

TOWN OF NEW GLARUS

REGULAR TOWN BOARD MEETING

AUGUST 10, 2022, 6:00 PM

AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: 26 5th Avenue, Town Hall Community Room or virtually

VIRTUALLY: <https://us06web.zoom.us/j/89385465942?pwd=a1YzK3lPdINDYytzcnZJUFZndnUyUT09>

Meeting ID: 893 8546 5942

Passcode: 513592

Phone: 1 312 626 6799 US

Any specific subject on the agenda for consideration by the Board may be acted upon by the Board.

1. Call to Order
2. Confirm Proof of Posting
3. Approve Minutes
 - a) Public Hearing – July 13, 2022
 - b) Regular Board Meeting – July 13, 2022
4. Public Comments
5. Discuss Willingness to Build a Joint Public Works Facility with Green County When They Relocate
6. Discuss Health Insurance Coverage Options for 2023
7. Discuss and Possibly Approve Class “B” Temporary Malt Beverage License and Temporary Soda License for the Wilhelm Tell Community Guild to be held on Saturday, September 3, 2022 and Sunday, September 4, 2022
8. Review and Comment on Comprehensive Outdoor Recreation Plan Update and Review Needs Assessment Study Prepared by Vierbicher Associates
9. Patrolman Report
 - a) Update on Argue Road reconstruction
 - b) Stormwater inlet installations on Durst Road
 - c) Green County Town Association meeting with request for Clerk-Treasurer to attend
10. Clerk-Treasurer Report
 - a) Partisan Primary
 - b) DSPS update to Town UDC Delegation
 - c) Ordinance updates submitted to General Code to prepare a cost estimate
 - d) Approval and payment of bills
11. Chairman Report
 - a) Letter from Town Weed Commissioner
 - b) Attendance at Wisconsin Towns Association Conference
12. Parks Commission
 - a) June 20, 2022 minutes
 - b) July 20, 2022 Comprehensive Outdoor Recreation Plan (CORP) workshop minutes
13. Plan Commission
 - a) July 21, 2022 minutes
 - b) Continue to review and potentially approve Deed Notice for Arn property prepared by Attorney Hazelbaker
14. Adjourn

POSTED 08/05/2022

New Glarus Town Hall
New Glarus Maintenance Building
New Glarus Post Office
<https://townofnewglarus.com/>

Chris Narveson, Chair

John Wright, Clerk-Treasurer

**PUBLIC HEARING – TITUS LANE DISCONTINUANCE
WEDNESDAY, JULY 13, 2022
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Robert Elkins, and Jim Hoesly

Town Board Absent: Troy Pauli (excused)

Also Attending: John Wright: Clerk-Treasurer; Sheriff Skatrud: Green County Sheriff's Department; Officer Kaivon Souri: Village of Blanchardville Police Department; and Judith Blank: Town resident

1. **Call to Order** – Chair Narveson called the public hearing to order at 6:02 PM.
2. **Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting as well as the publications, notices served, mailing, and recordation of the *lis pendens* with the Green County Register of Deeds.
3. **Consider Discontinuance of a Public Way in the Town of New Glarus** – Chair Narveson noted that the Town has retained a dedicated easement in the event a Town road is needed in this location in the future. He further reported that the matter was pursued in the fall of 2021, but a step of the process was missed, so it began anew with the adoption of Resolution 220511 to schedule tonight's public hearing to discontinue the road. Narveson asked whether anyone attending in person or virtually had comments or objections regarding the discontinuance of Titus Lane as a public way. Hearing none, Narveson looked for a motion to adjourn the public hearing and convene the regular Town Board meeting.
8. **Adjourn** – Motion to adjourn made by Supervisor Hoesly; second by Supervisor Elkins. Public hearing adjourned at 6:05 PM.

Approved:

John Wright, Clerk-Treasurer

**REGULAR TOWN BOARD MEETING
WEDNESDAY, JULY 13, 2022
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Robert Elkins, and Jim Hoesly

Town Board Absent: Troy Pauli (excused)

Also Attending: John Wright: Clerk-Treasurer; Sheriff Skatrud: Green County Sheriff's Department; Officer Kaivon Souri (departed at 6:30 PM): Village of Blanchardville Police Department; President Nick Crooks (arrived at 6:20 PM and departed at 8:09 PM): Village of Blanchardville; and Judith Blank (departed at 7:03 PM): Town resident

1. **Call to Order** – Chair Narveson called the meeting to order at 6:05 PM.
2. **Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes**
 - a) A motion to approve the June 8, 2022 Regular Town Board minutes was made by Supervisor Streiff; second by Supervisor Hoesly. Motion carried 4-0.
 - b) A motion to approve the June 16, 2022 Joint Town of New Glarus/Town of Exeter Board minutes was made by Supervisor Elkins; second by Supervisor Streiff. Motion carried 4-0.
 - c) A motion to approve the June 17, 2022 Special Town Board minutes was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 4-0.
4. **Public Comments** – None.
14. Chair Narveson requested moving item 14 b) ahead on the agenda; without objection.
 - b) Blanchardville Police request to patrol Town of New Glarus – Officer Souri introduced the concept of providing the Town with patrols conducted by BPD officers. The quoted hourly rate of \$30.98 includes benefits, insurance, and vehicle costs. In order to enforce local ordinances, a municipal court would need to be established and the Town would need to use their own attorney to prosecute cases. Chair Narveson noted that the Village of New Glarus had approached the Town with a similar proposal in the past.

Sheriff Skatrud shared call statistics for the Town for the past year; there were 694 incidents that were broken down by type. This service is paid for by property taxes distributed to Green County. Current staffing is three deputies per shift. After brief discussion, Narveson summarized that the Town Board members are pleased with the County services and are not seeking additional patrols at this time. He thanked Officer Souri and Village President Crooks for their presentation.
5. **Discuss and Possibly Approve Resolution 22-07-13 to Vacate Titus Lane and to Authorize the Clerk or Chair to Record the Resolution with the Green County Register of Deeds** – There were no objections to the discontinuance of Titus Lane during the public hearing held at 6:00 PM.

A motion to approve Resolution 22-07-13 to complete the discontinuance of Titus Lane as a public way was made by Supervisor Elkins; second by Supervisor Hoesly. Motion carried 4-0. Without objection, Chair Narveson and Clerk-Treasurer Wright will sign the approved resolution in the presence of a notary public before recording with the Green County Register of Deeds.
6. **Discuss and Possibly Amend the 2022 Budget by Resolution 21-12-31** – Clerk-Treasurer Wright briefly reviewed the year-to-date budget-to-actual report for the main checking account for the Town. The budget in QuickBooks Online (QBO) is set up for a calendar year; tax collection typically runs between September of the prior year and August of the current year. To adjust for this, Wright exported the report as a spreadsheet and manually entered the portion of property taxes retained by the Town and separated the amounts of special charges for trash and recycling services. He further noted that QBO payroll does not separate overtime pay from regular pay, so salary payments include those amounts. Former Clerk-Treasurer Wahl received two paychecks in January of this year for unused vacation hours. The 2022 budget was not amended to reflect the hire of Wright for 32 hours a week instead of 20. Consequently, over 70% of the Clerk-Treasurer budget amount has been expended to date. There remains some cushion within this general fund line to cover wages for the time being so no action to address this is recommended this evening.

Wright introduced the resolution and the attached Exhibit A that explains the amendment to reflect a \$200,000 loan from the Bank of New Glarus and the anticipated matching capital expense to pulverize and relay the Town portion of Argue

Road. The \$2,000 for office furniture is recommended to be reassigned to election equipment to cover costs to construct barriers during peaks in COVID-19 that correspond with this year's elections. A motion to approve Resolution 21-12-31 to amend the 2022 budget was made by Supervisor Hoesly; second by Supervisor Streiff. Motion carried 4-0.

7. **Discuss and Possibly Approve Ordinance 2022-05 to Amend Chapter 15 Building Construction Requested by the Department of Safety and Professional Services** – Wright reported that Etta Strey at the Wisconsin Department of Safety and Professional Services (DSPS) stipulated as a condition of approval of our delegation as commercial construction, plumbing, HVAC, and fire suppression/fire alarm inspection authority that the proposed changes be incorporated into our local building code to reflect changes to State Administrative Codes.

A motion to approve Resolution 2022-05 to amend Chapter 15 to reflect changes to the State of Wisconsin Codes was made by Supervisor Streiff; second by Supervisor Elkins. Motion carried 4-0. Without objection, Wright will submit the updated Code to the DSPS.
8. **Update on Reconstruction of Argue Road**
 - a) Chair Narveson noted that the action to accept TRID grant funds to reconstruct Argue Road in 2023 was rescinded at the June 17, 2022 Special Town Board meeting.
 - b) Green County Highway will perform the construction work with the patrol staff of the Town of New Glarus and Town of Exeter assisting in preparation and culvert replacement.
 - c) As noted above in the budget amendment discussion, the Town Board approved borrowing \$200,000 from the Bank of New Glarus for a ten-year term to cover the capital cost of road reconstruction at the June 17, 2022 special meeting.
9. **Discuss and Possibly Approve Operator's License for Abby Way** – Wright reported that the application he received is complete and the fee paid. Lieutenant Sturdevant conducted the background check and recommends the approval as does the Clerk-Treasurer. A motion to approve an Operator's License for Abby Way for the period between July 1, 2022 and June 30, 2024 was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 4-0.
10. **Discuss and Possibly Approve Class "B" Temporary Malt Beverage License and Temporary Soda License for the New Glarus Mannerchor for Volksfest to be Held on Sunday, August 7, 2022** – A motion to approve a temporary malt beverage and soda license for New Glarus Mannerchor was made by Supervisor Hoesly; second by Supervisor Streiff. Motion carried 4-0.
11. **Discussion of Recently Adopted Fireworks Ordinance** – Chair Narveson reported that he spoke with a resident about the recently adopted ordinance. Narveson asked them to attend and share their concerns, but they have declined. Resident Blank, who was in attendance, noted that the three responses to fireworks complaints were received by the Green County Sheriff's Department this July. Hopefully, the responding deputies made those Town residents aware of the local ordinance recently enacted that regulates the display of fireworks. The adopted ordinance codified the existing application form that is based upon the authority provided the Town by Wisconsin State Statute. The ordinance added a notification requirement for neighboring properties with livestock within 1000' of the display location and an application fee of \$25.
12. **Patrolperson Report** – Chair Narveson noted that the Town patrolperson is finishing up the installation of storm water inlets along Durst Road after cleaning up woody waste following recent storms. Preparation work will begin on Argue Road with construction to follow in late August. Narveson met with the Wisconsin DOT to discuss proposed plans for Klitzke Road.
13. **Clerk-Treasurer Report**
 - a) TRID Reimbursement for Valley View Road Reconstruction submitted to the Wisconsin DOT – payment was received today, but it has yet to be deposited.
 - b) Partisan Primary Preparations – Wright has scheduled five election workers per shift for August 9, 2022.
 - c) Cloned and replaced failing computer hard drive – boot times were affected by the drive which was replaced.
 - d) Building Permit updates and application to have the Wisconsin Department of Safety and Professional Services Redesignate the Town of New Glarus as the authority to inspect commercial construction, plumbing, and HVAC
 - e) Liquor license reporting submitted to the Wisconsin Department of Revenue – this was submitted online.
 - f) Estimated Municipal Assessment Report filed by Town assessor – there was brief review of the Net New Construction amount of \$2,732,000. This factor determines, in part, the 2023 allowable levy limit.
 - g) Approval and payment of bills – A motion to approve checks 20815-20835, ACH payments, and deposits was made by Supervisor Elkins; second by Supervisor Streiff. Motion carried 4-0.

- h) Presentation of 2021 Financial Statements with Independent Auditor's Report – Tara Bast provided printed copies for the Board. There were no changes since the review of the Summary Report presented by Bast at the Annual Town Meeting of the Electorate.

14. Chairman Report

- a) Letter from Town Weed Commissioner – the Town's contracted Weed Commissioner, Mike Davis, had the Clerk mail letters to two residents on Durst Road regarding the presence of poison hemlock on their property. It is not classified as a noxious weed, so the letter encourages its removal. There followed a brief discussion of a structure moved outside of the Durst Road right-of-way, but not outside the setback from the ROW.
- b) Blanchardville Police request to patrol Town of New Glarus – see discussion following item 4 above.
- c) Needs Assessment update from Barrientos Design for Town Hall and Public Works facility – Clerk-Treasurer Wright provided a brief report of the materials he supplied to Barrientos Design as a starting point for their study and to provide some needed context. Wright sent two sets of revisions for corrections after receiving the initial draft. Wright is concerned that the study focuses solely upon deficiencies without projecting what an increase in population may require. Impact fees can only be levied to address needs attributable to future growth or deficiencies exacerbated by future growth. Furthermore, the study assumes that a future public works facility will not need enough acreage to support a DNR-permitted burn facility for woody waste, material storage outdoors, or salt/sand storage in a covered shed. A motion to authorize the Clerk-Treasurer to request Vierbicher Associates reach out to Barrientos Design Group to refine their study to better suit the goals of an impact fees needs assessment study was made by Supervisor Streiff; second by Supervisor Hoesly. Motion carried 4-0.

15. Parks Commission

- a) June 15, 2022 minutes – there was a brief review of the June Parks Commission meeting
- b) CORP Survey results to date and Community Discussion on Wednesday, July 20, 2022 – Chair Narveson provided a brief overview of the results. Only Town responses from 105 Town of New Glarus residents were included; 57 Village of New Glarus residents responded as well. Village of Blanchardville President Crook stated that his municipality recently updated their CORP. The work was completed by Southwest Regional Planning Commission; 169 responded to their survey. Supervisor Streiff noted that not all priorities identified in the survey results can realistically be achieved, so they should be prioritized based on the probability of meeting those goals.

16. Plan Commission

- a) June 16, 2022 minutes
- b) Continue to review and potentially approve Deed Notice for Arn property prepared by Attorney Hazelbaker – no updates have been provided by Planner Tim Schleeper to date.
- c) Commercial development inquiries –

- 17. Adjourn** – Motion to adjourn made by Supervisor Hoesly; second by Supervisor Elkins. Meeting adjourned at 8:26 PM.

Approved:

John Wright, Clerk-Treasurer

Town of New Glarus / 4th Q ACA Premium Comparison vs 2022 WEA

Insurer	Plan Type	Metallic Plan Level	UW Belleville / Dane Cty access	Deductible	Max Out of Pocket	Premium / Mo*	Premium / Annual	Wright	Roesslein
Quartz	HMO	Platinum	Y	\$ -	\$ 500**	\$ 3,873.76	\$ 46,485.12	\$ 1,936.88	\$ 1,936.88
WPS	PPO	Platinum	Y	\$ 500	\$ 2,750	\$ 6,860.64	\$ 82,327.68	\$ 3,580.65	\$ 3,208.13
Anthem	PPO	Platinum	Y	\$ 250	\$ 2,500	\$ 7,416.07	\$ 88,992.84	\$ 3,873.60	\$ 3,470.61
UHC	PPO	Platinum	Y	\$ 1,500	\$ 2,750	\$ 7,510.26	\$ 90,123.12	\$ 3,923.28	\$ 3,515.12
WPS	PPO	Gold	Y	\$ 1,500	\$ 7,400	\$ 5,779.43	\$ 69,353.16	\$ 3,010.38	\$ 2,697.19
Anthem	PPO	Gold	Y	\$ 1,500	\$ 5,500	\$ 5,767.85	\$ 69,214.20	\$ 3,004.27	\$ 2,691.72
UHC	PPO	Gold	Y	\$ 2,500	\$ 8,000	\$ 6,702.75	\$ 80,433.00	\$ 3,497.37	\$ 3,133.52
Humana	PPO	Gold	Y	\$ 2,000	\$ 6,000	\$ 9,876.89	\$ 118,522.68	\$ 5,171.53	\$ 4,633.50

Insurer	Plan Type	Metallic Plan Level	UW Belleville / Dane Cty access	Deductible	Max Out of Pocket	Premium / Mo*	Premium / Annual	Wright	Roesslein
Quartz	HMO	Platinum	Y	\$ -	\$ 500**	\$ 3,873.76	\$ 46,485.12	\$ 1,936.88	\$ 1,936.88
Dean	HMO	Platinum	UW Belleville only	\$ 250	\$ 1,750	\$ 5,080.13	\$ 60,961.56	\$ 2,641.54	\$ 2,366.73
Dean	HMO	Platinum	UW Belleville only	\$ 1,250	\$ 1,750	\$ 4,735.31	\$ 56,823.72	\$ 2,459.67	\$ 2,203.78
Quartz	HMO	Platinum	Y	\$ -	\$ 4,500	\$ 6,030.02	\$ 72,360.24	\$ 3,142.55	\$ 2,815.61
Quartz	HMO	Platinum	Y	\$ 1,000	\$ 1,500	\$ 5,874.78	\$ 70,497.36	\$ 3,060.67	\$ 2,742.25
Dean	HMO	Gold	UW Belleville only	\$ 1,500	\$ 5,600	\$ 4,332.22	\$ 51,986.64	\$ 2,247.07	\$ 2,013.29
Quartz	HMO	Gold	Y	\$ 2,000	\$ 5,250	\$ 4,802.71	\$ 57,632.52	\$ 2,495.22	\$ 2,235.63
Dean	Focus / EPO	Platinum	N	\$ 250	\$ 1,750	\$ 4,155.06	\$ 49,860.72	\$ 2,153.63	\$ 1,929.57
Dean	Focus / EPO	Platinum	N	\$ 1,250	\$ 1,750	\$ 3,883.15	\$ 46,597.80	\$ 2,010.21	\$ 1,801.08
Dean	Focus / EPO	Gold	N	\$ 1,500	\$ 5,600	\$ 3,565.27	\$ 42,783.24	\$ 1,842.55	\$ 1,650.86

*-Includes \$35.93/mo/per employee Delta Dental premiums (nonWEA options)

**- Durable Medical Equipment only

2022 08 02
HIG Confidential



Delta Dental PPO plus PremierSM -
2-4 Passive Plan

	PPO Provider	Premier or Any Other Provider
Individual Annual Maximum	\$1,000	\$1,000
Individual Annual Deductible	\$50	\$50
Family Annual Deductible	\$150	\$150
Wellness Services	100%*	100%*
Diagnostic Services	100%*	100%*
Basic Restorative Services	80%*	80%*
Major Restorative Services	50%*	50%*
Dependent Age Limit	To age 26	
ADDITIONAL PLAN FEATURES		
CheckUp Plus TM	INCLUDED	
Evidence-Based Integrated Care Plan	INCLUDED	
Vision Discount Program	INCLUDED	

*Deductible applies

Additional Information About This Plan

- **Wellness Services** include cleanings (prophylaxis), fluoride treatments, space maintainers, and sealants.
- **Diagnostic Services** include evaluations, bitewing X-rays, and full-mouth X-rays.
- **Basic Restorative Services** include emergency treatment to relieve pain and fillings.
- **Major Restorative Services** include endodontics and periodontics (root canals and gum disease treatment), extractions and oral surgery, crowns, complete and partial dentures, implants, fixed bridges, repairs and adjustments.

CheckUp PlusTM lets members obtain dental services such as evaluations, X-rays, cleanings, fluoride, sealants, and space maintainers without those costs reducing their plan-year individual annual maximum.

Evidence-Based Integrated Care Plan (EBICP) feature allows additional oral health benefits for members who are pregnant or have certain medical conditions.

Our Networks

Delta Dental offers two dental networks: Delta Dental PPO and Delta Dental Premier. Both save you money. Providers who belong to the Delta Dental PPO network offer the lowest agreed-upon fees. And the Delta Dental PPO network has more locations for members to access care than any other PPO network.

Providers who belong to the Delta Dental Premier network also agree to discounts-just not as deep. But the network is much broader; the Delta Dental Premier network is the nation's largest provider network.

This is not a complete description of benefits, exclusions, or limitations.



TOWN OF NEW GLARUS

Prepared by
HEMB INSURANCE GRP LLC
Quote Number 00109623
Valid through 06/30/2023

RATING ASSUMPTIONS	
Initial Rate Guarantee	12 months
Number of Eligible Employees	5
Number of Enrolled Employees	2
Participation Rate	40%
Employer SIC Code	9199
SIC Adjustment	NO
Prior Group Coverage	NO
Employer Zip Code	53574
Employer Contribution (Single/Family)	71-100%/71-100%
Broker Commission	8%

MONTHLY PREMIUMS	
TWO-TIER	
Employee	\$35.93
Family	\$96.83

This is not a complete description of benefits, exclusions, or limitations. This proposal is not a guarantee of coverage. A group application is required. Rates subject to change based on actual employer contribution, participation, plan selection and approval by Delta Dental of Wisconsin Underwriting.



STATE OF WISCONSIN
Department of Employee Trust Funds
 A. John Voelker
 SECRETARY

Wisconsin Department
 of Employee Trust Funds
 PO Box 7931
 Madison WI 53707-7931
 1-877-533-5020 (toll free)
 Fax 608-267-4549
 etf.wi.gov

Correspondence Memorandum

Date: July 18, 2022

To: Group Insurance Board

From: Tom Rasmussen, Life Insurance and Dental Insurance Plan Manager
 Office of Strategic Health Policy

Subject: Group Life Insurance Program Annual Report

The Department of Employee Trust Funds (ETF) requests the Group Insurance Board (Board) accept the annual Wisconsin Public Employers (WPE) Group Life Insurance 2021 Policy Year Report by Securian Financial Group (Securian).

The Wisconsin Public Employers Group Life Insurance Program (Program) is a benefit provided under the Wisconsin Retirement System and is available to employees of the State of Wisconsin and employees of participating Wisconsin local government employers. The Program is governed under [Chapter 40](#) of the Wisconsin State Statutes, the [Wisconsin Administrative Code](#), and the [life insurance policy](#) between the Board and Securian. The Board is the policyholder and is responsible for Program oversight. ETF has overall responsibility for the administration of the Program. Securian underwrites and assists ETF with administration of the Program.

The results of the 2021 policy year experience are highlighted in the attached letter from Securian Vice President and Actuary Susan Munson-Regala. The 2021 policy year highlights and experience can be found in the Financial Experience Report. Securian previously met with staff to review and answer questions regarding the Financial Experience Report. ETF recommends the Board accept the Securian Annual Report.

State Government Life Insurance Plan Experience

As of December 31, 2021, the state life insurance plan (State plan) covered 85,682 total lives for both active employees (50,355 lives) and retirees (35,327 lives). That is a decrease of 743 lives from 2020. Since December 31, 2020, the total number of insured active employees decreased by 1,544, while the number of insured retirees increased by 801. The number of employees who elected spouse and dependent coverage decreased by 525 for a total of 23,084. Total life insurance in force for active, retirees, spouse, and dependent grew by 2% to over \$12.8 billion.

Reviewed and approved by Eileen K Mallow, Director, Office of Strategic Health Policy Electronically Signed 07/28/2022

Board	Mtg Date	Item #
GIB	08.17.22	9

Claim payments for the employee and spouse and dependents plans were higher than targeted. This increase was attributed to COVID-19 related deaths. The most recent three-year total experience was higher than targeted, adjusted for expected mortality improvement.

The overall average interest-earning rate on all reserve funds held for the plan was 2.61%. This result reflects a conservative investment strategy involving mostly high-grade corporate bonds. The plan ended 2021 with an asset reserve (ratio of plan assets to liabilities) of 85.4%, down from the 2020 ratio of 96.5%. The valuation falls within the target range of +/- 15% of 100%. Valuations are calculated based on projections using assumptions for future cash flows.

Local Government Life Insurance Plan Experience

As of December 31, 2021, the local government life insurance plan (Local plan) covered 124,660 total lives for both active and retirees. There are 748 local government employers participating in the plan, with 75,179 active employees and 49,481 retirees covered lives. That is an increase of 1,255 total lives from 2020. The total number of insured active employees decreased by 312, while the number of insured retirees increased by 1,296. The number of employees who elected spouse and dependent coverage decreased by 643 to 31,303. Total life insurance in force for active, retiree, spouse, and dependent grew by 2% to 13.3 billion.

Claim payments for the Local plan were lower than expected while claims on the spouse and dependent plan were higher than targeted. The three-year total experience is higher than targeted when adjusted for expected mortality improvement.

The overall interest-earning rate was 2.62% for all reserve funds held for the plan. This result reflects a conservative strategy involving primarily high-grade corporate bonds. The plan ended 2021 with an asset reserve of 117.5% up from 108% in 2020.

Premiums

In 2019 the Board adopted a plan that authorized a 5% annual premium increase to the State plan effective April 2020 through April 2028. This action was taken with the goal of maintaining and managing the program to a 100% funding level for each plan type. As a condition of the approval of the annual 5% premium increase, the Board also agreed to annually review the premium increase to determine if it remains appropriate. ETF recommends the Board maintain the previously agreed-upon premium increase of 5%. Due to the decrease in the State plan valuation from last year, it will be closely monitored throughout the coming year to determine whether any changes to the premium strategy will be recommended to the Board next year. Table 1 reflects updated premiums effective April 1, 2023, as approved by the Board on August 21, 2019.

Table 1. State Life Insurance Premiums – Effective April 1, 2023

Monthly Premium Per \$1,000 of Insurance						
Attained Age	Current (2022)			Effective 4/1/2023		
	Basic	Supp	Addit	Basic	Supp	Addit
Under 30	\$.05	\$.05	\$.07	0.05	0.05	0.08
30-34	\$.05	\$.05	\$.07	0.05	0.05	0.08
35-39	\$.05	\$.05	\$.07	0.05	0.05	0.08
40-44	\$.07	\$.07	\$.11	0.08	0.08	0.11
45-49	\$.12	\$.12	\$.18	0.13	0.13	0.19
50-54	\$.19	\$.19	\$.29	0.20	0.20	0.31
55-59	\$.27	\$.27	\$.40	0.28	0.28	0.42
60-64	\$.36	\$.36	\$.55	0.38	0.38	0.57
65-69*	\$.47	\$.47	\$.69	0.50	0.50	0.73
70 and older	**	**	**	**	**	**

* Premiums for age 65-69 are required as long as employment continues.

** Active employees aged 70 Basic coverage continues at a reduced level without further premiums.

There is no recommended rate action for the State plan spouse and dependent premium, which currently costs \$2.26 per unit per month.

Table 2 illustrates the Local plan premiums effective July 1, 2023.

Table 2. Local Life Insurance Premiums – Effective July 1, 2023

Monthly Premium Per \$1,000 of Insurance	
Attained Age	Basic, Supplemental, and Additional
Under 30	\$.05
30-34	\$.06
35-39	\$.07
40-44	\$.08
45-49	\$.12
50-54	\$.22
54-59	\$.39
60-64	\$.49
65-69*	\$.57
70 and older	**

* Premiums for age 65-69 are required as long as employment continues.

** Active employees aged 70 Basic coverage continues at a reduced level without further premiums.

There is no recommended rate action for the Local plan spouse and dependent premium which currently costs \$1.60 per unit per month.

COVID-19

The WPE Group Life Insurance Program does not contain any exclusion related to pandemics. All claims made because of COVID-19 are treated the same as claims for any other disease. COVID-19 claims were 10% of all claims made in 2021 to the plan. As of July 12, 2022, there has been a total of 475 COVID-19 related deaths reported for members of the program, with total claims exceeding \$15 million.

Due to the stop-loss safeguard, the short-term effect on the plan is limited, and existing reserves are sufficient to absorb the impact. While the pandemic has had a negative financial effect on the plan, at this point the impact has not been significant enough to change the pricing and funding strategies already approved by the Board.

Securian Performance Standards

The Board's contract with Securian includes nine quantitative performance standards for providing timely outcomes for customer service and administration. Securian attained higher-than-targeted goals for all nine standards.

A total of \$78,253,153 in claim payments were made in 2021. 99.65% of all claims were paid within 10 calendar days of Securian receiving appropriate documentation. The average claim determination was made in 1.8 days.

Securian managed 33,870 transactions subject to the performance standards in 2021 and achieved an overall success rate of 99.87%.

Staff will be available at the Board meeting to answer any questions.

Attachment A: [2021 State of WI Financial Report with Highlights Letter](#)

Attachment B: [GIB Report for State Employees](#)

Attachment C: [GIB Report for Local Employees](#)

Attachment D: [Summary of Valuation Mortality Enhancements](#)



Correspondence Memorandum

Date: August 1, 2022

To: Group Insurance Board

From: Renee Walk, Programs & Policy Unit Director
 Office of Strategic Health Policy

Subject: 2023 Health Plan Rates and Qualifications

The Department of Employee Trust Funds (ETF) recommends the Group Insurance Board (Board) approve the recommended health, pharmacy, and dental rates presented by the Board’s actuary, Segal, for plan year 2023.

ETF also recommends the Board approve a reserve spend-down option from the options presented by Segal.

Background


At its meeting on June 30, 2022, the Board met to discuss the impacts of WEA Trust’s departure from the health insurance market on both member access and overall insurance rates. WEA Trust is currently the third largest health insurance carrier in the Group Health Insurance Program (GHIP) and covers 52,000 of the Board’s members. After WEA Trust’s announcement, ETF was approached by several health plans, both currently participating and new to the GHIP, expressing interest in how they might fill in the gaps created by WEA Trust’s departure. Following the Board’s June meeting, ETF proceeded to negotiate rates and coverage areas as described in this memo.

Rate Negotiations & Member Migration Estimates

After preliminary bids were submitted, ETF and Segal held negotiation meetings with health plans between July 5 and July 15, 2022. ETF and Segal used the preliminary bid and supporting information to adapt the tiering model to include new entrants. Since WEA Trust had historically been a higher cost plan, their departure from the GHIP resulted in shifts in the tiering model that slightly lowered the thresholds to enter Tier 1 and Tier 2.

ETF also worked with Merative (formerly IBM Watson Health) to determine which of the new and existing health plan provider networks would most closely match currently utilized WEA Trust plan providers. The analysis focused on WEA Trust providers used in the past 12 months. ETF compared this provider information with existing member

Reviewed and approved by Eileen K Mallow, Director, Office of Strategic Health Policy
 Electronically Signed 08/05/2022



Board	Mtg Date	Item #
GIB	08.17.22	7C

counts in each WEA Trust service area to estimate which health plan would most likely be selected by WEA Trust members. Segal used these estimates to weigh and assign the risk from WEA’s members proportionately to each plan through the rating process.

Finally, ETF and Segal applied a quality credit ([Ref. GIB | 08.17.22 | 4](#)) to the preliminary bids submitted by plans. Plans who achieved a high enough quality score received up to an additional 1% premium discount.

The table below shows the number of plans in each tier, pre- and post-negotiations. Pre-negotiation counts exclude new plan offerings that occurred due to WEA Trust’s exit. Separate networks offered by a single plan are each counted individually. For example, Quartz is counted three times for UW, Central, and West.

Table 1. Count of Tiered Plans by Program, Before and After Negotiations

	State		Local	
	Pre-Negotiation	Post-Negotiation	Pre-Negotiation	Post-Negotiation
Tier 1	6	13 + 5 new plans	8	9 + 2 new plans
Tier 2	5	0	1	0
Tier 3	2	0	4	4 + 3 new plans
Total Plans	13	18	13	18

As is typical, all state pool bids were adjusted to meet Tier 1 status; state employees pay a fixed portion of premium that is assigned by tier and tend to select plans in Tier 1. The local pool often typically has more plans in Tiers 2 or 3. This year there are no Tier 2 plans. Local employee contributions vary but are typically set as a percentage of the Tier 1 qualified plans average premium in the employer’s county. Counties without a Tier 1 qualified plan are assigned to use the State Maintenance Plan (SMP) rate. Two of the new local plan offerings for 2023 will be Tier 1, and the rest will enter the program as Tier 3.

Network Changes and Additions

The following health plans have opted to expand their existing networks and/or add new networks following WEA Trust’s departure:

- Group Health Cooperative – Eau Claire
- HealthPartners
- Dean Health Plan/Prevea 360

In addition, Security Health Plan has applied to join the GHIP ([Ref. GIB | 08.17.22 | 6B](#)). If approved by the Board, this will result in 18 different regional plan offerings from 10 different health plans.

As discussed in the Service Area Qualification materials from Segal, the addition of these plans will result in a change to SMP counties for 2023—SMP will continue to be available in Florence County for both the state and local programs. All other existing

SMP counties will no longer offer SMP; however, three different counties (Marquette, Waupaca, and Waushara) will newly include SMP for the local program.

Rates and Buy-Down Options

The GHIP is fully insured, meaning that the health insurers contracted by the Board assume the risk for paying claims. Overall, base health insurance premium rates will increase in 2023. Although ETF has been able to hold down increases over the past couple of years through negotiations, all health plans in the GHIP and others in the marketplace reported substantial increases in costs in the fourth quarter of 2021, leading to large increases in 2023 bids.

Both the pharmacy and dental benefit programs are self insured, meaning that the Board assumes the risk for claims. For the pharmacy program, Segal recommends an overall 8.8% increase; the recommended increase for the state pool is 10.9%, while locals have a recommended decrease of 4.4%. For the dental program, Segal recommends a 3.2% increase for both the state and local pools, which aligns with market trend.

As in prior years, ETF and Segal has provided several reserve fund buy-down options for the Board's consideration, which help to smooth rate increases for GHIP members. However, as the Board nears its reserve targets, there is now less reserve available to buy down premium rates. Because of this, each of the options provided for 2023 includes at least some increase in state pool rates. There are currently no funds available to buy down rates in the local pool.

Conclusion

While it will no doubt cause disruption when WEA Trust departs the GHIP, ETF is confident that newly available health plans and networks will help to increase access in the Board's programs for 2023.

Staff will be available at the Board meeting to answer any questions.



Health Benefits Open Enrollment 2023 Employer Information Timeline

Employer News

AUGUST 8, 2022

The below timeline is intended to help all employers stay apprised of when and what information will be available before It's Your Choice 2023 open enrollment, which is September 26 - October 21, 2022.

Timing	Topic	Format
August 17	Notice of Group Insurance Board decisions	Employer What's New delivered via <i>ETF E-mail Updates</i>
Week of September 9	2023 Health Benefits Information for Employers <ul style="list-style-type: none"> • Template email for employees • Benefits Mentor toolkit (state only) 	Employer What's New delivered via <i>ETF E-mail Updates</i>
Week of September 12	2023 State and Local Employer Kickoff Events on September 15 Health Benefits Webpages Soft Launch <ul style="list-style-type: none"> • 2023 website updates published but not promoted • Includes PDFs of 2023 decision guides Premium Rates Published to ETF Website <ul style="list-style-type: none"> • State full premium rates and employee contribution rates • Local premium rates • Full premium rates • Program Option with 88% table and tier information (105% table available upon request) 2023 Decision Guides for Employers Mailed Health Plan Service Area Detail Available What's New for Open Enrollment Video	Virtual event, registration required Employer What's New delivered via <i>ETF E-mail Updates</i>
Week of September 19	Health Benefits Web Pages Official Launch Benefit Vendor Virtual Forums for Employers 2023 Local Employer Kick-Off Events <ul style="list-style-type: none"> • September 19, 21 2023 State and Local Insurance Q&A Sessions <ul style="list-style-type: none"> • September 23 	ETF website, including announcement banner and feature on the home page Virtual events, registration required

Week of September 26	Benefit Vendor Virtual Forums	Virtual events, registration required
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Weeks of October 3, 10, 17	Benefit Vendor Virtual Forums	Virtual events, registration required
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Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 08/02/2022

Town Village City of New Glarus

County of Green

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/03/2022 and ending 09/04/2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Wilhelm Tell Guild

(b) Address 300 11th Ave

(Street)

Town Village City

(c) Date organized 1938

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Chris Rear, 300 11th Ave, New Glarus, WI 53574

Vice President Tiffany Schwoerer, 220 Durst Rd, New Glarus, WI 53574

Secretary Angie Rear, 300 11th Ave, New Glarus, WI 53574

Treasurer Chris Rear, 300 11th Ave, New Glarus, WI 53574

(g) Name and address of manager or person in charge of affair: Chris Rear, 300 11th Ave, New Glarus, WI 53574

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W5199 Hwy W, New Glarus, WI 53574

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Food Hut / Concession Stand

3. Name of Event

(a) List name of the event Wilhelm Tell Festival

(b) Dates of event 09/03/2022

DECLARATION

CK# 3351

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer 
(Signature / Date)

Wilhelm Tell Guild
(Name of Organization)

Date Filed with Clerk 8/02/2022

Date Reported to Council or Board 08/10/2022

Date Granted by Council _____

License No. _____

License # SW _____

\$10.00

**APPLICATION OF LICENSE TO
SELL SODA WATER BEVERAGES**

I here by apply for a license to sell at the premises described below, in the Town of New Glarus, during a special event beginning 09/03/2022 and ending 09/04/2022, (unless sooner revoked) soda water beverages to be consumed on or off the premises, subject to the limitations imposed by Section 66.0433 (1) of the Wisconsin Statutes and acts amendatory hereof and supplementary there to, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted me.

1. ORGANIZATION

(Check appropriate box) Bona fide Club, Church, Veteran's Organization, Fair Association

- (a) Name Wilhelm Tell Guild
(b) Address 300 11th Ave
(c) Date organized 1938
(d) If corporation, give date of incorporation _____
(e) Names and addresses of all officers:

President Chris Rear, 300 11th Ave, New Glarus, WI 53574
Vice President Tiffany Schwoerer, 200 Durst Rd, New Glarus, WI 53574
Secretary Angie Rear, 300 11th Ave, New Glarus, WI 53574
Treasurer Chris Rear, 300 11th Ave, New Glarus, WI 53574

- (f) Name and phone number of manager or person in charge of affair: Chris Rear
300 11th Ave, New Glarus, WI 53574

2. LOCATION OF PREMISES WHERE SODA WILL BE SOLD:

- (a) Street number W5199 Hwy W New Glarus, WI 53574
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? Part
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: FoodHut/ConcessionStand

3. NAME OF EVENT:

- (a) List name of the event Wilhelm Tell Festival
(b) Dates of event 09/03/2022-09/04/2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Wilhelm Tell Guild
Name of Organization
Chh C. R.
Officer

8/02/2022
Date Filed with Town of New Glarus Clerk
Chris Rear
Clerk-Treasurer

License No. _____

OK # 3351

RECEIVED AUG 02 REC'D



Tony Evers, Governor
Dawn Crim, Secretary

July 19, 2022

John Wright, Clerk/Treasurer
Town of New Glarus, Green County
26 5th Avenue, PO Box 448
New Glarus, WI 53574
clerk@townofnewglaruswi.gov

VIA EMAIL

Re: Town of New Glarus, Green County, Jurisdiction Request for Uniform Dwelling Code (UDC) and Camping Units Permitting and Inspecting

Dear John Wright,

The Department has reviewed your most recent ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code §§ SPS 320.06(1) and SPS 327.06(1) to exercise jurisdiction over construction and inspection of new one- and two-family dwellings and camping units.

Pursuant to Wis. Stat. §§ 101.65(1) (a) and (2m), § 101.651(2m), and §101.63(1), the Department delegates your municipality the primary responsibility to perform permitting and inspecting for all installations under Wis. Admin. Code §§ SPS 320.08(1) and SPS 327.09(1) to be constructed within the limits of your municipality.

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a certified copy of all adopted ordinances and subsequent amendments within 30 days of adoption by the municipality, and
- Maintain an approved method of enforcement as identified in Wis. Admin. Code § 320.06(1)(b).
- File a copy of each Uniform Dwelling Code permit to the Department, in accordance with Wis. Stat. § 101.65(4).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 320.06(1)(c)3 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Scott Jelle with Total Inspection Services will be the method of enforcement and has the proper certification to do so.

Our UDC consultant for your area, Lenny Kanter, at (608) 261-6541, is available to assist in any questions or concerns your municipality may have with implementing UDC or camping unit permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

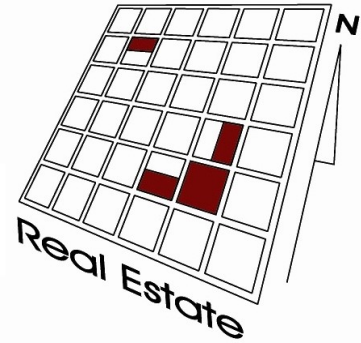
Sincerely,

A handwritten signature in cursive script that reads "Garry D. Krause".

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: Scott Jelle, Total Inspection Services

Associated Appraisal Consultants, Inc.



REQUEST TO VIEW PROPERTY NOTICE

Dear Property Owner,

August 5, 2022

Associated Appraisal Consultants, Inc. has been retained by the Town of New Glarus to complete a revaluation of all taxable property for the 2022 assessment year. The revaluation will establish new assessed values in an equitable fashion for all properties in the municipality as of January 1, 2022.

To make an accurate assessment, it is necessary for Associated Appraisal to conduct an exterior view of all residences, apartments, and businesses in the Town. It will not be necessary to review the interior of any buildings unless there is new construction or a building permit has been taken out for a remodel of the interior of your property. If any of these changes have occurred since your last interior inspection, this notice is an official request to view the interior of your residence so we can properly assess your property. If these facts exist making an interior view necessary, please contact us if you are refusing to allow the interior inspection.

The assessors will begin working in your neighborhood within the next several weeks. All staff members from Associated Appraisal will carry a letter of introduction from the Town of New Glarus a photo ID and drive a red vehicle displaying the Associated Appraisal company name. If no one is home when visiting a property, a door hanger will be placed on the main entrance to let you know we were on your property. No further action is needed after this tag is hung unless you have interior changes. If you own rental property in the Town, please inform your tenants that we will be visiting that property soon, so we can have their full cooperation for this review.

Notices of Assessment will be mailed when the property reviews are complete, and an assessment is determined for each property. Property owners will have an opportunity to discuss the assessed values with an Associated Appraisal representative at the Open Book session. After the Open Book session, property owners can appeal an assessment to the Board of Review. The Notice of Assessment will contain the Open Book and Board of Review dates. Property assessment and appeal information is available at: <http://www.revenue.wi.gov/pubs/slf/pb060.pdf>.

Associated Appraisal and the Town of New Glarus appreciate your cooperation. We have included property owner rights and a list of common assessment questions on the back side of this notice for your review. Should you have any additional questions, please call (920) 749-1995 to speak with one of our knowledgeable assessors.

Thank you for your help in creating a successful 2022 Revaluation Program.

Sincerely,

Associated Appraisal Consultants, Inc.

PROPERTY OWNER RIGHTS

Section 70.32 of the Wisconsin Statutes states, the value of real property should be based on “actual view.” If an assessor is not allowed access to view a property, the assessment value is based on “the best information that the assessor can practicably obtain ...” This means an assessor must estimate the value of property using the information they have available to them.

To ensure receiving a complete and accurate valuation, it benefits the homeowner to allow the assessor access to view the interior of their residence. For the purposes of valuation if access is denied, the assessor will then base the valuation on the next best information available. However, if facts exist making an interior view necessary to complete an accurate valuation, the assessor may seek a special inspection warrant per section 66.0119 of the Wisconsin Statutes to view the interior of the home.

Section 70.05(4n) of the Wisconsin statutes requires the following notice:

You have the right to refuse entry onto your residence pursuant to section 70.05(4m) of the Wisconsin statutes. Entry to view your property is prohibited unless voluntarily authorized by you. Pursuant to section 70.05(4m) of the Wisconsin statutes, you have the right to refuse a visual inspection of the interior of your residence and your refusal to allow an interior inspection of your residence will not be used as the sole reason for increasing your property tax assessment. Refusing entry to your residence also does not prohibit you from objecting to your assessment pursuant to section 70.47(7) of the Wisconsin statutes.

COMMON ASSESSMENT QUESTIONS

Some of my neighbors have told me the only reason for the reassessment is to raise taxes. Is this true?

No, a reassessment has no impact on the total amount of taxes collected. However, it may change your property's percentage share of total taxes collected to increase, decrease or, have a minimal effect.

How does the assessor value property?

Wisconsin law requires that property assessments be based on Fair Market Value. Estimating the market value of your property is a matter of determining the price a typical buyer would pay for it in its present condition. Some factors the assessor considers are what similar properties are selling for; what it would cost to replace your property; the rent it may earn; and any other factors that affect value. It is important to remember that the assessor does not create assessed value, but rather interprets what is happening in the marketplace through real estate sales.

What can I do to ensure a fair and reasonable assessed value for my property?

Even with the best of care and intentions, errors are possible. Inform the assessor of any problems that might affect market value. There will be an opportunity to discuss your assessment with the assessor at the Open Book. Should you feel your assessment is in error, bring to the Open Book any documentation that supports your opinion of value. Property owners will be notified if there is a change to their assessment when the project is completed. If the discussion with the assessor does not resolve your concerns, a Board of Review will be held where you can again present sales or other market value evidence that shows the assessment to be in error.

Do all assessments change at the same rate?

No, not necessarily. There are differences between individual properties and between neighborhoods. In one area, the sales may indicate a substantial increase in value each year. Yet in another neighborhood for example, there may be no change in value, or even a decrease in property values. Different types of properties within the same neighborhood may also show different value changes. For example, one-story houses may be more in demand than two-story houses, or vice versa. Older homes in the same area may be rising in value more slowly than newer homes. Perhaps the older style homes that have been traditionally selling low are now selling much higher. There are numerous factors to be considered in each property, which will cause the values to differ. Some of the factors which can affect value are location, condition, size, quality, number of baths, number of bedrooms, basement finish, garages, overall condition as well as many others.

What is the bottom line?

Assessments are required by state law and are mandatory. The real issue is whether your property is assessed at the statutory required market value. Look at your final assessment after the revaluation. If it appears to be an accurate value when compared to sales of similar property, then it probably is a fair assessment. If, in your opinion, it does not reflect the market value of your property when compared to sales of similar properties, you should talk to our assessment staff. We may be able to provide information or take further actions to resolve your concerns.

Town of New Glarus

Transaction Detail by Account

July 14 - August 10, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
DDA 2306 - 2 - 1							
07/14/2022	Deposit				-Split-	205,476.75	205,476.75
07/14/2022	Transfer			TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	Repurchase Agreement 1623	-	-523.25
						206,000.00	
07/18/2022	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Repurchase Agreement 1623	-10,000.00	-10,523.25
07/18/2022	Deposit		Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX2487	43531 State Grant - State Transportation Aid	8,945.96	-1,577.29
07/20/2022	Tax Payment		WI Department of Revenue	Tax Payment for Period: 06/01/2022-06/30/2022	21513 State Withholding Taxes Payable	-314.84	-1,892.13
07/21/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 2725610000	53420 Street Lighting	-19.05	-1,911.18
07/21/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 3936450000	53420 Street Lighting	-9.63	-1,920.81
07/22/2022	Payroll Check	DD	Ron D. Roeslein	Pay Period: 07/03/2022-07/16/2022 Bereavement applied 6/22 and 7/1/2022	Direct Deposit Payable	-1,429.43	-3,350.24
07/22/2022	Payroll Check	DD	John M. Wright	Pay Period: 07/03/2022-07/16/2022 ROD reimbursement and mileage RT Monroe	Direct Deposit Payable	-1,589.28	-4,939.52
07/25/2022	Payment	5340	Carol Holmes		13000 Accounts Receivable (A/R)	310.00	-4,629.52
07/25/2022	Deposit		Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX8002	43531 State Grant - State Transportation Aid	1,465.75	-3,163.77
07/25/2022	Deposit		Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX8003	43531 State Grant - State Transportation Aid	56.12	-3,107.65
07/25/2022	Expense			Group Insurance EFTPAY WS2GPCXXXXX3762	21530 Health Insurance Deductions Payable	-3,873.76	-6,981.41
07/29/2022	Expense		Wisconsin Retirement System	EMPLOYEE TRUST FU WRS REMIT 0880000	21520 Retirement Deductions Payable (WRS)	-1,063.74	-8,045.15
08/01/2022	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Repurchase Agreement 1623	-6,000.00	-14,045.15
08/01/2022	Deposit				-Split-	4,758.74	-9,286.41
08/05/2022	Payroll Check	DD	Ron D. Roeslein	Pay Period: 07/17/2022-07/30/2022 Emergency call for downed tree, 7/24/22	Direct Deposit Payable	-1,411.42	-10,697.83
08/05/2022	Payroll Check	DD	John M. Wright	Pay Period: 07/17/2022-07/30/2022 Mileage to pick up election supplies 7/26/22	Direct Deposit Payable	-1,421.56	-12,119.39
08/08/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200002	53270 Town Garage:53270-02 Garage Utilities	-8.91	-12,128.30
08/08/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200001	53270 Town Garage:53270-02 Garage Utilities	-8.91	-12,137.21
08/08/2022	Expense		Spectrum	SPECTRUM SPECTRUM 2140794	51535 Other Financial Expenses:51600-02 Town Hall Utilities	-247.95	-12,385.16
08/08/2022	Tax Payment		IRS	Tax Payment for Period: 07/01/2022-07/31/2022	21512 Federal Withholding Taxes Payable	-2,191.27	-14,576.43
08/08/2022	Deposit				-Split-	440.76	-14,135.67
08/10/2022	Bill Payment (Check)	20837	Barrientos Design & Consulting		21000 Accounts Payable (A/P)	-4,672.00	-18,807.67
08/10/2022	Bill Payment (Check)	20836	Associated Appraisal Consultants		21000 Accounts Payable (A/P)	-16,834.38	-35,642.05
08/10/2022	Bill Payment (Check)	20838	Bjoin Limestone		21000 Accounts Payable (A/P)	-50.14	-35,692.19
08/10/2022	Bill Payment (Check)	20839	Bjoin Limestone		21000 Accounts Payable (A/P)	-90.46	-35,782.65
08/10/2022	Bill Payment (Check)	20840	Blanchardville Co-op Oil Association		21000 Accounts Payable (A/P)	-1,144.23	-36,926.88
08/10/2022	Bill Payment (Check)	20841	Computer Know How		21000 Accounts Payable (A/P)	-101.50	-37,028.38
08/10/2022	Bill Payment (Check)	20842	Green County Highway Department		21000 Accounts Payable (A/P)	-3,001.98	-40,030.36
08/10/2022	Bill Payment (Check)	20843	Helen Beck		21000 Accounts Payable (A/P)	-100.00	-40,130.36
08/10/2022	Bill Payment (Check)	20844	Jon Byrd		21000 Accounts Payable (A/P)	-245.79	-40,376.15
08/10/2022	Bill Payment (Check)	20845	Monroe Truck Equipment		21000 Accounts Payable (A/P)	-9.62	-40,385.77
08/10/2022	Bill Payment (Check)	20846	New Glarus Fire District		21000 Accounts Payable (A/P)	-8,945.96	-49,331.73
08/10/2022	Bill Payment (Check)	20847	New Glarus Hardware		21000 Accounts Payable (A/P)	-89.60	-49,421.33
08/10/2022	Bill Payment (Check)	20848	New Glarus Utilities		21000 Accounts Payable (A/P)	-296.32	-49,717.65
08/10/2022	Bill Payment (Check)	20849	New Glarus Welding		21000 Accounts Payable (A/P)	-25.00	-49,742.65
08/10/2022	Bill Payment (Check)	20850	News Publishing Co., Inc		21000 Accounts Payable (A/P)	-16.39	-49,759.04
08/10/2022	Bill Payment (Check)	20851	Pellitteri Waste Systems		21000 Accounts Payable (A/P)	-9,136.66	-58,895.70
08/10/2022	Bill Payment (Check)	20852	Securian Financial Group, Inc		21000 Accounts Payable (A/P)	-218.31	-59,114.01
08/10/2022	Bill Payment (Check)	20853	Total Inspection Services, LLC		21000 Accounts Payable (A/P)	-1,681.89	-60,795.90
08/10/2022	Bill Payment (Check)	20854	Total Inspection Services, LLC		21000 Accounts Payable (A/P)	-1,371.88	-62,167.78
08/10/2022	Bill Payment (Check)	20855	Town Web Design, LLC		21000 Accounts Payable (A/P)	-772.56	-62,940.34
08/10/2022	Bill Payment (Check)	20856	Vierbicher		21000 Accounts Payable (A/P)	-1,478.00	-64,418.34
08/10/2022	Bill Payment (Check)	20857	Visa		21000 Accounts Payable (A/P)	-302.49	-64,720.83
08/10/2022	Bill Payment (Check)	20858	Visa		21000 Accounts Payable (A/P)	-108.34	-64,829.17
08/10/2022	Check	20859		Voided	51400 General Administrative:51400-01 Office Equipment	0.00	-64,829.17

Town of New Glarus

Transaction Detail by Account
July 14 - August 10, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/10/2022	Bill Payment (Check)	20861	New Glarus Concrete, LLC		21000 Accounts Payable (A/P)	-1,050.00	-65,879.17
08/10/2022	Check	20860		Voided	51400 General Administrative:51400-02 Office Supplies	0.00	-65,879.17
Total for DDA 2306 - 2 - 1						\$ -	65,879.17

Town of New Glarus

Transaction List by Date
July 14 - August 10, 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
07/14/2022	Transfer		Yes		TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-
								206,000.00
07/14/2022	Deposit		Yes			DDA 2306 - 2 - 1	-Split-	205,476.75
07/18/2022	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-10,000.00
07/18/2022	Deposit		Yes	Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX2487	DDA 2306 - 2 - 1	43531 State Grant - State Transportation Aid	8,945.96
07/21/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 3936450000	DDA 2306 - 2 - 1	53420 Street Lighting	-9.63
07/21/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 2725610000	DDA 2306 - 2 - 1	53420 Street Lighting	-19.05
07/22/2022	Payroll Check	DD	Yes	John M. Wright	Pay Period: 07/03/2022-07/16/2022 ROD reimbursement and mileage RT Monroe	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,589.28
07/22/2022	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 07/03/2022-07/16/2022 Bereavement applied 6/22 and 7/1/2022	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,429.43
07/25/2022	Deposit		Yes	Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX8003	DDA 2306 - 2 - 1	43531 State Grant - State Transportation Aid	56.12
07/25/2022	Deposit		Yes	Wisconsin Department of Revenue	State of Wisconsin WI PS ACH XXXXXX8002	DDA 2306 - 2 - 1	43531 State Grant - State Transportation Aid	1,465.75
07/25/2022	Expense		Yes		Group Insurance ETFPay WS2GPCXXXXX3762	DDA 2306 - 2 - 1	21530 Health Insurance Deductions Payable	-3,873.76
07/25/2022	Payment	5340	Yes	Carol Holmes		DDA 2306 - 2 - 1	13000 Accounts Receivable (A/R)	310.00
07/29/2022	Expense		Yes	Wisconsin Retirement System	EMPLOYE TRUST FU WRS REMIT 0880000	DDA 2306 - 2 - 1	21520 Retirement Deductions Payable (WRS)	-1,063.74
08/01/2022	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-6,000.00
08/01/2022	Deposit		Yes			DDA 2306 - 2 - 1	-Split-	4,758.74
08/05/2022	Payroll Check	DD	Yes	John M. Wright	Pay Period: 07/17/2022-07/30/2022 Mileage to pick up election supplies 7/26/22	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,421.56
08/05/2022	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 07/17/2022-07/30/2022 Emergency call for downed tree, 7/24/22	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,411.42
08/08/2022	Deposit		Yes			DDA 2306 - 2 - 1	-Split-	440.76
08/08/2022	Expense		Yes	Spectrum	SPECTRUM SPECTRUM 2140794	DDA 2306 - 2 - 1	51535 Other Financial Expenses:51600-02 Town Hall Utilities	-247.95
08/08/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200001	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-8.91
08/08/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200002	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-8.91
08/10/2022	Bill Payment (Check)	20836	Yes	Associated Appraisal Consultants		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-16,834.38
08/10/2022	Bill Payment (Check)	20837	Yes	Barrientos Design & Consulting		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-4,672.00
08/10/2022	Bill Payment (Check)	20838	Yes	Bjoin Limestone		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-50.14
08/10/2022	Bill Payment (Check)	20839	Yes	Bjoin Limestone		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-90.46
08/10/2022	Bill Payment (Check)	20840	Yes	Blanchardville Co-op Oil Association		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,144.23
08/10/2022	Bill Payment (Check)	20841	Yes	Computer Know How		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-101.50
08/10/2022	Bill Payment (Check)	20842	Yes	Green County Highway Department		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-3,001.98
08/10/2022	Bill Payment (Check)	20843	Yes	Helen Beck		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-100.00
08/10/2022	Bill Payment (Check)	20844	Yes	Jon Byrd		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-245.79
08/10/2022	Bill Payment (Check)	20845	Yes	Monroe Truck Equipment		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-9.62
08/10/2022	Bill Payment (Check)	20846	Yes	New Glarus Fire District		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-8,945.96
08/10/2022	Bill Payment (Check)	20847	Yes	New Glarus Hardware		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-89.60
08/10/2022	Bill Payment (Check)	20848	Yes	New Glarus Utilities		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-296.32
08/10/2022	Bill Payment (Check)	20849	Yes	New Glarus Welding		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-25.00
08/10/2022	Bill Payment (Check)	20850	Yes	News Publishing Co., Inc		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-16.39
08/10/2022	Bill Payment (Check)	20851	Yes	Pellitteri Waste Systems		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-9,136.66
08/10/2022	Bill Payment (Check)	20852	Yes	Securian Financial Group, Inc		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-218.31
08/10/2022	Bill Payment (Check)	20853	Yes	Total Inspection Services, LLC		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,681.89
08/10/2022	Bill Payment (Check)	20854	Yes	Total Inspection Services, LLC		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,371.88
08/10/2022	Bill Payment (Check)	20855	Yes	Town Web Design, LLC		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-772.56
08/10/2022	Bill Payment (Check)	20856	Yes	Vierbicher		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,478.00
08/10/2022	Bill Payment (Check)	20857	Yes	Visa		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-302.49
08/10/2022	Bill Payment (Check)	20858	Yes	Visa		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-108.34
08/10/2022	Check	20859	Yes		Voided	DDA 2306 - 2 - 1	51400 General Administrative:51400-01 Office	0.00

Town of New Glarus

Transaction List by Date

July 14 - August 10, 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
08/10/2022	Check	20860	Yes		Voided	1 DDA 2306 - 2 - 1	Equipment 51400 General Administrative:51400-02 Office Supplies	0.00
08/10/2022	Bill Payment (Check)	20861	Yes	New Glarus Concrete, LLC		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,050.00

OFFICE OF
Town of New Glarus

August 1, 2022

Peter Heil
N7575 Olstad Lane
Monticello, WI 53570

Dear Peter,

On a recent tour of the Town of New Glarus, Weed Commissioner, Mike Davis, noticed Giant Ragweed (*Ambrosia artemisiifolia*) on your property. While not officially on the list of noxious weeds for the State of Wisconsin nor Green County this is an invasive species. The pollen of ragweed is airborne and quite allergenic.

The most effective way to control Giant Ragweed is cutting it at prime bloom time (now). Cutting it too soon generally results in regrowth and eventual seed production. Caught at early boom-time the plant has used enough stored energy to halt regrowth.

If you have any questions on Giant Ragweed or its removal, please contact Mike Davis, mm1218@charter.net or 608-558-8888.

Thank you for being a conscientious citizen of the Town of New Glarus!
Sincerely,

Thank you,

John Wright, Clerk-Treasurer
% Mike Davis, Weed Commissioner
Town of New Glarus

PARKS COMMISSION MEETING

Wednesday, July 20, 2022

Minutes

Attending: Chair Harry Pulliam, Kelly Ruschman, Mark Pernitz, Mona Sue French, Dana Emmerton (virtually), and Chris Narveson (arrived at 6:05 PM)

Absent: Jason Neton (excused)

Also Attending: Matt Streiff, Brian Aebly, and Jim Hoesly: residents

- 1. Call to Order:** Meeting was called to order by Chair Pulliam at 6:00 PM. The Zoom recording was stopped and restarted around 6:15 PM when those attending virtually could not access the video and audio.
- 2. Proof of Posting:** Clerk-Treasurer Wright attested to proper proof of posting.
- 3. Approve June 15, 2022, Parks Commission Minutes:** A motion to approve the minutes was made by Commissioner Ruschman; second by Commissioner French. Motion carried.
- 4. Public Comments:** none.
- 5. Update on Donation Proceeds from Tree Sale to Scouts:** Chair Pulliam instructed the Clerk-Treasurer to distribute tree sale profits of \$245.79 to Jon Byrd, the current scoutmaster for Boy Scout Troop 106. This will be presented to the Town Board for their approval at the August 10, 2022 meeting, without objection.
- 6. Discuss Results of Comprehensive Outdoor Recreation Plan (CORP) Survey:** Chair Pulliam reviewed those programs supported by the respondents of the survey: adult recreation programs, an indoor recreation complex, connecting trails, and pickle ball courts. There followed a brief discussion regarding the history of the tennis courts, which were once maintained by the Village of New Glarus within Veteran's Park and subsequently sold to the New Glarus School District. Rehabilitation of the courts was discussed as well as entertaining the possibility for the Town to take ownership. The group reviewed the results of the survey including pie charts. It was noted that a majority of the respondents are older. If demographic information for the Town is available, the Parks Commission members expressed interest to review that data. It was noted that the greatest opposition expressed in the survey was to trails connecting with the Village, mountain bike trails, and school-year recreational programs.

There followed a brief discussion of past attempts for a seasonal ice-skating rink and possibly supporting a cooperative venture in the future that includes the Town, Village, Chamber, and area businesses. Resident Brian Aebly thought the survey would have been improved if it included a follow-up question for those in support of connecting trails as to whether they would also be in favor of granting an easement across or beside their own property. Resident Matt Streiff wondered aloud whether the Town should consider the purchase of farmland in the Town if any acreage becomes available.

- 7. Discuss Press Release on 2022 CORP Survey Result and CORP Public Meeting:** Chair Pulliam reported that he submitted a press release for publication, but it has yet to appear in print. It was noted that Vierbicher Associates representative Katherine Westaby will join this evening's workshop virtually around 6:50 PM.

8. **Discuss and Possibly Recommend Review of the CORP by the Town Board and Town Plan Commission that Includes Changes Recommended at the July 20, 2022 Workshop as Incorporated by Vierbicher Associates:** A motion to recommend review of the updated CORP by the Town Board and Town Plan Commission at their August meetings was made by Commissioner French; second by Commissioner Ruschman. Motion carried. Chair Pulliam recommended for Commission members to attend the Town Board (August 10) and Plan Commission (August 18) meetings to answer any questions that might arise; without objection. It is probable that the Town Board will act to schedule a public hearing date in October at their September regular meeting.
9. **Schedule Next Meeting** – the next meeting will be held on August 17, 2022 at 6:00 PM. The next agenda should include discussion of updates to the CORP based upon the July 20, 2022 workshop discussion, Town Board feedback on the updated CORP, discuss interest in a county park, and review of demographic data, if it is available.
10. **Adjourn:** A motion to adjourn made by Commissioner Ruschman; second by Commissioner Narveson at 6:59 PM.

Approved:

Minutes by Clerk/Treasurer Wright

PARKS COMMISSION WORKSHOP

Wednesday, July 20, 2022

Minutes

Attending: Chair Harry Pulliam, Kelly Ruschman, Mark Pernitz, Mona Sue French, Dana Emmerton (virtually), and Chris Narveson

Absent: Jason Neton (excused)

Also Attending: Matt Streiff, Brian Aebly, Jim Hoesly, Michele Brewer and Todd Brewer (arrived at 7:04 PM): residents; and Katherine Westaby (departed 7:55 PM): Vierbicher planning staff

1. **Call to Order:** The workshop was called to order by Chair Pulliam at 7:00 PM.
2. **Presentation of the Final Comprehensive Outdoor Recreation Plan Update for 2022**
 - a. Goals – Urban planning staff member Katherine Westaby, Vierbicher Associates, introduced herself. She provided those in attendance with the purpose of recreational resources within the community including its economic benefits.
 - b. Objectives – Westaby used the existing Plan and accomplishments as a point of reference to introduce proposed updates based upon the community survey results and recommendations from those in attendance this evening.
 - c. Summary of results – Westaby reviewed highlights from the community survey conducted in early 2017 before reviewing the results of this year’s community survey. It was noted that responses from residents outside the Town of New Glarus were not part of the summary reviewed this evening and will not be included in the updated Plan.
 - d. **Workshop Activities to Solicit Public Input** – Resident Michele Brewer stated that she was opposed to exercising eminent domain to extend connecting trails and the potential negative impact to area farmers if trails divide property they farm or use for field access. It was noted that the survey does, in part, create a “wish list” expressed by area residents, but the Plan determines priorities based upon these responses and a method to implement those most likely to garner support and funding beyond property taxes (e.g., grants, donations, impact fees, bequests, etc.).

There followed a discussion regarding the map used to identify and prioritize connecting trails between the Town and Village of New Glarus and the unintended consequences of including specific locations and ranking their importance. Some support was expressed for widening County Road O to include a bike lane rather than a separate trail along that corridor. It was noted that whichever option is chosen, maintenance needs to be considered as an ongoing expense and an added responsibility for public works staff. It was noted that support of connecting trails to safely move school-aged children from subdivisions to the east of STH 69 in the Town to area schools in the Village made more sense in the past; however, this may not be as viable an option now.

There was concern expressed that a current prohibition on motorized vehicle use on trails supported by DNR grant money may be lifted at a future date, which could negatively impact properties adjacent to proposed and existing trails. Westaby introduced a Goals and Objectives worksheet for each attendee to complete and return within the next few days to be incorporated into the updated Plan.

3. **Discuss the Timeline to Incorporate Changes and Present to the Town Board for Adoption** – action was taken at the regular meeting that preceded this workshop to recommend review and discussion of the updated Plan by the Town Board at their August 10, 2022 meeting and the Town Plan Commission at their August 18, 2022 meeting. Any changes recommended by those bodies will be incorporated into the updated Plan. This update will be presented to the Board at their September 14, 2022 meeting with a request for the Board to schedule a public hearing preceding action to approve the Plan on October 12, 2022.
4. **Adjourn:** A motion to adjourn made by M. Pernitz; second by M. Brewer at 7:58 PM.

Approved:

Minutes by Clerk/Treasurer Wright

DRAFT

TOWN OF NEW GLARUS
PLAN COMMISSION MEETING
THURSDAY, JULY 21, 2022
MINUTES

Members Attending: Chris Narveson, John Freitag, Craig Galhouse, Mark Pernitz, Robert Elkins, and John Ott

Absent: Reg Reis

Also Attending: Tim Schleeper: planner for Vierbicher Associates: and John Wright: Clerk-Treasurer

1. **Call to Order and Proof of Posting:** C. Narveson called the meeting to order at 6:04 PM. Clerk-Treasurer Wright attested to proper proof of posting.
2. **Approve Minutes:** Motion to approve the meeting minutes from June 16, 2022, as presented, was made by Commissioner Ott; second by Commissioner Pernitz. Motion carried 6-0.
3. **Discussion of Land Division Guidelines Prepared by Planner Tim Schleeper, Vierbicher Associates** – Tim Schleeper explained the checklist was created in 2017 and is being recommended now for consideration to clarify the application process and to regulate which fees are required at each step of the process. There followed a brief discussion regarding the Clerk-Treasurer's role within the process. Without objection, the Clerk-Treasurer may provide initial guidance, provide records, schedule meetings, add items to an agenda for consideration, work with the planner, ask for permission to seek legal advice, and collect fees from landowners and/or their agents; however, once the application process is underway, contract planner Schleeper and the Plan Commission are the designated authorities. Another advantage of the checklist is to put developers on notice regarding requirements for approval of their proposal at the outset of the process. There followed a brief discussion regarding the limits of authority for the Technical Review Committee (TRC) and how matters are referred to this body. Schleeper's understanding is that the TRC determines the suitability of the proposed building site and access. Clerk-Treasurer Wright provided a brief history of the formation of that body when he served the Town previously as the appointed Deputy Clerk-Planner. Members stated that they prefer that those interested in development discuss their plans with staff and the Plan Commission first to avoid the assumption that they can proceed with working with a surveyor without risk of conditions including no building site availability for residential, commercial, or manufacturing use. Motion to approve the proposed guidelines, as presented, was made by Commissioner Freitag; second by Commissioner Pernitz. Motion carried 6-0.
4. **Presentation of Zoning and Building Permits**
 - a. Discussion regarding conversion of agricultural land to other uses (e.g., residential) – Green County Treasurer Sherri Hawkins provided the history of conversion fees that was included in the packet. It was agreed, without objection, that the Plan Commission should review building and zoning permits in December of each year to make certain that any conversion fees are noted for the benefit of the contract assessor.
 - b. Discuss issue with building permit applicant disclosures regarding work to be done and inspected – a redacted sample permit was presented. The zoning application was for a 1.5 story storage building with a convenience bathroom. The building permit was for a shed with electrical, but no electrical contractor was listed. The assessment records show that the finished structure has heat, plumbing for a bathroom, electrical, and a wrap around porch roof. Plans requested from Cleary show a basic pole building; however, the assessment record indicates there is finished 720 square foot space above the garage and bathroom downstairs. There followed a brief discussion of how best to catch these

TOWN OF NEW GLARUS

discrepancies so that the building inspector views all aspects of the improvement and so the contract assessor knows what new construction to value.

- c. Discussion regarding who should review zoning and building application to make certain they are not outside of building envelopes defined by the Town – correspondence with Green County Zoning was presented regarding what review zoning is conducting to make certain that they do not issue a permit for buildings outside of a building envelope or types of buildings prohibited in deed-restricted open space as defined in the Town’s Chapter 110. County zoning does not check for either. It was further discovered that a certified survey map (CSM) was recorded by the Green County Register of Deeds in 2020 without discussion by the Town Plan Commission or Board and that the updated CSM enlarged a lot and reduced deed-restricted open space without Town approval. Chair Narveson noted that these situations are not unique to the Town of New Glarus. Without objection, the topic will be added to the next Green County Towns Association agenda for discussion.
 - d. What is allowed in open space (i.e., define ag and recreational uses) – Commissioners discussed what the Town’s position should be if a structure permitted in deed-restricted open space is changed to a non-conforming use. There was further discussion as to whether structures related to active or passive recreation are allowed such as horse stables, riding paddocks, sports courts, mountain bike and/or ATV trails, a shooting range, etc.
5. **Discussion of Sunset Date for Open Space Deed Restrictions** – December 31, 2025 is the sunset date for open space deed restrictions. A decision will need to be made in advance of that date to maintain the same restrictions (i.e., 91% for large lots and 85% for cluster lots), increase or decrease the percentage of the restriction, or eliminate it. There followed discussion of what the likely impact would be upon those who built homes with the understanding that the surrounding space would remain undeveloped if open space standards were altered to allow additional development within currently restricted open space.
 6. **Continue Discussion Regarding 2018 Comprehensive Plan Implementation Actions to Develop a List of Potential Action Items Including a List of Proposed Changes to Town Ordinances Drafted in 2010** – without objection, this item will be deferred until next month for further discussion.
 7. **Update on Roger Arn Deed Notice and Deed of Restrictions and Covenants as Prepared by Attorney Hazelbaker with Review by Tim Schleeper** – Schleeper reported that he will meet with Village planner Mark Roffers on Wednesday, July 27, 2022.
 8. **Determine Future Agenda Items and Adjourn** – Agenda Items: Continue discussion of Ed Klitzke Proposed Land Division, Review Preliminary or Final Plat for Carol Holmes Property along Airport Road with a Possible Recommendation to the Town Board for Approval, Continue Comp Plan Implementation Actions, and report and update regarding Arn deed notice and restrictions with the Village of New Glarus. Motion to adjourn by Commissioner Pernitz at 8:22 PM; second by Commissioner Freitag. Motion carried 6-0.

Approved:

John Wright, Clerk-Treasurer