burn
  - c) Mowing – Regular maintenance is currently done by Mike Wirth Landscaping.
  - d) Free Fishing Adventure – First Saturday in June the FFA alumni provides the fishing poles and worms. There is not a fishing license needed as the pond is considered a fish farm. Harry offered to post the event on our website, Facebook and possibly our next mailing.
- 11) **2020 Grants:**
  - a) Discuss Community Trail Grant:
    - i. M. Pernitz reported that he and J. Neton went to a meeting on a Multi-modal grant.
- 12) **2020 Workshops:**
  - a) 175<sup>th</sup> Anniversary
    - i. Large Photo Collection
    - ii. Coordinate Free Concert in August for Anniversary – Application Submitted
    - iii. Follow up on Cow/Milking Demonstration at the Town Hall
    - iv. App for 175th Anniversary events and walking tour
    - v. Report on the ag community’s potential involvement in the 175th Anniversary activities and parade.

OFFICE OF  
*Town of New Glarus*  
PARKS COMMISSION MEETING  
WEDNESDAY, JANUARY 15, 2020  
MINUTES

- vi. Follow up on Potential Parade Float
- vii. Status Update from Kim Tschudy on possible Schützenfest on the 175th Anniversary weekend.
- viii. Update on walking tour flyer and setting up his commemorative model of historic New Glarus in the Town Hall

**13) Schedule Next Meeting:** February 10, 2020 at 7:00 p.m.

**14) Adjourn:** M. Pernitz moved to adjourn at 8:30 p.m. D. Emmerton 2<sup>nd</sup>. Motion carried.

OFFICE OF  
*Town of New Glarus*  
**PARKS COMMISSION MEETING**  
**WEDNESDAY, FEBRUARY 19, 2020**  
**MINUTES**

**ATTENDING:** Harry Pulliam, Dana Emmerton, Jason Neton, Mona Sue French, and Mark Pernitz and Pattie Salter  
Chris Narveson was absent.

**Also Attending:** Kim Tschudy

- 1) **Call to Order:** H. Pulliam called the meeting to order at 7:02 p.m.
- 2) **Proof of Posting:** P. Salter attested to proper posting.
- 3) **Approve Parks Commission Minutes:**
  - a) No action taken.
- 4) **Public Comments:**
- 5) **Tree Sale Report:**
  - a) Tree Tubes – H. Pulliam will check with Green County, Farm and Fleet and the local Hardware to see if they'd like to stock tree tubes for our tree sale.
- 6) **Youth Committee Request for Donations:** No action.
- 7) **Review Tell Guild Requests for Help with:** Remove from next agenda.
  - a) Shooting Park – Powder Post Beetles: No action.
  - b) Tell Grounds – Request to help fill in Director's Pit: No action.
- 8) **Review Estimated Costs of Hoesly Pond Improvement:** Remove from next agenda.
- 9) **2020 Grants:**
  - a) Discuss Community Trail Grant: No action. Add to next month's meeting.
- 10) **2020 Workshops:**
  - a) Silver Paddles - Rescheduled for Saturday, April 18 from 2-4 pm. at the Town Hall
    - i. PSA
    - ii. Flier, etc.
  - b) 175<sup>th</sup> Anniversary
    - i. Large Photo Collection
    - ii. Coordinate Free Concert in August for Anniversary – Application Submitted
    - iii. Follow up on Cow/Milking Demonstration at the Town Hall
    - iv. App for 175th Anniversary events and walking tour
    - v. Report on the ag community's potential involvement in the 175th Anniversary activities and parade.
    - vi. Follow up on Potential Parade Float
    - vii. Status Update from Kim Tschudy on possible Schützenfest on the 175th Anniversary weekend.
    - viii. Update on walking tour flyer and setting up his commemorative model of historic New Glarus in the Town Hall
- 11) **Schedule Next Meeting:** March 18 at 7:00 p.m. Add 2020 workshop plans; email workshop scheduler.
- 12) **Adjourn:** Adjourn at 8:21 p.m.

## Workshop Planning Checklist

### PRE-GAME: WORKSHOP TIMELINE

#### 8 weeks

- Select the Theme/Topic
- Select the preferred date, time, and location
- Contact Speakers confirm date & availability (\_\_\_\_\_)
- Gather Pictures and Bio of Speakers (\_\_\_\_\_)

#### 7 weeks

- Set the budget
- Choose the venue
- Create the guest list
- Create invitations & get quote from Postal Connections (\_\_\_\_\_)
- Create Facebook Post (\_\_\_\_\_)
- Create Website Post (\_\_\_\_\_)
- Create Eventbrite Event for Registration (\_\_\_\_\_)

#### 6 weeks

- Finalize the guest list
- Reserve the location & discuss any special arrangements: parking, seating, audio/visual equipment, menu (\_\_\_\_\_)
- Start planning your opening & closing remarks (\_\_\_\_\_)

#### 5 weeks

- Mail invitations (include directions & parking instructions); ask for a 2-week RSVP (\_\_\_\_\_)
- Email board and committee members invitation (\_\_\_\_\_)

#### 4 weeks

- Check-in with Speakers - Is everything coming along ok? Are there any special needs? (\_\_\_\_\_)

#### 3 weeks

- Begin follow-up calls or emails to invitees who haven't responded (\_\_\_\_\_)

#### 2 weeks

- Confirm all arrangements with the venue (food, seating, parking, special equipment) (\_\_\_\_\_)

#### 1 week

- Post reminder on Social Media and Website
- Ensure you have all the material you need for that day: handouts, business cards, name tags, sign-in sheet and thank-you gifts/honorariums (\_\_\_\_\_)

### DAY OF THE EVENT

- Arrive at least an hour early to set up and familiarize yourself with the venue. (\_\_\_\_\_)
- Greet everyone as they arrive; name tag and sign-in (\_\_\_\_\_)

### POST-GAME: FOLLOW-UP

#### After the event

- Send a personalized thank-you note to Speaker (\_\_\_\_\_)
- Review/Critique Event
- Send Event Re-cap to Post Messenger

### Shopping List

#### 1-3 Days before event

- Snacks
- Plates, utensils, etc.
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# FREE WORKSHOP BEEKEEPING BASICS

## WHEN

**March 21st 2020**  
**9:00 AM - 1:00 PM**

## WHERE

**New Glarus Town Hall**  
**26 5th Avenue, New Glarus WI**

## DESCRIPTION

Join **Dan Ziehli, WI State Bee Inspector**, and the **Sugar River Beekeepers**, for this workshop to learn about the all-important pollinator, the Honeybee.

### During this session, you will learn:

- Honey bee hive types and which is best suited to your hobby
- Questions to ask when purchasing honey bees and equipment
- Current beekeeping laws
- Proper queen installation
- Honey bee pest and disease identification

### In addition, you will participate in hands-on learning exercises:

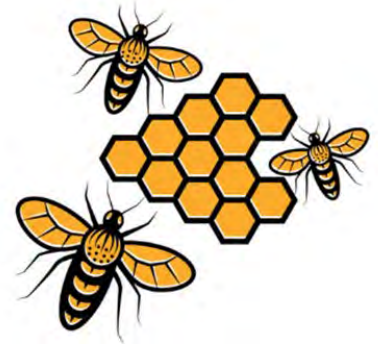
- Starting your first hive - Honey bee package installation
- Nucleus (NUC) installation
- Mixing honey bee feeds
- Proper bee medications and placement

Upon completion of this workshop, attendees should understand the basic equipment and feel comfortable getting started with beekeeping. You will also meet the members of the group and find out who has bees near you.

## REGISTRATION

For registration information, find the [Sugar River Beekeepers on Facebook](#) or send your contact

Information to:  
twolf42@gmail.com



## 2020 SAVE THE DATE

**April 18** SILVER PADDLES WORKSHOP 2-4 pm  
"Everything you need to know about planning your Wisconsin River Trip."

**MAY 4** **PHOTO CONTEST DUE DATE**  
Last day to drop off submissions to Alison Winters NGSD or at the New Glarus Town Hall.

**MAY 9** **TREE SALE – 10 AM - 1 PM**  
Pick up pre-ordered trees at the Town Hall. Extra trees may be available for day of purchases.

**AUGUST 1** **175<sup>TH</sup> ANNIVERSARY CELEBRATION**  
The Town of New Glarus has a number of fun projects planned for the 175<sup>th</sup> Anniversary and are looking for volunteers who are interested in helping:

- Design a Float
- Decorate and Drive a Tractor
- Decorate and drive a special vehicle in the parade
- Milking Demonstration at the Town Hall and more.

Please contact our office if you are interested in volunteering (608) 527-2390.



## WHEN

**April 18th, 2020**  
**2pm - 4pm**

## WHERE

**New Glarus Town Hall**  
**26 5th Avenue, New Glarus WI**

## EVERYTHING YOU NEED TO KNOW ABOUT PLANNING YOUR WISCONSIN RIVER TRIP

**BROUGHT TO YOU BY SILVER PADDLES AND THE TOWN OF NEW GLARUS PARKS COMMISSION • Navigating River Trips • Expect the Unexpected • Choosing your Location • Planning your Route • Water Temperature • Where to Camp • Emergency Kits • What to Pack • Gear • How to Handle Quickly Changing Weather • Food and Water Needs • What to do when an emergency happens • Finding Planning tools and Resources**

## ALL AGES EVENT

## ADVANCE TICKETS

**Free Town of New Glarus  
Parks Commission  
Workshop**

## ABOUT OUR PRESENTORS



Andrew and Ethan Elkins father and son have been canoe, kayak, and paddleboard camping all their lives. Andrew began his outdoor adventures in the Boundary Waters at age 5 and Ethan at age 3. Andrew and Ethan are happiest when exploring and surrounding themselves in nature. Both have been involved in Boy Scouts. Andrew was a Scoutmaster and Ethan earned the honor of Eagle Scout. They enjoy giving speaking events on advanced outdoor skills for Scouting groups, REI and at Canoecopia. In 2016 they crossed 200 miles and 45 portages through the Boundary Waters using the Border Route on paddleboards. In the summer of 2019, they paddle boarded from Stevens Point, WI to the Mississippi on the Wisconsin River.



# WMM<sup>®</sup> WASTE MANAGEMENT

## 2020

January						
S	M	T	W	TH	F	S
			1*	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25*	26	27	28	29	30
31						

June						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	TH	F	S
			1	2	3	4*
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
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						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
28	28	29	30			

October						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26*	27	28
29	30					

December						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25*	26
27	28	29	30	31		

\* Observed holidays - Service delayed 1 day throughout remainder of week.

### 2020 OBSERVED HOLIDAYS

New Years Day	Jan 1
Memorial Day	May 25
Independence Day	July 4
Labor Day	Sept 7
Thanksgiving	Nov 26
Christmas	Dec 25

- Recycling week is every other Monday
- Garbage is collected Weekly on Monday
- Curbside clean up will be May 11th and Oct 12th



Town of New Glarus  
PO Box 448  
New Glarus, WI 53574

## HELP WANTED PART-TIME CLERK-TREASURER

### Job description:

- \* Maintain all Town Records
- \* Attend and take minutes at Town Board and Committee meetings
- \* Clerk-Treasurer shall be responsible for deposits and accounts receivable
- \* Administer Elections including hiring, training and scheduling Election Workers
- \* Perform duties as required in State Statutes Chapter 60.33
- \* Understanding and implementing land use records
- \* Have an understanding of GIS program a plus
- \* Bachelor's Degree preferred

### **Please send cover letter, resume and salary requirements to:**

Town of New Glarus - PO Box 448 - New Glarus, WI 53574 - (608) 636-3495

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### 2020 Wisconsin Election Dates

April 7<sup>th</sup> Spring Election and Presidential Preference Primary – 7 am – 8 pm  
August 11<sup>th</sup> Partisan Primary - 7 am - 8 pm  
November 3<sup>rd</sup> General and Presidential Election

## **Beekeeping Workshop presented by the Sugar River Beekeepers**

Join Dan Ziehli, Wisconsin State Bee Inspector, and the Sugar River Beekeepers for a FREE hands-on Beekeeping Basics workshop at the New Glarus Town Hall on Saturday, March 21, 2020. Sponsored by the Town of New Glarus Parks Commission, this is a getting started workshop presenting the initial steps for beginner beekeepers.

During this workshop, you will learn:

- Honey bee hive types and which is best suited to your hobby
- What questions to ask when purchasing honey bees and equipment
- Current beekeeping laws
- Proper queen installation
- Honey bee pest and disease identification

In addition, you will participate in hands-on exercises to learn honey bee package installation, mixing honey bee feeds and proper bee medications application.

Capital Bee Supply will be on site with a display of beehive kits and beekeeping supplies.

Please join us on Saturday, March 21, 2020 from 9:00 a.m.-1:00 p.m., in the New Glarus Town Hall, 26 5<sup>th</sup> Avenue. This workshop is free to attend, but you must bring your own lunch.

To register, please contact Tom Wolf at [twolf42@gmail.com](mailto:twolf42@gmail.com)



Contact: XXXXXXX, Town of New Glarus Clerk,  
608-527-2390 [XXXXXX@townofnewglarus.com](mailto:XXXXXX@townofnewglarus.com)

Free Workshop on everything you need to know about planning your Wisconsin River Trip.

A free Workshop on navigating Wisconsin river trips is scheduled for Saturday, April 18, from 2 pm -4 pm at the New Glarus Town Hall, located at 26 5<sup>th</sup> Avenue in New Glarus. The Town of New Glarus Parks Commission is sponsoring this workshop as part of its ongoing educational outreach program. The workshop is open to anyone interested in learning more about:

- Navigating River Trips • Expect the Unexpected • Choosing your Location
- Planning your Route • Water Temperature • Where to Camp • Emergency Kits
- What to Pack • Gear • How to Handle Quickly Changing Weather
- Food and Water Needs • What to do when an emergency happens
- Finding Planning tools and Resources

Our special guest speakers, Andrew and Ethan Elkins father and son have been canoe, kayak, and paddleboard camping all their lives. Andrew began his outdoor adventures in the Boundary Waters at age 5 and Ethan at age 3. Andrew and Ethan are happiest when exploring and surrounding themselves in nature. Both have been involved in Boy Scouts. Andrew was a Scoutmaster and Ethan earned the honor of Eagle Scout. They enjoy giving speaking events on advanced outdoor skills for Scouting groups, REI and at Canoecopia. In 2016 they crossed 200 miles and 45 portages through the Boundary Waters using the Border Route on paddleboards. In the summer of 2019, they paddle boarded from Stevens Point, WI to the Mississippi on the Wisconsin River.

The Parks Commission is also looking for volunteers to help with activities planned for the 175 Anniversary of New Glarus. Please contact XXXXX, 608-527-2390 or [XXXXXX@townofnewglarus.com](mailto:XXXXXX@townofnewglarus.com) to find out more. Watch the Town website <https://townofnewglarus.com> for notices and then plan to attend a meeting to learn more about this fun group.