

**TOWN OF NEW GLARUS
SPECIAL TOWN BOARD MEETING
DECEMBER 28, 2022, 11:00 AM
AGENDA**

NOTICE IS HEREBY GIVEN that Town of New Glarus board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: 26 5th Avenue, Town Hall Community Room or virtually

VIRTUALLY: <https://us06web.zoom.us/j/82044377676?pwd=a3RDZEZjaiswUkxnSmN4MIBiSTVzQT09>

Meeting ID: 820 4437 7676

Passcode: 066894

Phone: 312 626 6799

Any specific subject on the agenda for consideration by the Board may be acted upon by the Board.

1. Call to Order and Announcement of Intention to Convene into Closed Session per §19.85(1)(c)
2. Confirm Proof of Posting
3. Approve Regular Town Board Minutes from December 14, 2022
4. Public Comments
5. Consider Policy for Applications for Operator Licenses that Fail the Background Check
6. Clerk-Treasurer Report
 - a) Approval and Payment of Bills by Check and ACH
 - b) Consider reimbursement of driveway escrow for W7198 Farmers Grove Road
 - c) Approval of Board, Parks Commission, and Plan Commission compensation for 2022
 - d) Discuss 2023 meeting calendar
7. Chair's Report
 - a) Update on Property Closing, Survey, and Phase 1 Environmental Study
 - b) Renewal of insurance discussion with possible action
8. Motion by Roll Call Vote to Convene in Closed Session per §19.85(1)(c) to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility
9. Return to Open Session
10. Action in Closed Session
11. Adjourn

POSTED 12/022/2022

New Glarus Town Hall
New Glarus Public Works Building
New Glarus Post Office
<https://townofnewglarus.com/>

Chris Narveson, Chair

John Wright, Clerk-Treasurer

**REGULAR TOWN BOARD MEETING
WEDNESDAY, DECEMBER 14, 2022
MINUTES**

Town Board Attending: Chris Narveson (Chair), Robert Elkins, Matt Streiff, Jim Hoesly, and Troy Pauli

Also Attending: John Wright: Clerk-Treasurer; Tim Schleeper: planner, Vierbicher Associates (departed at 6:36 PM); and Rob Ready: resident (joined virtually around 7:00 PM)

1. **Call to Order** – Chair Narveson called the meeting to order at 6:00 PM.
2. **Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes**
 - a) A motion to approve the November 9, 2022 Special Town Meeting minutes was made by Chair Narveson; second by Supervisor Pauli. Motion carried 5-0.
 - b) A motion to approve the November 9, 2022 regular Town Board minutes was made by Chair Narveson; second by Supervisor Hoesly. Motion carried 5-0.
 - c) A motion to approve the November 22, 2022 special Town Board minutes was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried 5-0.
 - d) A motion to approve the November 28, 2022 Special Town Meeting minutes was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 5-0.
 - e) A motion to approve the November 28, 2022 special Town Board minutes was made by Supervisor Streiff; second by Supervisor Elkins. Motion carried 5-0
4. **Public Comments** – There were no public comments.
5. **Consider Recommendation from Plan Commission with Possible Approval to Adopt Amendments to Chapter 110 Regarding Open Space** – Clerk-Treasurer Wright and Chair Narveson provided those present with a brief update of what had been presented to the Plan Commission to consider as possible updates to the Land Division and Subdivision Ordinance for the Town. Contract planner Schleeper reviewed possible options to consider, including whether to make a building permit for structures in open space subject to Board review before approval. For violations of the Town’s open space policy, it is possible, in some circumstances, to modify the building envelope to include a non-qualifying structure. Another option is to adopt a policy requiring open space and building envelopes for residential development be rezoned to the more restrictive Residential District, out of the Agricultural District.

A motion to approve items 1 and 2 from the list presented by Schleeper to add the term *municipal use* to the definitions within Section 110-5 and/or *public use* as well as to refine the definition of *open space* to include/exclude specific public or municipal uses was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried 5-0.

There followed a brief discussion regarding whether County, Village, or State facilities would be allowed within open space under the expanded definition. Item 4 was reviewed regarding possibly requiring a developer or their agent to provide a draft deed restriction along with their development proposal to be recorded with the CSM or Plat, if approved after a public hearing.

A motion to approve for contract planner Schleeper to further explore recommendations 3,4, and 5 and to bring those to the Plan Commission for their review and possible recommendation to the Board was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 5-0.
6. **Schedule 2023 Town Caucus** – It was noted that this traditionally has preceded the regular Town Board meeting in January of each year. Without objection, the Town Caucus will be held at the New Glarus Town Hall, 26 5th Avenue, at 6:00 PM, on Wednesday, January 11, 2023.
7. **Action to Create an Ad-Hoc Committee of the Town Board to Make Recommendations for the Development of Purchased Land** – Chair Narveson would like to form an ad-hoc committee to conduct research and present their opinions to the Board. He would like to include Supervisor Hoesly, Supervisor Streiff, Carol Holmes, Parks Commission Chair Harry Pulliam, himself, and a member of the Plan Commission, yet to be named. This was approved, without objection.
8. **Schedule Special Meeting of Town Board in December for**
 - a) Closed session topics to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 - b) Approval of board/commission salaries and per diem for 2022 (including any missed hours from December 2021)

Without objection, the meeting will take place at the New Glarus Town Hall, 26 5th Avenue, at 11:00 AM on Wednesday, December 28, 2022. Chair Narveson will notify Ron Roesslein, Town Patrolperson.

9. Patrolman Report

- a) Update on shouldering for Argue Road, Klitzke Road, and Village View Circle – Chair Narveson reported that shouldering has been completed. He has met with Town of Exeter Chair Ted Fahey to confirm that culvert costs will be divided equally; pulverization and paving will be split 45% for the Town of New Glarus and 55% for the Town of Exeter. The sign for Primrose Center Road has been replaced with a 48” sign that required two posts. Repairs on the International truck by Lakeside, to address electrical issues, are nearly complete.

10. Clerk-Treasurer Report

- a) Presentation of 2023 health insurance premiums for the two qualifying staff – initially Wright provided an update about the property insurance options available to the Town that appears under item 11 c) below. Later in the meeting, Wright reported that the Board reviewed health insurance alternatives at the August 10, 2022 Town Board meeting and decided the plans offered through the Wisconsin Department of Employee Trust Funds were the best options currently available. However, Wright neglected to present the costs for those plans to the Board for the Town share and employee share. That information is included in the packet.
- b) Approve Castro driveway escrow refund in the amount of \$500 – Wright reported that an Occupancy Permit has been granted to the property owners and the Town Chair has inspected the driveway and found that it conforms to Town standards and no damage to Town roads has occurred.

A motion to approve a \$500 refund of driveway escrow to the Castros was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 5-0.

- c) Approval and payment of bills – Wright noted that checks 20975, 20976, 20977, and 20978 are misprints and have been voided.

A motion to approve payment by ACH and checks 20944-20974 was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried 5-0. Checks 20975-20978 have been voided, as noted above.

11. Chairman Report

- a) Update regarding Town purchase of land
 - i) Loan closing, property purchase closing – these are scheduled for December 21, 2022. The loan language has been updated so there is no lien against the property so that it can qualify for Knowles-Nelson Stewardship Grant funds.
 - ii) Survey of land and Phase 1 Environmental Study – Planner Schleeper stated that a surveyor has been out today or will tomorrow. A draft of the Phase 1 Environmental Study should be available by December 20, 2022. To further qualify for Knowles-Nelson funds, a USPAP-compliant appraisal will need to be conducted for the recreational-use portion of the acquired property.
- b) Discussion with possible action regarding on call, part-time LTE pay adjustment – Chair Narveson reported that Rudy Gerber has been compensated \$15 an hour with \$25 emergency call out pay for the past five years.

A motion to increase the base pay for LTE Public Works employees to \$20 for new hires and an increase of hourly compensation for Rudy Gerber to \$25 an hour with the same \$25 emergency call out bonus per call out was made by Supervisor Pauli; second by Supervisor Streiff. Motion carried 5-0.

- c) Renewal of insurance discussion with possible action – Clerk-Treasurer Wright had presented optional coverage items for the Board to accept or reject under item 10 a). Chair Narveson would like vehicle coverage to be for 100% of the replacement cost, not a reduced amount that includes depreciation. Without objection, action will be deferred until the topic is discussed at the Special Town Board meeting to be held on December 28, 2022.

12. Parks Commission

- a) November 16, 2022 minutes – Wright did not include his draft in the packet since some action items needed the input from Commission members when they meet on December 21, 2022.
- b) Updates for tree sale and 2023 workshops – the second electronic recycling event filled two trailers. The deadline to order trees is December 26, 2022; pickup will be on April 22, 2022. Another electronic recycling event will be the same day as the tree pickup. Green County had only 10 Red Splendor Crabapples available; all have been set aside for Town residents. There followed a brief discussion regarding the possible donation of profits from the tree sale.
- c) Mailing for workshops, bulk waste collection dates, and 2023 trash/recycling calendar – Parks Chair, Harry Pulliam, stated that the Parks Commission will mail a flyer in January to include information about elections, tree sale pickups, electronics drop offs, and workshops. Pellitteri calendars for trash/recycling dates were not included with tax bills this year. The Town will pay for the printing and postage costs for this portion of the Parks Commission mailing; without objection.

- d) Letter of Eligibility and Letter of Retroactivity from WI DNR – The updated Comprehensive Outdoor Recreation Plan was submitted to the DNR after the public hearing and approval on July 10, 2022. The DNR issued a Letter of Eligibility on November 21, 2022 to extend the Town’s ability to apply for state and federal funds for the next five years. The DNR issued a Letter of Retroactivity on December 7, 2022 so that the Town can apply for up to 50% funding for the portion of the Kratz/Pertzborn property purchase that will be for recreational use through the Knowles-Nelson Stewardship Grant process.

13. Plan Commission

- a) November 17, 2022 minutes – Chair Narveson provided a brief update regarding a proposed 3-lot cluster division by CSM, a concept plan to divide a property with the potential for up to seven cluster lots, and ongoing discussions regarding updates to the Town Comprehensive Plan scheduled to be completed in 2025.

14. Adjourn – Motion to adjourn made by Supervisor Streiff; second by Supervisor Pauli. Meeting adjourned at 7:28 PM.

Approved:

John Wright, Clerk-Treasurer

DRAFT

Village of New Glarus, WI
Tuesday, December 27, 2022

Chapter 185. Intoxicating Liquor and Fermented Malt Beverages

Article II. Operator's License

§ 185-22. License fee; provisional license.

- A. Fee. The fee for operator's licenses or provisional licenses shall be as provided in the Village Fee Schedule for the term or part thereof and shall be paid at the time of application for said license. There is no fee for a temporary license. In the event the license application is not approved by the Public Safety Committee or Village Board, the license fee shall be forfeited to the Village.
[Amended 11-4-2003 by Ord. No. 03-09; 10-4-2005 by Ord. No. 05-04; 7-6-2010 by Ord. No. 10-05]
- B. Provisional license. The Village Clerk-Treasurer may issue provisional operators' licenses in accordance with § 125.17(5), Wis. Stats. The provisional operator's license shall expire 60 days after its issuance or when an operator's license is issued to the holder, whichever is sooner. The Village Clerk-Treasurer may, upon receiving an application for a temporary provisional license, issue such a license without requiring the successful completion of the approved program as described herein. However, such temporary license shall be used only for the purpose of allowing such applicant the privilege of being licensed as a beverage operator pending his successful completion of the approved program, and the applicant shall also apply for a regular operator's license. A provisional license may not be issued to any person who has been denied an operator's license by the Village Board or who has had his operator's license revoked or suspended within the preceding 12 months. The Village Clerk-Treasurer shall provide an appropriate application form to be completed in full by the applicant. The Village Clerk-Treasurer may revoke the provisional license issued if he discovers that the holder of the license made a false statement on the application.
- C. Temporary license. The Clerk-Treasurer may issue a no-fee temporary operator's license provided that:
- (1) This license shall be issued only to operators employed by, or donating their services to, nonprofit corporations.
 - (2) No person may hold more than two licenses of this kind per year.
[Amended 1-16-2018 by Ord. No. 18-01]
 - (3) The license is valid for any period from one day to 14 days, and the period for which it is valid shall be stated on the license.

§ 185-23. Issuance or denial of license.

- A. After the Village Board approves the granting of an operator's license, the Village Clerk-Treasurer shall issue the license. Such licenses shall be issued and numbered in the order they are granted and shall give the applicant's name and address and the date of the expiration of such license.

- B. If the application is denied by the Village Board, the Village Clerk-Treasurer shall, in writing, inform the applicant of the denial, the reasons therefor, and of the opportunity to request a reconsideration of the application by the Village Board in a closed session. Such notice must be sent by registered mail to, or served upon, the applicant at least 10 days prior to the Board's reconsideration of the matter. At such reconsideration hearing, the applicant may present evidence and testimony as to why the license should be granted. If, upon reconsideration, the Board again denies the application, the Village Clerk-Treasurer shall notify the applicant in writing of the reasons therefor. An applicant who is denied any license upon reconsideration of the matter may apply to the Circuit Court pursuant to § 125.12(2)(d), Wis. Stats., for review.
- C. Consideration for the granting or denial of a license will be based on:
- (1) Arrest and conviction record of the applicant, subject to the limitations imposed by §§ 111.321, 111.322, and 111.335, Wis. Stats.;
 - (2) The financial responsibility of the applicant;
 - (3) The appropriateness of the location and the premises where the licensed business is to be conducted; and
 - (4) Generally, the applicant's fitness for the trust to be reposed.
- D. If a licensee is convicted of an offense substantially related to the licensed activity, the Village Board may act to revoke or suspend the license.
- E. An applicant may be denied based upon the applicant providing false information or failure to disclose information on the application, the applicant's arrest and conviction record if the applicant has been convicted of a felony (unless duly pardoned), or if the applicant has habitually been a law offender. For purposes of this licensing procedure, "habitually been a law offender" is generally considered to be an arrest or conviction of at least two offenses which are substantially related to the licensed activity within the five years immediately preceding the license application. Because a license is a privilege, the issuance of which is a right granted solely to the Village Board, the Village Board reserves the right to consider the severity and facts and circumstances of the offense when making the determination to grant, deny or not renew a license. Further, the Village Board, at its discretion, may, based upon an arrest or conviction record of two or more offenses which are substantially related to the licensed activity within the five years immediately preceding, act to suspend such license for a period of one year or more.
[Amended 1-22-2008 by Ord. No. 08-01]

Town of New Glarus

Transaction Detail by Account

December 15-28, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
DDA 2306 - 2 - 1							
12/15/2022	Tax Payment		IRS	Tax Payment for Period: 11/01/2022-11/30/2022	21512 Federal Withholding Taxes Payable	-2,295.55	-2,295.55
12/20/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200002	53270 Town Garage:53270-02 Garage Utilities	-238.83	-2,534.38
12/20/2022	Tax Payment		WI Department of Revenue	Tax Payment for Period: 11/01/2022-11/30/2022	21513 State Withholding Taxes Payable	-362.45	-2,896.83
12/20/2022	Expense		WE Energy	WE ENERGIES PAYMENT 070451995200001	53270 Town Garage:53270-02 Garage Utilities	-87.14	-2,983.97
12/20/2022	Payment	5386	Carol Holmes		13000 Accounts Receivable (A/R)	643.01	-2,340.96
12/21/2022	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Repurchase Agreement 1623	-	-
12/21/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 2725610000	53420 Street Lighting	-19.05	-
12/21/2022	Deposit		Taxpayers	COUNTY OF GREEN Pymt Munis 24	26101 Real Estate Taxes Collected	784,207.24	9,847.23
12/21/2022	Expense		Alliant Energy	Alliant - WPL PAYMENT 3936450000	53420 Street Lighting	-9.63	9,837.60
12/22/2022	Deposit		Gordon Krueger		Undeposited Funds	100.00	9,937.60
12/23/2022	Payroll Check	DD	*John M. Wright	Pay Period: 12/04/2022-12/17/2022	Direct Deposit Payable	-1,520.37	8,417.23
12/23/2022	Payroll Check	DD	*Ron D. Roeslein	Pay Period: 12/04/2022-12/17/2022 Vacation time balance adjusted per CN	Direct Deposit Payable	-1,876.49	6,540.74
12/23/2022	Payroll Check	DD	*Rudolph Gerber	Pay Period: 12/04/2022-12/17/2022 Board approved hourly pay increase to \$25/hr	Direct Deposit Payable	-601.24	5,939.50
12/28/2022	Payroll Check	20984	Robert Elkins	Pay Period: 12/04/2022-12/17/2022 BOR training 3/11/2022	-Split-	-2,614.30	3,325.20
12/28/2022	Bill Payment (Check)	20983	Vierbicher		21000 Accounts Payable (A/P)	-852.50	2,472.70
12/28/2022	Bill Payment (Check)	20982	Vierbicher		21000 Accounts Payable (A/P)	-830.00	1,642.70
12/28/2022	Bill Payment (Check)	20981	New Glarus Fire District		21000 Accounts Payable (A/P)	-61,196.92	-59,554.22
12/28/2022	Bill Payment (Check)	20980	New Glarus Chamber of Commerce		21000 Accounts Payable (A/P)	-85.00	-59,639.22
12/28/2022	Bill Payment (Check)	20979	Green County Highway Department		21000 Accounts Payable (A/P)	-23,771.39	-83,410.61
12/28/2022	Payroll Check	20985	Dana Emmerton	Pay Period: 12/04/2022-12/17/2022	-Split-	-226.26	-83,636.87
12/28/2022	Payroll Check	20986	John Freitag	Pay Period: 12/04/2022-12/17/2022	-Split-	-368.12	-84,004.99
12/28/2022	Payroll Check	20987	Mona S. French	Pay Period: 12/04/2022-12/17/2022	-Split-	-323.22	-84,328.21
12/28/2022	Payroll Check	20988	Craig Galhouse	Pay Period: 12/04/2022-12/17/2022	-Split-	-368.12	-84,696.33
12/28/2022	Payroll Check	20989	Jim Hoesly	Pay Period: 12/04/2022-12/17/2022	-Split-	-2,080.89	-86,777.22
12/28/2022	Payroll Check	20990	Chris Narveson	Pay Period: 12/04/2022-12/17/2022 BOR training and meetings w/Kratz/Pertzborn, et al	-Split-	-4,039.68	-90,816.90
12/28/2022	Payroll Check	20991	Jason Neton	Pay Period: 12/04/2022-12/17/2022	-Split-	-356.86	-91,173.76
12/28/2022	Payroll Check	20992	John Ott	Pay Period: 12/04/2022-12/17/2022	-Split-	-290.90	-91,464.66
12/28/2022	Payroll Check	20993	Troy S. Pauli	Pay Period: 12/04/2022-12/17/2022	-Split-	-2,080.89	-93,545.55
12/28/2022	Payroll Check	20994	Mark Pernitz	Pay Period: 12/04/2022-12/17/2022	-Split-	-697.30	-94,242.85
12/28/2022	Payroll Check	20995	Harry Pulliam	Pay Period: 12/04/2022-12/17/2022	-Split-	-536.37	-94,779.22
12/28/2022	Payroll Check	20996	Reginald Reis	Pay Period: 12/04/2022-12/17/2022	-Split-	-193.93	-94,973.15
12/28/2022	Payroll Check	20998	Matt Streiff	Pay Period: 12/04/2022-12/17/2022	-Split-	-2,386.47	-97,359.62
12/28/2022	Payroll Check	20997	Kelly G. Ruschman	Pay Period: 12/04/2022-12/17/2022	-Split-	-323.22	-97,682.84
Total for DDA 2306 - 2 - 1						\$ -	97,682.84

Town of New Glarus

Transaction List by Date
December 15-28, 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/20/2022	Payment	5386	Yes	Carol Holmes		DDA 2306 - 2 - 1	13000 Accounts Receivable (A/R)	643.01
12/20/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200002	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-238.83
12/20/2022	Expense		Yes	WE Energy	WE ENERGIES PAYMENT 070451995200001	DDA 2306 - 2 - 1	53270 Town Garage:53270-02 Garage Utilities	-87.14
12/21/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 2725610000	DDA 2306 - 2 - 1	53420 Street Lighting	-19.05
12/21/2022	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 3936450000	DDA 2306 - 2 - 1	53420 Street Lighting	-9.63
12/21/2022	Deposit		Yes	Taxpayers	COUNTY OF GREEN Pymt Munis 24	DDA 2306 - 2 - 1	26101 Real Estate Taxes Collected	784,207.24
12/21/2022	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-
12/22/2022	Deposit		Yes	Gordon Krueger		DDA 2306 - 2 - 1	Undeposited Funds	100.00
12/23/2022	Payroll Check	DD	Yes	*John M. Wright	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,520.37
12/23/2022	Payroll Check	DD	Yes	*Ron D. Roeslein	Pay Period: 12/04/2022-12/17/2022 Vacation time balance adjusted per CN	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,876.49
12/23/2022	Payroll Check	DD	Yes	*Rudolph Gerber	Pay Period: 12/04/2022-12/17/2022 Board approved hourly pay increase to \$25/hr	DDA 2306 - 2 - 1	Direct Deposit Payable	-601.24
12/28/2022	Bill Payment (Check)	20979	Yes	Green County Highway Department		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-23,771.39
12/28/2022	Bill Payment (Check)	20980	Yes	New Glarus Chamber of Commerce		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-85.00
12/28/2022	Bill Payment (Check)	20981	Yes	New Glarus Fire District		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-61,196.92
12/28/2022	Bill Payment (Check)	20982	Yes	Vierbicher		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-830.00
12/28/2022	Bill Payment (Check)	20983	Yes	Vierbicher		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-852.50
12/28/2022	Payroll Check	20986	Yes	John Freitag	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-368.12
12/28/2022	Payroll Check	20988	Yes	Craig Galhouse	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-368.12
12/28/2022	Payroll Check	20987	Yes	Mona S. French	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-323.22
12/28/2022	Payroll Check	20991	Yes	Jason Neton	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-356.86
12/28/2022	Payroll Check	20998	Yes	Matt Streiff	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-2,386.47
12/28/2022	Payroll Check	20997	Yes	Kelly G. Ruschman	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-323.22
12/28/2022	Payroll Check	20993	Yes	Troy S. Pauli	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-2,080.89
12/28/2022	Payroll Check	20992	Yes	John Ott	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-290.90
12/28/2022	Payroll Check	20985	Yes	Dana Emmerton	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-226.26
12/28/2022	Payroll Check	20990	Yes	Chris Narveson	Pay Period: 12/04/2022-12/17/2022 BOR training and meetings w/Kratz/Pertzborn, et al	DDA 2306 - 2 - 1	-Split-	-4,039.68
12/28/2022	Payroll Check	20994	Yes	Mark Pernitz	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-697.30
12/28/2022	Payroll Check	20995	Yes	Harry Pulliam	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-536.37
12/28/2022	Payroll Check	20996	Yes	Reginald Reis	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-193.93
12/28/2022	Payroll Check	20984	Yes	Robert Elkins	Pay Period: 12/04/2022-12/17/2022 BOR training 3/11/2022	DDA 2306 - 2 - 1	-Split-	-2,614.30
12/28/2022	Payroll Check	20989	Yes	Jim Hoesly	Pay Period: 12/04/2022-12/17/2022	DDA 2306 - 2 - 1	-Split-	-2,080.89

TOWN OF NEW GLARUS
Green County, Wisconsin

APPLICATION FOR DRIVEWAY CONSTRUCTION PERMIT

TO THE TOWN BOARD: The undersigned hereby applies for a permit to (construct or rework) a driveway in the Town of New Glarus, Green County, Wisconsin.

Name of Property Owner: Rebecca Hauser

Address of New Driveway: PARCEL 238 FARMERS GROVE RD

Name of Applicant: Nic Hauser Signature of Applicant: Nic Hauser

Date of Application: 11-24-20 Contractor: Nic Hauser

Date culvert will be installed REQUIRED TO TOWN STD.

Date six inches of aggregate rock will be laid down _____

Date final application of two inches of gravel will be done _____

Date erosion control will be finished _____

Signature Nic Hauser
(Owner, Agent, Contractor)

Date 11-24-20

Inspection Fee \$ \$500

Security Deposit: \$500

Date of Receipt of Fee: _____

Received By: _____

A Construction Permit/Driveway Access Permit, will be granted for the above driveway provided the construction plan conforms to the New Glarus Driveway Permit Ordinance. A driveway construction plan and erosion control plan must be presented to the Patrol Superintendent. A non-refundable Five Hundred Dollar (\$500) Inspection Fee and a refundable Five Hundred Dollar (\$500) security deposit must be posted before a permit will be issued.

Plan conforms with Town of New Glarus Driveway Ordinance: Nic Hauser BLD INSP
(Patrol Superintendent) 11-30-20

Results of Inspection:

Driveway plan and completion dates are in accordance with ordinance approved by Town Board.

Driveway is not acceptable

_____ Owner will make required improvements by _____

_____ Owner is unwilling to correct defects.

Signature [Signature]
(Town Board Chairman)

Date 12-22-2022

Signature [Signature]
(Town Clerk)

Date 11/30/20

PERMIT CONDITIONALLY APPROVED FOR ROAD ACCESS AS MARKED. FINAL APPROVAL OF DRIVEWAY TO BE DETERMINED WITH FINAL SITE PLAN OF HOUSE

OCCUPANCY PERMIT

Municipality Town of New Canaan Date 10-21-22 Permit # 230052-07

Certificate of Occupancy for the building located at W 7198 Farmers Grove Rd New Canaan

Owner Thomas Kleckner Builder HEARTLAND Street Address

It is unlawful to occupy or use this building except in the manner for which this Occupancy Permit is intended. No change in the use of this building, structure or premises shall be made until a new Occupancy Permit has been issued by the Building Inspector.

TEMPORARY OCCUPANCY ONLY is granted on this date for a period of _____ days. If the terms listed below are not corrected in the amount of time granted and confirmed by an inspection by the building inspector, this permit will expire and may be cause for further action by the municipality. Reinspection for Occupancy and Final inspection must be requested by phoning _____. A fee will be required before the inspection is made.

Signed _____

This permit certifies that the above described building may lawfully be occupied in the manner for which it was intended. The homeowner shall maintain the required erosion control procedures/devices until the site is completely stabilized.

REV: 10/2005

Signed *[Signature]*

Member	PER DIEM									SALARY	TOTAL - Salary & Per Diem
	Town Board	Technical Review	Joint ETZ	Parks	Plan	Training, etc	Historical	Extras	Meeting Per Diem Total	Salary	
Chris Narveson	\$1,100			\$350	\$500	\$235			\$2,185	\$3,500	\$5,685
Matt Streiff	\$630								\$630	\$2,200	\$2,830
Troy Pauli	\$665								\$665	\$2,200	\$2,865
Jim Hoesly	\$665								\$665	\$2,200	\$2,865
Bob Elkins	\$735				\$385	\$35			\$1,155	\$2,200	\$3,355
Craig Galhouse					\$400				\$400		
Mark Pernitz				\$420	\$385				\$805		
Reg Reis					\$210				\$210		
John Freitag					\$400				\$400		
John Ott					\$315				\$315		
Harry Pulliam				\$650					\$600		
Dana Emmerton				\$245					\$245		
Mona Sue French				\$350					\$385		
Jason Neton				\$420					\$420		
Kelly Ruschman									\$245		

Town of New Glarus - Meeting Calendar

Town Board Meetings - Second Wednesday of the Month

Town Plan Commission Meeting - Third Thursday of the Month

Park Commission Meetings - 3rd Wednesday of the Month

Meeting dates may change - Meeting materials due at noon two weeks prior to meeting.

January				
M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Town Caucus Meeting - January 11, 2022

February				
M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March				
M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April				
M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Annual Town Meeting - April 19, 2022

May				
M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June				
M	T	W	R	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

July				
M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August				
M	T	W	R	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September				
M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October				
M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November				
M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December				
M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Board Meetings - 6:00 pm
Plan Commission Meetings - 6:00 pm
Park Commission Meetings - 7:00 pm

Holiday - Town Hall Closed
Election Day

Insured: Town of New Glarus
Policy Year: 2023
Renewal Term: 01/1/2023 to 01/1/2024
Date Quoted: 12/15/2022



PROPERTY INSURANCE PROGRAM PREMIUM SUMMARY
Quote #1 – CE ACV

Coverage Type	Limits	Deductible	Optional #2 Deductible	Optional #3 Deductible	Optional #4 Deductible
	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property					
Buildings	\$881,705	1,000	5,000		
Contents	\$29,731	1,000	5,000		
Property in the Open	\$17,900	1,000	5,000		
Total Real Property Limits	\$929,336				
Contractor's Equipment: ACV	239,391	1,000	1,000		
Equipment Breakdown	929,336	2,500	5,000		
Miscellaneous Endorsements:					
Property Premium		\$2,185	\$2,008	\$	\$
Equipment Breakdown Premium		\$551	\$490	\$	\$
Total Premium (Property & Equipment Breakdown)		\$2,736	\$2,498	\$	\$

Automobile Physical Damage Insurance Premium Summary on following page

Insured: Town of New Glarus
Policy Year: 2023
Renewal Term: 01/1/2023 to 01/1/2024
Date Quoted: 12/15/2022



AUTOMOBILE PHYSICAL DAMAGE INSURANCE PREMIUM SUMMARY

Coverage Type	Limits	Deductible	Optional #2 Deductible	Optional #3 Deductible	Optional #4 Deductible
Auto Physical Damage:					
All Vehicles - ACV	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	500,647	1,000	5,000		
Collision	500,647	1,000	5,000		
Auto Physical Damage Premium:		\$2,617	\$2,106	\$	\$

Auto Physical Damage:					
Specific Dept. - ACV	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive					
Collision					
All Other Vehicles - ACV					
Comprehensive					
Collision					
Auto Physical Damage Premium:		\$	\$	\$	\$

Auto Physical Damage:					
5 years old or newer and have a RC of \$100,000 or less; or 10 years old or newer and have a RC in excess of \$100,000					
RC Vehicles	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	342,279	5,000			
Collision	342,279	5,000			
Auto Physical Damage:					
All Other Vehicles - ACV					
Comprehensive	158,368	1,000			
Collision	158,368	1,000			
Auto Physical Damage Premium:		\$4,230	\$	\$	\$

Limits are based on Statement of Values submission. Deductibles are per occurrence.

ORDER TO BIND

Sign, date and return to: Paul Schwegel @ paul.schwegel@charlestaylor.com

Yes, please bind coverage with the CIC, effective 1/1/2023

Signature: _____ Date: _____

Insured: Town of New Glarus
Policy Year: 2023
Renewal Term: 01/1/2023 to 01/1/2024
Date Quoted: 12/15/2022



PROPERTY INSURANCE PROGRAM PREMIUM SUMMARY
Quote #2 – CE RC

Coverage Type	Limits	Deductible	Optional #2 Deductible	Optional #3 Deductible	Optional #4 Deductible
	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property					
Buildings	\$881,705	1,000	5,000		
Contents	\$29,731	1,000	5,000		
Property in the Open	\$17,900	1,000	5,000		
Total Real Property Limits	\$929,336				
Contractor's Equipment: RC	239,391	1,000	1,000		
Equipment Breakdown	929,336	2,500	5,000		
Miscellaneous Endorsements:					
Property Premium		\$2,484	\$2,307	\$	\$
Equipment Breakdown Premium		\$551	\$490	\$	\$
Total Premium (Property & Equipment Breakdown)		\$3,035	\$2,797	\$	\$

Automobile Physical Damage Insurance Premium Summary on following page

Insured: Town of New Glarus
Policy Year: 2023
Renewal Term: 01/1/2023 to 01/1/2024
Date Quoted: 12/15/2022



AUTOMOBILE PHYSICAL DAMAGE INSURANCE PREMIUM SUMMARY

Coverage Type	Limits	Deductible	Optional #2 Deductible	Optional #3 Deductible	Optional #4 Deductible
Auto Physical Damage:					
All Vehicles - ACV	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	500,647	1,000	5,000		
Collision	500,647	1,000	5,000		
Auto Physical Damage Premium:		\$2,617	\$2,106	\$	\$

Auto Physical Damage:					
Specific Dept. - ACV	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive					
Collision					
All Other Vehicles - ACV					
Comprehensive					
Collision					
Auto Physical Damage Premium:		\$	\$	\$	\$

Auto Physical Damage:					
5 years old or newer and have a RC of \$100,000 or less; or 10 years old or newer and have a RC in excess of \$100,000					
RC Vehicles	<i>Select Option:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	342,279	5,000			
Collision	342,279	5,000			
Auto Physical Damage:					
All Other Vehicles - ACV					
Comprehensive	158,368	1,000			
Collision	158,368	1,000			
Auto Physical Damage Premium:		\$4,230	\$	\$	\$

Limits are based on Statement of Values submission. Deductibles are per occurrence.

ORDER TO BIND

Sign, date and return to: Paul Schwegel @ paul.schwegel@charlestaylor.com

Yes, please bind coverage with the CIC, effective 1/1/2023

Signature: _____ Date: _____

Community Insurance Corporation

EQUIPMENT BREAKDOWN COVERAGE QUOTATION

EQUIPMENT BREAKDOWN COVERAGE

Coverage Effective Date: January 1, 2023

Quotation Expiration Date: January 1, 2023

Quotation ID: FBP-0572135-00(11)

Named Insured/Applicant: Town of New Glarus

Location(s): 00002 - 26 5th Ave New Glarus WI 53574

00003 - 200 Railroad St New Glarus WI 53574

00004 - W 6599 Rd 39 New Glarus WI 53574

Coverage Applies To: All Locations

Coverages	Limits
Equipment Breakdown Limit	\$929,336
Property Damage	Included
Business Income	Included
Extra Expense	Combined with Business Income
Civil Authority	Included
Contingent Business Income	\$100,000
Data Restoration	\$100,000
Demolition	\$100,000
Expediting Expenses	\$100,000
Green	\$25,000
Hazardous Substances	\$100,000
Mold	\$25,000
Newly Acquired Locations	Included for PD Only
Off Premises Equipment Breakdown	\$100,000
Ordinance or Law	\$100,000
Perishable Goods	\$25,000
Public Relations	\$5,000
Service Interruption	\$100,000

Deductibles

Direct Coverages	\$2,500
Except Transformers	\$1.50 Per KVA, \$2,500 Minimum
Except Sewage & Water Treatment Plants	\$2,500
Except Refuse Handling Facilities	\$2,500
Indirect Coverages	24 Hours

Other Conditions

Newly Acquired Locations: 120 Days

Extended Period of Restoration: 30 Days

Interruption of Service Waiting Period: 24 Hours

Community Insurance Corporation

EQUIPMENT BREAKDOWN COVERAGE QUOTATION

EQUIPMENT BREAKDOWN COVERAGE

Coverage Effective Date: January 1, 2023

Quotation Expiration Date: January 1, 2023

Quotation ID: FBP-0572135-00(12)

Named Insured/Applicant: Town of New Glarus

Location(s): 00002 - 26 5th Ave New Glarus WI 53574

00003 - 200 Railroad St New Glarus WI 53574

00004 - W 6599 Rd 39 New Glarus WI 53574

Coverage Applies To: All Locations

Coverages	Limits
Equipment Breakdown Limit	\$929,336
Property Damage	Included
Business Income	Included
Extra Expense	Combined with Business Income
Civil Authority	Included
Contingent Business Income	\$100,000
Data Restoration	\$100,000
Demolition	\$100,000
Expediting Expenses	\$100,000
Green	\$25,000
Hazardous Substances	\$100,000
Mold	\$25,000
Newly Acquired Locations	Included for PD Only
Off Premises Equipment Breakdown	\$100,000
Ordinance or Law	\$100,000
Perishable Goods	\$25,000
Public Relations	\$5,000
Service Interruption	\$100,000

Deductibles

Direct Coverages	\$5,000
Except Transformers	\$1.50 Per KVA, \$5,000 Minimum
Except Sewage & Water Treatment Plants	\$5,000
Except Refuse Handling Facilities	\$5,000
Indirect Coverages	24 Hours

Other Conditions

Newly Acquired Locations: 120 Days

Extended Period of Restoration: 30 Days

Interruption of Service Waiting Period: 24 Hours

CIC

COMMUNITY INSURANCE CORPORATION
MUNICIPAL LIABILITY PROGRAM PROPOSAL

PREPARED FOR:

POLICY TERM:

PRESENTED BY:

DATE:

Communication is a cornerstone of quality customer service. Community Insurance Corporation believes in an open stream of communication between you and our staff.

Below you will find the contact information of individuals servicing your account, please feel free to contact us with questions or concerns.

AGENCY

COMMUNITY INSURANCE CORPORATION

18550 WEST CAPITOL DRIVE
BROOKFIELD, WISCONSIN 53045

CAROL SCHUTZ, CPCU - *Underwriting*

✉ carol.schutz@charlestaylor.com

☎ 1-800-236-6885

CANDY KOEHN - *Underwriting Assistant*

✉ candy@aegis-wi.com

☎ 1-800-236-6885

LIABILITY

COMMUNITY INSURANCE CORPORATION

POLICY TERM:

OPTION 1

OPTION 2

OPTION 3

AUTO MEDICAL PAYMENTS
(OPTIONAL- THIS COVERAGE
MAY BE REJECTED)

LIABILITY LIMIT	DEDUCTIBLE	RETRO DATE	ANNUAL NET PREMIUM*

• PER OCCURRENCE & NO AGGREGATE

CYBER LIABILITY COVERAGE INCLUDED AT NO ADDITIONAL PREMIUM (\$1M AGGREGATE):

FIRST PARTY LOSS

Business Interruption Loss
Cyber Extortion Loss
Data Recovery Costs
Reputation Loss

CYBER DEDUCTIBLE:

\$500k each incident
\$500k each incident
\$500k each incident
\$500k each incident

LIABILITY

Data & Network Liability
Regulatory Defense & Costs
Payment Card Liability & Costs
Media Liability

\$1m each claim
\$50k each claim
\$50k each claim
\$1m each claim

ECRIME

Fraudulent Instruction
Funds Transfer Fraud
Telephone Fraud
Criminal Reward
Breach Response Aggregate Limit of Coverage

\$500k each loss
\$500k each loss
\$500k each loss
\$25k each loss
\$1m each incident

ONE SINGLE POLICY PROVIDES COVERAGE FOR:

- General Liability
- Auto Liability
- Public Officials Errors & Omissions
- Fire/Police Professional Liability
- Employment Practices

* ALL POLICIES ARE OCCURRENCE BASED, VERSUS CLAIMS-MADE

NON-MONETARY DAMAGES

Injunctive actions requesting plaintiff's attorney's fees as monetary damages are a 'trigger' coverage

COVERAGE BENEFITS

- NO COVERAGE SUBLIMITS
- NO FAULT COVERAGE AS OFFERED BY MANY CARRIERS IS CONTRARY TO STATE STATUTE
- COVERAGE FOR DEFENSE COSTS OUTSIDE OF POLICY LIMITS
- PRIOR ACTS COVERAGE
- SEWER BACKUP: COVERED WHEN THE MUNICIPALITY IS NEGLIGENT AND LIABLE FOR DAMAGES. THERE IS NO SUBLIMIT FOR THIS COVERAGE.

LIABILITY COVERAGE INCLUDES A BROAD DEFINITION OF PERSONAL INJURY INCLUDING:

1. False arrest
2. Malicious Prosecution
3. Wrongful entry or eviction, or other invasion of the right of privacy
4. Libel, slander, or defamation of character
5. Assault and battery, sexual harassment including workplace harassment
6. Discrimination or other civil rights violation, including employment discrimination
7. Other civil rights violations including employment discrimination
8. Sexual harassment

This quote is valid for 60 days or to the effective date of the policy, whichever comes first.

General Liability, Auto Liability, and Public Officials Errors & Omissions Legal Liability provided under ONE single policy form. Coverage is not available on a mono-line basis.

COVERAGE

Community Insurance Corporation drafted its own policy to provide the total scope of liability protection needed by, and preserving, the public entity protections afforded by Wisconsin statutes. Under this policy, we provide the following liability coverage parts:

- General Liability
- Personal Injury Liability, including a broad definition and coverage for discrimination, civil rights violations, and employment related actions;
- Automobile Liability, including uninsured/underinsured motorist coverage;
- Public Officials Errors & Omissions

For the benefit of the insured, Community Insurance Corporation includes all of its coverage in ONE policy. This eliminates potential coverage gaps, coverage sub-limits, and reduces the potential for claims disallowance and multiple retentions.

Community has adopted the underwriting philosophy of protecting its insureds overall risk management cost and reducing “out of pocket” expenses by expanding the policy to respond to the changing needs of government and the litigation environment. For example, the policy was expanded to cover lawsuits seeking injunctive relief. Community defends its municipalities in all injunctive personal injury or errors and omissions suits. This practice not only protects a municipality’s budget, but prevents a plaintiff’s injunctive victory from leading to other lawsuits seeking monetary damages.

The Community policy features a broad definition of who is an insured: You, and Your past or present employees, while acting in the scope of their employment or authority, and authorized volunteers while acting for you or on your behalf, including all commissions, agencies, boards, districts, authorities, or similar entities when you retain the right to control the details of work of these individuals or entities. Anyone else is an insured while using, with your permission, an automobile you own, hire, borrow, except this insurance shall apply excess of any insurance of an owner of an auto you hire or borrow.

The following highlights the Community program coverage.

GENERAL LIABILITY

ONE SINGLE POLICY PROVIDES COVERAGE FOR GENERAL LIABILITY, AUTOMOBILE LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, AND FIRE/POLICE PROFESSIONAL LIABILITY.

A. BODILY INJURY

Provides coverage for bodily injury, sickness, disability, or disease, sustained by a person, including death, alleged to be caused by the insured.

PROPERTY DAMAGE

Provides coverage for physical injury to or destruction of tangible property which occurs during the policy period including the loss of use thereof, or the loss of use of tangible property that is not physically injured or destroyed, that is caused by the insured.

B. PERSONAL INJURY

Means injury, other than bodily injury, arising out of one or more of the following offense:

1. False arrest, detention, or imprisonment, defective service of process;
2. Malicious prosecution;
3. Wrongful entry or eviction, or other invasion of the right of private occupancy;
4. Libel, slander, or defamation of character;
5. Assault and battery; sexual harassment, including workplace harassment
6. Discrimination or other civil rights violation, including employment discrimination
7. Other civil rights violations, including employment discrimination

COVERAGE, continued

GENERAL LIABILITY, continued

C. PUBLIC OFFICIALS ERRORS & OMISSIONS

Means any misstatement or misleading statement or act or omission or neglect or breach of duty including malfeasance and nonfeasance by an insured in their capacity as insured.*

*Coverage is included for Police and Fire Departments operated by the municipality

AUTOMOBILE LIABILITY

A. BODILY INJURY

Provides coverage for bodily injury, sickness, disability or disease, sustained by a person, including death, alleged to be caused by an insured vehicle.

B. PROPERTY DAMAGE

Provides coverage for physical injury to or destruction of tangible property which occurs during the policy period including the loss of use thereof, or the loss of use of tangible property that is not physically injured or destroyed, that is caused by an insured vehicle.

C. UNINSURED/UNDERINSURED MOTORIST

The policy will pay all sums the insured is legally entitled to recover as damages from the owner or driver of an uninsured motor vehicle. The damages must result from bodily injury sustained by the insured caused by an accident. The owner's or driver's liability for these damages must result from the ownership, maintenance, or use of the uninsured motor vehicle.

COVERAGE LIMITS

Community provides its insureds with limits of liability on a **NON-AGGREGATE BASIS**. This means that should the unfortunate happen and the municipality sustains a loss or number of losses that uses up the limits of liability, there is no annual aggregate amount for a policy year. For example, if the municipality were to sustain a full policy limits loss, the municipality would have a fresh set of limits to apply to the next claim. Most commercial carriers use policy forms with an annual aggregate that limits the total amount of dollars that they would have to pay on behalf of their insureds. Community has no such limitation.

OCCURRENCE vs. CLAIMS-MADE COVERAGE FORMS

Community provides all of its coverage forms on a municipal-friendly occurrence basis, versus the insurer-friendly claims-made basis.

STABILITY

It is the goal of Community to assist our insureds in stabilizing insurance costs. Since 2002, we have met our goal by not raising our base rates and maintaining a stable insurance environment. While our competitors ride the roller coaster of rate increases and decreases, Community understands the complexity of your budget process and is committed to bringing your stability for this line item.

PREMIUM COST VS. COST OF RISK

Community provides the majority of its coverage under the general liability section of its policy. In doing so, many claims subject to deductibles of other carriers are avoided. For example, all civil rights, employment practices, and other allegations (including administrative hearings) typically brought under an Errors & Omissions policy, are covered under Community's General Liability Policy. The application of these deductibles is in addition to premium and considered the cost of risk. Merely comparing premium does not show complete cost of risk for the municipality.

PRE-CLAIM LOSS CONTROL

Often a municipality's administration staff is aware of situation that may give rise to a potential, full-blown claim. Most insurers do not respond until AFTER a claim for monetary damages has been presented. Community provides legal assistance to the municipality on a "pre-claim" basis. This assistance provides the municipality with the assurance and support for their response to the situation BEFORE the claim is presented. In fact, in the majority of cases, a full-blown claim is avoided using this technique. Should a claim be presented, the municipality has already been preparing a defense in response to the allegations.

MONETARY DAMAGES

Many insurance carriers require that a claim for monetary damages be presented before coverage is 'triggered.' Community recognizes that often, claims are presented that request that an activity stop with no request for monetary damages. However, in most cases, these injunctive actions do request for plaintiff's attorney's fees as monetary damages and thus, 'trigger' coverage.

CLAIMS

When the unfortunate occurs and a claim is filed, our six (6) member claims and litigation staff will be there to assist you in the field adjusting, consultation, and takes the claim right through the courtroom. Working closely with our approved defense firms, we have been extremely successful in defending many noteworthy cases in Wisconsin courts and federal actions, as well.

Community commits to a claimant contact within 24 hours to meet the needs of our municipal clients. This procedure is monitored by the claims management staff at Aegis Corporation.

Further, strive to work closely with our municipal clients, by setting review schedules to keep you informed.

RISK MANAGEMENT

Community provides a broad selection of training topics and risk management consultation directly to its insureds. In addition to on-site trainings, seminar-based group training, and "train-the-trainer" programs, Community offers web-based training with varied risk management programs, **at no cost.**



COMMUNITY INSURANCE CARE LINE

Powered by Guardian MCS

24/7 Telephonic Nurse Triage for Work-Related Injuries - Included for Policyholders

Immediate Triage of Injuries

The Care Line Nurse provides a caring first call following an employee's injury. The Nurse aims to understand the employee's nature and extent of injury and provides recommendations for treatment options including home-care and provider medical treatment. The goal of triage is to ensure appropriate treatment of the injury and underlying conditions.

Claim Reporting

A call to the Care Line provides the necessary notification to start the claims process. Depending on your specific requirements, this claim notification can satisfy internal injury reporting processes as well. The efficiencies garnered through the Care Line allow us to compress the claims timeline to approve, pay, and manage claims.

Coordinating Care

If medical treatment is warranted, the Care Line Nurse will assist the employee by coordinating treatment at a local and convenient medical provider. The Nurse will prepare the provider ahead of the employee's arrival with necessary forms that expedite the claims process and address important items like return-to-work restrictions.

Reduction in Workers' Compensation Costs

By ensuring appropriate medical treatment, unnecessary emergency room and urgent care visits are avoided. These treatment facilities can be expensive, driving negative experience related to workers' compensation costs.

Control Premium Through Mod Reduction

In the case of a medical treatment recommendation, the Care Line Nurse coordinates the employee's care and advocates for return-to-work. Returning employees to work without lost time has a significant impact on your Mod - which in turn can reduce your annual premiums.

Customized Service Instructions & Communication

The Care Line can incorporate employer-specific service instructions like occupational health/provider agreements, employer clinics, and post-accident drug testing. The Care Line also delivers frequent and thorough communication following each Care Line call and follow-up.



COMMUNITY INSURANCE
CARE LINE
Powered by Guardian MCS

1-833-564-0894

MANDATORY FOR USE ON WORKER'S COMPENSATION INJURIES

IN CASE OF AN EMERGENCY, DIAL 911

community
INSURANCE

 Guardian
Managed Core Solutions

Available for Work-Related Injuries - 24/7/365

Your Care Line Nurse will help with:

- » Providing general guidance after you sustain an injury
- » Finding a medical facility near your work and/or home
- » Helping you file a Workers' Compensation claim
- » Coordinating modified work program with your physician
- » Obtaining a return-to-work document for your supervisor
- » Assisting you in finding appropriate medical care
- » Assisting with scheduling follow-up appointments
- » Helping you find specialist care, when a referral is warranted

IN CASE OF AN EMERGENCY - DIAL 911

COMMUNITY INSURANCE
CARE LINE
Powered by Guardian MCS

**CALL THE CARE LINE:
1-833-564-0894**

MANDATORY FOR USE ON ALL WORK RELATED INJURIES

**THE CARE LINE MUST BE UTILIZED
ON ALL WORK-RELATED INJURIES.**

You will need to report the incident to your supervisor or the individual designated to receive worker's compensation claims to note the event.

All serious injuries should be treated immediately and reported as soon as possible. All other injuries should utilize the Care Line® Nurse to assess the injury and provide helpful instructions.

IN CASE OF EMERGENCY - DIAL 911

Community Insurance Corporation – Identity Recovery Coverage

<p>What is Identity Recovery Coverage for Employees?</p>	<p>HSB Identity Recovery coverage provides insurance protection and professional help to assist employees with identity theft. The coverage combines both identity theft insurance with services that help victims restore their credit history and identity records to pre-theft status.</p>
<p>Who is covered?</p>	<p>The service and coverage applies to permanent (full-time and part-time, elected and appointed officials) employees of the insured. This also includes household family members of the employee.</p>
<p>What does it cover?</p>	<ul style="list-style-type: none"> • Out of Pocket Expenses <ul style="list-style-type: none"> ○ Includes: <ul style="list-style-type: none"> ▪ Legal Fees for answer of civil judgements and defense criminal charges ▪ Phone, postage, shipping fees ▪ Notary and filing fees ▪ Credit Bureau reports • Lost Wages and Child or Elder Care • Mental Health Counseling • Miscellaneous Expenses
<p>What does it not cover?</p>	<ul style="list-style-type: none"> • Monies stolen or fraudulently charged to the insured <ul style="list-style-type: none"> ○ Note: *These monies are usually recoverable directly from the financial institution* • Losses that arise from the insured’s fraudulent or criminal acts • Losses that are not reported in writing to police
<p>When is coverage triggered?</p>	<p>Coverage is provided on a “discovery” basis with a 60 day reporting requirement.</p>
<p>What services are provided?</p>	<ul style="list-style-type: none"> • Help Line (Phone Number: 1-833-889-9042) <ul style="list-style-type: none"> ○ Access to toll-free Help Line <ul style="list-style-type: none"> ▪ Experienced identity theft counselors who can answer questions and provide useful information/resources to identity theft victims. ▪ All calls to Help Line receive counseling with no requirement to verify coverage. ▪ Ability to initiate process to request Case Management Services <ul style="list-style-type: none"> • Employees will need to be verified by the insured as a valid permanent employee prior to Case Management Services. ▪ Ability to initiate process to submit Expense Reimbursement claim • Case Management <ul style="list-style-type: none"> ○ Dedicated case manager for verified employees ○ Helps employee with restoration work that would otherwise be done by the employee. <ul style="list-style-type: none"> ▪ Reduces personal time required from the employee to restore his or her identity and credit ratings. ○ Helps assist employees that are at an elevated risk due to a lost/stolen wallet or as a result of having their personal information breached by a third party. ○ Helps the employee restore important identity related documents.
<p>Limits of Coverage</p>	<ul style="list-style-type: none"> • Annual Aggregate per “Identity Recovery Insured” = \$25,000 Total <ul style="list-style-type: none"> ○ Number of claims does not matter. Limits apply for a 12 month period. • Lost Wages and Child/Elder Care Sublimit = \$5,000 Total • Mental Health Counseling Sublimit = \$1,000 Total • Miscellaneous Expenses Sublimit = \$1,000 Total
<p>Is there a deductible with this coverage?</p>	<p>No, this coverage is not subject to a deductible.</p>
<p>Reporting Procedures</p>	<p>In the event of a claim, you will call the HSB Identity Recovery Help Line (Phone Number: 1-833-889-9042). When reporting a claim, please identify you are a member of Community Insurance Corporation. HSB will then confirm with us that the entity is covered.</p>

Municipal Name:	Town of New Glarus
Total Number of Permanent Employees: (Full-time & Part-time, Elected & Appointed Officials)	9
Total Cost:	\$54
*Please acknowledge if you accept/reject this coverage and this premium charge will be added to your policy.	Accept: <input type="checkbox"/> Reject: <input type="checkbox"/>

Please sign off and provide the contact information below:

Contact Name:	John Wright
Phone Number:	608-527-2390
Email:	clerk@townofnewglarus.com

Signature: _____ Date: _____

Please return the quote information to:

Carol Schutz

Carol.Schutz@Charlestaylor.com

Phone: 262-252-6541

Fax: 262-783-6091

COMMUNITY INSURANCE CORPORATION

INSURED: *Town of New Glarus*

REJECTION FORM
AUTO MEDICAL PAYMENTS ENDORSEMENT
2023 - 2024 POLICY YEAR

The Community Insurance Corporation has offered the option to endorse the policy to provide Automobile Medical Payments coverage with a limit of \$1000 per person per accident to the municipal liability policy.

We have reviewed the endorsement option, however, we REJECT to purchase the additional coverage at this time.

Signature

Date

ACCEPTANCE FORM
AUTO MEDICAL PAYMENTS ENDORSEMENT
2023 – 2024 POLICY YEAR

The Community Insurance Corporation has offered the option to endorse the policy to provide Automobile Medical Payments coverage with a limit of \$1,000 per person per accident to the municipal liability policy.

We have reviewed the endorsement option, we ACCEPT the offer to purchase the additional coverage at this time.

Annual Premium \$ 150.00

YES, please endorse the Community Insurance Corporation policy to include coverage for Automobile Medical Payments for the additional premium quoted above.

Signature

Date

COMMUNITY INSURANCE CORPORATION

INSURED: *Town of New Glarus*

REJECTION FORM
INJUNCTIVE RELIEF ENDORSEMENT
2023 - 2024 POLICY YEAR

The Community Insurance Corporation has offered the option to endorse the policy to provide Injunctive Relief Only coverage that will allow defense of suits against the insured that do not seek monetary damages or plaintiff's attorney fees.

We have reviewed the endorsement option, however, we REJECT to purchase the additional coverage at this time.

Signature

Date

ACCEPTANCE FORM
INJUNCTIVE RELIEF ENDORSEMENT
2023 - 2024 POLICY YEAR

The Community Insurance Corporation has offered the option to endorse the policy to provide Injunctive Relief Only coverage that will allow defense of suits against the insured that do not seek monetary damages or plaintiff's attorney fees.

We have reviewed the endorsement option, we ACCEPT the offer to purchase the additional coverage at this time.

Annual Premium \$ 330.00

YES, please endorse the Community Insurance Corporation policy to include coverage for Injunctive Relief Only coverage for the additional premium quoted above.

Signature

Date