

TOWN OF NEW GLARUS

REGULAR TOWN BOARD MEETING

JUNE 8, 2022, 6:00 PM

AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: 26 5th Avenue, Town Hall Community Room or virtually

VIRTUALLY: <https://us06web.zoom.us/j/83276499735?pwd=TFpFbExXVUJGOEcrcGVyZmpsZi9lQT09>

Meeting ID: 832 7649 9735

Passcode: 923759

Dial by your location: 312 626 6799

Any specific subject on the agenda for consideration by the Board may be acted upon by the Board.

1. Call to Order
2. Confirm Proof of Posting
3. Approve Minutes
 - a) Special Town Board Meeting – April 29, 2022
 - b) Regular Town Board Meeting – May 11, 2022
 - c) Special Town Board Meeting – May 25, 2022
4. Public Comments
5. Discuss Renewal Options for Trash/Recycling Collection Contract with Pellitteri Waste Systems Representative Joe Spair
6. Review and Possibly Approve Renewal Alcohol Beverage Licenses for BRV, LLC, Todd Kuehl Agent (Class “B” Retail Fermented Malt Beverage and “Class B” Retail Winery)
7. Review and Possibly Approve Preliminary Plat for Robert Christopher with Conditions as Recommended by Vierbicher Associates and the Town of New Glarus Plan Commission
8. Possible Action to Allow the Swiss Church to Temporarily Use Town Parking Lot to Access a Temporary Drop-Off for Donations to the Local Food Pantry
9. Discussion and Possible Action to Use TRID Grant for Reconstruction of Argue Road
10. Review Attorney Hazelbaker Letter Regarding the Rules Governing Competitive Bids
 - a) Consider Action to Rescind the Decision for Bid Letting for Argue Road Taken at the May 25, 2022 Special Town Board Meeting
 - b) Discuss and Possibly Approve Bidding for Klitzke Road and/or Village View Circle
11. Discuss and Possibly Approve Borrowing Resolution 220608 to Authorize Borrowing \$200,000 for the Public Purpose to Improving the Town Portion of Argue Road
12. Discuss and Approve Amendments to Chapter 15 Building Construction Requested by the Department of Safety and Professional Services by Ordinance 2022-03
13. Discuss and Possibly Adopt a Local Fireworks Ordinance 2022-04
14. Review and Approve Responses to All Hazards Mitigation Plan Survey
15. Discuss and Possibly Approve Resolution 220608 B to Accept Public Dedication of Schneider Lane
16. Patrolman Report
17. Clerk-Treasurer Report
 - a) Receipt of Wisconsin DNR recycling grant and pending second ARPA distribution
 - b) Approval and payment of bills
18. Chairman Report
19. Parks Commission
 - a) May 18, 2022 minutes
 - b) CORP Survey Results to date and Community Discussion on Wednesday, July 20, 2022
20. Plan Commission
 - a) May 19, 2022 minutes
 - b) Continue to review and potentially approve Deed Notice for Arn property prepared by Attorney Hazelbaker
21. Adjourn

POSTED 06/05/22, revised 6/06/22

New Glarus Town Hall
New Glarus Maintenance Building
New Glarus Post Office
Townofnewglarus.com

Chris Narveson, Chair

John Wright, Clerk-Treasurer

Town of New Glarus
SPECIAL TOWN BOARD MEETING
WEDNESDAY, APRIL 29, 2022
MINUTES

Town Board Attending: Chris Narveson (Chair), Matt Streiff, and Troy Pauli
Also Attending: Ron Roesslein: Town Patrolperson

1. **Call to Order** – Chair Narveson called the meeting to order at 10:30 AM at the Town Public Works Building, 200 Railroad Street, New Glarus.
2. **Proof of Posting** – Chair Narveson attested to the proper proof of posting.
3. **Annual Road Tour** – No members of the public joined the group as they patrolled Town roads to determine the condition of roads, to certify mileage for the Wisconsin Department of Transportation, and to discuss which roads to recommend to the Town Board at a regular meeting for maintenance or reconstruction. The following roads will be recommended for maintenance: Klitzke, Village View, Zentner, and Primrose Center (patch). The following road was recommended to be jointly pulverized and re-laid in cooperation with the Town of Exeter: Argue.
4. **Adjourn** – Without objection the meeting was adjourned at 12:30 PM.

Approved:

Transcribed from Chair Narveson notes by
John Wright, Clerk-Treasurer

**REGULAR TOWN BOARD MEETING
WEDNESDAY, MAY 11, 2022
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Robert Elkins, Jim Hoesly, and Troy Pauli (arrived at 6:01 PM)
Board Members Absent: None

1. **Call to Order** – Chair Narveson called the meeting to order at 6:00 PM.
2. **Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes**
 - a) A motion to approve the April 13, 2022 Regular Town Board minutes was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried.
 - b) A motion to approve the April 20, 2022 Annual Town Meeting minutes was made by Supervisor Elkins; second by Supervisor Hoesly. Motion carried.
4. **Public Comments** – None.
5. **Discuss and Approve Resolution 22/05/11 to Approve the Discontinuance of Titus Lane, a Town Road**
 - a) Clerk-Treasurer Wright reported that the lis pendens to start the process last year was not recorded with the Green County Register of Deeds. The process will need to be repeated with the adoption of the resolution, recordation of the list pendens, notification of affected property owners, notification of the Wisconsin Secretary of Transportation, scheduling a public hearing, publication of the public hearing notice three consecutive weeks, adoption of a final resolution by the Board following the hearing, and recordation of the final document to vacate.
A motion to approve Resolution 22/05/11 to vacate Titus Lane and the lis pendens to be recorded with the Green County Register of Deeds was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried.
 - b) Approve and schedule Public Hearing on July 13, 2022 – A motion to schedule a public hearing to vacate Titus Lane on Wednesday, July 13, 2022 at 6:00 PM was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried.
 - c) Review draft final Resolution to adopt and record with Green County Register of Deeds after Public Hearing – the Clerk-Treasurer presented the notice to be published, draft letter to the Secretary of Transportation, and final document to record if it is approved following the public hearing.
6. **Discuss and Approve Ordinance 2022-01 to Amend Section 36.01 of Chapter 36 previously recommended by Town Board, April 13, 2022** – A motion to approve Ordinance 2022-01 to amend the driveway ordinance as previously directed by the Board was made by Supervisor Pauli; second by Supervisor Streiff. Motion carried. Approval transfers the authority to approve driveway permits to the Town Patrolperson or Town Board designee from the Town Board.
7. **Discuss and Approve Resolution 22/05/11B to amend benefits in Employee Handbook previously recommended by Town Board, April 13, 2022** – A motion to approve Resolution 22/05/11B to amend the existing policy to allow no more than forty (40) hours of earned vacation in the year earned, at the request of the employee with Town Board action to approve, to carry forward into the following year was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried.
8. **Discuss and Possibly Adopt a Local Fireworks Ordinance 2022-0-**
 - a) It was noted that the proposed 200-foot setback from a neighboring property line would allow parcels greater than 4.00 acres in area the minimum size to qualify. Notification to neighboring property owners with livestock was not included in the draft language. A recommendation was made to remove the 200-foot setback requirement and require instead notification of neighbors with livestock within 1,000 feet of the location of the proposed fireworks display, with a preference that the location be at a central location of the applicant's property to the extent possible; without objection. The 10-business day deadline to submit and application was found to be excessive. It was noted that 2 business days are required on the application to notify the Green County Sheriff's Office and New Glarus Fire Department, so something in excess of that time for the Town Chair to consider and approve would seem adequate. Without objection, the item will be referred back to Susan Crum and the Clerk-Treasurer with action deferred until the June 8, 2022 meeting.
 - b) Approve Ordinance 2022-02 to amend Chapter 55 Fee Schedule – Wright presented his proposed changes and rationale for the updates; the fee schedule was previously updated in 2010. There was brief discussion regarding the option discussed at the January 10, 2018 Town Board meeting to offer the Town to install a culvert for a private

residential driveway, field road access, or ag drive. Without objection, this can be done with a cost based upon actual time and materials. The driveway inspection fee of \$150 should have added clarification that it is applicable if the driveway requires more than one inspection; this is in addition to the initial fee of \$500 and escrow. The members agreed that the driveway deposit/escrow should be increased from \$500 to \$1,000. A motion to approve Ordinance 2022-02 to amend Chapter 55 Fees, with the noted changes, and approved changes proposed by the Clerk-Treasurer that include a \$25 application fee for a fireworks permit, was made by Supervisor Streiff; second by Supervisor Hoesly. Motion carried. Without objection, Wright will publish a notice in the Post Messenger Recorder that the fee schedule has been updated and that copies are available for inspection at the Town Office during regular hours.

9. **Discuss and Adopt a Date to Begin Using wi.gov e-Mail Addresses as Primary Contact for Town Board/Staff** – A motion to make the email suffix change effective as of July 1, 2022 was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried. Wright will contact Chris Schilling at Computer Know How about the effective date.
10. **Patrolman Report** – Chair Narveson reported on correspondence from Beth Karr about a driveway to be removed on Pioneer Road with access to the property via Blue Vista Lane in the future. Narveson provided an update on shouldering and fill to be delivered to a location on Zentner Road next week. There will be a meeting at Green County on Thursday, May 12, 2022 regarding future road work. Argue Road work will require use of ARPA funds or borrowing up to \$200,000. Narveson will seek an Intergovernmental Agreement between the Town of New Glarus and Town of Exeter to apportion TRIP funding equitably for the joint project to reconstruct Argue Road which is divided between the two municipalities. Other road projects this year include Village View Circle and a portion of Klitzke Road at the intersection with STH 39. There followed a brief discussion of the engineering costs to calculate culvert diameters for driveway access to four cluster lots that access Durst Road; these costs will be split equally among the four owners when they request a permit to build.
11. **Clerk-Treasurer Report**
 - a) Receipt of sub-grant for wi.gov domain – \$505 was deposited by ACH to cover the \$360 in Computer Know How billed expenses and \$145 to cover Clerk-Treasurer time to complete the associated paperwork to request the domain name and complete and submit the grant application.
 - b) Board of Review Meet to Adjourn scheduled for June 8, 2022 at 5:45 PM
 - c) Approval and payment of bills – Wright presented checks 20769 through 20793 for consideration along with the associated reports that include expenses paid by ACH as well as deposits. A motion to approve the checks 20769 through 20793 and payments by ACH was made by Supervisor Hoesly; second by Supervisor Pauli.
 - d) State and Local Finance Recovery Funds Report, Form CT 202 Municipal Financial Report, and Survey of Local Government Finances filed
12. **Chairman Report**
13. **Parks Commission**
 - a) April 19, 2022 minutes
 - b) Update for Comprehensive Outdoor Recreation Plan, kick-off meeting, and survey – Chair Narveson reported on the tree sale and electronics recycling event. A second recycling event may be possible in fall of 2022.
14. **Plan Commission**
 - a) April 21, 2022 minutes – Chair Narveson provided a brief summary of the Christopher Preliminary Plat that was reviewed by the Commission.
 - b) Continue to review and potentially approve Deed Notice for Arn property prepared by Attorney Hazelbaker – no updates have been provided by Planner Tim Schleeper to date.
15. **Adjourn** – Motion to adjourn made by Supervisor Pauli; second by Supervisor Hoesly. Meeting adjourned at 8:00 PM.

Approved:

John Wright, Clerk-Treasurer

Town of New Glarus
SPECIAL TOWN BOARD MEETING
WEDNESDAY, MAY 25, 2022
MINUTES

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Robert Elkins, and Jim Hoesly

Absent: Troy Pauli (excused)

Also Attending: Ron Roesslein: Town Patrolperson (arrived at 12:08 PM) and John Wright: Clerk-Treasurer

1. **Call to Order** – Chair Narveson called the meeting to order at Noon.
2. **Proof of Posting** – Wright attested to the proper proof of posting.
3. **Discussion with Possible Action Regarding 2022-2023 Capital and Maintenance Projects of Town Roads** – Chair Narveson reported that members of the Town Board and Patrolperson toured the Town roads on April 29, 2022 as part of a properly-noticed meeting where a quorum of the Board was present. Those in attendance at that special meeting recommended the following roads for maintenance in 2023: Klitzke, Village View, Zentner, and Primrose Center (patch). Some structures may need to be considered for replacement. Narveson confirmed that the annual maintenance budget is \$150,000; that amount will be recommended for the 2023 budget as well. It was noted that the grinding required on Village View will likely be covered by the maintenance portion of the budget, rather than as a capital cost.

Narveson presented the group with asphalt cost estimates for 2022 prepared by Payne and Dolan and Rock Road for non-LRIP projects. The joint reconstruction of Argue Road (north of CTH W to the Dane County line) with the Town of Exeter, including the possible replacement of some culverts and installation of a guardrail was discussed. If possible, this should be pursued in 2022 rather than 2023 in order to lock in paving costs and interest rates. Narveson presented the estimated cost share with Exeter (55%) and New Glarus (45%). If Town Road Improvement - Discretionary (TRI-D) funds are accepted, the project cost will likely be \$1,080,000; the Town of New Glarus was awarded a 50/50 TRI-D grant, whereas the Town of Exeter was awarded a 70/30 TRI-S grant. By comparison, to pulverize and re-lay the road without grant funds to the existing width would cost an estimated \$332,246. Either approach would require borrowing if ARPA funds were not utilized.

A motion to approve the maintenance of roads recommended by the Board members and Patrolperson based upon their annual road tour was made by Supervisor Hoesly; second by Supervisor Streiff. Motion carried.

4. **Review Resolution 220525 to Borrow \$200,000 for the Argue Road Improvement Project for a 10-Year Term at a Rate of 2.94% per Annum with Annual Payments of \$23,108.16 per Annum** – Chair Narveson reported that the Town of Exeter is scheduled to hold a public hearing on May 26, 2022 to authorize borrowing \$205,000 for rebuilding Argue Road. It was noted that acceptance of TRIP funds would result in two-foot-wide gravel shoulders for not much more money. However, acceptance of the grant would delay the bidding process until 2023 when paving costs are less certain and increase the amount to be borrowed. Narveson noted that the Town of Exeter is in favor of keeping the road at the present width. There followed a discussion about bid letting for the project if TRIP money is not utilized. Supervisor Streiff recommended consultation with Attorney Hazelbaker about whether the Town is obligated to bid a project greater than \$25,000, under what conditions a low bid may be rejected, and whether Green County has the authority to provide local governments with their services; without objection.

A motion to authorize Vierbicher to prepare bid specifications for the Town portion of Argue Road and to let the bid for the work to be completed no later than October 15, 2022 was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried.

Without objection, consideration of Resolution 220525 for approval will be deferred until the June 8, 2022 regular Town Board meeting.

5. **Adjourn** – A motion to adjourn by Supervisor Streiff; second by Supervisor Hoesly. The meeting was adjourned at 1:04 PM.

Approved:

John Wright, Clerk-Treasurer



Annual Pricing Options – Every Other Week Recycling

FEE SCHEDULE – 5YR & 10YR Options:

AUTOMATED MONTHLY COST PER HOUSEHOLD
 BASE RATE - 95 GAL TRASH, 95 GAL RECYCLING
Weekly Trash and Every Other Week Recycling

	5 YR TR	5 YR RC	TOTAL	10 YR TR	10 YR RC	TOTAL
2021	\$ 10.90	\$ 4.85	\$ 15.75	\$ 10.43	\$ 4.47	\$ 14.90
2022	\$ 11.22	\$ 5.00	\$ 16.22	\$ 10.69	\$ 4.58	\$ 15.27
2023	\$ 11.56	\$ 5.15	\$ 16.71	\$ 10.96	\$ 4.69	\$ 15.65
2024	\$ 11.91	\$ 5.30	\$ 17.21	\$ 11.23	\$ 4.81	\$ 16.04
2025	\$ 12.27	\$ 5.46	\$ 17.73	\$ 11.51	\$ 4.93	\$ 16.44
2026				\$ 11.79	\$ 5.06	\$ 16.85
2027				\$ 12.09	\$ 5.18	\$ 17.27
2028				\$ 12.39	\$ 5.31	\$ 17.70
2029				\$ 12.70	\$ 5.44	\$ 18.14
2030				\$ 13.01	\$ 5.58	\$ 18.59

The current rate per home per month in the Town is **\$16.22** and the current number of billable units in the Town is 539.

Opting into the 10-year pricing would reduce the rate to **\$15.27** per home in 2022.

The total savings per home per month in 2022 is **\$.95** per home, multiplied by 539 homes is **\$512.05** per month. Pricing would be honored starting on the 1st of the month following a signed contract amendment which would be a savings of \$3,072.30 for the remainder of 2022.

2023 offers a savings of **\$1.06** per home per month totaling an annual savings of **\$6,856.08**.

The total cost savings over the remaining term of the 5-year contract would total **\$25,839.66** for years 2022-2025 based on the current billable unit count of 549, assuming a 7/1/22 start date.



Hi Joe,

The Town of New Glarus would like to thank Pellitteri Waste Systems for the smooth transition to their collection services. We've now been with Pellitteri for 6 months, & there's been a noticeable decline in the amount of weekly complaints & concerns from residents as opposed to our previous service. And when we do receive a concern, we have been more than happy with the attentive responses from the Customer Service department.

Thank you for all of your assistance in this process & your continued high quality service provided to the residents of our town!

Jesse Wahl
She/her
Clerk-Treasurer
Town of New Glarus
608-527-2390



Joe Spair

Subject: RE: Contract Options

Hi Joe,

The motion to extend the contract with Pellitteri for another 5 years, was really a no-brainer.

The Village Board passed the motion unanimously with flying colors after looking at the rates, there was barely any discussion.

Everyone is super happy with the collection service.

I am looking forward to a continued great relationship with all of you.

Thanks Joe. Stay well.

Teresa

Teresa Hughey Groves
Village of Dane
Clerk Treasurer
102 W. Main St
Dane, WI 53529
608-849-5422
www.villageofdane.org

TAB through to navigate. Use mouse to check applicable boxes, press spacebar, or press Enter.

Save

Print

Clear

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07 01 2022 ending: 06 30 2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } New Glarus
 Village of }
 City of }

County of Green Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>BRV LLC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>N8523 KLITZKE RD</u>
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>Kuehl</u>	(First) <u>TODD</u>	(Middle Name) <u>ALAN</u>	Home Address (Street, City or Post Office, & Zip Code) <u>W5857 COUNTY RD NN</u>
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All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name <u>Kuehl</u>	(First) <u>Todd</u>	(Middle Name) <u>Alan</u>	Home Address (Street, City or Post Office, & Zip Code) <u>W5857 Cty Rd NN New Glarus, WI 53574</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Bailey's RUN VINEYARD Business Phone Number 608-496-1966

2. Address of Premises N8523 KLITZKE RD Post Office & Zip Code 53574


3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Alcohol beverages main be stored/consumed in the following areas: Main Winery Building A, 48'x132'; Warehouse Building B; Outdoor Areas, see attached drawing. Shaded areas are designated for alcohol storage/consumption.

Applicant's Wisconsin Seller's Permit Number <u>456-1029683101-02</u>	
FEIN Number <u>81-4077603</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ <u>N/A</u>
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input checked="" type="checkbox"/> Class B (wine only) winery	\$ <u>100</u>
Publication fee	\$ <u>37</u>
TOTAL FEE	\$ <u>237</u>

5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** Yes No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** Yes No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** Yes No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? Yes No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No
12. Does the applicant owe municipal property taxes, assessments, or other fees? Yes No
(**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) TODD KUEHL A	Title / Member OWNER	Date 04/18/2022
Signature 	Phone Number 608-496-1966	Email Address TODD@BAILEYSRUNVINEYA

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____ WHERE CONVICTED _____
DATE _____ PENALTY _____ MISDEMEANOR FELONY
2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____ WHERE CONVICTED _____
DATE _____ PENALTY _____ MISDEMEANOR FELONY
3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____ WHERE CONVICTED _____
DATE _____ PENALTY _____ MISDEMEANOR FELONY

PENDING CHARGE





1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____
PENDING CHARGE _____ DATE _____

CHRISTOPHER PRELIMINARY PLAT

That part of the Southeast 1/4 of the Southeast 1/4 of Section 32, the Northeast and Southeast 1/4s of the Northeast 1/4 of Section 32, and the Northwest 1/4 of the Northwest 1/4 of Section 33, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin, bounded and described as follows:

Beginning at the East 1/4 corner of said Section 32; thence S89°59'33"W, 1330.53' to the Southwest corner of the East 1/2 of the Northeast 1/4 of Section 32; thence N00°12'41"W, 2651.15' to the Northwest corner of the East 1/2 of the Northeast 1/4 of Section 32; thence N00°11'13"W along the West line of the Southeast 1/4 of the Southeast 1/4 of Section 29, 1095.34'; thence S54°58'40"E, 630.09'; thence S07°26'29"W, 534.75'; thence S53°33'59"E, 1054.38'; thence N14°50'13"E, 277.14' to the centerline of Disch Road; thence S24°01'15"E along said centerline, 204.37'; thence S23°11'00"E along said centerline, 43.49'; thence S00°14'54"E, 952.25' to the South line of the Northwest 1/4 of the Northwest 1/4 of Section 33; thence S89°51'05"W, 132.29' to the Southwest corner of the Northwest 1/4 of the Northwest 1/4 of Section 33; thence S00°14'54"E, 1316.93' to the point of beginning; containing 91.80 acres.

LEGEND:

-  Cast aluminum monument found
-  Railroad spike found
-  3/4" solid round iron rod found
-  3/4" x 24" solid round iron rod set

I hereby certify that this survey complies with Chapter A-E 7 of the Wisconsin Administrative Code, that I have surveyed, monumented, and mapped the lands described herein, and that this map is a correct representation thereof in accordance with the information provided.

April 15, 2022

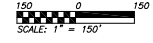
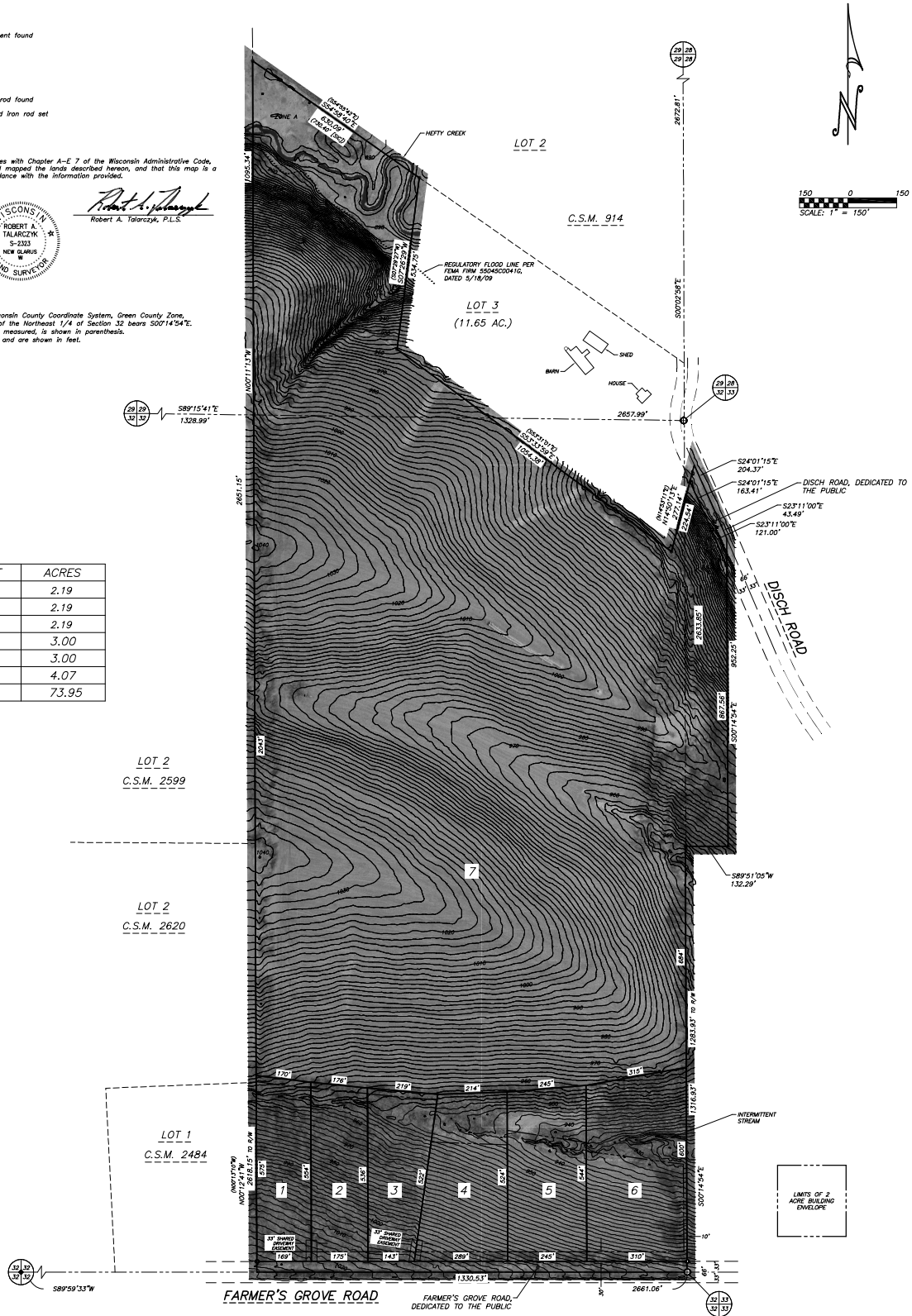


Robert A. Talarczyk
Robert A. Talarczyk, P.L.S.

NOTES:

- 1) Bearings are referenced to the Wisconsin County Coordinate System, Green County Zone, NAD83 (2011), in which the East line of the Northeast 1/4 of Section 32 bears S00°14'54"E.
- 2) Recorded data, when different than measured, is shown in parenthesis.
- 3) Elevations are NAVD 88 (GEOID12A) and are shown in feet.

LOT	ACRES
1	2.19
2	2.19
3	2.19
4	3.00
5	3.00
6	4.07
7	73.95



PREPARED FOR:
Robert Christopher
330 South Fairview Avenue
Park Ridge, IL 60068
(847) 921-0546

JOB NO. 21163
POINTS 21163
DRWG. 21163.1
DRAWN BY T.S.

TALARCZYK
LAND SURVEYS LLC
517 2nd Avenue
New Glarus, WI 53574
608-527-5216
www.talarczyksurveys.com

Christopher Preliminary Plat – RECOMMENDATION TO THE TOWN BOARD

A possible motion to RECOMMEND ACTION of the Town Board with respect to the Preliminary Plat for the Christopher Parcel to include the following items:

1. The acreage for all lands to be dedicated to the public for right-of-way shall be noted on the Plat.
2. Locations for septic systems shall be shown on the Plat and accompanied by documentation of percolation tests. Alternatively, DSPS approved septic disposal methods shall be shown on the Plat and accompanied by design calculations from professionals certified in the design of such systems.
3. Notes notifying potential lot owners that site plan approval for individual lots is required shall be included on the Plat. Notes shall include the following language (or similar):

“All driveways shall be constructed to meet the requirements of Chapter 36 of the Town of New Glarus Ordinances. ‘As-built’ plans of the completed driveway shall be provided and sealed by a professional engineer or land surveyor stating that the driveway complies with Town Ordinance.”
4. The Applicant shall provide a preliminary plan to potential building locations demonstrating how access can be provided to the lots and meet the requirements of the Town Driveway Ordinance (Chapter 36). This plan shall include spot elevations, driveway slopes and approximate grading/clearing limits to facilitate driveway construction.
5. The Applicant shall update the preliminary plat to depict the technical requirements required in section 110-16 of the Town Ordinance.
6. The Applicant shall provide documentation confirming applicable DNR erosion control and stormwater management requirements for the development have been met.
7. Deed restrictions for all open space required to meet the ‘cluster density’ requirements of the Town Ordinance shall be provided in recordable form to the Town Clerk prior to signature of the Final Plat. The Town Clerk shall cause the Deed Restrictions to be recorded immediately following recordation of the Final Plat.
8. In the event stormwater management facilities are required, the Applicant shall work with the Town Attorney and Town Engineer to execute a Development Agreement for timely construction of the required facilities and execution of appropriate maintenance agreements and/or creation of homeowners’ associations. Collateral for the construction of such facilities (letters of credit, cash deposit, etc.) shall be provided with the final agreement.



A Limited Liability Company

Attorney Mark B. Hazelbaker
Circuit Court Commissioner
Direct Line: 608.662.2300
Direct Email: mh@kasieta.com

May 31, 2022

Mr. Chris Narveson, Chairman
Town of New Glarus
26 Fifth Avenue
New Glarus, WI 53574

RE:
Our File No.: 607.01

Dear Chairman Narveson:

You ask whether the Town of New Glarus may contract for paving work or other construction services directly with the Green County Highway Department, without letting the project for competitive bids. Under the statutes, towns are not required to let bids before awarding work to the County.

Some history. In 1983, with the support of the Wisconsin Towns Association, Chapter 60 of the Statutes was repealed and recreated. The new statute, adopted as 1983 Wisconsin Act 532, updated and clarified many issues in the law. One related to public bidding.

Prior to Act 532, there was no requirement that towns advertise public contracts for bids. The attorney general had previously concluded there was no enforceable requirement for towns to bid public works projects. The WTA supported changing the statutes to require bidding, changes which became sec. 60.47. The new statute explicitly requires competitive bidding of public works projects. The revised statute continued and broadened the exception from bidding that had existed for years. Towns do not have to bid work for which the town contracts with another municipality.

Wis. Stats. sec. 60.47 (4) indicates that the entire section does not apply to contracts entered into with a municipality. The term "municipality" as defined by sec. 66.0301 includes counties.

There is a sound reason for exempting contracts with counties. County highway departments are required to charge for work using incidental labor relates, shop rates, machinery rental rates and cost of materials. To put it another way, counties cannot cut their price to try to undercut their "competition." Their charges are what they are.

559 D'Onofrio Drive, Suite 222 Madison, WI 53719-2842
(608) 662-9999 Fax (608) 662-9977
www.kasieta.com

Further, the statutory exemption recognizes almost a century of cooperative relationships between towns and counties on highway works. Practice varies from county to county. But, in many counties, towns contract with the county because they get quality work at a reasonable price. Towns are aware that utilizing the county department provides the county with necessary work to support the highway department staff, helping the county to afford to retain enough staff to provide winter maintenance.

Whatever may be the motive, however, the town is allowed to contract with the county highway department without bidding.

Sincerely,

□ASIETA LEGAL GROUP, LLC



Mark B. Hazelbaker

OFFICE OF
Town of New Glarus

Municipal Borrowing Resolution # 220608

STATE OF WISCONSIN
Town of New Glarus
Green County

WHEREAS, the Town of New Glarus, Green County, Wisconsin, (hereinafter called the “Town”), is presently in need of funds aggregating **\$200,000** for public purposes including:

The Argue Road Improvement Project; and

WHEREAS, the Town Board deems it necessary and in the best interests of the Town that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of **Two Hundred Thousand Dollars (\$200,000)** be borrowed for such purposes upon the terms and conditions hereinafter set forth:

NOW THEREFORE, BE IT RESOLVED, that for the purposes hereinabove set forth the Town, by its Chairperson and Clerk-Treasurer, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from the Bank of New Glarus, a Wisconsin Banking Corporation, (hereinafter called the “Lender”), the sum of \$200,000.00, and, to evidence such indebtedness, said Chairperson and Clerk-Treasurer shall make, execute and deliver to the Lender for and on behalf of the Town the promissory note of the Town in said principal amount with interest at the rate of **two point nine four per cent (2.94 %)** per annum for a ten-year (10) term and payable as follows:

New Loan Amount: \$200,000
Annual Payment on 10yrs: \$23,108.16

The Town clerk shall properly post or publish this resolution as required under s. 67.12(12), Wis. stats.

Adopted this 8th day of June, 2022.

By: _____
Chris Narveson, Town Chair

Attested By: _____
John Wright, Clerk-Treasurer

Matt Streiff, Town Supervisor

Troy Pauli, Town Supervisor

Jim Hoesly, Town Supervisor

Robert Elkins, Town Supervisor

**ORDINANCE NO. 2022-03, TOWN OF NEW GLARUS, GREEN COUNTY
AN ORDINANCE TO AMEND CHAPTER 15 BUILDING CONSTRUCTION**

WHEREAS the Town New Glarus has adopted and administered its local building code within the Town of New Glarus, including the areas within the Village of New Glarus Extraterritorial Zoning jurisdiction by permit under the authority granted by chapters 59, 60, 61, 62, 66, and 101 of Wis. Stats; and

WHEREAS, the State of Wisconsin Administrative Codes for the Wisconsin Department of Commerce and Department of Safety and Professional Services are updated from time-to-time requiring amendments to the Town of New Glarus Building Construction Code;

NOW, THEREFORE, the Town Board for the Town of New Glarus, County of Green, Wisconsin, do hereby ordain the following amendments (new language is in italics):

§ 15-3. Scope.

This Building Code applies to all dwellings, commercial buildings, swimming pools, garages and other outbuildings. Excepted are ~~outbuildings used exclusively for agricultural purposes and~~ children's play structures, dog kennels and storage sheds of less than 120 square feet in area. *No permit electrical permit or inspection of any installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility is required.*

§ 15-5. Adoption of state codes.

The following Wisconsin Administrative Codes and subsequent revisions are adopted for municipal enforcement:

- A. Chapter ~~Comm 16~~ *SPS 316*, Electrical.

§ 15-9. Issuance and term of permit; posting of permit card.

The Building Inspector shall issue the requested permit after all state, county and local submission requirements are satisfied. If a permit card is issued, it shall be posted at the job site in a visible location. Permits are valid for two years *except electrical permits which shall expire 12 months after the date of issuance if installation of the electrical wiring has not commenced.*

EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Adopted by the Town Board of New Glarus, June 8, 2022.

TOWN OF NEW GLARUS

Chris Narveson, Town Chairman

Attest:

John Wright, Clerk-Treasurer

Chapter 15

BUILDING CONSTRUCTION

GENERAL REFERENCES

Driveways — See Ch. 36.

Fences — See Ch. 59.

Extraterritorial zoning — See Ch. 50.

Land division and subdivision — See Ch. 110.

Fees — See Ch. 55.

§ 15-1. Statutory authority; conflicts with other laws.

These regulations are adopted under the authority granted by Chs. 59, 60, 61, 62, 66 and 101, Wis. Stats. Where this chapter conflicts with applicable uniform state codes, the latter shall govern.

§ 15-2. Purpose.

The purpose of this Building Code is to promote the health, safety and welfare of the Town of New Glarus.

§ 15-3. Scope.

This Building Code applies to all dwellings, commercial buildings, swimming pools, garages and other outbuildings. Excepted are ~~outbuildings used exclusively for agricultural purposes and~~ children's play structures, dog kennels and storage sheds of less than 120 square feet in area. ~~No permit electrical permit or inspection of any installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility is required.~~

§ 15-4. Permit required; exceptions.

- A. Prior to commencing any of the following work, the owner or agent shall obtain a valid permit from the Municipal Building Inspector:
- (1) New buildings.
 - (2) Additions that increase the physical dimensions of a building, including decks.
 - (3) Alterations to the building structure costing, within a twelve-month period, over \$5,000, including market labor value, or alterations to the building's heating, electrical or plumbing system.
 - (4) Replacement of major building equipment, including furnaces and central air conditioners. Water heater replacement shall require a permit if the plumbing, venting, electrical or gas supply system is altered.
- B. Restoration or repair of an installation to its previous code-compliant condition as determined by the Building Inspector is exempted from permit requirements. Residing, reroofing, and finishing of interior surfaces and installation of cabinetry shall

be exempted from permit requirements. However, unless structural calculations are provided, no more than two layers of roofing shall be installed on a roof.

- C. Commercial buildings are included in electrical permit requirements.

§ 15-5. Adoption of state codes.

The following Wisconsin Administrative Codes and subsequent revisions are adopted for municipal enforcement:

- A. Chapter ~~Comm 16~~ SPS 316, Electrical.
- B. Chapters Comm 20 to 25, Uniform Dwelling Code.
- C. Chapter Comm 28, Smoke Detectors.
- D. Chapters Comm 61 to 65, Commercial Building Code.
- E. Chapter Comm 70, Historic Buildings.
- F. Chapters Comm 75 to 75, Existing Buildings.
- G. Chapters Comm 81 to 87, Plumbing.

§ 15-6. Scope of Uniform Dwelling Code expanded.

Notwithstanding § Comm 20.05, Wisconsin Administrative Code, the scope of the Wisconsin Uniform Dwelling Code is revised to include, for the purposes of this chapter:

- A. Additions, alterations and major equipment replacements for one- and two-family dwellings built prior to June 1, 1980. Because such projects are not under state jurisdiction, petitions for variance and final appeals under §§ Comm 20.19 and 20.21, respectively, shall be decided by the Town Board. Petitions for variance shall be decided per § Comm 20.19 (Intro) so that equivalency is maintained to the intent of the rule being petitioned. As the Town Board approves petitions for variance, the Building Inspector is granted the power to apply the results to similar circumstances by precedent.¹
- B. Detached garages serving one- and two-family dwellings and any heating, electrical or plumbing system therein. Petitions for variance and appeals shall be handled as in Subsection A.
- C. Residential sheds of over 120 square feet in area.

15-7. Building Inspector.

- A. Creation and appointment. There is hereby created the office of Building Inspector. The Building Inspector shall be appointed by the municipality. The Building Inspector shall be certified for inspection purposes by the state in the required categories specified under Ch. Comm 5, Wisconsin Administrative Code.
- B. Subordinates. The Building Inspector may appoint, as necessary, subordinate

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

inspectors. Any subordinate retained to inspect buildings shall be certified as necessary under Ch. Comm 5, Wisconsin Administrative Code, by the state.

- C. Duties. The Building Inspector shall administer and enforce all provisions of this chapter.
- D. Powers. The Building Inspector may at all reasonable hours enter upon any public or private premises for inspection purposes and may require the production of the permit for any building, plumbing, electrical or heating work. No person shall interfere with or refuse to permit access to any such premises to the Building Inspector while in the performance of his/her duties.
- E. Records. The Building Inspector shall perform all administrative tasks required by the applicable codes. In addition, the Building Inspector shall keep a record of all applications for building permits in a book for such purpose and shall regularly number each permit in the order of its issuance.

§ 15-8. Submission of plans.

Two sets of building plans shall be submitted to the Building Inspector for any work valued over \$5,000, any work which expands the size of a building, any new building, or as required by the Building Inspector. If a new building or building addition is proposed, then a plot plan showing such proposed work, and existing buildings and property lines, shall be submitted.

§ 15-9. Issuance and term of permit; posting of permit card.

The Building Inspector shall issue the requested permit after all state, county and local submission requirements are satisfied. If a permit card is issued, it shall be posted at the job site in a visible location. Permits are valid for two years **except electrical permits which shall expire 12 months after the date of issuance if installation of the electrical wiring has not commenced.**

§ 15-10. Completion deposit required.

A deposit of \$100 is required for all projects over \$5,000 in total value. It shall be refunded after the project is completed and no noncompliances are found by the Building Inspector and all other fees are paid. It shall be forfeited if occupancy occurs before permit or extends after a temporary occupancy permit expires. It shall also be forfeited if the exterior is not finished per § 15-12 within two years of permit issuance.

§ 15-11. Occupancy.

If no noncompliances are found by the Building Inspector, then the Building Inspector shall allow occupancy. If minor noncompliances other than health or safety items are in existence, the Building Inspector may allow temporary occupancy for a specified term. Occupancy may not be taken until occupancy is allowed by the Building Inspector.

§ 15-12. Exterior finish.

All buildings shall have a weather-resistant, uniform and neighborhood-compatible exterior finish. Tar paper or similar material is not acceptable.

§ 15-13. Maintenance of buildings.

All buildings shall be maintained so that they do not lose value or become noncomplying with applicable codes.

§ 15-14. Maintenance of yards.

Yards shall be kept free of weeds, trash, and open storage of nonlicensed or disabled vehicles.

§ 15-15. Fees.

At the time of building permit application, the applicant shall pay fees as established periodically by the municipal governing body.² If work commences prior to permit issuance, the Building Inspector may charge double fees.

§ 15-16. Violations and penalties.

Violations of this chapter shall, upon conviction, be subject to a forfeiture of not less than \$25 nor more than \$1,000 for each day of noncompliance, together with the costs of prosecution. Violations discovered by the Building Inspector shall be corrected within 30 days, or more if allowed by the Building Inspector, after written notice is given.

§ 15-17. Stop-work order.

The Building Inspector may issue a stop-work order against a project to prevent further noncomplying work.

§ 15-18. Liability for damages.

This chapter shall not be construed as an assumption of liability by the municipality or Building Inspector for damages because of injuries sustained or property destroyed by any defect in any installation or on any premises.

2. Editor's Note: See Ch. 55, Fees.

**ORDINANCE NO. 2022-04, TOWN OF NEW GLARUS, GREEN COUNTY
AN ORDINANCE TO REGULATE THE USE AND SALE OF FIREWORKS**

WHEREAS the Town New Glarus currently regulates the use of fireworks within the Town of New Glarus by permit under the authority granted by Section 167.10 of Wis. Stats; and

WHEREAS, the Town Board has determined that a more restrictive ordinance is needed for such permitting of fireworks displays and sales as well as to adopt related penalties for violation of such regulations;

NOW, THEREFORE, the Town Board for the Town of New Glarus, County of Green, Wisconsin, do hereby ordain as follows:

SECTION 1: Ordinance No. 2022-04, an Ordinance to Regulate the Use and Sale of Fireworks is hereby created to read as follows:

1. FIREWORKS REGULATED. Section 167.10, Wis. Stats., as amended and renumbered from time to time, is hereby incorporated herein by reference. This ordinance is intended to be more restrictive than Section 167.10, Wis. Stats. In the event that Section 167.10, Wis. Stats. or any future amendment or revisions that may be made thereto are amended to prohibit any action/activity permitted in this ordinance, the Wisconsin Statute shall control.

2. FIREWORKS USE OR DISPLAY. No person shall use or display fireworks, except as permitted by a fireworks display permit granted under this section.

- A. Permits for pyrotechnic displays may be granted by the Town Chair to public authorities, civic organizations, groups, or individuals meeting the terms of this ordinance.
- B. No person shall use fireworks, as defined by Sec 167.10(1) Stats., without a permit from the Town Chair.
- C. A permit under this Ordinance shall specify all of the following:
 - 1. The name and address of the permit holder and location of the event, if different.
 - 2. The preferred date on which fireworks are proposed to be displayed and an alternate date in the event of strong winds, dry conditions, inclement weather, etc.
 - 3. An all-inclusive list of class and quantity of fireworks proposed to be discharged.
- D. Applications for permits shall be submitted to the Town Clerk at least 5 business days (Town office is open Monday through Thursday from 6:00 AM until 2:00 PM) in advance of the date set for the display. Proof of insurance is required for events open to the public. The application fee is listed in the Town Fee Schedule.
- E. Issuance. Denial and Conditions of Permit. The Town Chair may issue, deny, or conditionally issue a permit. The following factors may be considered when denying or conditionally issuing a permit:
 - 1. Complaints from neighbors about events held by the same applicant or at the same location based upon excessive noise, consumption of alcohol, spent fireworks left on neighboring property not owned by the applicant or included on past applications, parking issues, discharge of fireworks in a dangerous manner, exceeding the hours listed on a permit, the applicant has previously caused harm to

- persons or property when discharging fireworks in the past, etc.
- 2. Inaccurate or misleading information provided on the application.
- 3. Lack or inadequacy of insurance if the event is open to the public.

3. CONDUCT OF DISPLAY. The display shall be conducted so as to provide maximum safety.

- A. Displays shall be conducted only outside of buildings.
- B. All discharged fireworks need to be contained within the confines of the area designated on the permit application.
- C. The applicant shall notify all property owners within 1,000 feet of the proposed discharge location who keep livestock on their property a minimum of 48 hours after the approval of the permit.
- D. Firework should be discharged from a central location of the permitted property to the extent possible and should not be discharged below overhead obstructions that could include power lines, trees, cables, etc.
- E. All fireworks that fire a projectile set to go into the air will be directed as nearly vertical as possible
- F. Any fireworks that remain unfired shall be immediately disposed of or removed promptly and in a safe manner
- G. The operator shall make a thorough search for unfired fireworks and dispose of them in a prompt and safe manner.

4. SALES. The Town of New Glarus does not currently allow the sales of fireworks, but has reserved this section for possible future use.

5. VIOLATIONS AND PENALTY. Stop Orders. Persons and agencies delegated by the Town Board are authorized to delay or terminate pyrotechnics displays for violation of any terms or conditions of this ordinance or the permit.

6. ENFORCEMENT AND BOND. This ordinance may be enforced by a Green County Sheriff's Deputy issuing a citation pursuant to the provisions of Sec. 66.0113 Stats., as amended from time to time.

SECTION 2: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Adopted by the Town Board of New Glarus, June 8, 2022.

TOWN OF NEW GLARUS

Chris Narveson, Town Chairman

Attest:

John Wright, Clerk-Treasurer

GREEN COUNTY HAZARDS PREPAREDNESS & MITIGATION QUESTIONNAIRE

1. In the past five years, has your community experienced a disaster such as a severe windstorm, flood, wildfire, hazardous materials incident/spill, etc.?

NO (If NO, skip to Question 2)

If YES, which of these natural disasters occurred? (Please check all that apply)

Event	When event last occurred:				
	Within past year	1-5 years ago	5-15 years ago	More than 15 years ago	Never
Drought					
Dust Storm					
Earthquake					
Flood					
Lakeshore Erosion					
Landslide/ Debris Flow					
Wildfire					
Windstorm/ Tornado					
Winter Storm/ Ice Storm					
Hazardous Materials Spill					
Cybersecurity					
Other:					

2. For which of the following disasters do you think your community is at risk? (Check the appropriate box for each hazard)

Event	Extremely Concerned	Very Concerned	Concerned	Somewhat Concerned	Not Concerned
Drought					
Dust Storm					
Earthquake					
Flood					
Lakeshore Erosion					
Landslide/ Debris Flow					
Wildfire					
Windstorm/ Tornado					
Winter Storm/ Ice Storm					
Hazardous Materials Spill					
Cybersecurity					
Other:					

3. Has your community had damage to facilities or infrastructure (e.g., roads, public buildings, utilities)?

Please complete both sides of the form

RESOLUTION 220608 B
A RESOLUTION OF THE TOWN BOARD TO ACCEPT DEDICATION
OF SCHNEIDER LANE AS A PUBLIC ROAD

The Town Board of the Town of New Glarus, Green County, Wisconsin, do resolve as follows:

WHEREAS, the Town Board of the Town of New Glarus, Green County, Wisconsin, declares by this resolution, adopted by a majority of the Town Board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and declares as follows:

The public way described below and dedicated to the Town in that conveyance of real estate between Brian Schneider, as grantor, and the Town of New Glarus, as grantee, dated March 29, 2021, and recorded in the office of the Register of Deeds for Green County, Wisconsin, on August 10, 2022, at volume 27, pages 47-51 as part of Certified Survey Map 5450, is accepted pursuant to Wis. Stat. §66.1024, and

NOW, THEREFORE, it is in the public interest that the dedication of the public way described below is accepted by the Town. The public way to be dedicated to the Town is described as follows:

That part of Lot 1 of Certified Survey 5450 (Vo. 27, Pages 47-51) in the Northeast ¼ of the Northeast ¼ of Section 1, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of Lot 1 of Certified Survey Map 5450; thence N87°34'03"W, 387.16' to the Southwest corner of Lot 1 of Certified Survey Map 5450; thence N01°33'31"W along the West line of Lot 1 of Certified Survey Map 5450, 92.91'; thence N61°41'51"E, 36.95'; thence Easterly, 34.02' along the arc of a curve to right whose radius is 60.00' and whose chord bears S77°56'20"W; thence Southeasterly, 60.37' along the arc of a curve to the right whose radius is 60.00' and whose chord bears N56°59'43"W; thence Southeasterly, 51.83' along the arc of a curve to the left whose radius is 50.00' and whose chord bears N57°52'09"W; thence N87°34'03"W, 234.04' to the east line of Lot 1 of Certified Survey Map 5450; thence S00°16'52"W along the East line of Section 1, 17.79'; thence N25°38'06"E 52.47' to the point of beginning; subject to any and all easements of record.

The Town Clerk-Treasurer shall properly post or publish this resolution as required under Wis. Stat. §60.80.

Adopted by the Town Board of the Town of New Glarus, Green County, Wisconsin, this 8th day of June, 2022.

TOWN OF NEW GLARUS

Streiff: aye _____ nay _____
Pauli: aye _____ nay _____
Hoesly: aye _____ nay _____
Elkins: aye _____ nay _____
Narveson: aye _____ nay _____

By: _____
Chris Narveson, Town Chair

Attest: _____
John Wright, Town Clerk-Treasurer



May 12, 2022

John Wright 23024
Clerk Treasurer
Town of New Glarus
New Glarus, WI 53574-0448

SUBJECT: Announcement of 2022 Recycling Grants to Responsible Units

Dear Recycling Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of **\$1001.00** to your responsible unit to offset your recycling program costs during calendar year 2022. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant, if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your grant application.

Calculating Your Basic Recycling Grant

Your Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available funds (\$19,000,000).

Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of **200** Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is **3,955,153**. The Legislature provided \$1M for this program. So, the 2022 per capita rate is **\$0.253** per person in each eligible Responsible Unit.

Timing of Grant Check

The grant award payments will be issued as one check per responsible unit on or before June 1, 2022.

Accepting Grant Conditions

By endorsing your grant check, you are accepting the award and agreeing to comply with the grant conditions, the program's financial guidelines, and the assurances you signed in

your grant application.

Important Reminders

- Your Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2022 recycling costs in the *2023 Annual Report of Recycling Program Accomplishments* that will be due no later than April 30, 2023. This Annual Report is necessary for maintaining continuity of data collection and to determine whether your total net eligible recycling costs matched or exceeded your grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Wendy Soleska, Grant Manager by e-mail at Wendy.Soleska@wisconsin.gov or by telephone number (608) 852-1358.

Sincerely,

A handwritten signature in blue ink that reads "Jim Ritchie". The signature is written in a cursive, slightly slanted style.

Jim Ritchie
Bureau Director
Community Financial Assistance

MRT:wmp
Attach.

C. Wendy Soleska – Grant Manager (via e-mail)

Clerk Treasurer

From: Clerk Treasurer
Sent: Friday, May 27, 2022 8:54 AM
To: Chris Narveson; Tara Bast (TBast@johnsonblock.com)
Cc: 'Chris Narveson'
Subject: FW: ARPA-SLFRF - Second Tranche Payment Distribution

Chris and Tara,

I extracted our information from the spreadsheet posted to the DOR website:

Co-Muni Code	County	Municipality	2019 Census Population	Total ARPA Allocation	2021 ARPA Allocation	2022 ARPA Allocation
23024	GREEN	TOWN OF NEW GLARUS	1,385	\$144,965.95	\$72,482.97	\$72,482.97

Our second allocation will be distributed in June.

Thanks,

John

John Wright
Clerk-Treasurer
Town of New Glarus
608-527-2390

From: Wisconsin Department of Revenue <DOR-do-not-reply@wisconsin.gov>
Sent: Thursday, May 26, 2022 3:31 PM
To: Clerk Treasurer <clerk@townofnewglarus.com>
Subject: ARPA-SLFRF - Second Tranche Payment Distribution

May 26, 2022

To: Municipal and County Clerks, Treasurers and Heads of Government

The Wisconsin Department of Revenue (DOR), on behalf of the U.S. Department of the Treasury (Treasury), will distribute the second tranche payment of American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) to non-entitlement units of government (NEUs) in June 2022.

Payment details

- Municipalities (NEUs) do not need to take any action to receive their second payment
- 1,824 municipalities are eligible to receive funds – [view 2022 allocation report](#) for details
- Municipalities will receive funds in the same account used for shared revenue – this could be ACH, LGIP or check based on information provided by the municipality

General reminders

- Allocate ARPA funds by 2024 – use funds by 2026
- Consider regional initiatives, including partnering with other ARPA recipients
- Investment in critical infrastructure is a particularly well-suited use of ARPA funds because it is a non-recurring expenditure that can be targeted to long-term assets that provide benefits over many years
- If you haven't completed your Project and Expenditure Report – due April 30, 2022 – contact Treasury/DOR for help

Questions?

- Email us at DORLocalRecoveryFunds@wisconsin.gov
- Contact Treasury at SLFRF@treasury.gov

Thank you,
John Dickert, Administrator
State and Local Finance Division



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Town of New Glarus

Transaction Detail by Account

May 12 - June 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
DDA 2306 - 2 - 1							
05/13/2022	Payroll Check	DD	John M. Wright	Pay Period: 04/24/2022-05/07/2022 2.25 hours flex time applied	Direct Deposit Payable	-1,427.52	-1,427.52
05/13/2022	Payroll Check	DD	Ron D. Roesslein	Pay Period: 04/24/2022-05/07/2022	Direct Deposit Payable	-1,377.93	-2,805.45
05/18/2022	Tax Payment		WI Department of Revenue	Tax Payment for Period: 04/01/2022-04/30/2022	21513 State Withholding Taxes Payable	-571.30	-3,376.75
05/18/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200001	53270 Town Garage:53270-02 Garage Utilities	-94.45	-3,471.20
05/18/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200002	53270 Town Garage:53270-02 Garage Utilities	-224.69	-3,695.89
05/20/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 2725610000	53420 Street Lighting	-19.05	-3,714.94
05/20/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 3936450000	53420 Street Lighting	-9.63	-3,724.57
05/24/2022	Expense		Wi Department of Employee Trust Funds	Group Insurance ETFPay WS2GPC008399206	21530 Health Insurance Deductions Payable	-3,873.76	-7,598.33
05/27/2022	Payroll Check	DD	Ron D. Roesslein	Pay Period: 05/08/2022-05/21/2022	Direct Deposit Payable	-1,327.16	-8,925.49
05/27/2022	Payroll Check	DD	John M. Wright	Pay Period: 05/08/2022-05/21/2022	Direct Deposit Payable	-1,312.01	-
							10,237.50
05/31/2022	Expense		Wisconsin Retirement System	EMPLOYE TRUST FU WRS REMIT 0880000	21520 Retirement Deductions Payable (WRS)	-1,805.55	-
							12,043.05
06/01/2022	Deposit			DEPOSIT # 292	44900 Other Regulatory Permits & Fees:44900-03 Impact Fees	1,032.00	-
							11,011.05
06/01/2022	Deposit			DEPOSIT	44900 Other Regulatory Permits & Fees:44900-03 Impact Fees	5,271.60	-5,739.45
06/01/2022	Transfer			TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	Repurchase Agreement 1623	-7,000.00	-
							12,739.45
06/03/2022	Deposit				Undeposited Funds	1,001.00	-
							11,738.45
06/03/2022	Deposit				Undeposited Funds	1,000.00	-
							10,738.45
06/03/2022	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Repurchase Agreement 1623	-2,000.00	-
							12,738.45
06/08/2022	Bill Payment (Check)	20797	Bjoin Limestone		21000 Accounts Payable (A/P)	-276.63	-
							13,015.08
06/08/2022	Bill Payment (Check)	20796	Auto Value New Glarus		21000 Accounts Payable (A/P)	-91.17	-
							13,106.25
06/08/2022	Bill Payment (Check)	20795	Audio-Visual Center & Print Shop		21000 Accounts Payable (A/P)	-75.25	-
							13,181.50
06/08/2022	Bill Payment (Check)	20794	Associated Appraisal Consultants		21000 Accounts Payable (A/P)	-2,766.50	-
							15,948.00
06/08/2022	Bill Payment (Check)	20798	Bjoin Limestone		21000 Accounts Payable (A/P)	-672.27	-
							16,620.27
06/08/2022	Bill Payment (Check)	20799	Bjoin Limestone		21000 Accounts Payable (A/P)	-165.90	-
							16,786.17
06/08/2022	Bill Payment (Check)	20800	Blanchardville Co-op Oil Association		21000 Accounts Payable (A/P)	-1,138.88	-
							17,925.05
06/08/2022	Bill Payment (Check)	20801	Green County Highway Department		21000 Accounts Payable (A/P)	-245.94	-
							18,170.99
06/08/2022	Bill Payment (Check)	20802	Harry Pulliam.		21000 Accounts Payable (A/P)	-40.37	-
							18,211.36
06/08/2022	Bill Payment (Check)	20803	Helen Beck		21000 Accounts Payable (A/P)	-100.00	-
							18,311.36
06/08/2022	Bill Payment (Check)	20804	Johnson Block and Company, Inc		21000 Accounts Payable (A/P)	-3,850.00	-
							22,161.36
06/08/2022	Bill Payment (Check)	20805	Monroe Truck Equipment		21000 Accounts Payable (A/P)	-1,060.94	-
							23,222.30
06/08/2022	Bill Payment (Check)	20806	New Glarus Hardware		21000 Accounts Payable (A/P)	-102.00	-
							23,324.30
06/08/2022	Bill Payment (Check)	20807	New Glarus Utilities		21000 Accounts Payable (A/P)	-267.71	-
							23,592.01
06/08/2022	Bill Payment (Check)	20808	New Glarus Welding		21000 Accounts Payable (A/P)	-35.43	-
							23,627.44

Town of New Glarus

Transaction Detail by Account

May 12 - June 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/08/2022	Bill Payment (Check)	20809	News Publishing Co., Inc		21000 Accounts Payable (A/P)	-505.84	-
							24,133.28
06/08/2022	Bill Payment (Check)	20810	Pellitteri Waste Systems		21000 Accounts Payable (A/P)	-9,699.72	-
							33,833.00
06/08/2022	Bill Payment (Check)	20811	Securian Financial Group, Inc		21000 Accounts Payable (A/P)	-218.31	-
							34,051.31
06/08/2022	Bill Payment (Check)	20812	Vierbicher		21000 Accounts Payable (A/P)	-542.50	-
							34,593.81
06/08/2022	Bill Payment (Check)	20813	Vierbicher		21000 Accounts Payable (A/P)	-77.50	-
							34,671.31
06/08/2022	Tax Payment		IRS	Tax Payment for Period: 05/01/2022-05/31/2022	21512 Federal Withholding Taxes Payable	-2,027.34	-
							36,698.65
06/08/2022	Bill Payment (Check)	20814	Visa		21000 Accounts Payable (A/P)	-347.99	-
							37,046.64
Total for DDA 2306 - 2 - 1						\$ -	
						37,046.64	

Town of New Glarus

Transaction List by Date

May 12 - June 8, 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
05/13/2022	Payroll Check	DD	Yes	John M. Wright	Pay Period: 04/24/2022-05/07/2022 2.25 hours flex time applied	DDA 2306 - 2 - 1	Direct Deposit Payable	- 1,427.52
05/13/2022	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 04/24/2022-05/07/2022	DDA 2306 - 2 - 1	Direct Deposit Payable	- 1,377.93
05/18/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200001	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-94.45
05/18/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200002	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-224.69
05/20/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 2725610000	DDA 2306 - 2 - 1	53420 Street Lighting	-19.05
05/20/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 3936450000	DDA 2306 - 2 - 1	53420 Street Lighting	-9.63
05/24/2022	Expense		Yes	Wi Department of Employee Trust Funds	Group Insurance ETFPay WS2GPC008399206	DDA 2306 - 2 - 1	21530 Health Insurance Deductions Payable	- 3,873.76
05/27/2022	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 05/08/2022-05/21/2022	DDA 2306 - 2 - 1	Direct Deposit Payable	- 1,327.16
05/27/2022	Payroll Check	DD	Yes	John M. Wright	Pay Period: 05/08/2022-05/21/2022	DDA 2306 - 2 - 1	Direct Deposit Payable	- 1,312.01
05/31/2022	Expense		Yes	Wisconsin Retirement System	EMPLOYE TRUST FU WRS REMIT 0880000	DDA 2306 - 2 - 1	21520 Retirement Deductions Payable (WRS)	- 1,805.55
06/01/2022	Transfer		Yes		TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	DDA 2306 - 2 - 1	Repurchase Agreement 1623	- 7,000.00
06/01/2022	Deposit		Yes		DEPOSIT # 292	DDA 2306 - 2 - 1	44900 Other Regulatory Permits & Fees:44900-03 Impact Fees	1,032.00
06/01/2022	Deposit		Yes		DEPOSIT	DDA 2306 - 2 - 1	44900 Other Regulatory Permits & Fees:44900-03 Impact Fees	5,271.60
06/03/2022	Deposit		Yes			DDA 2306 - 2 - 1	Undeposited Funds	1,001.00
06/03/2022	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Repurchase Agreement 1623	- 2,000.00
06/03/2022	Deposit		Yes			DDA 2306 - 2 - 1	Undeposited Funds	1,000.00
06/08/2022	Bill Payment (Check)	20794	Yes	Associated Appraisal Consultants		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	- 2,766.50
06/08/2022	Bill Payment (Check)	20795	Yes	Audio-Visual Center & Print Shop		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-75.25
06/08/2022	Bill Payment (Check)	20796	Yes	Auto Value New Glarus		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-91.17
06/08/2022	Bill Payment (Check)	20797	Yes	Bjoin Limestone		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-276.63
06/08/2022	Bill Payment (Check)	20798	Yes	Bjoin Limestone		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-672.27
06/08/2022	Bill Payment (Check)	20799	Yes	Bjoin Limestone		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-165.90
06/08/2022	Bill Payment (Check)	20800	Yes	Blanchardville Co-op Oil Association		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	- 1,138.88
06/08/2022	Bill Payment (Check)	20801	Yes	Green County Highway Department		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-245.94
06/08/2022	Bill Payment (Check)	20802	Yes	Harry Pulliam.		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-40.37
06/08/2022	Bill Payment (Check)	20803	Yes	Helen Beck		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-100.00
06/08/2022	Bill Payment (Check)	20804	Yes	Johnson Block and Company, Inc		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	- 3,850.00
06/08/2022	Bill Payment (Check)	20805	Yes	Monroe Truck Equipment		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	- 1,060.94
06/08/2022	Bill Payment (Check)	20806	Yes	New Glarus Hardware		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-102.00
06/08/2022	Bill Payment (Check)	20807	Yes	New Glarus Utilities		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-267.71
06/08/2022	Bill Payment (Check)	20808	Yes	New Glarus Welding		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-35.43
06/08/2022	Bill Payment (Check)	20809	Yes	News Publishing Co., Inc		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-505.84
06/08/2022	Bill Payment (Check)	20810	Yes	Pellitteri Waste Systems		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	- 9,699.72
06/08/2022	Bill Payment (Check)	20811	Yes	Securian Financial Group, Inc		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-218.31
06/08/2022	Bill Payment (Check)	20812	Yes	Vierbicher		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-542.50
06/08/2022	Bill Payment (Check)	20813	Yes	Vierbicher		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-77.50
06/08/2022	Bill Payment (Check)	20814	Yes	Visa		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-347.99

PARKS COMMISSION MEETING

Wednesday, May 18, 2022

Minutes

Attending: Chair Harry Pulliam, Kelly Ruschman, Chris Narveson, Mark Pernitz, and Mona Sue French, and Jason Emmerton (arrived at 6:08 PM and departed at 7:00 PM)

Also Attending: Nick Kosewski (Village resident, arrived at 6:09 PM)

Absent: Dana Emmerton

1. **Call to Order:** Meeting was called to order by Chair Pulliam at 6:00 PM.
2. **Proof of Posting:** Commissioner Narveson attested to proof of posting.
3. **Approve April 19, 2022, Parks Commission Minutes:** A motion to approve the minutes was made by Commissioner Pernitz; second by Commissioner French. Motion carried.
4. **Public Comments:** Commissioner Narveson reported that he participated in the Transportation Alternatives Program (TAP) webinar this week. An 80/20 Federal grant administered by states funds alternative means of transportation to motorized vehicles. Similar to BIL funds, the process involves more steps than other, more direct approaches which often drives up costs. There followed a brief discussion of possible locations and the demographic it would serve. It was noted that the CORP survey results should be known by the June 8, 2022 regular Town Board meeting; the results may indicate support for trails in general and thereby support to apply for the TAP grant. Without objection, the Town Board should be encouraged to discuss this and possibly partner with the Village.

Chair Pulliam received emails from the Town Clerk-Treasurer regarding a request for two surveys. The couple live in the Town of York. Pulliam reported that he left a voicemail for the couple. Another inquiry was received by Town staff and shared with Chair Pulliam. The resident lives in Blue Vista and was assisted with accessing the online survey. She is supportive of trails, but only if they are for pedestrian or bicycles and prefers for trailhead parking to be further away from residential properties.
5. **Update on Tree Sale Pickup and Electronics Recycling Event:** Chair Pulliam reported that he was pleased with the quality of the bare root trees purchased from Sustainable Wildlife Habitats. There followed a brief discussion on past workshops and possible future ones. The electronic recycling event successful to the point that a second trailer was filled before noon. Those who arrived after noon and before 2:00 PM provided their name and contact information; this was shared with John Schumacher. There is a possibility that the event can be repeated this fall.
6. **Plan to Discuss at June Parks Commission Meeting the Donation of Proceeds from the Tree Sale:** Commissioner French wondered whether profits from the sale could be dedicated to purchase a bench rather than a cash donation to a local charitable organization. In the past, Boy Scouts assisted with tree sales and were the recipients of the excess funds.
7. **Update on Newspaper Insert for 2022 Comprehensive Outdoor Recreation Plan Survey Promotion:** Chair Pulliam reported on the contents of the printed insert and its

distribution. The new due date for the survey is June 4, 2022. Results will be shared with the group at the June meeting.

8. **Discuss Prairie Workshop:** Commissioner Emmerton was not in attendance. Chair Pulliam provided a brief summary of the proposed workshop objectives.
9. **Discuss Seeding of Prairie Plants at Blue Bird Ridge Conservancy after a Fall Burn:** There was a brief discussion about the 7.9 acres of Town-owned land along Durst Road to be seeded with a pollinator mix and prairie restoration efforts by the residents within Hidden Knoll and in the Blue Bird Ridge Conservancy. It was noted that the Prairie Enthusiasts group conducts controlled burns at a rate of \$100 an acre.
10. **Discuss Holding Another Invasive Species Workshop:** Commissioner Neton provided the group with information about the South Central Invasives Partnership (SCIP). Neton agreed to gather more information to share and possibly encourage the Town to enter into a Memorandum of Understanding. According to Neton, Matt Wallrath, a SCIP council member and the invasive species program manager with Upper Sugar River Watershed Association will assist with the proposed workshop. There followed a brief discussion regarding a proposed mountain bike trail through the New Glarus Woods State Park.
11. **Update on Talk with Andy Elkins about a River Tripping Workshop:** Chair Pulliam reported that he spoke with Andy. The scheduled workshop in the past did not have participants and the hope is to schedule another. There followed a discussion about the ideal time to reschedule. There followed a brief discussion of land along Peerless Road that may be the basis of a workshop involving historic preservation.
12. **Update on Trail along County NN:** Commissioner Narveson provided a brief update. He prefers for the CORP to be further along before discussing with Green County Highway to locate within the county road right-of-way.
13. **Discuss Town Newsletter:** There was a continued discussion regarding who would assemble information from the Commission and Board and how best to distribute it. Commissioner Narveson stated that the Board expressed their support including possibly mailing the inaugural copy to residents with information on how to access future copies.
14. **Schedule Next Meeting** – the next meeting will be held on June 15, 2022 at 6:00 PM.
15. **Adjourn:** A motion to adjourn made by Commissioner Pernitz; second by Commissioner Neton at 6:50 PM.

Approved:

Minutes transcribed by Clerk/Treasurer Wright from Zoom recording

TOWN OF NEW GLARUS
PLAN COMMISSION MEETING
THURSDAY, MAY 19, 2022
MINUTES

Members Attending: Chris Narveson, John Freitag, Craig Galhouse, John Ott, Reg Reis, Robert Elkins, and Mark Pernitz

Absent: None

Also Attending: Bob Talarczyk: surveyor, Carol Holmes: applicant; Robert Christopher: applicant; Tim Schleeper: Planner from Vierbicher Associates; John Wright: Clerk-Treasurer; and James Baker: resident

1. **Call to Order and Proof of Posting:** C. Narveson called the meeting to order at 6:00 PM. Clerk-Treasurer Wright attested to proper proof of posting.
2. **Approve Minutes:** Motion to approve by Commissioner Freitag the meeting minutes from April 21, 2022 as presented; second by Commissioner Ott. Motion carried 7-0.
3. **Review Concept Plan of Holmes Property along Airport Road** – Surveyor Talarczyk reported that the Holmes property contains 81.45 acres of land that were contiguous at date of Ordinance and all within the Township of New Glarus. The members reviewed a concept plan for six cluster lots, one of which (proposed Lot 4) is the existing homestead. The three proposed lots to the west will be served by a proposed, private cul-de-sac road; the remaining three by individual access directly to Airport Road. There followed a discussion regarding the buried gas main that traverses the property from west to east. The width of the easement and the depth of the structure is not known at this time and is not described within the 1962 easement agreement between Fred and Doris Lienhardt and Northern Natural Gas Company. If a Preliminary or Final Plat is prepared, it will need to include bearings for the gas main.

Planner Schleeper distributed a printed copy of his review of the proposed development. Schleeper noted that neither private roads nor outlots can be considered as part of the open space; this may affect the ability to achieve the 85% of the total acreage required, depending on whether that is based on the total acreage (81.45) or the minimum needed for a six-lot cluster with cluster envelopes of 2.0 acres in size (80.0). Without objection, the Town Patrolperson should review the proposed access points for proposed Lots 5 and 6. Chair Narveson noted that a joint driveway agreement will need to be prepared if Lots 1, 2, and 3 share a common access. There followed a brief discussion regarding when a Developer's Agreement will be needed for this proposed Major Subdivision. Applicant Carol Holmes stated that the current goal is to build one new home (on Lot 5) with no plan to market the remaining proposed lots in the near future.

Motion to approve the Concept Plan, as presented, by Commissioner Ott with the condition that the sale of Lots 1, 2, and/or 3 will trigger the need to prepare and seek Board approval for a Developer's Agreement; second by Commissioner Freitag. Motion carried 7-0.

4. **Vierbicher Review of Christopher Preliminary Plat along Farmers Grove Road** – Schleeper distributed printed copies to the members of his review of the Preliminary Plat. He noted slopes ranging between 16.3% to 18.7% where residential development and access is proposed. According to the USDA Web Soil Survey, the soil is rated as severely limited for septic systems and mound systems may be required. He further noted that Chapter 36 Driveways of the Town's Code requires driveway slopes be no greater than 13%; consequently, engineering drives with alternate access points to what has been proposed may be required to maintain emergency access. Schleeper recommended that the development escrow not be released until emergency services

TOWN OF NEW GLARUS

approves the final driveway designs. Triggering event options were discussed that will require the preparation and Board approval of a Developer's Agreement including when an investment by the developer is required to make any or all of the lots saleable. It was noted that Chapter 110 does not prevent the location of a septic field outside of the cluster envelope.

Motion to recommend that the Town Board approve the Preliminary Plat, as presented, with the conditions listed by Vierbicher Associates; second by Commissioner Pernitz. Motion carried 7-0.

5. **Update on Roger Arn Deed Notice and Deed of Restrictions and Covenants as Prepared by Attorney Hazelbaker with Review by Tim Schleeper** – no meeting has been scheduled for Schleeper, Village Administrator Drake Daily, and Village Planner Mark Roffers. There followed a brief discussion regarding the three lots that have been sold and the engineering required for driveway access from Durst Road that crosses the Outlot owned by the Town as well as a possible future road that would connect Durst Road to the Blue Vista subdivision.
6. **Update on Sale of Green County Hemp Property** – K Investments LLC purchased the property. It is uncertain at this point to what purpose the property will be used and whether the proposed use will require a Conditional Use Permit or rezoning.
7. **Updated Fee Schedule Approved by Town Board May 11, 2022** – Clerk-Treasurer Wright introduced the updated schedule approved by the Board at the May 11, 2022 meeting; a notice was published to make the public aware of the updated schedule. Fees have not been amended since 2010. Among the updates are a per-lot cost to review plats and CSMs as well as an increase of the driveway escrow from \$500 to \$1,000.
8. **Review Calculated Contiguous Property Acreage Totals for Properties with Development Potential at Date of Ordinance with Possible Action to Consider Rounding** – Commissioner Galhouse reviewed a few properties that would gain additional potential if a decision was made to allow rounding up of any contiguous acreage that was 90% of what was needed for an additional lot or lots. Galhouse questioned which document should be used as the basis: tax rolls from 1997, the legal description as of 1997, or require the land to be surveyed. Galhouse further noted that the parcel previously discussed on Argue Road that is not contiguous needs a determination by this body of how it will be treated if a request is received for it to be developed. There followed a brief discussion of how many potential additional lots would be created and whether that is of any benefit to the Town to change its current policy for determining development potential.
9. **Continue Discussion Regarding 2018 Comprehensive Plan Implementation Actions to Develop a List of Potential Action Items Including a List of Proposed Changes to Town Ordinances Drafted in 2010** – without objection, this will be added to the June agenda for additional discussion.
10. **Adjourn** – Motion to adjourn by Commissioner Ott at 8:23 PM; second by Commissioner Pernitz. Motion carried 7-0.

Approved:

John Wright, Clerk-Treasurer