

**TOWN OF NEW GLARUS**  
**REGULAR TOWN BOARD MEETING**  
**APRIL 12, 2023, FOLLOWING THE ADJOURNMENT OF THE PUBLIC HEARING**  
**AGENDA**

NOTICE IS HEREBY GIVEN that Town of New Glarus Board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: 26 5<sup>th</sup> Avenue, Town Hall Community Room or virtually

VIRTUALLY: <https://us06web.zoom.us/j/87272050484?pwd=bFVlOFRiMlFGRWtCODhEVVJHR3U4Zz09>

Meeting ID: 872 7205 0484

Passcode: 338410

Phone: 1 312 626 6799

Any specific subject on the agenda for consideration by the Board may be acted upon by the Board.

1. Call to Order
2. Call to Order and Announcement of Intent to Go into Closed Session per Wis. Stat. § 19.85(1)(e); the Zoom Recording will be Stopped During Closed Session and Restarted when Reconvene into Open Session (around 5:30 PM; the public cannot attend the portion held in closed session)
3. Approve Minutes from
  - a) Public Hearing – March 8, 2023
  - b) Regular Town Board – March 8, 2023
4. Public Comments
5. Review and Consider Approval of Ordinance 230412 to Amend Chapter 110 Land Division and Subdivision
6. Review and Consider Approval of Knowles-Nelson Stewardship Grant Application to the Wisconsin Department of Natural Resources and Approval of Resolution 23/04/12 to Adopt a Buy Local Policy for The First Town Park
7. Review and Consider Approval of Final Plat for Nature’s Gift 6-Lot Cluster Division of Land along Airport Road as Proposed by Carol Holmes, W4988 Airport Road, New Glarus
8. Review and Consider Approval of Amendment to Vierbicher Agreement for W6599 CTH 39 Property to Include the Scope of Additional Services
9. Review Draft Concept Map for W6599 CTH 39 Property by Certified Survey Map
10. Approval of Plan Commission Chair Appointment
11. Review and Possibly Approve Alfa Romeo Hill Climb Event
12. Review and Possibly Approve Remember Me Red Run
13. Patrolman Report
14. Clerk-Treasurer Report
  - a) Update on Spring Election
  - b) Review and approve refunds of driveway damage deposits
  - c) Review and possibly approve estimate from General Code to update codification of ordinances
  - d) Approval and payment of bills
15. Chairman Report
16. Parks Commission
  - a) March 15, 2023 minutes
  - b) Consider approval of a donation of \$2,500 to New Glarus Cares contingent upon the Village of New Glarus making a comparable donation toward the new Town park
17. Plan Commission
  - a) March 16, 2023 minutes
18. Motion to Convene into Closed Session per Wis. Stat. § 19.85(1)(e) which Allows a Governmental Body to Meet in Closed Session to Deliberate or Negotiate the Purchase of Public Properties, when Competitive or Bargaining Reasons Require a Closed Session by Roll Call Vote
19. Reconvene in Open Session under Wisc. Stat. §19.85(2)
20. Announcement of Decisions Made in Closed Session
21. Adjourn

Posted 4.05.2023

Revised and reposted 4.10.2023

Revised and reposted 4.11.2023

New Glarus Town Hall

New Glarus Public Works Building

New Glarus Post Office

<https://townofnewglarus.com/>

Chris Narveson, Chair

John Wright, Clerk-Treasurer

**Town of New Glarus**  
**PUBLIC HEARING FOR AMENDMENTS**  
**TO THE 2022-2027 COMPREHENSIVE OUTDOOR RECREATION PLAN**  
**WEDNESDAY, MARCH 8, 2023**  
**MINUTES**

Town Board Attending: Chris Narveson (Chair), Robert Elkins, Jim Hoesly, Matt Streiff, and Troy Pauli

Board Members Absent: none.

Also Attending: John Wright: Clerk-Treasurer; Melissa Hunt (virtually) and Tim Schleeper: Vierbicher Associates staff;  
Harry Pulliam: Chair, Town of New Glarus Parks Commission; Kelly Ruschman: Commissioner, Town of  
New Glarus Parks Commission; and Larry Disch: Town of New Glarus resident

1. **Call to Order:** Chair Narveson called the meeting to order and opened the public hearing at 6:00 PM.
2. **Proof of Posting:** Clerk-Treasurer Wright attested to the proper proof of posting that includes posting in three physical locations and to Town website, since February 16, 2023, and publication in the Post Messenger Recorder on February 23, 2023.
3. **Open Public Hearing for the Proposed Updates to the 2022-2027 Town of New Glarus Comprehensive Outdoor Recreation Plan (CORP)**
  - a) Town Board, Parks Commission Chair, and/or Vierbicher staff will introduce the proposed changes to the 2022-2027 CORP – Chair Narveson noted that the proposed changes reflect the inclusion of a portion of the 97+ acres of land purchased by the Town that will be dedicated to passive recreational use. Updated goals are included in the recommended changes to the CORP that are related to this land as well as newly inserted maps. The main reason for the updates, Narveson explained, is to qualify for Knowles-Nelson Stewardship Grant funding to offset 50% of the appraised value of the 60+ acres set aside for dedicated parkland.  
  
Melissa Hunt, the Municipal Services Department Manager at Vierbicher, reviewed the location and nature of each change within the CORP. This document has been reviewed by the Parks Commission and recommended on February 15, 2023 for Town Board approval and scheduling of tonight’s public hearing. Hunt noted that the map of the future Town Park has been left somewhat open until a determination has been made regarding a possible grant award from the Knowles-Nelson Stewardship Grant fund.
  - b) Members of the public will be recognized to speak for up to 5 minutes each: there were no questions from the public in attendance.
4. **Adjourn:** Motion to close the public hearing at 6:07 PM and adjourn by Supervisor Streiff; second by Supervisor Pauli.  
Motion carried 5-0.

Approved:

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John Wright, Clerk-Treasurer

**REGULAR TOWN BOARD MEETING  
WEDNESDAY, MARCH 08, 2023  
MINUTES**

Town Board Attending: Chris Narveson (Chair), Robert Elkins, Matt Streiff, Jim Hoesly, and Troy Pauli  
Board Members

Absent: None

Also Attending: John Wright: Clerk-Treasurer; Melissa Hunt (virtually, departed at 6:57 PM) and Tim Schleeper: Vierbicher Associates staff; Harry Pulliam: Chair, Town of New Glarus Parks Commission; Kelly Ruschman: Commissioner, Town of New Glarus Parks Commission; and Larry Disch: Town of New Glarus resident.

1. **Call to Order** – Chair Narveson called the meeting to order at 6:07 PM.
2. **Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes from**
  - a) Public Hearing – Motion to approve the February 8, 2023 Public Hearing minutes was made by Supervisor Elkins; second by Supervisor Streiff. Motion carried 5-0.
  - b) Regular Town Meeting – Motion to approve the February 8, 2023 regular Town Board meeting minutes was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 5-0.
  - c) Special Town Board – Motion to approve the February 13, 2023 Special Town Board meeting minutes was made by Supervisor Streiff; second by Supervisor Pauli. Motion carried 5-0.
  - d) Special Town Board – Motion to approve the February 18, 2023 Special Town Board meeting minutes was made by Supervisor Pauli; second by Supervisor Streiff. Motion carried 5-0.
  - a) Special Town Board – Motion to approve the March 2, 2023 Special Town Board meeting minutes was made by Supervisor Hoesly; second by Supervisor Elkins. Motion carried 5-0.
4. **Public Comments** – There were no public comments.
5. **Review and Consider Approval of Updated Comprehensive Outdoor Recreation Plan by Resolution 230308**

A motion to approve Resolution 230308 was made by Supervisor Hoesly; second by Supervisor Pauli. Motion carried 5-0.
6. **Consider Appointment of Rose Pertzborn as an Alternate Member of the Town of New Glarus Parks Commission**

Chair Narveson asked for this item to be deferred until such time that the Parks Commission is codified; without objection.
7. **Draft Annual Meeting Agenda to Include Decision Regarding Filing Nomination Papers Instead of an Annual Caucus for Town Chair and Supervisors**– Clerk-Treasurer Wright presented a draft agenda for the Annual Town Meeting to be held on Wednesday, April 19, 2023 at 6:00 PM. The minutes from the prior year will be available for public inspection, but were already approved by the Town Board. In addition to seeking the approval from the qualified electorate to move from a caucus system to select candidates for the Town Board to a process requiring the filing of nomination papers and declarations of candidacy with the Clerk, there will be an update regarding the land purchased by the Town.
8. **Patrolman Report** – Chair Narveson provided a brief update.
9. **Clerk-Treasurer Report**
  - a) Update on Spring Primary and 2022 financial audit – Clerk-Treasurer Wright reported voter participation in the Spring Primary at 37%. Staff from Johnson Block spent most of Monday, February 27, 2023 at the Town Hall reviewing 2022 financial records that include accounts payable, accounts receivable, tax collection, and payments for capital projects. Preliminary findings should be available to share at the Annual Town Meeting.
  - b) Approval and payment of bills – A motion to approve payments by ACH and checks 21061- 21089 was made by Supervisor Pauli; second by Supervisor Elkins. Motion carried 5-0.
10. **Chairman Report**

- a) Monument casting installation for section corners – Chair Narveson reported that Green County is continuing the process of correcting the location of some section corners. Those within the Town of New Glarus that are within public road rights-of-way may require a casting. Others that need to be relocated will be excavated and placed in the corrected locations.
- b) Award of contract to appraise passive recreational land for recently acquired property – MJ Barnes & Associates, LLC was selected by the Board from the three appraisal services that responded with proposals. The work is in support of the Knowles-Nelson Stewardship Grant that is due to the Wisconsin Department of Natural Resources on May 1, 2023.
- c) Review letters to Representative Bare and Senator Hesselbein to solicit support of Knowles-Nelson Stewardship Grant Application – There was no objection to the letters or the granting of authority for Chair Narveson to sign on behalf of the Town. The Clerk will email and mail the requests tomorrow.
- d) Listing of buildings and approximately 10.3 acres of land located at W6599 CTH 39 – Chair Narveson reported that the renter will be contacted to allow access to document the interior of the property for the listing by Jeglum and Hedeman. A property inspection will need to be conducted to make as part of the condition report to list of any observable defects. Planner Schleeper distributed an updated concept map of the entire Town property (version 6). Schleeper noted that the access from a proposed cul-de-sac to the eastern property line has been eliminated. Markers will be placed soon so that the appraiser can determine the extents of the land for which they are valuing. There followed a brief discussion regarding erecting a perimeter fence around the farmette. Without objection, version 6 of the concept map will be the basis for the farmette sale and size of the land to restrict to passive recreational use. Narveson shared a proposed distribution of 2% of sales taxes to local municipalities if the provision is approved in the budget proposed by Governor Evers. Narveson provided an update on ATV/UTV access for measures that have been approved and those pending approval. The local chapter of the Wisconsin Towns Association would like to see a single standard applied to such routes that is County-wide.

#### **11. Parks Commission**

- a) February 15, 2023 minutes – Parks Commission Chair provided a brief report on the prairie workshop held the week prior. He reminded those present that the electronic recycling event and tree pickup will be held at the Town Hall parking lot on April 22, 2023 from 9 AM until noon. The River Tripping Workshop will be held on April 15, 2023 from 2-4 PM at the Town Hall.
- b) Request to amend bylaws to allow an alternate position on the Parks Commission by Town Ordinance – Until this measure can be scheduled for a public hearing for Town Board consideration for adoption, Rose Pertzborn will continue to serve in the absence of another appointed member; without objection.
- c) Consider approval of a donation of \$2,500 to New Glarus Cares, contingent upon the Village of New Glarus making a comparable donation toward the new Town park – Melissa Hunt noted that approval of this recommendation would add to the total score of each municipality’s Knowles-Nelson Stewardship Grant application. No action was taken.

#### **12. Plan Commission**

- a) February 16, 2023 minutes – The Final Plat for Carol Holmes property along Airport Road will be ready for Town Board consideration in the near future. There are six 2.0-acre cluster lots proposed. The Preliminary Plat has already been approved following a duly noticed public hearing.
- b) Term for Plan Commission Chair expiring on April 18, 2023 – Without objection, the Chair will confer with Attorney Hazelbaker. Traditionally, the Town Chair has served as the Chair of the Plan Commission.
- c) Public hearing to amend Chapter 110 per Plan Commission recommendation on Wednesday, April 12, 2023 – Clerk-Treasurer Wright reported that the Class 2 Notice has been posted physically, posted to the Town website, and will be published on March 23<sup>rd</sup> and March 30<sup>th</sup>. Chair Narveson provided a brief update regarding his recent inspection of driveway access for an outbuilding for land located on the south side of Legler Valley Road. It is the intent of the owner to eventually build a residence. The existing access exceeds the maximum slope for a Town driveway. There followed brief discussion regarding how best to handle the permit application.

- 13. Adjourn – Motion to adjourn made by Supervisor Hoesly; second by Supervisor Pauli. Meeting adjourned at 7:07 PM.**

Approved:

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John Wright, Clerk-Treasurer

**TOWN OF NEW GLARUS, WISCONSIN**  
**ORDINANCE NUMBER 2023-04-12**  
**AN ORDINANCE TO ADOPT AMENDMENTS TO CHAPTER 110 OF**  
**THE TOWN OF NEW GLARUS CODE OF ORDINANCES**

**WHEREAS**, on April 12, 2023 the Town of New Glarus Board, Green County, Wisconsin voted to amend Chapter 110 Land Division and Subdivision, of the Town of New Glarus Code of Ordinances to amend §110-5 Definitions to insert Municipal Use and to amend Open Space; to modify §110-7 Land Suitability to include municipal uses; to modify §110-9 Hillside Protection to include municipal uses; §110-28 Partition Fences to include municipal use requirements; §110-34 Nonresidential Land Divisions to include municipal use requirements; §110-34 Nonresidential Land Divisions to include lot standards for Municipal Uses; §110-35 Normal and Cluster Density to define where Municipal Uses may be considered; and §110-39 Private Road Standards to add Municipal Use and Industrial use to requirements for road standards. The recommendations are as follows:

ARTICLE II. Definitions.

§110-5. Definitions.

Insert:

“MUNICIPAL STRUCTURES

Buildings used for support of a municipal use which are owned and operated by a Town, Village, County or School District.”

“MUNICIPAL USE

Uses of land by a Town, Village, County or School District to include, but not be limited to, active and passive recreation activities and structures, operation of facilities and structures for the maintenance of parks, natural areas, and roads, and other similar public or community uses.”

Amend:

“OPEN SPACE

The 85% or more of the existing parcel (or 91% of the original parcel in a Large Lot Division) that remains undeveloped or free of residential, industrial, or commercial structures. Permitted uses of open space are agriculture, recreation, passive recreation use, municipal use, and preservation of environmentally sensitive features.”

ARTICLE III. General Provisions

§110-7. Land suitability; protection of existing flora and areas of special interest.

A. Suitability.

Amend:

“(1) No land division shall be allowed for residential, commercial, municipal, or industrial use which is held unsuitable for such use by the Town Board for reason of flooding, inadequate drainage, unsuitable soil or rock formation, unfavorable topography, or any other feature likely to be harmful to the health, safety, or welfare of future residents of the community. The Town Board, in applying the provisions of this section, shall in writing recite the particular facts upon which it

bases its conclusion that the land is not suitable for residential, commercial, municipal, or industrial use and afford the land divider an opportunity to present evidence regarding such unsuitability if the land divider so desires. Thereafter, the Town Board may affirm, modify, or withdraw its determination of unsuitability.”

#### §110-9. Hillside Protection.

Amend:

“No land division for residential, commercial, municipal, or industrial purposes shall be approved which would result in, or authorize a use or disturbance of land, including construction of private roads and driveways, on hillsides with a slope of 20% or more, unless the land divider has submitted and the Town Engineer and the Town Board have approved construction plans and specifications, including an erosion control plan. For purposes of this section, 20% means a vertical elevation differential of 10 feet in 50 horizontal feet, the horizontal distance being measured perpendicular to the slope.”

### ARTICLE VI. Required Improvements

#### §110-28. Partition Fences

Amend:

“When land that is developed for residential, municipal, or commercial use and abuts upon or is adjacent to land used for agriculture, farming or grazing purposes, the land divider shall, if requested by adjacent landowners, erect, keep, and maintain partition fences, satisfying the requirements of the Wisconsin Statutes for a legal and sufficient fence, between such land and the adjacent land. A covenant binding the developer, its grantees, heirs, successors, and assigns to erect and maintain such fences, without cost to the adjoining property owners, so long as the land is used for agriculture, farming or grazing purposes, shall be included upon the face of the final plat or certified survey map. Land included in a major subdivision that requires partition fences under state statute 236.02 will be required to construct partition fencing as outlined in state statute 60.23. Details and specifications of these improvements will be included in the developer’s agreement (see 110.20) for the plat or certified survey.”

### ARTICLE VII. Design Standards

#### §110-34. Nonresidential land divisions.

A. General.

Amend:

- (1) “If a proposed land division includes land that is zoned for commercial or industrial purposes, or will be used for a Municipal purpose, the layout of the land division with respect to such land shall make such provisions as the Town may require.”
- (2) “A nonresidential land division, or Municipal Use lands, shall also be subject to all the requirements of site plan approval set forth in the Town Building Code. A nonresidential land division shall be subject to all the requirements of this chapter

as well as such additional standards required by the Town and shall conform to the proposed land use standards established by any Town Master, Land Use Plan, the Green County Zoning Code, or ETZ Ordinance as applicable.”

B. Standards

Amend:

- (5) “Every effort shall be made to protect adjacent residential areas from potential nuisance from a proposed commercial or industrial land divisions, and land used for municipal purposes, including the provision of extra depth in parcels backing up on existing or potential residential development and provisions for permanently landscaped buffer strips when necessary.”

ARTICLE VIII. Development Density

§110-35. Normal and cluster Density

Insert:

- C.1 “Municipal Use in areas of normal or cluster density does not consume a building site and may occur in open space.”

ARTICLE IX. Variances, Enforcement

§110-39. Private Road Standards

Amend:

- D. “Commercial, Industrial and Municipal Use enterprises along a private road should be counted the same as a residence for the purposes outlined above.”

**NOW, THEREFORE, BE IT RESOLVED** that the foregoing amendments to the Town of New Glarus Land Division and Subdivision Code were adopted at a regular meeting of the Town Board of New Glarus on April 12, 2023.

Vote: For\_\_\_\_\_ Against\_\_\_\_\_

Amendment Adopted: \_\_\_\_\_

Posted or published as prescribed by law: \_\_\_\_\_

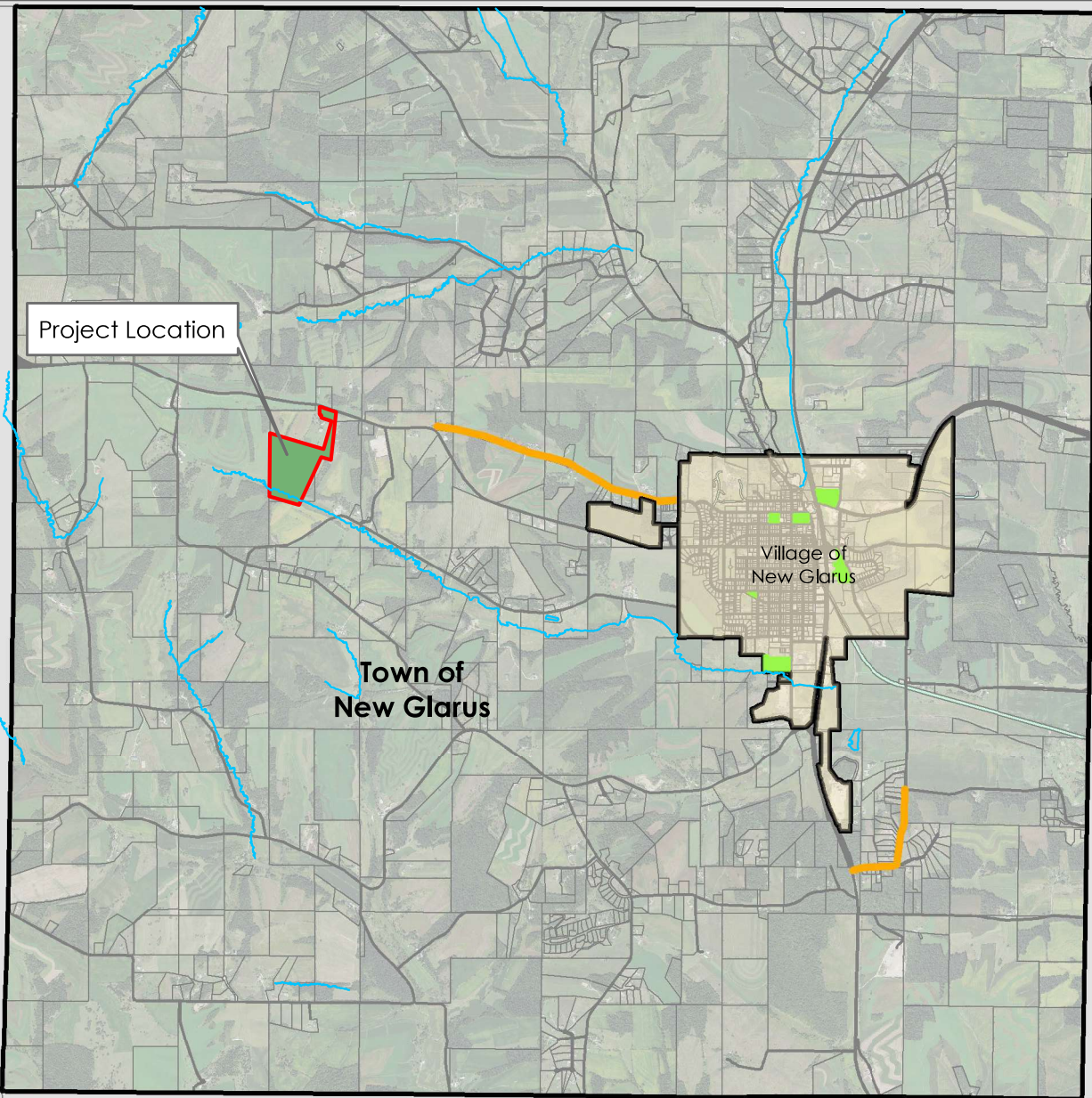
By: \_\_\_\_\_

Chris Narveson, Town Chair

Attested: \_\_\_\_\_

John Wright, Town Clerk-Treasurer

File Path: M:\New Glarus, Town of\GIS\Stewardship\Gram1\3\_DATA\GIS\_MXD\ProjectLocationMap\_basedon\_FutureParkMap.mxd



**Legend**

-  Town of New Glarus
-  First Town Park
-  Town Trails
-  Streams
-  VillageParks
-  Parcels

Town of York

Town of New Glarus

Village of New Glarus

Town of Exeter



Town of Washington

Town of Mt Pleasant

### Project Location Map

Town of New Glarus  
March 28, 2023

**vierbicher**  
planners | engineers | advisors







<b>ACQUISITION PROJECT COST ESTIMATE:</b>			
NOTE: If project includes more than two parcels, attach additional information.			
	Parcel 1	Parcel 2	Total
1. Parcel Owner	Town of New Glarus		
2. Number of Acres being Purchased	97.47		97.47
3. Grant Eligible Acres	60.36		60.36
4. Option Expiration Date	10/17/2022		
5. Option Amount	\$ 1,350,000	\$	\$ 1,350,000.00
6. Appraised Value :	Land	\$ 543,240	\$ 543,240.00
	Improvements	\$	\$
7. Subtotal	\$ 543,240	\$	\$ 543,240.00
8. Estimated Other Eligible Acquisition Costs Total	\$ 25,992	\$	\$ 25,992.00
List costs included in above:	\$	\$	
Title Evidence	\$ 2,167	\$	
Attorney Fees	\$ 3,600	\$	
Boundary Survey & Phase I ESA	\$ 10,400	\$	
Appraisal Cost	\$ 2,025	\$	
CSM & Boundary Staking	\$ 7,800	\$	
	\$	\$	
<b>9. Grand Total Project Costs:</b> (Add Lines 7 & 8)	569,232.00		569,232.00

**DEVELOPMENT PROJECT ITEMS LISTING:** NOTE: This list is intended as a guideline and is not a complete list.

- |  |  |   |   |
|--|--|---|---|
| <p><b>SERVICES</b><br/>                 Pre-approval Engineering<br/>                 Post-approval Engineering<br/>                 Supervision<br/>                 Feasibility Studies<br/>                 Planning<br/>                 Administration</p> <p><b>BOATING AREA</b><br/>                 Ramp Apron<br/>                 Launch Ramp<br/>                 Bulkhead/Seawall<br/>                 Riprap<br/>                 Security Lighting</p> <p><b>CAMPSITES</b><br/>                 Tables<br/>                 Grills/Fire Rings<br/>                 Camp Pads (Gravel, Asphalt)<br/>                 Refuse Containers</p> <p><b>EQUIPMENT</b><br/>                 Benches<br/>                 Trash Receptacles<br/>                 Other (identify)</p> <p><b>FISHING AREA</b><br/>                 Fishing Pier<br/>                 Bank Stabilization<br/>                 Riprap<br/>                 Bank Fishing Site</p> <p><b>LANDSCAPING</b><br/>                 Tree/Shrub Planting<br/>                 Sodding/Grass Seed<br/>                 Mulch/Fertilizer<br/>                 Retaining Walls</p> <p><b>OTHER/MISCELLANEOUS</b><br/>                 Specify</p> | <p><b>PARKING</b><br/>                 Gravel/Paving<br/>                 Curbs/Bumper blocks<br/>                 Striping</p> <p><b>PICNIC AREA</b><br/>                 Tables/Grills<br/>                 Trash Receptacles<br/>                 Shelters<br/>                 General Construction<br/>                 Electrical/Water Service</p> <p><b>PLAY AREA</b><br/>                 Play Equipment<br/>                 Equipment Installation<br/>                 Surfacing Material</p> <p><b>ROADS</b><br/>                 Gravel Base/Paving<br/>                 Curb and Gutter</p> <p><b>SIGNING</b><br/>                 Signs<br/>                 Posts/Hardware<br/>                 Installation<br/>                 Walkways/Trails<br/>                 Interpretive/Informational<br/>                 Parking</p> <p><b>SITE PREPARATION</b><br/>                 Cleaning/Grubbing<br/>                 Rough Grading/Fine Grading<br/>                 Fill/Top Soil<br/>                 Building Demolition<br/>                 Drainage Structures<br/>                 Storm Sewers</p> | <p><b>SPORT COURTS</b><br/>                 Tennis<br/>                 Sand Lift<br/>                 Gravel/Paving<br/>                 Fencing<br/>                 Color Coating<br/>                 Lighting<br/>                 Volleyball<br/>                 Basketball<br/>                 Hockey Rinks<br/>                 Sand/Gravel Base<br/>                 Dasher Boards<br/>                 Lighting<br/>                 Water Hydrant<br/>                 Multipurpose Courts</p> <p><b>SPORTS FIELDS-should include specific items as shown under Softball.</b><br/>                 Softball<br/>                 Infield Mix<br/>                 Backstop/Fencing<br/>                 Grass Seeding/Sodding<br/>                 Player Enclosures<br/>                 Bleachers with Pads<br/>                 Lighting<br/>                 Sprinkling Sys/Drainage Tile</p> <p><b>SOCCER / FOOTBALL</b><br/>                 Baseball<br/>                 Skating Rinks<br/>                 Multipurpose Game Fields<br/>                 Sledding/Toboggan Hills</p> <p><b>SWIMMING AREA</b><br/>                 Beach<br/>                 Dredging<br/>                 Sand Blanket<br/>                 Raft/Pier<br/>                 Guard Towers<br/>                 Buoys &amp; Ropers<br/>                 Bathhouse</p> | <p><b>SWIMMING / WADING POOL</b><br/>                 Pool Tank<br/>                 Filtration Equipment<br/>                 Fencing<br/>                 Pool Equipment</p> <p><b>TOILETS</b><br/>                 Flush Toilets<br/>                 General Construction<br/>                 Plumbing<br/>                 Electrical<br/>                 Sewer/Water Laterals<br/>                 Vault Toilets</p> <p><b>TRAILS</b><br/>                 Clearing<br/>                 Surfacing<br/>                 Overview Structures<br/>                 Boardwalks<br/>                 Culverts<br/>                 Bridges<br/>                 Grading</p> <p><b>UNDERGROUND ELECTRIC</b><br/>                 Trenching<br/>                 Junction Boxes<br/>                 Conduit<br/>                 Transformers</p> <p><b>WALKWAYS</b><br/>                 Fill<br/>                 Gravel<br/>                 Paving<br/>                 Culverts<br/>                 Bridges<br/>                 Curb Cuts</p> <p><b>WATER SYSTEMS</b><br/>                 Well<br/>                 Pump<br/>                 Distribution<br/>                 Fountains<br/>                 Spigots/Hose Bibs</p> |
|--|--|---|---|

10 - Estimated Construction-Acquisition Timeline

<b>Event/Action</b>	<b>Timeframe</b>	<b>Notes</b>
Property Acquisition	December 21, 2022	\$1.35 million for property
DNR Knowles-Nelson Stewardship Grant	April 2023	Vierbicher as consultant
Grant acceptance / receipt	*Winter 2023 – Spring 2024	
Pursuing Funding for prairie restoration, countering invasives.	*Winter 2023 – Winter 2024	
Gravel Parking Lot	*Fall 2024	60' * 100' dimensions; estimated room for 20 vehicles
Trails	*Fall 2024	Seeding for establishment over winter
Picnic Tables & Benches	*Spring-Summer 2025	Volunteer assistance (Boy Scouts, etc.)
Community Garden	*Spring 2025	Attachment #5 Project Boundary Map portrays Community Garden as 2/3 <sup>rd</sup> of an acre.

\* Timeline may be modified due to grant and funding access, weather, financial factors and other circumstances that the Town cannot control.



**First Town Park**  
Town of New Glarus  
April 3, 2023

**vierbicher**  
planners | engineers | advisors



Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

**For Acquisition Projects:** You should complete this form as early as possible in your project planning process and **contact your regional Community Services Specialist** to discuss your project **before submitting a completed application**.

**For Development Projects:** Submit this form with the rest of your grant application.

Grant Project Information		
Applicant / Sponsor	Year of Application	Project Type:
Town of New Glarus	2023	<input type="radio"/> Development
Municipality	County	<input checked="" type="radio"/> Fee Simple Acquisition
Town of New Glarus	Green	<input type="radio"/> Easement Acquisition
Park or Area Name (after acquisition)	Specific Tract Name	
First Town Park (actual name TBD)		

**Public Uses / Activities (select all that apply)**

Before Grant	After Grant		Before Grant	After Grant	
<input type="checkbox"/>	<input type="checkbox"/>	1. 4-Wheel Drive Vehicles	<input type="checkbox"/>	<input type="checkbox"/>	14. Motorized boat launch
<input type="checkbox"/>	<input type="checkbox"/>	2. ATV and/or UTV Trail	<input type="checkbox"/>	<input type="checkbox"/>	15. Mountain Biking
<input type="checkbox"/>	<input type="checkbox"/>	3. Biking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16. Nature study/wildlife observation/photography
<input type="checkbox"/>	<input type="checkbox"/>	4. Camping facilities	<input type="checkbox"/>	<input type="checkbox"/>	17. Non-motorized boat
<input type="checkbox"/>	<input checked="" type="checkbox"/>	5. Community Gardens	<input type="checkbox"/>	<input type="checkbox"/>	18. Off-Highway Motorcycles
<input type="checkbox"/>	<input checked="" type="checkbox"/>	6. Cross-county skiing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	19. Picnic area
<input type="checkbox"/>	<input type="checkbox"/>	7. E-bikes	<input type="checkbox"/>	<input type="checkbox"/>	20. Playground/playfield/intensive recreational area
<input type="checkbox"/>	<input type="checkbox"/>	8. E-scooters	<input type="checkbox"/>	<input type="checkbox"/>	21. Primitive camping
<input type="checkbox"/>	<input checked="" type="checkbox"/>	9. Fishing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	22. Running/Jogging
<input type="checkbox"/>	<input checked="" type="checkbox"/>	10. Hiking	<input type="checkbox"/>	<input type="checkbox"/>	23. Segways
<input type="checkbox"/>	<input type="checkbox"/>	11. Horseback riding	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	24. Snowmobile trail
<input type="checkbox"/>	<input checked="" type="checkbox"/>	12. Hunting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	25. Snowshoeing
<input type="checkbox"/>	<input type="checkbox"/>	13. Inline Skating	<input type="checkbox"/>	<input type="checkbox"/>	26. Swimming area
<input type="checkbox"/>	<input checked="" type="checkbox"/>	27. Trapping			
<input type="checkbox"/>	<input type="checkbox"/>	28. Other activities (describe):			

Other Comments

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**Activity Descriptions**

- Provide descriptions of the activities listed below that are available on the grant property.
- **Explain reasons** if the activities listed below are not available or are restricted on the grant property.
- Attach a **plat map** identifying the specific property to be acquired with this grant.
- If the Land Management Plan for the larger project conflicts with this document with regard to allowable public uses, this form will be the official documentation for uses of this specific property.

**Hiking**  No ordinances currently restrict this activity.  
 An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

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**Hunting**

- No ordinances currently restrict this activity.
- An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

The Town, in consultation with the DNR, may look into a permit system for hunting on the property to protect park visitors while following DNR rules and any applicable regulations.

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**Fishing**

- No ordinances currently restrict this activity.
- An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

---

**Trapping**

- No ordinances currently restrict this activity.
- An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

The Town, in consultation with the DNR, may look into a permit system for trapping on the property to protect park visitors while following DNR rules and any applicable regulations.

---

**Cross-Country Skiing**

- No ordinances currently restrict this activity.
  - An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.
-

## **Town of New Glarus First Town Park Land Management Plan (LMP)**

This document matches & aligns with the Public Access and Acceptable Uses (Form 8700-322) accompanying this application to represent plans for public use of the subject property.

### **1. Primary goals of the project plan**

The Town has no current publicly accessible land for outdoor recreation, and is interested in providing public outdoor spaces for its citizens. The Town will create a passive park for public use in the Town.

The Town recently acquired 97.4772 acres of land in December 2022 to create new recreation opportunities; specifically, having public access to a waterway in the community. The Town will split the land: for Town use, a farmette to be sold off, and a large area (60.36 acres) dedicated for passive park. This new park will act as large space for residents to enjoy, including community gardens, trails, and access to the Legler School Branch of the Little Sugar River. The Town has amended and updated its Comprehensive Outdoor Recreation Plan (CORP) to align with the acquisition of this land and to prioritize the future development of this park.

The intent is this agricultural land will be dedicated as passive park. Most importantly, the Town intends to review the site as future funding allows to consider preservation, conservation and restoration of woodlands, prairie and conservation of trees and native species. The Town will also consider removing/mitigating all invasive species in the park to better protect native species, such as burr oak, that populate the area.

The site is currently a mix of natural areas, including the Legler School Branch of the Little Sugar River and agricultural/farm land. The farmland will be tilled one more season (2023) and then a formal restoration plan will be created after a comprehensive evaluation of the property.

The Town understands that this property is not subject to an existing State Natural Area (SNA) management plan or other DNR approved master plan. That said, the planned park contains the Legler School Branch of the Little Sugar River in its southern extents. In March 2020, the DNR produced the "Legler School Branch and Pioneer Valley Creek Targeted Watershed Assessment: A Plan to Restore Wisconsin Waters, 2020," which was a Targeted Watershed Assessment Monitoring Report created under the state's Water Resources Monitoring, Assessment and Planning Programs. At that time, the watershed was removed from the state's 303(d) list of impaired waters. This project affords the DNR an opportunity to partner with a community on passive parkland that protects in perpetuity a portion of this watershed upstream of the test sites referenced within the report.

Current public access conditions: There is currently no public access to the site. Land is currently owned by the Town. The park is located on State Highway 39 in the Town of New Glarus. At this time, to access the park you would park on the side of State Highway 39 in the Town of New Glarus.

Future public access conditions: There will be a public parking lot off of State Highway 39 in the Town of New Glarus.

The site currently has a snowmobile trail that passes through. This will be maintained. It may have to be moved, but will remain on the site, as the new community garden and non-motorized trails are activated.

Current public uses: Snowmobile trail.

Future public uses: Community gardens, cross country skiing, fishing, hiking, hunting, trapping, nature study/wildlife observation/photography, snowmobile trail and snowshoeing. Biking is being considered for the site. An ADA accessible trail is currently proposed for this site.

The Town, in consultation with the DNR, may look into a permit system for hunting and trapping on the property to protect park visitors while following DNR rules and any applicable regulations.

## 2. Improvements and structures

- A. Provide a general description of any buildings and other existing physical improvements and structures. These might include trails, parking areas and roadways. These should be marked on the attached site plan. If there are buildings on the property, describe plans for demolition or future use. Note that any improvements purchased in part with Stewardship funds must be used for public benefit and to advance the purposes of the grant program. Is there a tenant? How long after acquisition will the tenant continue to use the property?**

The Town purchased 97.4772 Acres of land. The Town intends to create a park that is 60.36 acres. The 60.36 acres of land is currently natural areas, including the Legler School Branch of the Little Sugar River, and agricultural/farm land.

There are no buildings/structures on the 60.36 acres of land. No future structures are planned.

There is an agriculture/farming tenant. The farming use ends in 2023 after the harvesting season.



**B. Describe any proposed improvements and recreational development including trails, parking areas, interpretive displays, boardwalks, bridges, waterway modifications, etc. These should be marked on an attached conceptual future site plan along with public access points and any plans for vehicle parking.**

Trails are proposed for the park area. The trail area is going to be approximately 5,460 ft. A trail leg will provide access to the shore of the Legler School Branch of the Little Sugar River.

In the future, the Town is considering and researching opportunities to provide ADA access to the waterway; this has not yet been defined.

Proposed trails are documented on the proposed site plan, First Town Park. (Document is attached, 11 - First Town Park Site Plan.pdf).

There is currently vacated right -of-way (ROW) (not formally vacated) to access the property. This will be reinstated or re-designated ROW.

A community garden is planned for the site. The community garden is portrayed as 2/3 of an acre. Please refer to attached site plan.

The Town intends to include public parking. The Town has not researched the need for full ADA accessible parking and access but will further review the potential. This parking will allow for direct access to the community garden and a trail or path will be designated to access further trails on the site.

An ADA accessible trail is currently proposed for this site. This trail will surround the community garden. The length of this is approximately 800 ft.

**3. Current land use. Describe how the land is being used now and by whom.**

**A. Describe any agricultural uses:**

The land is currently being farmed. There has been a rotation of wheat and soybeans on the property. This is the final season for farming on this site.

- **How many acres are currently in agricultural use?** 60.36 acres is rented out for agricultural use.
- **What are the soil types on those acres?** Please see 20B – W 6599 STH 39 soil map.pdf
- **Is the land leased to an agricultural tenant? Will the lease be continued and for how long?** Yes, the lease terminates after the 2023 growing cycle.

- **Will continued agricultural uses be part of ongoing management strategies on the parcel?** No.

**B. Describe any timber management plans for the property. If the land is enrolled in DNR's Managed Forest Law, please include a copy of the MFL order.** The property is not currently managed or enrolled in any program. In future planning phases, the site will be reviewed by a certified arborist and a management, maintenance, clean-up and restoration plan will be considered.

**4. Surrounding landscapes: Is this project contiguous to other protected property or adjacent to residential development, etc? Is it part of a larger project area – either your own preserve or a state or local conservancy area or park?**

The Town owns 97.4772 acres of land.

The larger area has been conceptualized by the Town, see attached Concept Plan, 05 - ProjectBoundaryMap-FirstTownPark.pdf.

60.36 acres are designated for passive park.

The surrounding land includes a farmette 10.3 acres on the northern portion of the entire 97.4772 acre site, the future use is intended to be ag-residential or similar use. This is documented on the Concept Plan.

- The Town is currently reviewing the potential for the Town to build a Town building/community building on approximately 22.36 acres. The Town may build community space and other amenities, such as pickle ball courts, on this land.
- The site is surrounded by agriculture.
- The northern boundary of the site is bound by State Highway 39.
- The land to the east, west and south's current and future use is agriculture.
  - o The land to the east and south is potentially planned for some residential development but would remain agriculture-residential.
  - o On the south future access to the park and to the waterway is also being considered by the Town.

**5. Ecological issues on the property**

**A. Describe any problems such as exotic species, erosion, over-grazing, contamination, trespassing issues, etc.**

Not aware of any problems issues. Plan to review invasive species as development of the park occurs.

**B. Describe any plans to address the problems listed above.**

N/A.

**6. Land management goals and practices. Describe general land management goals for the property and the practices that will be followed to meet them.**

**A. Goals:**

- **Preservation of the following specific ecological communities and any features or species of special concern:**
  1. Burr Oaks
  2. Watershed and waterway
  3. Additions may come after a comprehensive evaluation of the property.
- **Protection of and/or improvements to the Legler School Branch of the Little Sugar River**
- **Any site enhancement and/or restoration plans.**
  1. Possible woodlands and prairie restoration
  2. Wisconsin native plantings
  3. A formal restoration plan will be created after a comprehensive evaluation of the property.

**7. Implementation – please provide a timeline for implementing key management activities.**

- **Describe anticipated ongoing maintenance activities**  
See attachment: 10 - Estimated Construction-Acquisition Timeline.pdf

Town will maintain property, which will result in increased budget to Parks Commission for park maintenance and activities.

- **Identify the organization/s who will maintain the property and implement this plan.**
  1. Town will maintain the property.
  2. Town is considering relationships with other non-profits for use, maintenance, donations and contributions to the park. These non-profits include Scouts, the School District, and other area partners.
  3. Town partnerships with neighboring communities, such as the Village of New Glarus, and Green County.

**8. Maps and data.**

**A. Attachments:**

- **Please attach a map showing this property in context of surrounding landscapes and features, especially if this parcel is part of a of the larger conservation project.**  
Attachment: 05 - ProjectBoundaryMap-FirstTownPark.pdf.  
(Concept Plan)
- **A site plan map – showing existing developments and structures, boundaries, roads, overhead power lines, etc.**

20A - Town Owned Land Map.pdf

- **A conceptual future site plan, if applicable.**

Attachment: 11 - First Town Park Site Plan.pdf (Proposed Site Plan)

- **Town CORP**

02A - Town of New Glarus 2022-2027 CORP importantpages.pdf

**This plan and any future revisions to it become by reference part of the contract accompanying a Stewardship award. Unlike the Grant Contract which is a recorded document, the LMP is expected to change over time as conditions on the property or site plan, if applicable.**

*Referenced Attachments:*

- 02A - Town of New Glarus 2022-2027 CORP importantpages.pdf (partial Town CORP)
- 05 - ProjectBoundaryMap-FirstTownPark.pdf. *(Concept Plan)*
- 11 - First Town Park Site Plan.pdf *(Proposed Site Plan)*
- 20A - Town Owned Land Map.pdf
- 20B – W 6599 STH 39 soil map.pdf

**RESOLUTION 23/04/12 to ADOPT A BUY LOCAL POLICY  
FOR FIRST TOWN PARK**

The Town Board of the Town of New Glarus, Green County, Wisconsin, do resolve as follows:

**WHEREAS**, the Town of New Glarus purchased “The Hayes Property” along State Trunk Highway 39 (STH-39) in December of 2022; and

**WHEREAS**, the Town does not possess a park within the Town; and

**WHEREAS**, the Town deems it desirable to have parkland within the Town; and

**WHEREAS**, the Town conducted public outreach at meetings, including soliciting feedback on concepts produced by consultant Vierbicher detailing possible parks extents; and

**WHEREAS**, the Town will submit a Department of Natural Resources Knowles-Nelson Stewardship Grant application for matching funds towards acquisition of 60.36 acres of passive parkland;

**NOW, THEREFORE, BE IT RESOLVED** that the Town of New Glarus Board, Green County, Wisconsin hereby resolve to require that materials in the “First Town Park,” such as lumber for park benches or picnic tables, be locally sourced and/or originate from recycled content.

Adopted by the Town of New Glarus Town Board, this 12<sup>h</sup> day of April, 2023.

**TOWN OF NEW GLARUS**

By: \_\_\_\_\_  
Chris Narveson, Town Chair

Attest: \_\_\_\_\_  
John Wright, Clerk-Treasurer



April 5, 2023

Members Town Board  
Town of New Glarus  
26 Fifth Avenue  
New Glarus, WI 53574

Re: Final Plat – Natures Gift  
Town of New Glarus

Dear Chair Narveson and Town Board Members:

I am writing to recommend the Town conditionally approve the Natures Gift plat that has been prepared on behalf of Carol Holmes by Talarczyk Land Surveys. The Final Plat and supplementary documents meet the conditions of approval the Town Board required at their meeting on September 14, 2022. The following documents have been reviewed:

- Final Plat of Natures Gift – dated March 16, 2023
- Private Road Easement Maintenance Agreement - received March 28, 2023
- Declaration of Deed Restriction – received March 28, 2023
- Private Drive Engineering Plans – received February 22, 2023
- Environmental Review – Completed February 27, 2023

As part of my review, I queried the Wisconsin Historical Society Archaeological Reports Inventory and did not find any items of historical concern. Therefore, I recommend the Town Board approve the Final Plat as presented with the condition that the applicant record the Declaration of Deed Restriction (for Open Space) and the Private Road Maintenance Agreement and provide a PDF of all recorded documents (including the Plat) to the Town Clerk. It would be advisable that the Town withhold occupancy permits for the development until the recorded documents are provided.

Should you have any questions please feel free to contact me.

Sincerely,

  
Timothy L. Schleeper, PE

Enclosures

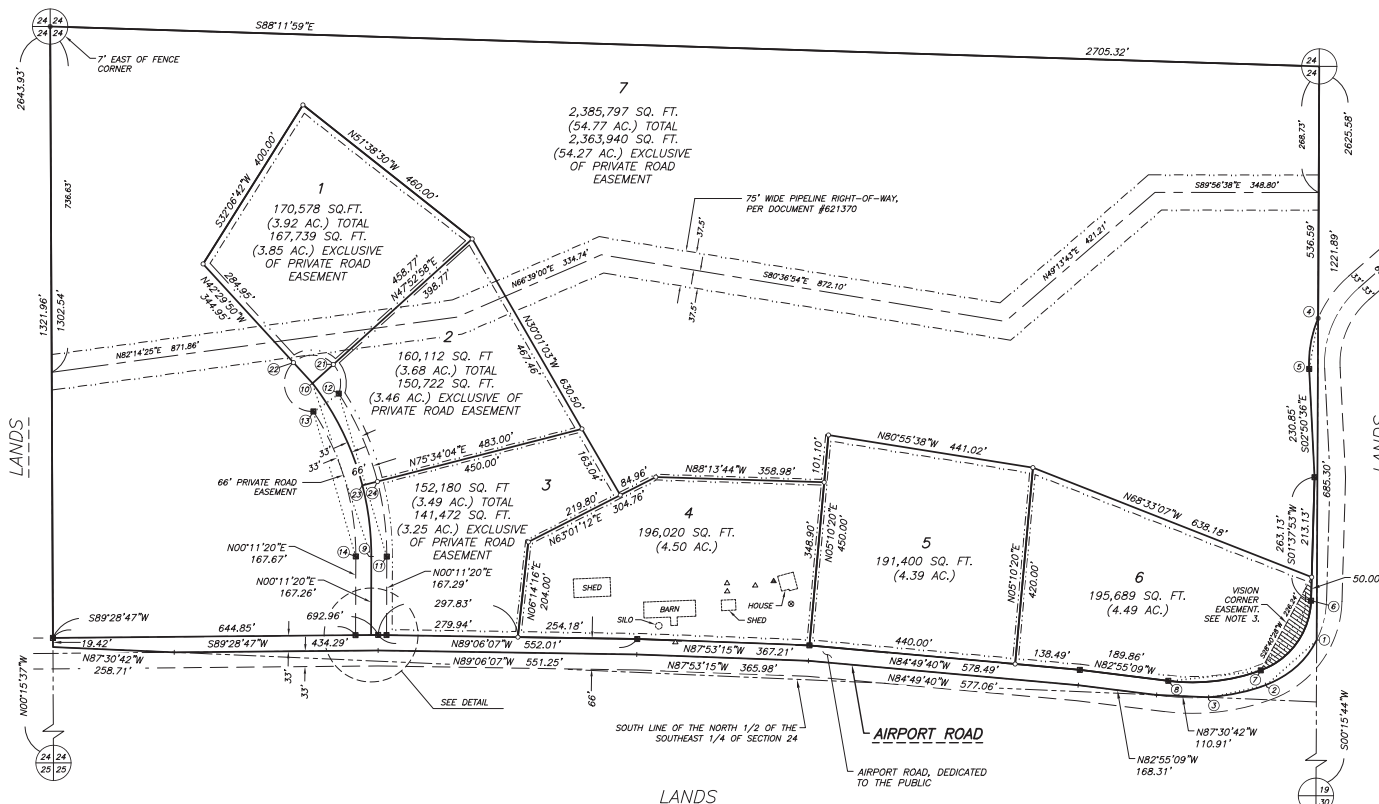
Cc: John Wright, Clerk, Town of New Glarus  
Robert Talarczyk, Talarczyk Land Surveys, LLC

M:\New Glarus, Town of\170068 Land Division Reviews\Task 22 - Carol Holmes\Reviews\2023-04-12 TB\2023-04-12 C\_Holmes\_FinalPlat\_Approval.docx

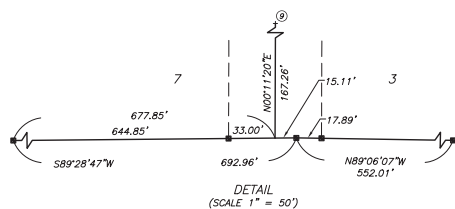
# NATURE'S GIFT

Part of the Northwest and Northeast 1/4s of the Southeast 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.

LANDS

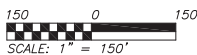


LANDS



LINE TABLE

LINE	BEARING	DISTANCE
10-21	N47°52'58"E	60.00'
10-22	N42°29'50"W	60.00'
23-24	N75°34'04"E	33.00'



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration

I, Robert A. Talarczyk, Professional Land Surveyor, hereby certify:

That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of New Glarus, Village of New Glarus and Green County, and at the direction of Carol Holmes, I have surveyed, divided, and mapped Nature's Gift; that such Plat correctly represents all exterior boundaries and the subdivision of land surveyed; and that this land is located in that part of the Northwest and Northeast 1/4s of the Southeast 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin, containing 81.45 acres of land bounded and described as follows:

Beginning at the East 1/4 corner of said Section 24; thence S00°15'44"W along the East line of the Southeast 1/4 of Section 24, 1221.89' to the centerline of Airport Road; thence Southwesterly, 147.71' along said centerline and the arc of a curve to the right whose radius is 196.00' and whose chord bears S48°23'25"W, 144.24'; thence Southwesterly, 125.55' along said centerline and the arc of curve to the right whose radius is 456.00' and whose chord bears S77°52'04"W, 125.15' to the South line of the North 1/2 of the Southeast 1/4 of Section 24; thence N87°30'42"W along the South line of the North 1/2 of the Southeast 1/4 of Section 24, 110.91' to the centerline of Airport Road; thence N82°55'09"W along said centerline, 168.31'; thence N84°49'40"W along said centerline, 577.06'; thence N87°53'15"W along said centerline, 365.98'; thence N89°06'07"W along said centerline, 551.25'; thence S89°28'47"W along said centerline, 434.29' to the South line of the North 1/2 of the Southeast 1/4 of Section 24; thence N87°30'42"W, 258.71' to the Southwest corner of the North 1/2 of the Southeast 1/4 of Section 24; thence N00°15'37"W, 1321.98' to the center of Section 24; thence S88°11'59"E, 2705.32' to the point of beginning; subject to a public road right of way as shown and to any and all easements of record.

Dated this 16th day of March, 2023.

*Robert A. Talarczyk*  
Robert A. Talarczyk, P.L.S.



LEGEND:

- Cast aluminum monument found
- Cast aluminum monument with brass cap found
- 3/4" solid round iron rod found
- 3/4" x 24" solid round iron rod set, weighing 1.50 lbs per lineal foot
- 1-1/4" x 24" solid round iron rod set, weighing 4.30 lbs per lineal foot
- Well
- Septic cover
- Septic vent
- Lot line
- Centerline
- Private/public road right of way limits
- 12' wide utility easement
- 12' wide utility easement
- 12' wide utility easement, 6' on either side of lot line

NOTES:

- 1.) Bearings are referenced to the Wisconsin County Coordinate System, Green County Zone, NAD83 (2011), in which the East line of the Southeast 1/4 of Section 24 bears S00°15'44"W.
- 2.) Utility easements set forth herein are for the use of public bodies and private public utilities having the right to serve this subdivision. No utility pole, pedestal or cable shall be placed so as to disturb any survey monument or obstruct vision along any lot or street line. The unauthorized disturbance of a survey monument is a violation of s. 236.32 of Wisconsin Statutes.
- 3.) Vision Corner Easement: No structure or improvement of any kind is permitted within the vision corner. No vegetation within the vision corner may exceed 30 inches in height.

PREPARED FOR:  
Carol Holmes  
W4988 Airport Road  
New Glarus, WI 53574  
(608) 527-2466

JOB NO. 22031  
POINTS 22031  
DRWG. 22031\_2  
DRAWN BY FLS/JMB

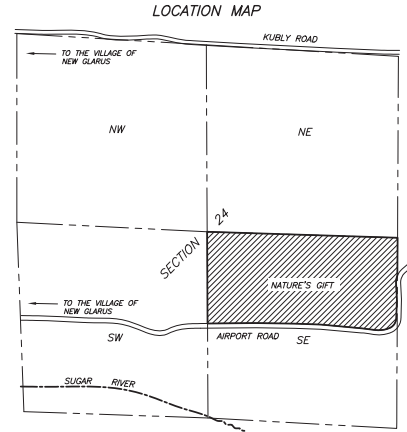
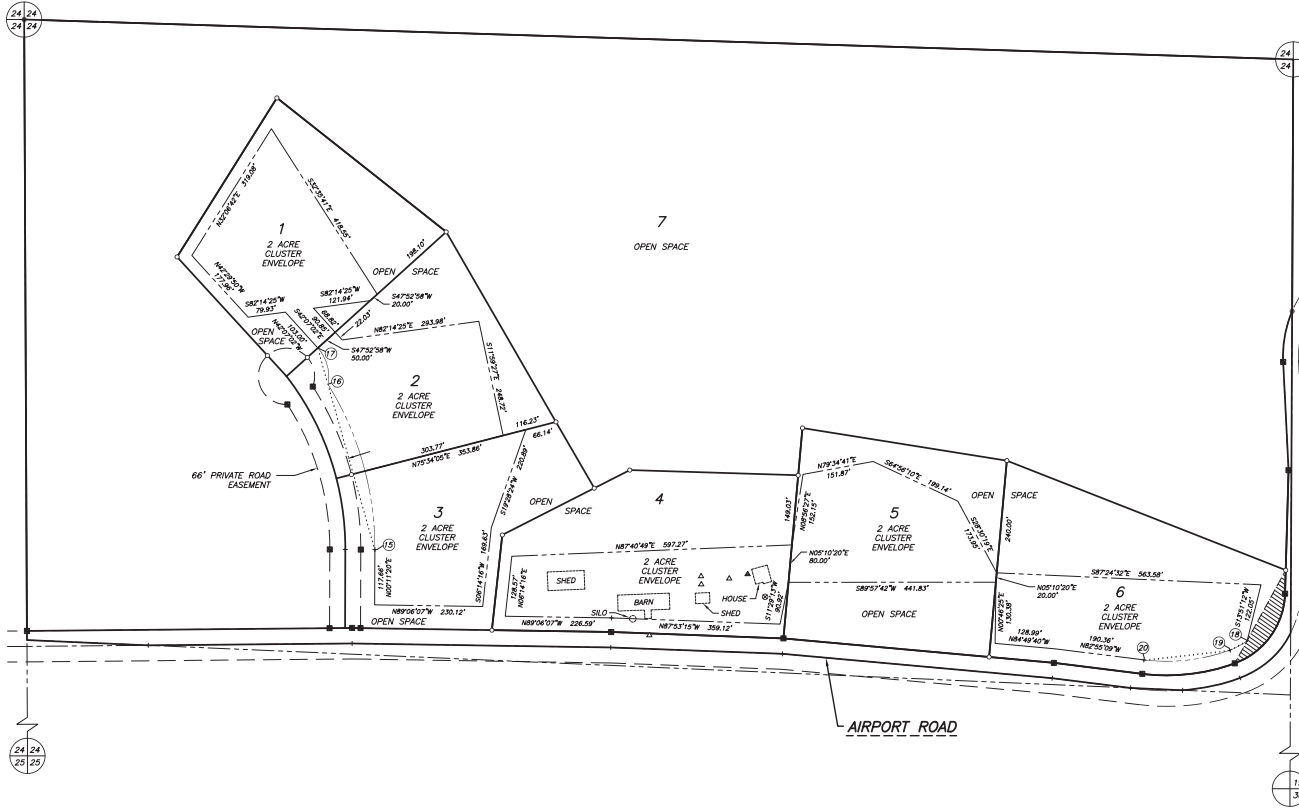
This instrument drafted by Talarczyk Land Surveys LLC.  
SHEET 1 OF 3

**TALARCYK**  
LAND SURVEYS LLC  
517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczykland.com

# NATURE'S GIFT

Part of the Northwest and Northeast 1/4s of the Southeast 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.

## CLUSTER ENVELOPES



### LEGEND:

Vision Corner Easement

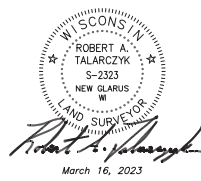
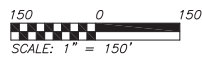
2 ACRE CLUSTER ENVELOPE

### NOTES:

- 1) All areas within individual lots located outside of the shown Cluster Envelopes or Private Road Easement are designated as "Open Space".
- 2) All areas designated as "Open Space" shall be left undeveloped and free from residential, commercial, or industrial structures. Permitted uses of Open Space are agriculture, recreation, passive recreation use, and preservation of environmentally sensitive features.
- 3) All buildings not supporting agricultural or passive recreational use shall be limited to placement within the Cluster Envelopes shown. Additional building setbacks per the Green County Zoning Code shall also be met.

### CURVE TABLE

CURVE	LOT	RADIUS	ARC	DELTA	CHORD	CHORD BEARING	TAN BEARING-IN	TAN BEARING-OUT
1-2		196.00'	147.71'	43°10'48"	144.24'	S48°23'55"W	S26°48'01"W	S69°58'49"W
2-3		456.00'	125.55'	15°48'30"	125.15'	S77°52'04"W	S69°58'49"W	S85°45'19"W
4-5		246.00'	110.53'	25°44'36"	109.60'	S10°01'42"W	S22°53'59"W	
6-7		163.00'	194.44'	68°20'56"	183.12'	S35°48'21"W		S69°58'49"W
7-8		423.00'	200.08'	27°06'02"	198.22'	S83°31'50"W		S69°58'49"W
9-10	3	600.00'	153.11'	14°37'16"	152.70'	N07°07'18"W		N37°42'36"W
	2	600.00'	243.76'	23°16'40"	242.09'	N26°04'16"W		
11-12		633.00'	367.22'	33°14'20"	362.09'	N16°25'50"W		N33°03'00"W
	3	633.00'	396.67'	37°33'56"	389.68'	N18°45'38"W		
	2	633.00'	205.69'	18°37'04"	204.78'	N23°44'28"W		
12-13		60.00'	307.04'	29°31'00"	66.06'	S54°41'04"W	N21°17'04"E	N88°05'04"E
	2	60.00'	66.39'	63°24'06"	63.06'	N10°24'59"W		
	1	60.00'	94.65'	90°22'48"	85.13'	N87°18'26"W		
13-14		60.00'	146.00'	139°25'06"	112.55'	S22°12'23"E		
15-16		567.00'	326.32'	32°58'30"	321.84'	S16°17'55"E	S32°47'10"E	
	3	663.00'	370.95'	32°03'28"	366.13'	N19°50'24"W		N31°52'08"W
	2	663.00'	163.18'	14°37'16"	168.73'	N07°07'18"W		
	2	663.00'	201.77'	17°26'12"	200.99'	N23°09'02"W		
16-17		90.00'	83.21'	52°58'26"	80.28'	N15°37'49"W	N10°51'24"E	N42°07'02"W
18-19		133.00'	42.54'	18°19'32"	42.36'	S60°49'03"W	S51°39'17"W	S69°58'49"W
19-20		393.00'	185.89'	27°06'02"	184.16'	S83°31'50"W	S69°58'49"W	N82°55'09"W



March 16, 2023

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration

PREPARED FOR:  
Carol Holmes  
W4988 Airport Road  
New Glarus, WI 53574  
(608) 527-2466

JOB NO. 22031  
POINTS 22031  
DRWG. 22031\_2  
DRAWN BY FLS/UMB



# NATURE'S GIFT

Part of the Northwest and Northeast 1/4s of the Southeast 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.

## HILLSIDE PROTECTION



**OWNER'S CERTIFICATE OF DEDICATION:**

As owner, I hereby certify that I have caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented hereon. I also certify that this map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: The Town of New Glarus, The Village of New Glarus, The County of Green, and the Wisconsin Department of Administration.

WITNESS the hand and seal of said owner this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
In the presence of:

\_\_\_\_\_  
Carol L. Holmes

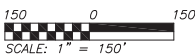
STATE OF WISCONSIN)

\_\_\_\_ COUNTY) SS

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named Carol L. Holmes to me known to be the same person who executed the foregoing instrument and acknowledged the same.

My commission expires \_\_\_\_\_.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.  
Certified \_\_\_\_\_, 20\_\_\_\_  
Department of Administration



**LEGEND:**

- Slopes of 20% or greater
- Vision Corner Easement

**NOTE:**  
Slopes of 20% or greater are depicted within 100' of the 2 acre cluster envelopes. Other areas of 20% or greater slopes may exist on the lots outside of the specified limits, but are not depicted hereon.

2 ACRE CLUSTER ENVELOPE

PREPARED FOR:  
Carol Holmes  
W4988 Airport Road  
New Glarus, WI 53574  
(608) 527-2466

JOB NO. 22031  
POINTS 22031  
DRWG. 22031\_2  
DRAWN BY FLS/JMB

This instrument drafted by Talarczyk Land Surveys LLC.  
SHEET 3 OF 3

**TOWN TREASURER'S CERTIFICATE:**

STATE OF WISCONSIN)

\_\_\_\_ COUNTY) SS

I, John Wright, being the duly elected qualified and acting town clerk-treasurer of the Town of New Glarus, do hereby certify in accordance with the records of my office, there are no unpaid taxes or unpaid special assessments as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, on any of the land included in the plat of Nature's Gift.

\_\_\_\_\_  
Town Treasurer

**TOWN BOARD APPROVAL CERTIFICATE:**

Resolved, that the plat of Nature's Gift in the Town of New Glarus is hereby approved by the town board.

\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Town Chair

I hereby certify that the foregoing is a copy of a resolution adopted by the town board of the Town of New Glarus.

\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Town Clerk

VILLAGE APPROVAL: Approved for recording this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Village of New Glarus.

\_\_\_\_\_  
Village Clerk

**COUNTY TREASURER'S CERTIFICATE:**

STATE OF WISCONSIN)

\_\_\_\_ COUNTY) SS

I, Sheri A. Hawkins, being the duly elected qualified and acting treasurer of the County of Green, do hereby certify in accordance with the records of my office, there are no unpaid taxes or unpaid special assessments as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, on any of the land included in the plat of Nature's Gift.

\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County Treasurer

**GREEN COUNTY LAND USE & ZONING APPROVAL CERTIFICATE:**

Resolved, that the plat of Nature's Gift in the Town of New Glarus is hereby approved by the Green County Land Use and Zoning Department.

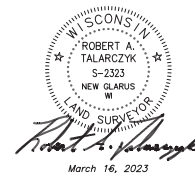
\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

**REGISTER OF DEEDS CERTIFICATE:**

Received for record this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_ o'clock \_\_\_\_M, and recorded in Volume \_\_\_\_ of Plats on Pages \_\_\_\_.

\_\_\_\_\_  
Register of Deeds



March 16, 2023

**TALARCZYK**  
LAND SURVEYS LLC  
517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczyklandsurveys.com

## **PRIVATE ROAD EASEMENT MAINTENANCE AGREEMENT**

THIS AGREEMENT is made and entered into by Carol L. Holmes, Owner of Lots 1, 2, and 3 of the plat of Nature's Gift (hereinafter referred to as "Owners") for the purposes of outlining the rights a responsibilities of Owners regarding the 66' Private Road Easement providing access to their Lot(s).

### **PRIVATE ROAD PURPOSES**

The Private Road as depicted in the plat of Nature's Gift is for non-exclusive ingress and egress for residential and commercial vehicular use. No heavy farm machinery or implements of husbandry shall be allowed access unless by mutual written agreement of the parties. Recreational vehicles may be allowed.

### **MAINTENANCE**

The Owners shall be responsible for maintaining the Private Road Easement pursuant to Wisconsin Statute § 710.20. "Maintaining" shall be defined as routine road repairs and resurfacing to keep the roadway in as nearly as possible to its original condition as when constructed as possible. Road repairs shall include but not be limited to the filling and patching of potholes, grading, backfill. The Owners shall additionally be responsible for removal of snow and ice from the Road. All costs related to maintenance of the Road shall be borne equally between the Owners.

### **NO OBSTRUCTION**

Owners shall not cause or allow the parking of vehicles or placement of objects within the Road that might obstruct the other Owner's use and enjoyment of the Road. Neither party shall cause or do anything that may obstruct or interfere with the other Owner's right to have full vehicular access of the Road.

## **RESTRICTIONS**

All Owners shall adhere to the provisions of the Town of New Glarus Ordinances, Chapter 36, Driveways.

## **INDEMNITY**

Owners shall indemnify, defend and hold the other Lot Owners harmless from and against any and all costs, damages, expenses, liabilities, and losses, including, without limitation, reasonable attorneys' fees incurred by such other Owner, their guests, agents, licensees, customers, invitees, or tenants as a result of that Owner's negligence.

## **REMEDIES**

In the event of legal action to construe or enforce the provisions of this Agreement, the prevailing Owner shall be entitled to collect their reasonable attorney's fees, court costs, and related expenses from the non-prevailing Owner and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs, and expenses and enter judgment therefore. The venue for any disputes shall be in the Circuit Court for Green County, Wisconsin.

## **AGREEMENT TO RUN WITH LAND**

All the terms of this Private Road Easement Maintenance Agreement shall run with the land and shall be binding upon and inure to the benefit of the Owners and their heirs, legal representatives, successors, and assigns.

**SIGNATURES APPEAR ON THE FOLLOWING PAGE**

ACKNOWLEDGMENT

STATE OF WISCONSIN            )  
  ) ss.  
COUNTY OF GREEN            )

Personally came before me the above named Carol L. Holmes, this \_\_\_\_\_ day of March, 2023,  
who signed the above instrument and acknowledged the same.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

This instrument drafted by:  
Attorney Amanda M. Fields  
Schluesche Fields S.C.  
250 N. 18<sup>th</sup> Avenue, Suite 106  
Monroe, WI 53566-0710  
State Bar No.: 1094267

**DECLARATION OF DEED  
RESTRICTION**

Document Number

Document Title

The undersigned, Carol L. Holmes (the "Declarant"), is the owner of certain real property (the "Property") located in the Town of New Glarus, Wisconsin, and more particularly described as follows:

Part of the Northwest and Northeast 1/4s of the Southeast 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin;

Beginning at the East 1/4 corner of said Section 24; thence S00°15'44"W along the East line of the Southeast 1/4 of Section 24, 1221.89' to the centerline of Airport Road; thence Southwesterly, 147.71' along said centerline and the arc of a curve to the right whose radius is 196.00' and whose chord bears S48°23'25"W, 144.24'; thence Southwesterly, 125.55' along said centerline and the arc of curve to the right whose radius is 456.00' and whose chord bears S77°52'04"W, 125.15' to the South line of the North 1/2 of the Southeast 1/4 of Section 24; thence N87°30'42"W along the South line of the North 1/2 of the Southeast 1/4 of Section 24, 110.91' to the centerline of Airport Road; thence N82°55'09"W along said centerline, 168.31'; thence N84°49'40"W along said centerline, 577.06'; thence N87°53'15"W along said centerline, 434.29' to the South line of the North 1/2 of the Southeast 1/4 of Section 24; thence N87°30'42"W, 258.71' to the Southwest corner of the North 1/2 of the Southeast 1/4 of Section 24; thence N00°15'37"W, 1321.96' to the center of Section 24; thence S88°11'59"E, 2705.32' to the point of beginning; subject to a public road right of way as shown and to any and all easements of record.

Recording Area

Name and Return Address

Town of New Glarus  
PO Box 448  
New Glarus, WI 53574

Parcel Number(s)

Declarant hereby declares and provides the Property shall be subject to the following Deed Restrictions:

1. The Property shall be maintained as Open Space pursuant to the Land Division and Subdivision Ordinance of the Town of New Glarus, Green County, Wisconsin in the following manner:
  - a. 1.92 acres of Lot 1 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - b. 1.68 acres of Lot 2 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - c. 1.49 acres of Lot 3 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - d. 2.5 acres of Lot 4 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - e. 2.39 acres of Lot 5 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - f. 2.49 acres of Lot 6 of Nature's Gift Plat lying outside the 2.0-acre cluster envelope.
  - g. 54.77 acres of Lot 7 of Nature's Gift Plat.
  
2. Further subdivision of this property by CSM or Plat shall require declaration of all remaining building sites, open space, and lands to be dedicated for public purposes.

- 3. This restriction is for the benefit of and is enforceable by the Town of New Glarus, Green County, Wisconsin. These restrictions may only be amended or repealed with written consent of the Town Board of the Town of New Glarus.
- 4. This restriction shall run with the land and be binding on the Declarant, his heirs, successors, agents and assigns.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_ (SEAL)  
 Carol L. Holmes

ACKNOWLEDGMENT

STATE OF WISCONSIN                    )  
   ) ss.  
 COUNTY OF \_\_\_\_\_)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, who signed the above instrument and acknowledged the same.

\_\_\_\_\_  
 Name: \_\_\_\_\_  
 Notary Public, State of Wisconsin  
 My Commission: \_\_\_\_\_

This instrument drafted by:  
 Attorney Amanda M. Fields  
 Schluesche Fields S.C.  
 250 N. 18<sup>th</sup> Avenue, Suite 106  
 Monroe, WI 53566-0710  
 State Bar No.: 1094267

CONSTRUCTION DOCUMENTS

# HOLMES DRIVEWAY

## NEW GLARUS, WI

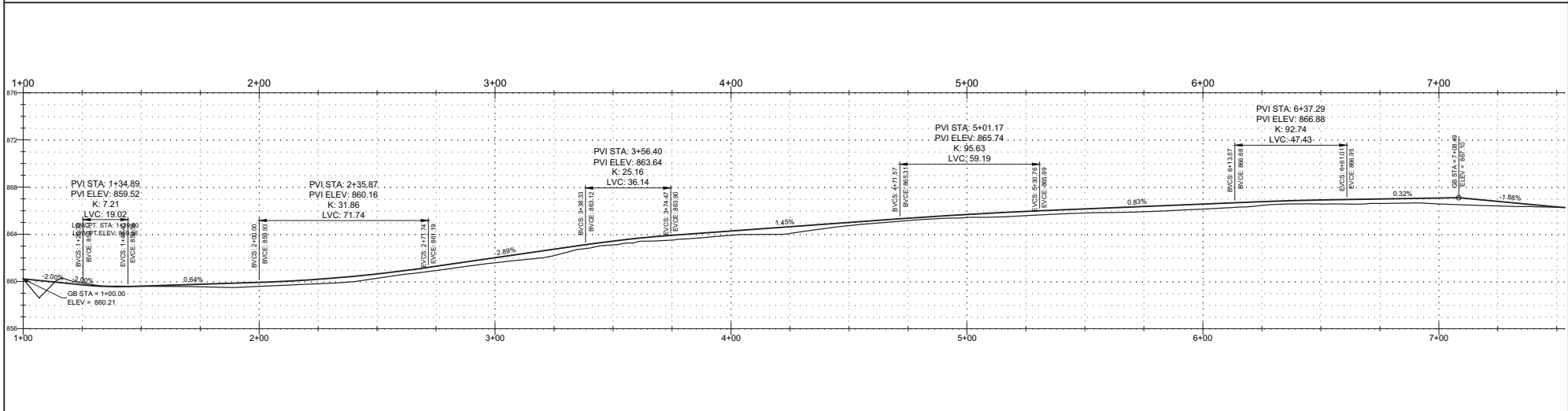
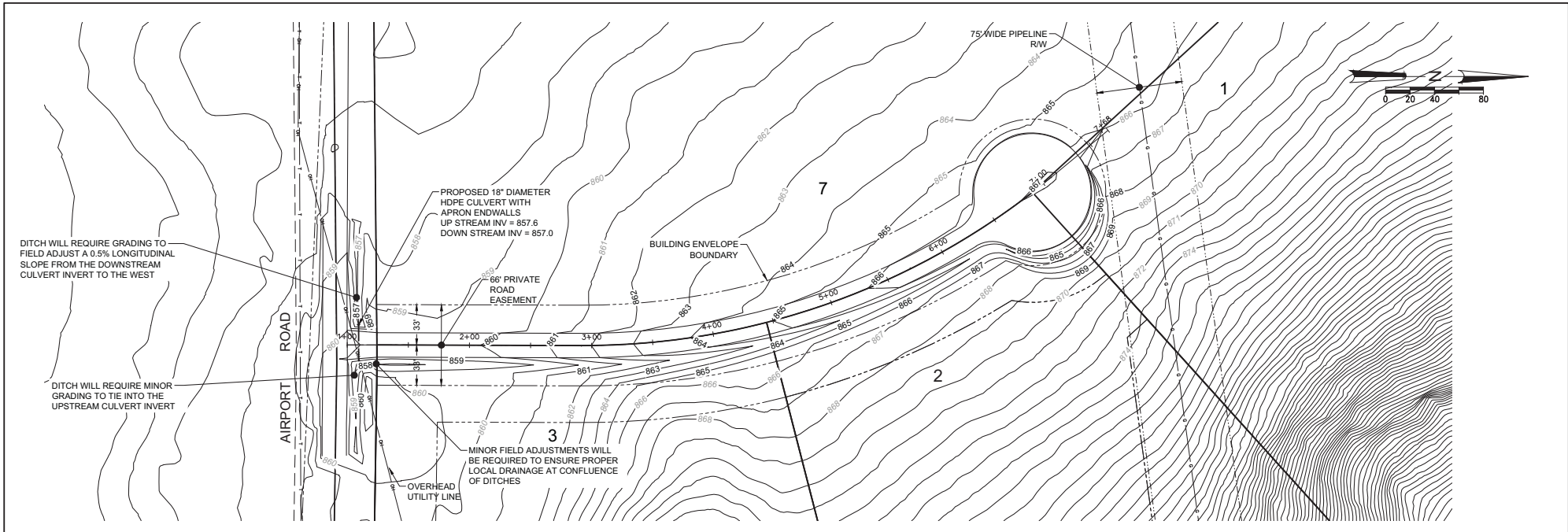
DANIEL R. TALARCZYK, P.E., P.L.S., CFM, ENV SP : Tel. 414.315.7959



VICINITY MAP

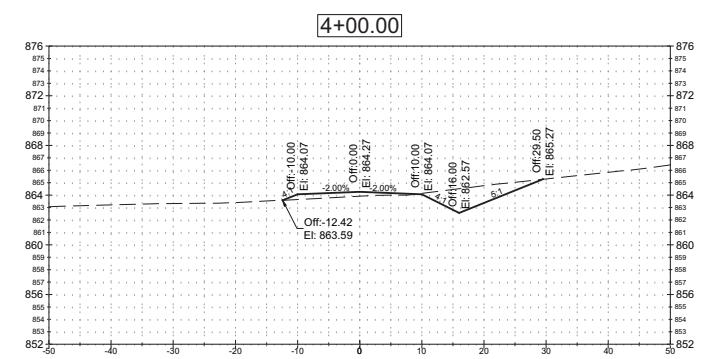
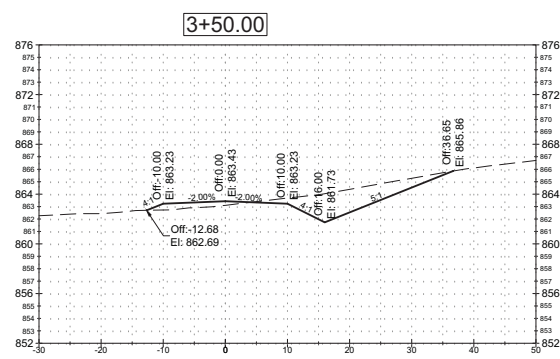
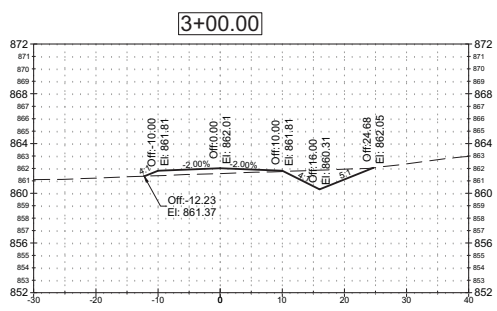
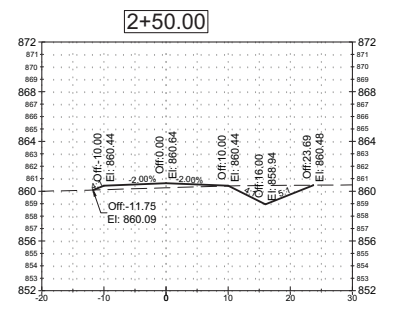
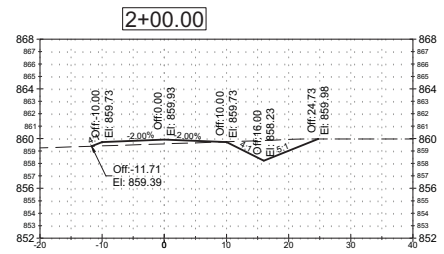
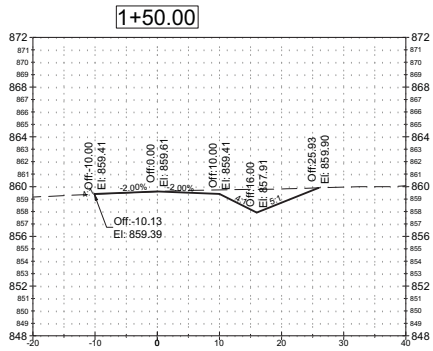


INDEX TO DRAWINGS	
SHEET NO.	DRAWING TITLE
1	COVER, INDEX, AND VICINITY MAP
2	PLAN & PROFILE
3 & 4	CROSS-SECTIONS
5	EROSION CONTROL
6	DETAILS



HORIZONTAL DATUM WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY ZONE NAD83 (2011)	VERTICAL DATUM NAVD88 NORTH AMERICAN VERTICAL DATUM OF 1988 (2012)	DSGN D, TALARCZYK	REV. NO.	DATE	REVISION DESCRIPTION	BY	APVD	HOLMES DRIVEWAY  DANIEL R. TALARCZYK P.E., P.L.S. NEW GLARUS, WI	SHEET: 2
		DR R, CHAVEZ							DRAWING DESC.: PLAN & PROFILE
								PROJECT NO:	
								DATE:	FEBRUARY 2023





HORIZONTAL DATUM  
WISCONSIN COUNTY  
COORDINATE SYSTEM,  
GREEN COUNTY ZONE  
NAD83 (2011)

VERTICAL DATUM  
NGVD88 NORTH  
AMERICAN VERTICAL  
DATUM OF 1988 (2012)

DSGN  
D. TALARCYK  
DR  
R. CHAVEZ  
APVD  
D. TALARCYK

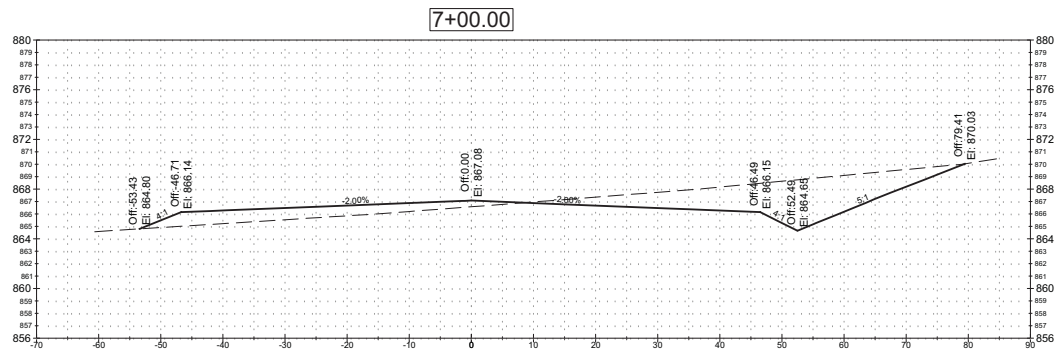
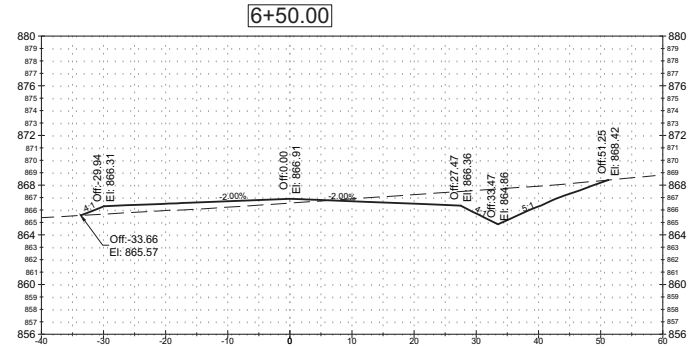
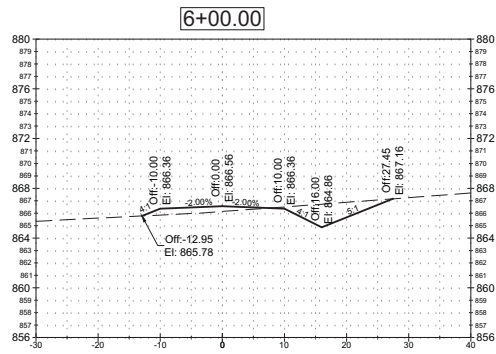
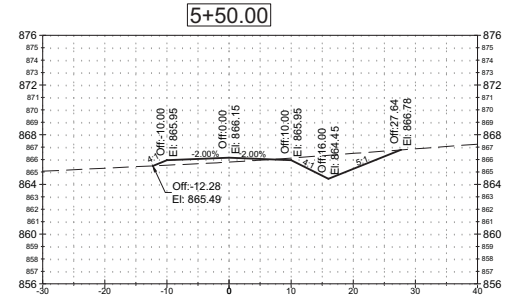
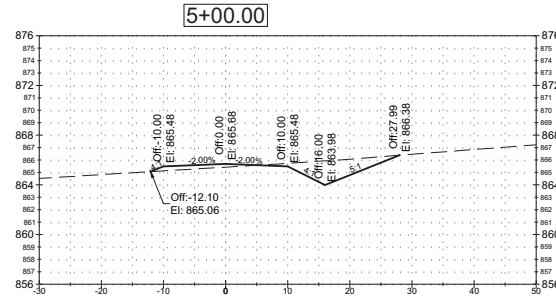
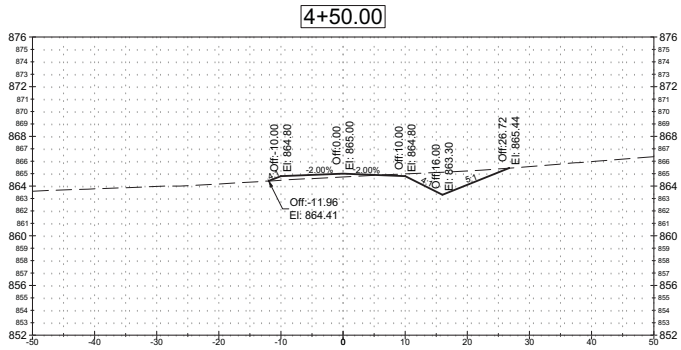
REV. NO.	DATE
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REVISION DESCRIPTION

BY	APVD
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HOLMES DRIVEWAY  
  
DANIEL R. TALARCYK P.E., P.L.S.  
NEW GLARUS, WI

SHEET:	3
DRAWING DESC:	CROSS-SECTION
PROJECT NO:	
DATE:	FEBRUARY 2023



HORIZONTAL DATUM  
WISCONSIN COUNTY  
COORDINATE SYSTEM,  
GREEN COUNTY ZONE  
NA83 (2011)

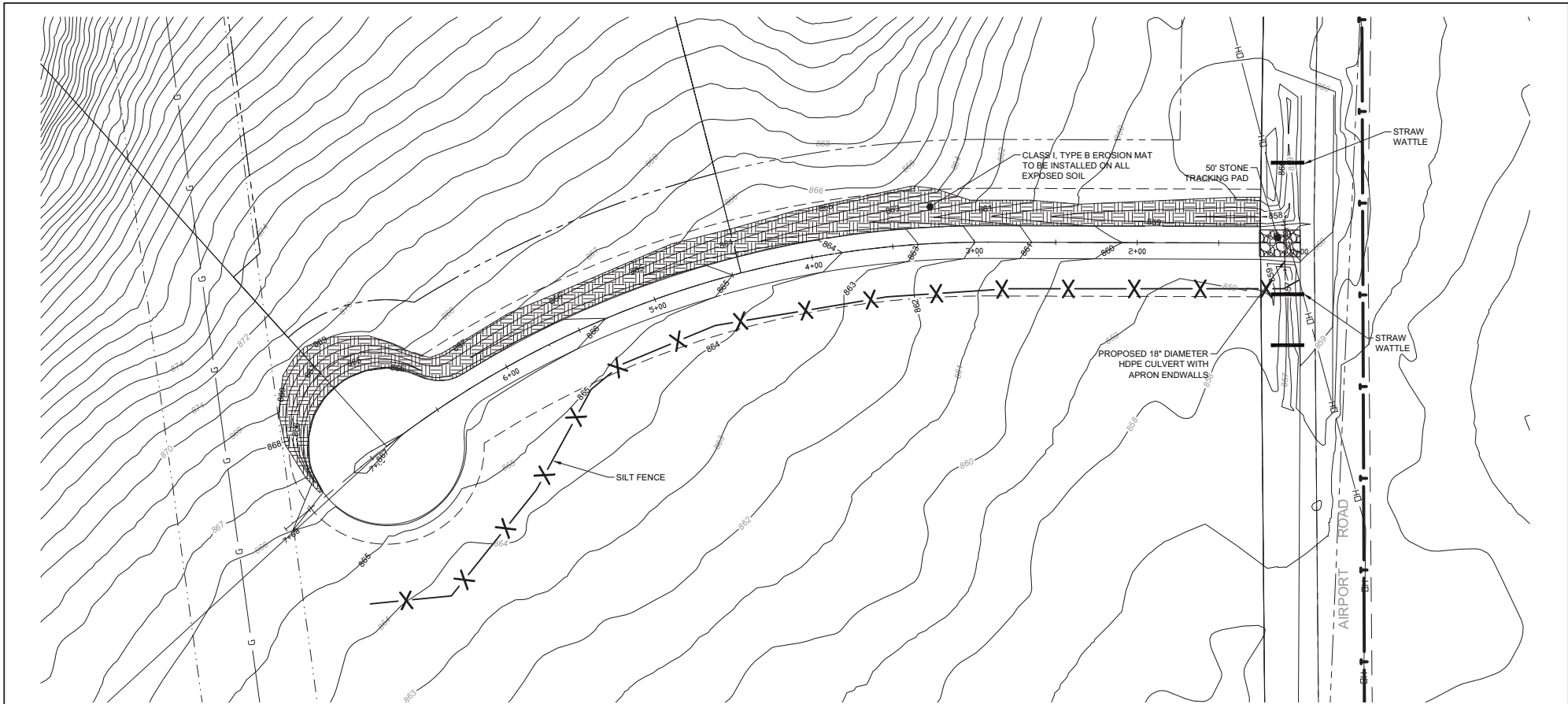
VERTICAL DATUM  
NGVD88 NNORTH  
AMERICAN VERTICAL  
DATUM OF 1988 (2012)

DSGN  
D. TALARCZYK  
DR  
R. CHAVEZ  
APVD  
D. TALARCZYK

REV. NO.	DATE	REVISION DESCRIPTION	BY	APVD

HOLMES DRIVEWAY  
  
DANIEL R. TALARCZYK P.E., P.L.S.  
NEW GLARUS, WI

SHEET:	4
DRAWING DESC:	CROSS-SECTION
PROJECT NO:	
DATE:	FEBRUARY 2023



- GENERAL NOTES:**
1. THERE ARE NO WETLANDS AT THE LOCATION OF THIS DRIVEWAY PER THE WDNR'S WETLAND INVENTORY.
  2. THERE IS NO REGULATORY FLOODPLAIN ON THIS PROPERTY.

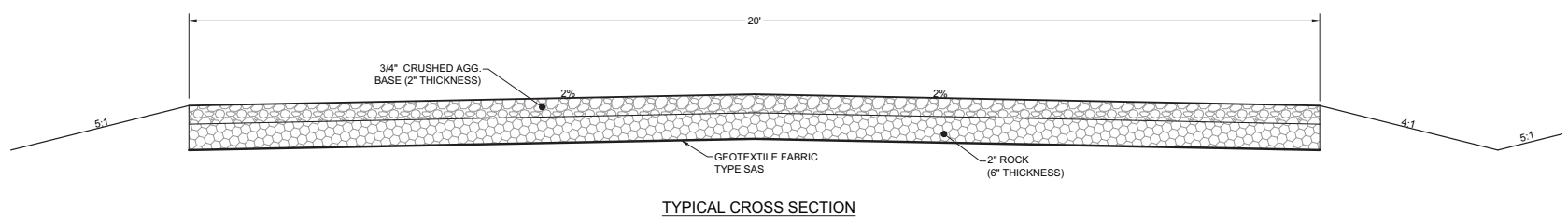
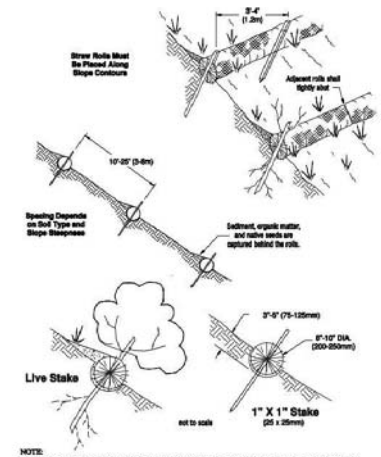
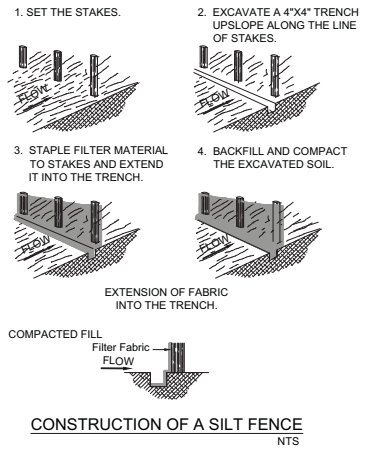
- EROSION CONTROL NOTES:**
1. ALL WORK SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION, STATE OF WISCONSIN, LATEST EDITION, UNLESS OTHERWISE CALLED FOR ON THE PLANS, SPECIFICATIONS OR SPECIAL PROVISIONS.
  2. ALL EROSION CONTROL MEASURES SPECIFIED ON THIS PLAN SHALL MEET THE DESIGN CRITERIA, STANDARDS AND SPECIFICATIONS AS SET FORTH IN THE DEPARTMENT OF NATURAL RESOURCES WISCONSIN BEST MANAGEMENT PRACTICE HANDBOOK AND TECHNICAL STANDARDS.
  3. ALL EROSION CONTROL DEVICES (I.E., SILT FENCE, GRAVEL ENTRANCE, SILTATION BASIN, ETC.), SHALL BE INSTALLED PRIOR TO COMMENCING ANY GRADING OR UTILITY CONSTRUCTION.
  4. ALL ACTIVITIES ON THE SITE SHALL BE CONDUCTED IN A LOGICAL SEQUENCE TO MINIMIZE THE AREA OF BARE SOIL EXPOSED AT ANY ONE TIME. REFER TO THE CONSTRUCTION SEQUENCING PLAN FOR ADDITIONAL INFORMATION.
  5. PUBLIC ROADS SHALL NOT BE CLOSED TO TRAFFIC AT ANY TIME. ALL INGRESS AND EGRESS TRAFFIC TO THE PROJECT SHALL BE LIMITED TO THE GRAVEL ENTRANCE TO THE PROPERTY.

6. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE CLEANLINESS OF THE PROJECT AND PUBLIC ROADWAYS DURING CONSTRUCTION PER THE REQUIREMENTS SET FORTH BY THE LOCAL AND COUNTY AGENCIES. STREETS SHALL BE KEPT FREE OF SILT OR DIRT TRACKED FROM AREAS UNDER CONSTRUCTION BY SWEEPING OR OTHER APPROPRIATE MEASURES.
7. UPON COMPLETION OF THE WORK AS SPECIFIED, RESPREAD FOUR (4") INCHES OF SALVAGED TOPSOIL OVER ALL DISTURBED AREAS AND PROVIDE SEED, FERTILIZER AND MULCH PER THE STANDARD SPECIFICATIONS.
  - a. SEED MIX SHOULD INCLUDE A MIXTURE OF ANNUAL RYEGRASS (LOLIUM MULTIFLORUM) APPLIED AT A RATE OF 15 LBS/ACRE AND RED TOP (AGROTIS ALBA) APPLIED AT A RATE OF 4 LBS/ACRE.
8. ALL EROSION CONTROL DEVICES SHALL BE ROUTINELY INSPECTED EVERY SEVEN DAYS AND WITHIN 24 HOURS OF A RAINFALL GREATER THAN 0.5 INCHES. CONTRACTOR IS REQUIRED TO PERFORM INSPECTIONS, KEEP A LOG, AND REPAIR BMP'S AS NEEDED.

9. STONE TRACKING PAD SHALL BE INSTALLED PRIOR TO ANY SITE EXCAVATION ACTIVITIES AND SHALL BE A MINIMUM OF 50 FEET IN LENGTH.
  - a. AGGREGATE FOR THE TRACKING PAD SHALL BE 3 TO 6 INCH CLEAR OR WASHED STONE AND AT LEAST 12 INCHES THICK.
  - b. TRACKING PAD SHALL BE REMOVED ONLY AFTER EXCAVATION ACTIVITIES ARE COMPLETE.
10. SILT FENCE SHALL BE INSTALLED PER WDNR TECHNICAL PRACTICE STANDARD 1056 AS INDICATED ON THE PLAN AND PRIOR TO COMMENCEMENT OF EXCAVATION ACTIVITIES.
  - a. INSTALLED FENCE SHALL BE A MINIMUM OF 14 INCHES HIGH AND SHALL NOT EXCEED 28 INCHES IN HEIGHT MEASURED FROM THE INSTALLED GROUND ELEVATION.
  - b. SILT FENCE SHALL BE REMOVED ONCE THE DISTURBED AREA IS PERMANENTLY STABILIZED AND NO LONGER SUSCEPTIBLE TO EROSION.
11. DITCH CHECKS SHALL BE INSTALLED PER WDNR TECHNICAL STANDARD 1062 AS INDICATED ON THE PLAN AND UNTIL PERMANENT STABILIZATION PRACTICES CAN BE APPLIED.
12. EROSION MATTING SHALL BE INSTALLED PER WDNR TECHNICAL STANDARD 1052 AS INDICATED ON THE PLAN.



HORIZONTAL DATUM WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY ZONE NAD83 (2011)	VERTICAL DATUM NAVD88 NORTH AMERICAN VERTICAL DATUM OF 1988 (2012)	DSGN D. TALARCZYK				HOLMES DRIVEWAY	SHEET: DRAWING DESC.: EROSION CONTROL
		DR R. CHAVEZ					DANIEL R. TALARCZYK P.E., P.L.S. NEW GLARUS, WI
		APVD D. TALARCZYK	REV. NO.	DATE	REVISION DESCRIPTION	BY	APVD



HORIZONTAL DATUM WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY ZONE NAD83 (2011)	VERTICAL DATUM NAVD88 NORTH AMERICAN VERTICAL DATUM OF 1988 (2012)	DSGN D. TALARCZYK	REV. NO.	DATE	REVISION DESCRIPTION	BY	APVD	HOLMES DRIVEWAY  DANIEL R. TALARCZYK P.E., P.L.S. NEW GLARUS, WI	SHEET: 6
		DR R. CHAVEZ							DRAWING DESC: DETAILS
								PROJECT NO:	
								DATE:	FEBRUARY 2023



**State of Wisconsin / DEPARTMENT OF NATURAL RESOURCES**

Tony Evers, Governor  
Adam N. Payne, Secretary  
Telephone 608-266-2621  
Toll Free 1-888-936-7463  
TTY Access via relay - 711

101 S. Webster St.  
Box 7921  
Madison, WI 53707-7921

February 27, 2023

Robert A Talarczyk  
Talarczyk Land Surveys LLC  
517 2nd Ave  
New Glarus, WI 53574

SUBJECT: Endangered Resources Review (ERR Log # 23-115)  
Proposed Holmes Development, Green County, WI (T04N R07E S24, T04N R08E S19)

Dear Robert A Talarczyk,

The Bureau of Natural Heritage Conservation has reviewed the proposed project described in the Endangered Resources (ER) Review Request received February 22, 2023. The complete ER Review for this proposed project is attached and follow-up actions are summarized below:

Required Actions: 0 species

Recommended Actions: 3 species

No Follow-Up Actions: 2 species

Additional Recommendations Specified: Yes

This ER Review may contain Natural Heritage Inventory data (<http://dnr.wi.gov/topic/NHI>), including specific locations of endangered resources, which are considered sensitive and are not subject to Wisconsin's Open Records Law. Information contained in this ER Review may be shared with individuals who need this information in order to carry out specific roles in the planning, permitting, and implementation of the proposed project. **Specific locations of endangered resources may not be released or reproduced in any publicly disseminated documents.**

The attached ER Review is for informational purposes and only addresses endangered resources issues. **This ER Review does not constitute DNR authorization of the proposed project and does not exempt the project from securing necessary permits and approvals from the DNR and/or other permitting authorities.** Please contact the ER Review Program whenever the project plans change, new details become available, or more than a year has passed to confirm if results of this ER Review are still valid.

Please contact me at 608-264-8968 or via email at [anna.rossler@wi.gov](mailto:anna.rossler@wi.gov) if you have any questions about this ER Review.

Sincerely,

*Anna Rossler*  
Endangered Resources Review Program

cc:

**Endangered Resources Review for the Proposed Holmes Development, Green County**  
**(ER Log # 23-115)**

**Section A. Location and brief description of the proposed project**

Based on information provided by the ER Review Request form and attached materials, the proposed project consists of the following:

<b>Location</b>	Green County - T04N R07E S24, T04N R08E S19
<b>Project Description</b>	This plat is being prepared for estate planning purposes. Carol Holmes is in her 80s, lives in the farmhouse on Lot 4 and wishes to plan out her development rights for her estate. There is no plan to develop any part of this plat at this time other than Lot 5 on which Carol wishes to build a new home and live with one of her two daughters. Lots 1-6 can be built on and Lot 7 has to remain in cultivation and greenspace.
<b>Project Timing</b>	3/1/23-10/1/23
<b>Current Habitat</b>	Approximately 65% in active agriculture- currently corn and alfalfa and 35% in woodland.
<b>Impacts to Wetlands or Waterbodies</b>	There is a small wetland area near the SW corner of Lot 7 at the culvert that delivers water under Airport Road. This area will remain undisturbed. Ward Creek is not on the property but is near the NE corner of Lot 7.
<b>Property Type</b>	Private
<b>Federal Nexus</b>	No

*It is best to request ER Reviews early in the project planning process. However, some important project details may not be known at that time. Details related to project location, design, and timing of disturbance are important for determining both the endangered resources that may be impacted by the project and any necessary follow-up actions. Please contact the ER Review Program whenever the project plans change, new details become available, or more than a year has passed to confirm if results of this ER Review are still valid.*

**Section B. Endangered resources recorded from within the project area and surrounding area**

	<b>Group</b>	<b>State Status</b>	<b>Federal Status</b>
Rusty Patched Bumble Bee Federal High Potential Zone	Bee	NA	HPZ
Pickereel Frog ( <i>Lithobates palustris</i> )	Frog~	SC/H	
Prairie Parsley ( <i>Polytaenia nuttallii</i> )	Plant	THR	
Glade Mallow ( <i>Napaea dioica</i> )	Plant~	SC	
Whip Nutrush ( <i>Scleria triglomerata</i> )	Plant~	SC	

*For additional information on the rare species, high-quality natural communities, and other endangered resources listed above, please visit our Biodiversity (<http://dnr.wi.gov/topic/EndangeredResources/biodiversity.html>) page. For further definitions of state and federal statuses (END=Endangered, THR=Threatened, SC=Special Concern), please refer to the Natural Heritage Inventory (NHI) Working List (<http://dnr.wi.gov/topic/nhi/wlist.html>).*

**Section C. Follow-up actions**

**Actions that need to be taken to comply with state and/or federal endangered species laws:** None

**Actions recommended to help conserve Wisconsin's Endangered Resources:**

**• Rusty Patched Bumble Bee Federal High Potential Zone - Bee**

**State Status: NAFederal Status: HPZ**

<b>Impact Type</b>	Impact possible
<b>Recommended Measures</b>	Other
<b>Description of Recommended Measures</b>	<p>This project occurs within the Rusty Patched Bumble Bee Federal High Potential Zone. While active agriculture is not considered suitable habitat, habitat may be present in the wooded and unmaintained areas. Take of the bee is prohibited per the federal Endangered Species Act. However, because this project has no federal nexus, follow-up actions are recommended and not required.</p> <p>Recommended follow-up actions for the Rusty patched bumble bee include following the conservation measures outlined in the USFWS Conservation Management Guidelines for the Rusty Patched Bumble Bee (<i>Bombus affinis</i>) document. (<a href="https://www.fws.gov/midwest/endangered/insects/rpbb/pdf/ConservationGuidanceRPBBv1_27Feb2018.pdf">https://www.fws.gov/midwest/endangered/insects/rpbb/pdf/ConservationGuidanceRPBBv1_27Feb2018.pdf</a>). ):</p> <p>For tree clearing/thinning conservation measures include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Implement best management practices (BMPs), especially those that serve to minimize the spread of invasive species and to avoid or minimize soil compaction. Visit (<a href="https://www.stateforesters.org/newsroom/state-forestry-bmps/">https://www.stateforesters.org/newsroom/state-forestry-bmps/</a>) for up to date information about BMP recommendations by state.</li> <li>• Avoid or minimize soil disturbance and heavy equipment operation during overwintering (mid October- mid March)</li> <li>• Avoid or minimize forest management that may destroy spring blooming flowers during their bloom periods.</li> <li>• Consider thinning or single tree selection and dense invasive shrub removal that may improve overwintering and spring foraging habitat.</li> </ul> <p>For all other activities conservation measures include but are not limited to:</p> <ul style="list-style-type: none"> <li>• use native trees, shrubs and flowering plants in landscaping,</li> <li>• provide plants that bloom from spring through fall (refer to the USFWS RPBB Midwest Plant Guide),</li> <li>• remove and control invasive plants in any habitat used for foraging, nesting, or overwintering</li> <li>• Avoid impacts to existing suitable habitat</li> </ul>

**• Glade Mallow (*Napaea dioica*) - Plant~**

**State Status: SC**

<b>Impact Type</b>	Impact possible
<b>Recommended Measures</b>	Surveys
<b>Description of Recommended Measures</b>	<p>Suitable habitat for the Glade Mallow may be present in portions of the project site. Although not required because Special Concern species are not legally protected, we recommend that you avoid or minimize take of the Glade Mallow. Avoidance and minimization efforts may include site surveys to confirm presence/absence of species and fencing off areas of occupied habitat. Survey results should be submitted to the Endangered Resources Review Program.</p> <p>Glade Mallow (<i>Napaea dioica</i>), a Wisconsin Special Concern plant, is found in alluvial meadows, ditches, and forest margins near large rivers. Blooming occurs early June through early August; fruiting occurs early August through late September. The optimal identification period for this species is early July through late August.</p>

**• Whip Nutrush (*Scleria triglomerata*) - Plant~**

**State Status: SC**

<b>Impact Type</b>	Impact possible
<b>Recommended Measures</b>	Surveys
<b>Description of Recommended Measures</b>	<p>Suitable habitat for the Whip Nutrush may be present in portions of the project site. Although not required because Special Concern species are not legally protected, we recommend that you avoid or minimize take of the Whip Nutrush. Avoidance and minimization efforts may include site surveys to confirm presence/absence of species and fencing off areas of occupied habitat. Survey results should be submitted to the Endangered Resources Review Program.</p> <p>Whip Nutrush (<i>Scleria triglomerata</i>), a Wisconsin Special Concern plant, is found on the sunny margins between jack pine/Hill's oak barrens and wet, acid ditches. Blooming occurs late June through late July; fruiting occurs early July through late August. The optimal identification period for this species is early July through late August.</p>

*Remember that although these actions are not required by state or federal endangered species laws, they may be required by other laws, permits, granting programs, or policies of this or another agency. Examples include the federal Migratory Bird Treaty Act, Bald and Golden Eagle Protection Act, State Natural Areas law, DNR Chapter 30 Wetland and Waterway permits, DNR Stormwater permits, and Forest Certification.*

**Additional Recommendations**

Please note that plastic or polypropylene netting associated with erosion matting (also known as an erosion control blankets or erosion mesh netting) without independent movement of strands can easily entrap snakes and other wildlife moving through the area, and cause dehydration, desiccation, and eventually mortality. Biodegradable jute/twine netting with the “leno” or “gauze” weave (contains strands that are able to move independently) has the least impact on snakes.

If erosion matting will be used for this project, use the following matting (or something similar): American Excelsior “FibreNet” or “NetFree” products; East Coast Erosion biodegradable jute products; Erosion Tech biodegradable jute products; ErosionControlBlanket.com biodegradable leno weave products; North American Green S75BN, S150BN, SC150BN or C125BN; or Western Excelsior “All Natural” products.

**No actions are required or recommended for the following endangered resources:**

• **Pickerel Frog (*Lithobates palustris*) - Frog~**

**State Status:** SC/H

<b>Impact Type</b>	No impact or no/low broad ITP/A
<b>Reason</b>	Lack of Suitable Habitat within Project Boundary
<b>Justification</b>	It is unlikely that suitable habitat is present at the project site. No impacts are anticipated.  Pickerel Frog ( <i>Lithobates palustris</i> ), a species of Special Concern in Wisconsin, has a rather complex habitat range as it prefers to overwinter in cold water streams, seepage pools or spring holes, often taking advantage of water cress for cover. It moves to warmer water ponds to breed and lay eggs from April through mid-June. Adults spend most of the active season foraging on land in riparian habitats along streams and rivers.

• **Prairie Parsley (*Polytaenia nuttallii*) - Plant**

**State Status:** THR

<b>Impact Type</b>	No impact or no/low broad ITP/A
<b>Reason</b>	Lack of Suitable Habitat within Project Boundary
<b>Justification</b>	The project site is wooded and agricultural land. It is unlikely that suitable habitat is present at the project site. No impacts are anticipated.  Prairie Parsley ( <i>Polytaenia nuttallii</i> ), a Wisconsin Threatened plant, is found in prairies and persisting in open areas that were once savannas.

**Section D. Next Steps**

1. Evaluate whether the '**Location and brief description of the proposed project**' is still accurate. All recommendations in this ER Review are based on the information supplied in the ER Review Request. If the proposed project has changed or more than a year has passed and you would like your letter renewed, please contact the ER Review Program to determine if the information in this ER Review is still valid.
2. Determine whether the project can incorporate and implement the '**Follow-up actions**' identified above:
  - o 'Actions that need to be taken to comply with state and/or federal endangered species laws' represent the Department's best available guidance for complying with state and federal endangered species laws based on the project information that you provided and the endangered resources information and data available to us. If the proposed project has not changed from the description that you provided us and you are able to implement all of the 'Actions that need to be taken to comply with state and/or federal endangered species laws', your project should comply with state and federal endangered species laws. Please remember that if a violation occurs, the person responsible for the taking is the liable party. Generally this is the landowner or project proponent. For questions or concerns about individual responsibilities related to Wisconsin's Endangered Species Law, please contact the ER Review Program.
  - o If the project is unable to incorporate and implement one or more of the 'Actions that need to be taken to comply with state and/or federal endangered species laws' identified above, the project may potentially violate one or more of these laws. Please contact the ER Review Program immediately to assist in identifying potential options that may allow the project to proceed in compliance with state and federal endangered species laws.
  - o 'Actions recommended to help conserve Wisconsin's Endangered Resources' may be required by another law, a policy of this or another Department, agency or program; or as part of another permitting, approval or granting process. Please make sure to carefully read all permits and approvals for the project to determine whether these or other measures may be required. Even if these actions are not required by another program or entity for the proposed project to proceed, the Department strongly encourages the implementation of these conservation measures on a voluntary basis to help prevent future listings and protect Wisconsin's biodiversity for future generations.



3. If federally-protected species or habitats are involved and the project involves federal funds, technical assistance or authorization (e.g., permit) and there are likely to be any impacts (positive or negative) to them, consultation with USFWS will need to occur prior to the project being able to proceed. If no federal funding, assistance or authorization is involved with the project and there are likely to be adverse impacts to the species, contact the USFWS Twin Cities Ecological Services Field Office at 612-725-3548 (x2201) for further information and guidance.

## Section E. Standard Information to help you better understand this ER Review

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**Endangered Resources (ER) Reviews** are conducted according to the protocols in the guidance document Conducting Proposed Endangered Resources Reviews: A Step-by-Step Guide for Wisconsin DNR Staff.

**How endangered resources searches are conducted for the proposed project area:** An endangered resources search is performed as part of all ER Reviews. A search consists of querying the Wisconsin Natural Heritage Inventory (NHI) database for endangered resources records for the proposed project area. The project area evaluated consists of both the specific project site and a buffer area surrounding the site. A 1 mile buffer is considered for terrestrial and wetland species, and a 2 mile buffer for aquatic species. Endangered resources records from the buffer area are considered because most lands and waters in the state, especially private lands, have not been surveyed. Considering records from the entire project area (also sometimes referred to as the search area) provides the best picture of species and communities that may be present on your specific site if suitable habitat for those species or communities is present.

**Categories of endangered resources considered in ER Reviews and protections for each:** Endangered resources records from the NHI database fall into one of the following categories:

- Federally-protected species include those federally listed as Endangered or Threatened and Designated Critical Habitats. Federally-protected animals are protected on all lands; federally-protected plants are protected only on federal lands and in the course of projects that include federal funding (see Federal Endangered Species Act of 1973 as amended).
- Animals (vertebrate and invertebrate) listed as Endangered or Threatened in Wisconsin are protected by Wisconsin's Endangered Species Law on all lands and waters of the state (s. 29.604, Wis. Stats.).
- Plants listed as Endangered or Threatened in Wisconsin are protected by Wisconsin's Endangered Species Law on public lands and on land that the person does not own or lease, except in the course of forestry, agriculture, utility, or bulk sampling actions (s. 29.604, Wis. Stats.).
- Special Concern species, high-quality examples of natural communities (sometimes called High Conservation Value areas), and natural features (e.g., caves and animal aggregation sites) are also included in the NHI database. These endangered resources are not legally protected by state or federal endangered species laws. However, other laws, policies (e.g., related to Forest Certification), or granting/permitting processes may require or strongly encourage protection of these resources. The main purpose of the Special Concern classification is to focus attention on species about which some problem of abundance or distribution is suspected before they become endangered or threatened.
- State Natural Areas (SNAs) are also included in the NHI database. SNAs protect outstanding examples of Wisconsin's native landscape of natural communities, significant geological formations, and archeological sites. Endangered species are often found within SNAs. SNAs are protected by law from any use that is inconsistent with or injurious to their natural values (s. 23.28, Wis. Stats.).

**Please remember** the following:

1. This ER Review is provided as information to comply with state and federal endangered species laws. By following the protocols and methodologies described above, the best information currently available about endangered resources that may be present in the proposed project area has been provided. However, the NHI database is not all inclusive; systematic surveys of most public lands have not been conducted, and the majority of private lands have not been surveyed. As a result, NHI data for the project area may be incomplete. Occurrences of endangered resources are only in the NHI database if the site has been previously surveyed for that species or group during the appropriate season, and an observation was reported to and entered into the NHI database. As such, absence of a record in the NHI database for a specific area should not be used to infer that no endangered resources are present in that area. Similarly, the presence of one species does not imply that surveys have been conducted for other species. Evaluations of the possible presence of rare species on the project site should always be based on whether suitable habitat exists on site for that species.
2. This ER Review provides an assessment of endangered resources that may be impacted by the project and measures that can be taken to avoid negatively impacting those resources based on the information that has been provided to ER Review Program at this time. Incomplete information, changes in the project, or subsequent survey results may affect our assessment and indicate the need for additional or different measures to avoid impacts to endangered resources.
3. This ER Review does not exempt the project from actions that may be required by Department permits or approvals for the project. Information contained in this ER Review may be shared with individuals who need this information in order to carry out specific roles in the planning, permitting, and implementation of the proposed project.



Primary Info

Abstract

Map

Print

WHS Project # 02-0338

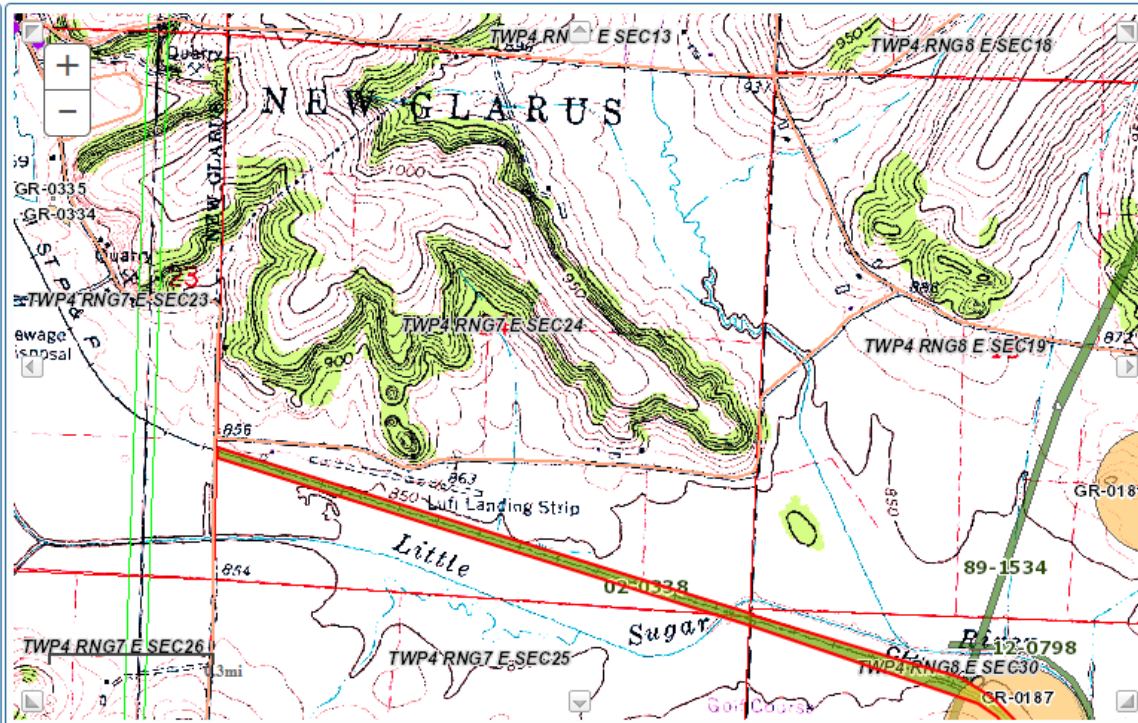
ARI # 8454

Report Title Phase I Archaeological Survey of an Alliant Energy Transmission Line in Green County, Wisconsin

Author Watson, Robert

Report Location Archives Box# 122

- AHI
- Historic Districts
- Arch Districts
- ASI
- Burial Sites
- ARI
- Major Roads
- Roads
- Roads - labeled
- Tribal Land (no THPO)
- Tribal Land (THPO)
- Open Water
- County Boundaries
- Cities
- Township/Range
- Sections
- Counties
- States
- Great Lakes
- img24topo





March 8, 2023

Chris Narveson, Chair  
Town of New Glarus  
26 5<sup>th</sup> Avenue  
New Glarus, WI 53574

Re: Agreement Amendment No. 2  
Hayes Property (Pertzborn-Kratz Farm) Services

Dear Chris:

We propose to amend our current Agreement, dated December 6, 2022, for engineering consulting services for the Hayes Property to include the additional services requested. The following services shall be provided:

**I. SCOPE OF ADDITIONAL SERVICES:**

- A. Certified Survey Map of Farmette:** Consultant shall prepare a CSM for the Client. We anticipate creation of a 4 lot CSM (two lots and two outlots) as depicted in Exhibit A. The CSM shall conform to the requirements of Chapter 236.34 of the Wisconsin Statutes and the Town of New Glarus Ordinances. This work shall include:
1. Conducting survey record research to include locating surveys that may have been previously completed in the vicinity of the proposed CSM to aid in the preparation of the current CSM;
  2. Recovering and locating required public land corners to include obtaining survey coordinates of existing section corner and quarter corner monumentation;
  3. Recovering existing parcel corners to include obtaining survey coordinates on existing parcel monumentation adjacent to the CSM;
  4. Setting new lot corners to represent the location boundary of the lots created by the CSM;
  5. Field surveying the location of the existing buildings, structures, drives, and parking areas located on the subject parcel;
  6. Incorporating easements and other encumbrances as referenced in the title work provided by the Client shall be depicted to the extent feasible;
  7. Preparing required submittal materials for the Town of New Glarus; preparing the final CSM for recording (surveyor's, mortgagee, local approval authority, and owner's certificates, approval, and recording certificates must be created);
  8. Circulating the final CSM for the execution of necessary certificates;
  9. Submitting the final, signed, and executed CSM to the County Register of Deeds for recording;

- B. Boundary Staking for Knowles-Nelson Stewardship Lands:** Consultant shall install temporary markers (wood lathe with flagging) to delineate the proposed boundary of lands the Town intends to enroll in the Knowles-Nelson Stewardship Program. This will include marking existing and future corners and placing lathe on the boundary lines at interval points needed to visually establish the intended boundary lines (approximately 30 staked points in total).

**II. INFORMATION PROVIDED BY OTHERS**

None.

**III. SCHEDULE:**

The schedule to complete the activities noted above are as follows:

Activity	Date
1. Boundary Staking for Stewardship lands .....	March 15- March 22, 2023
2. Draft CSM to Town Plan Commission .....	April 6, 2023
3. Notice of Public Hearing for May Town Board Meeting.....	April 8, 2023
4. Public Hearing for CSM.....	May 10, 2023
5. CSM to Town Board for Approval.....	May 31, 2023

**IV. FEES**

The Fixed Fees to provide the scope of services described herein is as follows:

1. Certified Survey Map .....	\$6,600
2. Boundary Staking for Stewardship Lands .....	<u>\$1,200</u>
Total.....	\$7,800

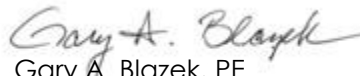
**V. FEE STATUS:**

A. Original Agreement .....	\$10,400
B. Agreement Amendment No. 1 .....	\$4,900
C. <u>Agreement Amendment No. 2 .....</u>	<u>\$7,800</u>
<b>Current Total Agreement Amount:</b> .....	\$23,100

All other terms and conditions of the original Agreement remain in effect. If the Agreement amendment is acceptable, please sign below and return one executed copy to our Madison office.

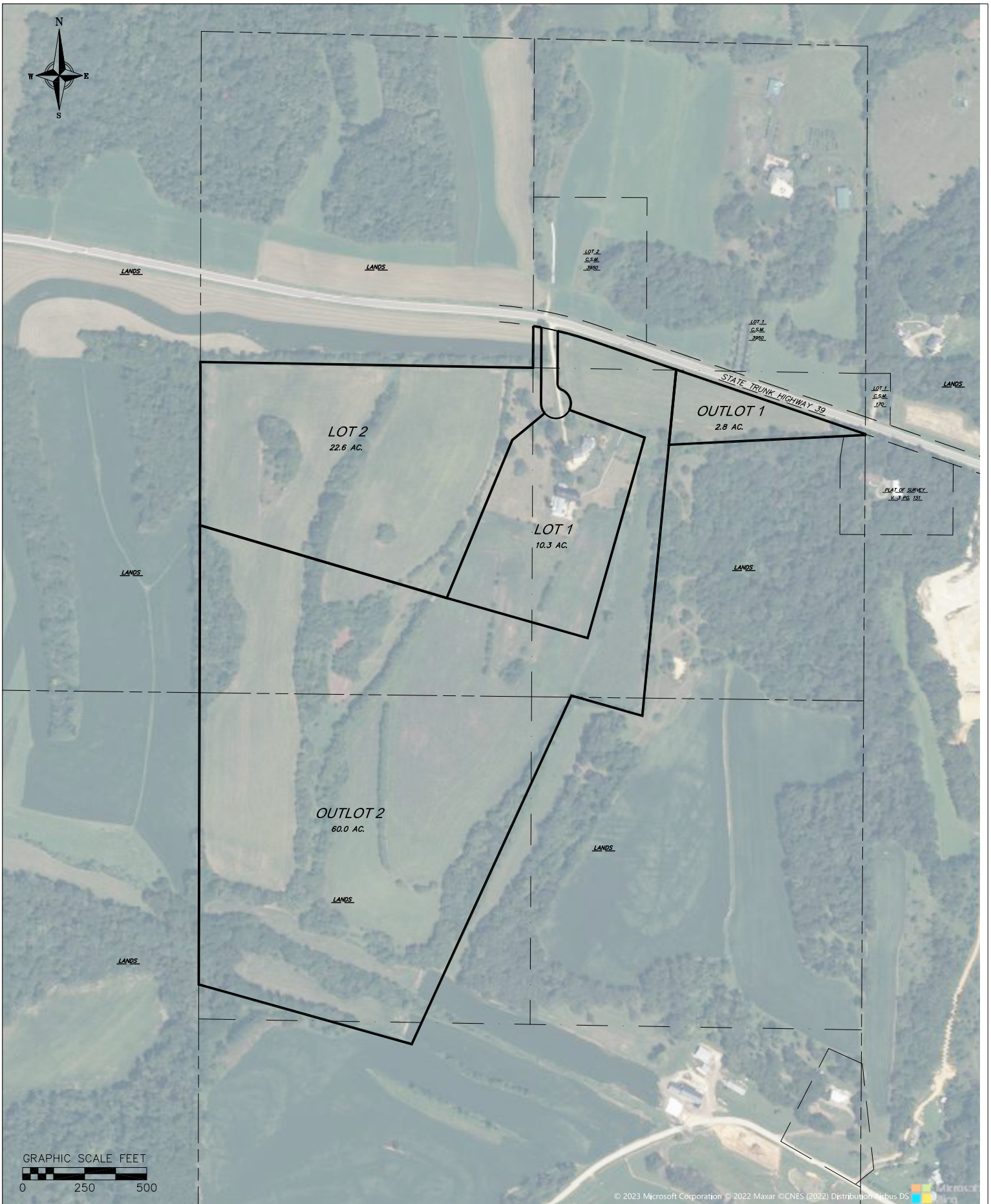
Sincerely,

  
 Timothy L. Schleeper, PE  
 Project Leader

  
 Gary A. Blazek, PE  
 Principal

Town of New Glarus  
Authorization to Proceed: \_\_\_\_\_

Date: \_\_\_\_\_



# EXHIBIT A

TOWN OF NEW GLARUS, GREEN COUNTY, WI  
03/08/2023

**vierbicher**  
planners | engineers | advisors





March 29, 2023

Chris Narveson, Chair  
Town of New Glarus  
26 5th Avenue  
New Glarus, WI 53574

Re: Draft CSM Concept - Hayes Property (Pertzborn-Kratz Farm)

Chair Narveson and Members of the Town Board:

I am writing to convey the draft CSM layout for the Hayes Property and ask that it be included for discussion on the Town Board Agenda on April 12, 2023. We intend to submit the CSM for review and consideration at the April 20, 2023, Plan Commission meeting.

The attached Draft CSM includes only the first page of the CSM. We anticipate 5-6 pages will be necessary to accurately depict the location of buildings, driveways, wells, and septic fields on the property. However, the overall areas of the lots created and their layout with respect to STH 39 and each other will be substantially similar to what is shown on Page 1.

The proposed lot lines shown on the concept CSM have been staked in the field with ribbon and lathe. We would ask the Board to review the overall layout and confirm that the acreages proposed align with their intended plan of development. Should you have any questions please feel free to contact me.

Sincerely,



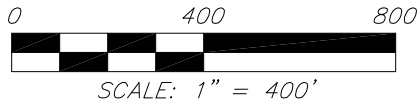
Timothy L. Schleeper, PE  
Project Leader

Enclosures: Draft CSM Concept

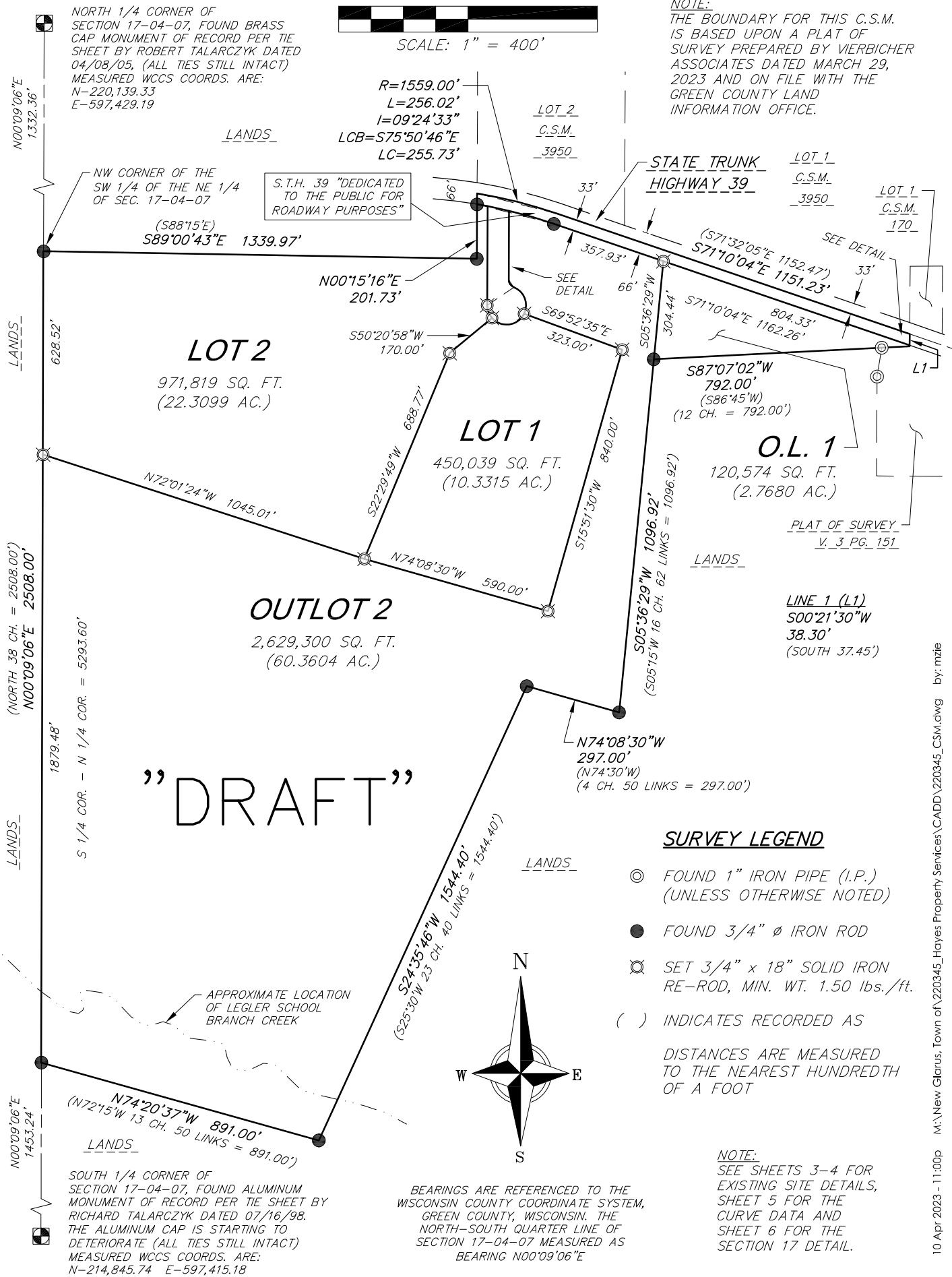
M:\New Glarus, Town of\220345\_Hayes Property Services\Correspondence\2023-03-29 To TB\2023-03-29 Draft CSM Concept - TB.docx

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NORTHEAST QUARTER, SOUTHEAST QUARTER AND SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 17 AND PART OF THE SOUTHWEST QUARTER, NORTHWEST QUARTER AND NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, ALL IN TOWNSHIP 04 NORTH, RANGE 07 EAST, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.



**NOTE:**  
THE BOUNDARY FOR THIS C.S.M. IS BASED UPON A PLAT OF SURVEY PREPARED BY VIERBICHER ASSOCIATES DATED MARCH 29, 2023 AND ON FILE WITH THE GREEN COUNTY LAND INFORMATION OFFICE.



### SURVEY LEGEND

- ⊙ FOUND 1" IRON PIPE (I.P.) (UNLESS OTHERWISE NOTED)
- FOUND 3/4" Ø IRON ROD
- ⊗ SET 3/4" x 18" SOLID IRON RE-ROD, MIN. WT. 1.50 lbs./ft.
- ( ) INDICATES RECORDED AS

DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT

**NOTE:**  
SEE SHEETS 3-4 FOR EXISTING SITE DETAILS, SHEET 5 FOR THE CURVE DATA AND SHEET 6 FOR THE SECTION 17 DETAIL.



## Clerk Treasurer

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**From:** Clerk Treasurer  
**Sent:** Tuesday, April 11, 2023 9:36 AM  
**To:** Chris Narveson  
**Cc:** Mark Pernitz (mpernitz@gmail.com); Robert Elkins; Robert Elkins (elkins.robert.w@gmail.com); 'schu@tds.net'; Craig Galhouse (wascg@hotmail.com); John Freitag (jfreitag8@gmail.com); John Ott  
**Subject:** Plan Commission terms and appointments of members  
**Attachments:** Fact-Sheet-16\_-Town-Plan-Commission-Hannah.pdf

Chris,

I reviewed our Town Code of Ordinances this morning in regard to whether we have local standards that define who shall serve as Chair of the Town Plan Commission.

Section 110-5 **Definitions** is the only chapter of our Code that speaks to this topic:

### **PLAN COMMISSION**

The Town of New Glarus Plan Commission as appointed by the Supervisors of the Town of New Glarus. The Plan Commission shall consist of seven members. Initially three members shall be appointed to three-year terms, two to two-year terms and two to one-year terms. Thereafter the members shall be appointed to three-year terms. The Plan Commission shall review subdivisions as outlined in this chapter and make recommendations to the Town Board. (See "Technical Review Committee.")

Similar to the Parks Commission, the original intent was for the seven members to serve staggered terms of a 3-year duration (Parks Commissioners serve 7-year, staggered terms). There is no mention of the need to have Town Board representation on this body or a tradition for the Town Chair to serve as the Plan Commission Chair.

Currently, the Chair's term was defined as 2-years and the other members all renew at the same time for a 3-year term. Again, no more than 3 members can have their terms expire in a given year, so we are not complying with our own adopted standard.

UW Extension offers some advice in the attached document. I have copied some of the more important points below:

### **How is a Town Plan Commission Created & Set Up?**

#### **Creation by ordinance**

A plan commission is created by an ordinance of the town board Secs. 62.23(1) & 60.62(4). The ordinance may create a 7-member commission or, if the town is under 2,500 population, a 5-member commission.

#### **Appointment; membership**

The town board chairperson appoints the members of the commission and chooses the presiding officer (commonly called the chair or chairperson) of the 7- member commission. The town board chairperson may appoint himself or herself and may appoint town elected and appointed officials to the commission. However, there must be at least 3 citizen members who are not town officials on the 7- member commission. (Care should be taken not to appoint town staff who might have conflicts of interest arising from the exercise of their town duties.) Citizen members are supposed to be people of "recognized experience and qualifications." (If the town plan commission under the town's ordinance will play a role in administering the law, care should be taken to avoid appointing citizens who will have more than occasional conflicts of interest.) The statute provides that the



governing body may by ordinance provide for the composition of the plan commission. The law formerly listed various members of the plan commission, but then allowed governing bodies by ordinance to provide for the composition of the commission. This latter authority was maintained in the law, even though the listing of members was deleted. Under the new law, a town ordinance could specify the membership of the commission, but should meet the minimum requirement concerning citizen members.

**Towns under 2,500 population**

Towns under 2,500 may by ordinance establish a 5-member plan commission. Sec. 60.62(4)5 . As with the 7-member commission, the town board chairperson selects the members and the presiding officer or chair. There must be at least one citizen member who is not a town official. The powers and duties applicable to the 7-member commission are also applicable to a 5- member commission. A town under 2,500 may, by ordinance, change from a 5- to a 7-member commission and vice versa.

**Terms**

Plan commissioners are appointed for 3-year terms. When the law was recently amended, reference to the staggering of terms of office was deleted. Nevertheless, it seems reasonable for the ordinance to provide for the staggering of the terms of the initial members, so that there is not a complete turnover at the end of the 3-year term. Town board members of the commission may be appointed to serve for shorter terms, such as during their term of office on the town board. Sec. 66.0501(2)

If the Board determines that you may appoint yourself Chair of the Plan Commission, it should be for a 2-year term consistent with the term of office for the Town Board Chair (odd years). Likewise, Robert Elkins is an elected official, so his term should be changed from a 3-year appointment to a 2-year one to correlate with the term of office for the 4<sup>th</sup> Supervisor (even years).

I hope this information is helpful for the Board and Plan Commission moving forward.

John,

John Wright  
Town of New Glarus Clerk-Treasurer  
(608) 527-2390



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

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## STREET USE PERMIT # 23-ST-03

ISSUED TO: AROC Wisconsin  
Thomas Schmock

EVENT: Timed Automobile Runs on Kubly Rd

DATES/TIMES: Saturday, May 6, 2023 from 9:00AM till 1:30PM

LOCATIONS/ 1. Elmer Road from ¼ mile South to Kubly Road to Kubly Road from  
Sugar River Bridge to Argue Road.

USES OF PUBLIC Timed automobile runs over a set course

### SPECIAL PROVISIONS FOR STREET USE PERMIT:

1. Required insurance is on file with the Village Clerk's Office.
2. State licenses are on file with the Village Clerk's Office.
3. Notify the Town of New Glarus and the Green County Sheriff's Office, since portion of event extends out of the Village limits.
4. Public Works Department shall provide traffic safety barricades prior to the event as used in the past
5. Public Works Department shall post the streets at least 48 hours prior to event to indicate "No Parking" 5/6/23 between 8:00am to 2:30pm.
6. **This event will be held only if it complies with all recommendations of the State of Wisconsin, State Health and Human Services Department, and the Green County Health department regarding large gatherings and events at the time the event is scheduled to take place. The Village reserves the right to revoke this permit if its occurrence presents a public health risk.**

PERMIT ISSUED: 2/22/23

BY: Karl Frantz

Karl Frantz, Interim Administrator



Jeff Sturdevant  
Chief of Police  
sturdevant@newglaruspolice.com

Office: 608-527-2145  
Fax: 608-527-2062  
info@newglaruspolice.com

"America's Little Switzerland"

**Village of New Glarus  
Application for Special Event, Permit Addendum**

Timed Automobile runs on Kubly Road  
Sponsored by AROC of Wisconsin  
Date: May 6, 2023

**New Glarus Police Department Special Restrictions Addendum**

- A) This permit is approved for use within the Village of New Glarus, village limits. Since portion of this event extends out of the village limits, be sure to notify the Town of New Glarus and the Green County Sheriff's Office.
- B) Any street closures are approved as requested; New Glarus Public Works shall post the streets at least 48 hours prior to the event indicating the following:  

**"No Parking" 05-06-2023 between 8:00 AM to 2:30 PM.**
- C) The Village public works department shall provide the traffic safety barricades prior to the event as used in the past.

PERMIT FEE: 35. ✓ pd.  
PERMIT NO. 23-ST-03  
INSURANCE ON FILE: Coming late march/april

**VILLAGE OF NEW GLARUS  
APPLICATION FOR STREET USE PERMIT  
FOR USE OF STREET, SIDEWALK OR OTHER PUBLIC WAY**

*Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.*

APPLICANT / RESPONSIBLE PERSON: Thomas Schmeck  
ADDRESS: 1114 Mohican Pass Madison WI 53711  
TELEPHONE: 608-235-8150

SPONSORING ORGANIZATION: AROC of Wisconsin  
NAME OF HEAD OF ORGANIZATION: Steve Wirtz  
ADDRESS: 1947 Wallace Rd. West Bend WI 53090  
TELEPHONE: 262-306-8238

DATE OF REQUESTED USE: May 6, 2023  
TIME OF REQUESTED USE: 9am to 1:30pm

IS REQUEST FOR USE OF TRAFFIC LANES: YES  NO

ACCURATE DESCRIPTION OF PORTION OF THE STREET, SIDEWALK OR OTHER PUBLIC WAY TO BE USED: Elmer Rd. from 1/4 mile south of Kubly Rd. to Kubly Rd. from Sugar River Bridge to Argue Rd.

APPROXIMATE ATTENDANCE (Number of People attending event) 80

PROPOSED USE (type of event): Timed automobile runs over a set course running individually

Jan 9, 2023  
Date

[Signature]  
Applicant Signature

[Signature]  
Head of Sponsoring Organization  
Signature

**[REVERSE SIDE OF FORM MUST BE COMPLETED]**

## STAFF STREET USE APPLICATION CHECKLIST

### Required Items:

- \_\_\_ 1. Completed street use permit application.
- \_\_\_ 2. Applicant must obtain review/signature by Fire Department and EMS and as required on page 2 of the street use permit application. (Only required for closure of traffic lanes.)
- \_\_\_ 3. Furnish certificate of insurance for proof of comprehensive general liability insurance naming the Village of New Glarus as an additional insured.
- \_\_\_ 4. Fee

POLICE DEPT. REVIEW BY: Chief Sturdevant DATE: 2-1-23  
DOES APPLICATION NEED COMMITTEE REVIEW? \_\_\_\_\_  
COMMENTS: see attached Addendum

N23-00369

PUBLIC WORKS DEPT. REVIEW BY: Paul R. Cichy DATE: 2/13/23  
DOES APPLICATION NEED COMMITTEE REVIEW? \_\_\_\_\_  
COMMENTS: We will need a more schedule


CLERK'S OFFICE REVIEW BY: 1/23/23 Deanna DATE: \_\_\_\_\_  
DOES APPLICATION NEED COMMITTEE REVIEW? Yes  
COMMENTS: (Street Rd Closures)

**Application Received**  
Date: 1/23/23

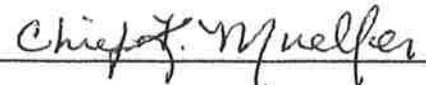
**AWPS  
Committee Review**  
Date: 2-13  
Action: \_\_\_\_\_

**VRB  
Board Review**  
Date: 2-16  
Action: \_\_\_\_\_

**Prior to submitting application to the Village of New Glarus, applicant must obtain review/signature by the Fire Department and EMS.**


FIRE DEPT. REVIEW BY:  DATE: 1/22/2023

COMMENTS: If at any time during the event an emergency occurs on the route we will stop the race until it is resolved.

E.M.S. REVIEW BY:  DATE: 1-23-2023

COMMENTS: \_\_\_\_\_

I/We Thomas Schmock do hereby indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

  
Applicant Signature  
  
Head of Sponsoring Organization  
Signature

**APPROVAL OF CLOSURE OF TRAFFIC LANES:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Village President

**APPROVAL OF USE OF PARKING STALLS OR SIDEWALKS:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Chief of Police

Municipal Ordinance  
Chapter 262 Art. III  
Rev. 2/2015

Client#: 11621

ALFRO

ACORD<sup>TM</sup>

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Naughton Insurance, Inc. P.O. Box 6192 Providence, RI 02940 401 433-4000	CONTACT NAME: Kevin J. Naughton	
	PHONE (A/C, No, Ext): 401 433-4000 FAX (A/C, No):	
INSURED Alfa Romeo Owners Club P.O. Box 92155 Portland, OR 97292	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Mid-Continent E&S Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

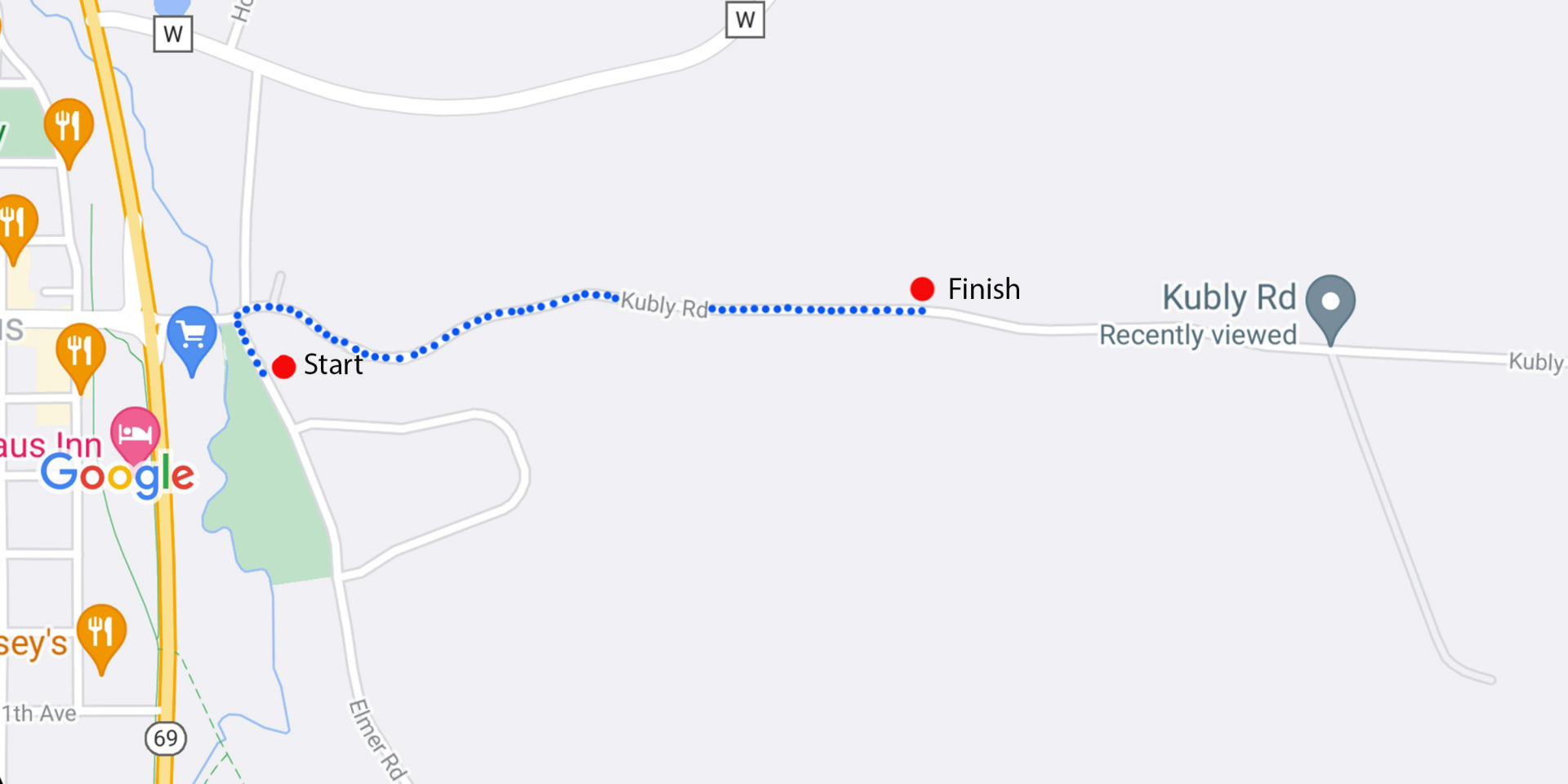
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			09SL20203	04/01/2023	04/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Coverage provided for Hill Climb event on Kubley Road in New Glarus, WI 53574. The following are included as an Additional Insured but only for the operations of the Named Insured:  
A. Village of New Glarus, WI  
B. Town of New Glarus, WI  
C. Vintage Sports Car Club, C/O Robert Lederer 1150 Lively Boulevard, Elk Grove Village, IL 60007

CERTIFICATE HOLDER Alfa Romeo Owners Club - Wisconsin N66 W6684 Cleveland Street Cedarburg, WI 53012	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kevin J. Naughton</i>
---	---



W

W

Hc

Kubly Rd

Start

Finish

Kubly Rd

Recently viewed

Kubly

Elmer Rd

69

1th Ave

aus Inn

Google

sey's



## Clerk Treasurer

---

**From:** Janet Kuehl <janet@baileysrunvineyard.com>  
**Sent:** Monday, April 10, 2023 3:42 PM  
**To:** Clerk Treasurer  
**Cc:** Gina Butson  
**Subject:** Re: FW: Bailey's Run - Remember Me Red Run  
**Attachments:** RaceMap.jpg

Hello John,  
For the Board's Consideration:

Bailey's Run Vineyard will be holding their 5th Annual Remember Me Red Run to Benefit the Alzheimer's and Dementia Alliance of Wisconsin, on Saturday, May 13th, with the race starting at 10:00am and ending around 11:00am. The race will follow the same course as in previous years (see attached map).

Per the board's recommendations in previous years, each resident along the race course will receive a letter from Bailey's Run notifying them of the race date and time. These letters will be mailed to residents the week of April 24th.

I have copied Gina from Mosher Insurance to request a certificate of insurance.

If there are any questions or concerns from the board, please do not hesitate to reach out.

Cheers!  
Janet Kuehl - Owner  
Bailey's Run Vineyard and Winery  
New Glarus, WI  
janet@baileysrunvineyard.com

---- On Mon, 10 Apr 2023 13:12:22 -0500 **Clerk Treasurer <clerk@townofnewglaruswi.gov>** wrote -  
--

Janet,

Here are past contacts. I think in the past you have shared a Certificate of Insurance, a route map, and the times/dates for the event with an assurance that volunteers will be along the route to watch for traffic.

Our Board meets this Wednesday and consideration of this item is on the agenda.

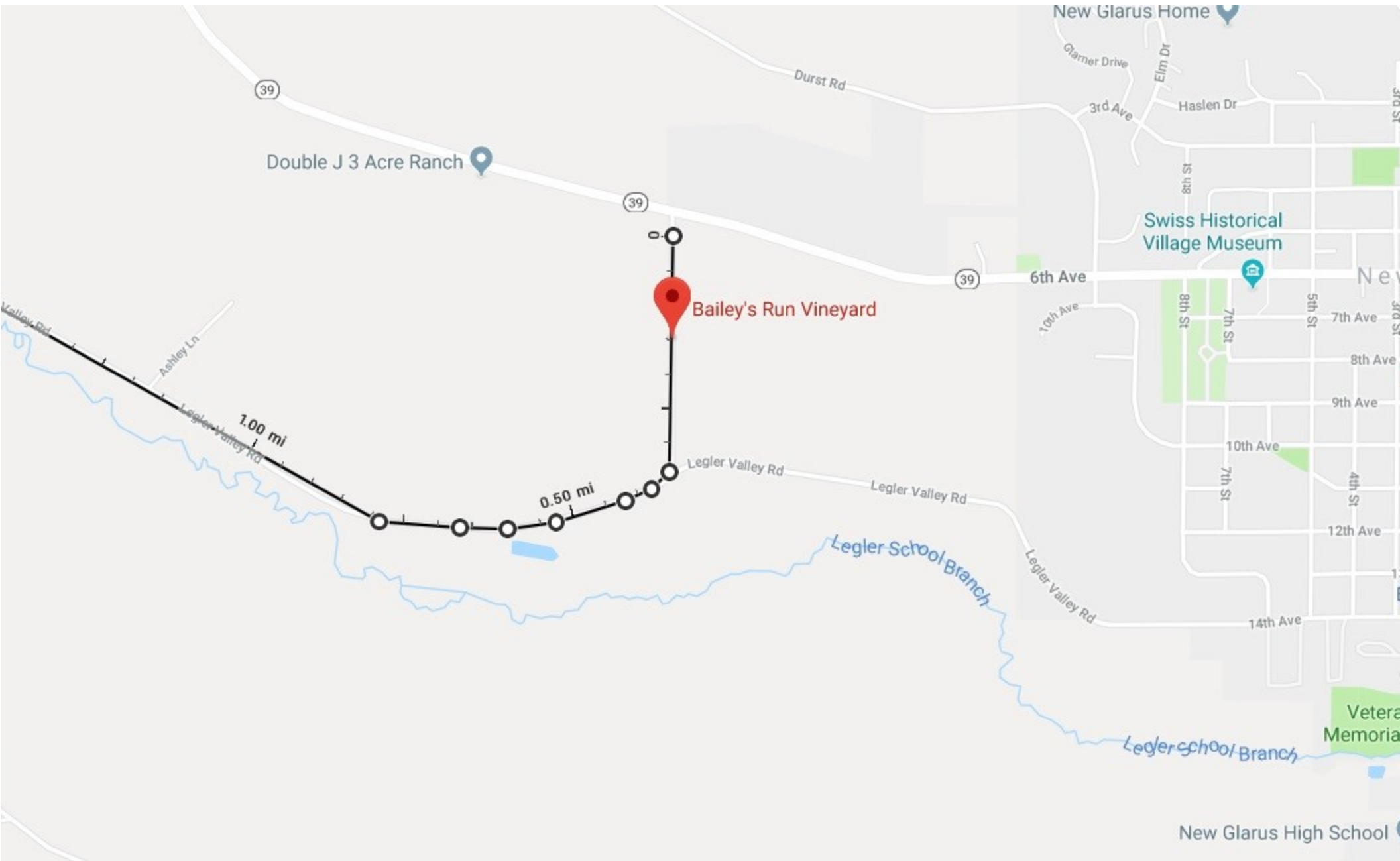
Thanks,  
John

John Wright  
Town of New Glarus Clerk-Treasurer  
(608) 527-2390

---

**From:** Clerk Treasurer  
**Sent:** Thursday, April 21, 2022 9:00 AM  
**To:** Janet Kuehl ([janet@baileysrunvineyard.com](mailto:janet@baileysrunvineyard.com)) <[janet@baileysrunvineyard.com](mailto:janet@baileysrunvineyard.com)>  
**Subject:** FW: Bailey's Run - Remember Me Red Run

Janet,



Double J 3 Acre Ranch

Bailey's Run Vineyard

Swiss Historical Village Museum

Legler School Branch

New Glarus High School



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Mosher & associates, 127 W. 8th Street, Monroe, WI 53566. CONTACT NAME: Regina E Butson, PHONE: (608) 527-2151, FAX: (608) 325-7153, E-MAIL ADDRESS: gbutson@mosherinsurance.com. INSURER(S) AFFORDING COVERAGE: West Bend Mutual. NAIC #: [blank].

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, Workers Compensation, and General Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) 5th Annual Remember Me Red Run to Benefit the Alzheimer's and Dementia Alliance of Wisconsin, on Saturday, May 13th

CERTIFICATE HOLDER: Town of New Glarus, PO Box 448, New Glarus, WI 53574. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Gina Butson

TOWN OF NEW GLARUS  
Green County, Wisconsin

APPLICATION FOR DRIVEWAY CONSTRUCTION PERMIT

TO THE TOWN BOARD: The undersigned hereby applies for a permit to (construct or rework) a driveway in the Town of New Glarus, Green County, Wisconsin.

Name of Property Owner: Sara & Doug Evanson cell - 608 469 2824 sara\_acker@hotmail.com

Address of New Driveway: TBD Marty Rd, New Glarus N 8129

Name of Applicant: Sara Evanson Signature of Applicant: [Signature]

Date of Application: 4/1/22 Contractor: Boehnen Inc

Date culvert will be installed N/A per conversation with patrolman

Date six inches of aggregate rock will be laid down On or before 6/1/2022

Date final application of two inches of gravel will be done On or before 6/1/2022

Date erosion control will be finished On or before 6/1/2022

Signature [Signature] Date 4/1/22  
(Owner, Agent, Contractor)

Inspection Fee \$ 500.00 ck 1100 Security Deposit: 500.00 ck 1099

Date of Receipt of Fee: 4/1/2022 Received By: John Wright

A Construction Permit/Driveway Access Permit, will be granted for the above driveway provided the construction plan conforms to the New Glarus Driveway Permit Ordinance. A driveway construction plan and erosion control plan must be presented to the Patrol Superintendent. A non-refundable Five Hundred Dollar (\$500) Inspection Fee and a refundable Five Hundred Dollar (\$500) security deposit must be posted before a permit will be issued.

Plan conforms with Town of New Glarus Driveway Ordinance: \_\_\_\_\_  
(Patrolman)

608 576 5428

Results of Inspection:

<sup>JW per CN</sup> Driveway plan and completion dates are in accordance with ordinance approved by Town Board.

Driveway is not acceptable

\_\_\_\_\_ Owner will make required improvements by \_\_\_\_\_

\_\_\_\_\_ Owner is unwilling to correct defects.

Signature [Signature]  
(Patrolman) <sup>Chairman</sup>

Date 12-22-2022

Signature [Signature]  
(Town Clerk)

Date 12/22/2022

Scott Lelle

Final inspection April 4, 2023

Mailed invoice for prorated T/R \$154.10 4/10/23

RECEIVED APR 01 2023

# Town of New Glarus

## Transaction List by Date

March 9 - April 12, 2023

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
03/15/2023	Payment	6282	Yes	Keith Rockett	Paid by Green County Title & Abstract, Inc.	DDA 2306 - 2 - 1	13000 Accounts Receivable (A/R)	2,871.88
03/17/2023	Payroll Check	DD	Yes	John M. Wright	Pay Period: 02/26/2023-03/11/2023 WMCA District IV training, Verona, 2.28.2023	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,364.92
03/17/2023	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 02/26/2023-03/11/2023	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,470.72
03/17/2023	Payroll Check	DD	Yes	Rudolph Gerber	Pay Period: 02/26/2023-03/11/2023	DDA 2306 - 2 - 1	Direct Deposit Payable	-184.70
03/21/2023	Deposit		Yes	Matt Deal		DDA 2306 - 2 - 1	Undeposited Funds	276.60
03/21/2023	Deposit		Yes			DDA 2306 - 2 - 1	-Split-	8,313.00
03/21/2023	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-
03/22/2023	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 3936450000	DDA 2306 - 2 - 1	53420 Street Lighting	-9.84
03/22/2023	Expense		Yes	Alliant Energy	Alliant - WPL PAYMENT 2725610000	DDA 2306 - 2 - 1	53420 Street Lighting	-19.45
03/23/2023	Expense		Yes	Wi Department of Employee Trust Funds	Group Insurance ETFPay WS2GPCXXXXX4294	DDA 2306 - 2 - 1	21530 Health Insurance Deductions Payable	-4,206.80
03/31/2023	Payroll Check	DD	Yes	John M. Wright	Pay Period: 03/12/2023-03/25/2023 RT mileage to pick up Spring Election ballots	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,509.29
03/31/2023	Payroll Check	DD	Yes	Ron D. Roesslein	Pay Period: 03/12/2023-03/25/2023 OT for snow plowing	DDA 2306 - 2 - 1	Direct Deposit Payable	-1,779.47
03/31/2023	Payroll Check	DD	Yes	Rudolph Gerber	Pay Period: 03/12/2023-03/25/2023 1 emergency call out, one assist, non emergency	DDA 2306 - 2 - 1	Direct Deposit Payable	-150.07
03/31/2023	Expense		Yes	Wisconsin Retirement System	EMPLOYE TRUST FU WRS REMIT 0880000	DDA 2306 - 2 - 1	21520 Retirement Deductions Payable (WRS)	-1,422.32
03/31/2023	Deposit		Yes			DDA 2306 - 2 - 1	-Split-	1,752.00
04/03/2023	Deposit		Yes	State of WI - DOA	State of Wisconsin WI PS ACH XXXXXX3920	DDA 2306 - 2 - 1	43531 State Grant - State Transportation Aid	29,968.85
04/03/2023	Deposit		Yes	Joseph Hartwig		DDA 2306 - 2 - 1	Undeposited Funds	700.00
04/03/2023	Transfer		Yes		TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	DDA 2306 - 2 - 1	Uncategorized Asset	-
04/03/2023	Transfer		Yes		TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	DDA 2306 - 2 - 1	Repurchase Agreement 1623	-
04/04/2023	Payroll Check	DD	Yes	Rudolph Gerber	Pay Period: 03/12/2023-03/25/2023 Missing hours for March 25, 2023 and emergency callout	DDA 2306 - 2 - 1	Direct Deposit Payable	-207.79
04/10/2023	Expense		Yes	Spectrum	SPECTRUM SPECTRUM 1222214	DDA 2306 - 2 - 1	51535 Other Financial Expenses:51600-02 Town Hall Utilities	-257.95
04/12/2023	Bill Payment (Check)	21090	Yes	Alliant Energy		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-35.64
04/12/2023	Bill Payment (Check)	21091	Yes	Associated Appraisal Consultants		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-625.00
04/12/2023	Bill Payment (Check)	21092	Yes	Bear Graphics		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-61.45
04/12/2023	Bill Payment (Check)	21093	Yes	Blanchardville Co-op Oil Association		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-1,197.15
04/12/2023	Bill Payment (Check)	21094	Yes	Brenda Johnson		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-67.50
04/12/2023	Bill Payment (Check)	21095	Yes	Computer Know How		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-101.50
04/12/2023	Bill Payment (Check)	21096	Yes	Dan Bubolz		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-77.50
04/12/2023	Bill Payment (Check)	21097	Yes	Deb Schilt		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-73.33
04/12/2023	Bill Payment (Check)	21098	Yes	Doug and Sara Evanson		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-500.00
04/12/2023	Bill Payment (Check)	21099	Yes	Ethan Elkins		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-50.00
04/12/2023	Bill Payment (Check)	21100	Yes	Green County Highway Department		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-9,413.21
04/12/2023	Bill Payment (Check)	21101	Yes	Green County Treasurer		DDA 2306 - 2 - 1	21000 Accounts Payable (A/P)	-21.94
04/12/2023	Bill Payment	21102	Yes	Green County Treasurer		DDA 2306	21000 Accounts Payable (A/P)	-1,497.85

# Town of New Glarus

## Transaction List by Date

March 9 - April 12, 2023

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
04/12/2023	(Check) Bill Payment	21103	Yes	Helen Beck		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-100.00
04/12/2023	(Check) Bill Payment	21104	Yes	Jan Hoesly		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-67.50
04/12/2023	(Check) Bill Payment	21105	Yes	Johnson Block and Company, Inc		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-4,500.00
04/12/2023	(Check) Bill Payment	21106	Yes	Judy Gielissen		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-77.50
04/12/2023	(Check) Bill Payment	21107	Yes	Kasieta Legal Group		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-900.00
04/12/2023	(Check) Bill Payment	21108	Yes	Mary Anne Oemichen		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-77.50
04/12/2023	(Check) Bill Payment	21109	Yes	MJ Barnes & Associates, LLC		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-2,025.00
04/12/2023	(Check) Bill Payment	21110	Yes	New Glarus Hardware		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-3.80
04/12/2023	(Check) Bill Payment	21111	Yes	New Glarus Utilities		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-292.69
04/12/2023	(Check) Bill Payment	21112	Yes	News Publishing Co., Inc		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-127.37
04/12/2023	(Check) Bill Payment	21113	Yes	Pellitteri Waste Systems		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-9,449.54
04/12/2023	(Check) Bill Payment	21114	Yes	R.A. Heating & A/C, Inc.		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-4,336.00
04/12/2023	(Check) Bill Payment	21115	Yes	Rich Johnson		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-80.00
04/12/2023	(Check) Bill Payment	21116	Yes	Securian Financial Group, Inc		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-218.31
04/12/2023	(Check) Bill Payment	21117	Yes	Sue Bubolz		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-67.50
04/12/2023	(Check) Bill Payment	21118	Yes	The Brick Kicker		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-385.00
04/12/2023	(Check) Bill Payment	21119	Yes	Tim Schmitt		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-67.50
04/12/2023	(Check) Bill Payment	21120	Yes	Total Inspection Services, LLC		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-1,499.39
04/12/2023	(Check) Bill Payment	21121	Yes	Total Inspection Services, LLC		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-1,081.25
04/12/2023	(Check) Bill Payment	21122	Yes	Town Web Design, LLC		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-772.56
04/12/2023	(Check) Bill Payment	21123	Yes	Vicki Sasso		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-67.50
04/12/2023	(Check) Bill Payment	21124	Yes	Vierbicher		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-1,275.00
04/12/2023	(Check) Bill Payment	21125	Yes	Vierbicher		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-85.00
04/12/2023	(Check) Bill Payment	21126	Yes	Vierbicher		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-2,190.00
04/12/2023	(Check) Bill Payment	21127	Yes	Visa		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-811.45
04/12/2023	(Check) Bill Payment	21128	Yes	Wisconsin Towns Association		- 2 - 1 DDA 2306	21000 Accounts Payable (A/P)	-1,139.95

# Town of New Glarus

## Transaction Detail by Account

March 9 - April 12, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
DDA 2306 - 2 - 1							
03/15/2023	Payment	6282	Keith Rockett	Paid by Green County Title & Abstract, Inc.	13000 Accounts Receivable (A/R)	2,871.88	2,871.88
03/15/2023	Tax Payment		IRS	Tax Payment for Period: 02/01/2023-02/28/2023	21512 Federal Withholding Taxes Payable	-2,931.80	-59.92
03/17/2023	Payroll Check	DD	John M. Wright	Pay Period: 02/26/2023-03/11/2023 WMCA District IV training, Verona, 2.28.2023	Direct Deposit Payable	-1,364.92	-1,424.84
03/17/2023	Payroll Check	DD	Ron D. Roesslein	Pay Period: 02/26/2023-03/11/2023	Direct Deposit Payable	-1,470.72	-2,895.56
03/17/2023	Payroll Check	DD	Rudolph Gerber	Pay Period: 02/26/2023-03/11/2023	Direct Deposit Payable	-184.70	-3,080.26
03/21/2023	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Repurchase Agreement 1623	-	-
						13,000.00	16,080.26
03/21/2023	Tax Payment		WI Department of Revenue	Tax Payment for Period: 02/01/2023-02/28/2023	21513 State Withholding Taxes Payable	-450.28	-
03/21/2023	Deposit		Matt Deal		Undeposited Funds	276.60	-
							16,253.94
03/21/2023	Deposit				-Split-	8,313.00	-7,940.94
03/22/2023	Expense		Alliant Energy	Alliant - WPL PAYMENT 2725610000	53420 Street Lighting	-19.45	-7,960.39
03/22/2023	Expense		Alliant Energy	Alliant - WPL PAYMENT 3936450000	53420 Street Lighting	-9.84	-7,970.23
03/23/2023	Expense		Wi Department of Employee Trust Funds	Group Insurance ETFPay WS2GPCXXXX4294	21530 Health Insurance Deductions Payable	-4,206.80	-
							12,177.03
03/31/2023	Expense		Wisconsin Retirement System	EMPLOYE TRUST FU WRS REMIT 0880000	21520 Retirement Deductions Payable (WRS)	-1,422.32	-
							13,599.35
03/31/2023	Payroll Check	DD	Rudolph Gerber	Pay Period: 03/12/2023-03/25/2023 1 emergency call out, one assist, non emergency	Direct Deposit Payable	-150.07	-
							13,749.42
03/31/2023	Payroll Check	DD	Ron D. Roesslein	Pay Period: 03/12/2023-03/25/2023 OT for snow plowing	Direct Deposit Payable	-1,779.47	-
							15,528.89
03/31/2023	Payroll Check	DD	John M. Wright	Pay Period: 03/12/2023-03/25/2023 RT mileage to pick up Spring Election ballots	Direct Deposit Payable	-1,509.29	-
							17,038.18
03/31/2023	Deposit				-Split-	1,752.00	-
							15,286.18
04/03/2023	Deposit		Joseph Hartwig		Undeposited Funds	700.00	-
							14,586.18
04/03/2023	Transfer			TRANSFER TO MUNICIPAL LEGACY ACCOUNT XXXXXX1623	Uncategorized Asset	-	-
						32,000.00	46,586.18
04/03/2023	Transfer			TRANSFER FROM FREE MUNICIPAL ACCOUNT XXXXXX2306	Repurchase Agreement 1623	-	-
						32,000.00	78,586.18
04/03/2023	Deposit		State of WI - DOA	State of Wisconsin WI PS ACH XXXXXX3920	43531 State Grant - State Transportation Aid	29,968.85	-
							48,617.33
04/04/2023	Payroll Check	DD	Rudolph Gerber	Pay Period: 03/12/2023-03/25/2023 Missing hours for March 25, 2023 and emergency callout	Direct Deposit Payable	-207.79	-
							48,825.12
04/10/2023	Expense		Spectrum	SPECTRUM SPECTRUM 1222214	51535 Other Financial Expenses:51600-02 Town Hall Utilities	-257.95	-
							49,083.07
04/12/2023	Bill Payment (Check)	21104	Jan Hoesly		21000 Accounts Payable (A/P)	-67.50	-
							49,150.57
04/12/2023	Bill Payment (Check)	21103	Helen Beck		21000 Accounts Payable (A/P)	-100.00	-
							49,250.57
04/12/2023	Bill Payment (Check)	21102	Green County Treasurer		21000 Accounts Payable (A/P)	-1,497.85	-
							50,748.42
04/12/2023	Bill Payment (Check)	21101	Green County Treasurer		21000 Accounts Payable (A/P)	-21.94	-
							50,770.36
04/12/2023	Bill Payment (Check)	21100	Green County Highway Department		21000 Accounts Payable (A/P)	-9,413.21	-
							60,183.57
04/12/2023	Bill Payment (Check)	21099	Ethan Elkins		21000 Accounts Payable (A/P)	-50.00	-
							60,233.57
04/12/2023	Bill Payment (Check)	21098	Doug and Sara Evanson		21000 Accounts Payable (A/P)	-500.00	-
							60,733.57
04/12/2023	Bill Payment (Check)	21097	Deb Schilt		21000 Accounts Payable (A/P)	-73.33	-
							60,806.90
04/12/2023	Bill Payment (Check)	21096	Dan Bubolz		21000 Accounts Payable (A/P)	-77.50	-
							60,884.40
04/12/2023	Bill Payment	21095	Computer Know How		21000 Accounts Payable (A/P)	-101.50	-

**Town of New Glarus**  
**Transaction Detail by Account**  
 March 9 - April 12, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
	(Check)						60,985.90
04/12/2023	Bill Payment (Check)	21094	Brenda Johnson		21000 Accounts Payable (A/P)	-67.50	-
							61,053.40
04/12/2023	Bill Payment (Check)	21093	Blanchardville Co-op Oil Association		21000 Accounts Payable (A/P)	-1,197.15	-
							62,250.55
04/12/2023	Bill Payment (Check)	21092	Bear Graphics		21000 Accounts Payable (A/P)	-61.45	-
							62,312.00
04/12/2023	Bill Payment (Check)	21091	Associated Appraisal Consultants		21000 Accounts Payable (A/P)	-625.00	-
							62,937.00
04/12/2023	Bill Payment (Check)	21090	Alliant Energy		21000 Accounts Payable (A/P)	-35.64	-
							62,972.64
04/12/2023	Bill Payment (Check)	21105	Johnson Block and Company, Inc		21000 Accounts Payable (A/P)	-4,500.00	-
							67,472.64
04/12/2023	Bill Payment (Check)	21106	Judy Gielissen		21000 Accounts Payable (A/P)	-77.50	-
							67,550.14
04/12/2023	Bill Payment (Check)	21107	Kasieta Legal Group		21000 Accounts Payable (A/P)	-900.00	-
							68,450.14
04/12/2023	Bill Payment (Check)	21108	Mary Anne Oemichen		21000 Accounts Payable (A/P)	-77.50	-
							68,527.64
04/12/2023	Bill Payment (Check)	21109	MJ Barnes & Associates, LLC		21000 Accounts Payable (A/P)	-2,025.00	-
							70,552.64
04/12/2023	Bill Payment (Check)	21110	New Glarus Hardware		21000 Accounts Payable (A/P)	-3.80	-
							70,556.44
04/12/2023	Bill Payment (Check)	21111	New Glarus Utilities		21000 Accounts Payable (A/P)	-292.69	-
							70,849.13
04/12/2023	Bill Payment (Check)	21112	News Publishing Co., Inc		21000 Accounts Payable (A/P)	-127.37	-
							70,976.50
04/12/2023	Bill Payment (Check)	21113	Pellitteri Waste Systems		21000 Accounts Payable (A/P)	-9,449.54	-
							80,426.04
04/12/2023	Bill Payment (Check)	21114	R.A. Heating & A/C, Inc.		21000 Accounts Payable (A/P)	-4,336.00	-
							84,762.04
04/12/2023	Bill Payment (Check)	21115	Rich Johnson		21000 Accounts Payable (A/P)	-80.00	-
							84,842.04
04/12/2023	Bill Payment (Check)	21116	Securian Financial Group, Inc		21000 Accounts Payable (A/P)	-218.31	-
							85,060.35
04/12/2023	Bill Payment (Check)	21117	Sue Bubolz		21000 Accounts Payable (A/P)	-67.50	-
							85,127.85
04/12/2023	Bill Payment (Check)	21118	The Brick Kicker		21000 Accounts Payable (A/P)	-385.00	-
							85,512.85
04/12/2023	Bill Payment (Check)	21119	Tim Schmitt		21000 Accounts Payable (A/P)	-67.50	-
							85,580.35
04/12/2023	Bill Payment (Check)	21120	Total Inspection Services, LLC		21000 Accounts Payable (A/P)	-1,499.39	-
							87,079.74
04/12/2023	Bill Payment (Check)	21121	Total Inspection Services, LLC		21000 Accounts Payable (A/P)	-1,081.25	-
							88,160.99
04/12/2023	Bill Payment (Check)	21122	Town Web Design, LLC		21000 Accounts Payable (A/P)	-772.56	-
							88,933.55
04/12/2023	Bill Payment (Check)	21123	Vicki Sasso		21000 Accounts Payable (A/P)	-67.50	-
							89,001.05
04/12/2023	Bill Payment (Check)	21124	Vierbicher		21000 Accounts Payable (A/P)	-1,275.00	-
							90,276.05
04/12/2023	Bill Payment (Check)	21125	Vierbicher		21000 Accounts Payable (A/P)	-85.00	-
							90,361.05
04/12/2023	Bill Payment (Check)	21126	Vierbicher		21000 Accounts Payable (A/P)	-2,190.00	-
							92,551.05
04/12/2023	Bill Payment (Check)	21128	Wisconsin Towns Association		21000 Accounts Payable (A/P)	-1,139.95	-
							93,691.00
04/12/2023	Bill Payment (Check)	21127	Visa		21000 Accounts Payable (A/P)	-811.45	-
							94,502.45
<b>Total for DDA 2306 - 2 - 1</b>							<b>\$ -</b>
							<b>94,502.45</b>



## PARKS COMMISSION MEETING

Wednesday, March 15, 2023

### Minutes

**Attending:** Chair Harry Pulliam, Kelly Ruschman, Dana Emmerton, Mona Sue French, Chris Narveson, and Jason Neton (joined virtually at 6:04 PM)

**Absent:** Jason Neton and Mark Pernitz

**Also Attending:** John Wright (departed at 6:06 PM): Clerk Treasurer; Shanaz Shahidain (virtually): Village of New Glarus resident; and Matthew Miller and Melissa Hunt: Vierbicher (virtually).

1. **Call to Order:** Meeting was called to order by Chair Pulliam at 6:00 PM.
2. **Proof of Posting:** Clerk-Treasurer Wright attested to proper proof of posting.
3. **Approve February 15, 2023 Meeting Minutes** – Motion to amend the minutes to include recommendations from Grace McLaughlin, was made by Commissioner Narveson; second by Commissioner French. Motion carried 6-0. Motion to approve the minutes as amended was made by Commissioner French; second by Commissioner Neton. Motion carried 6-0.
4. **Public Comments:** Shahnaz Shahidain expressed her ongoing support of a community garden and orchard. Without objection, a discussion topic will be added to the April agenda. Chair Pulliam will be unable to attend the River Tripping Workshop on April 15, 2023. The annual tree sale pick up and e-cycle event will be held on April 22, 2023.
5. **Updates**
  - a. Donation of Prairie Burn Equipment to The Prairie Enthusiasts, Prairie Bluff Chapter – the equipment purchased by the Parks Commission in 2010 was delivered to the Prairie Bluff Chapter as a donation. Representatives were thankful.
  - b. February 25, 2023 Prairie Education and Management Workshop
6. **Authorize Additional Funds for Recent Parks Mailer** – Motion to approve up to \$610 for the Parks Commission share of the workshop mailer printing and postage costs was made by Commissioner French; second by Commissioner Emmerton. Motion carried 6-0.
7. **Update Regarding Proposed Codification of the Parks Commission by Ordinance** – Commissioner Narveson reported that the public hearing and consideration for approval by the Board will be deferred.
8. **Knowles-Nelson Stewardship Grant Application Progress**
  - a. Approval of 2022-2025 Comprehensive Outdoor Recreation Plan (CORP) amendments – Matt Miller reported that the amended CORP has been approved by the Wisconsin Department of Natural Resources. An updated Letter of Eligibility has been issued by the WI DNR.
  - b. Request Letters of Support from Town Residents, Members of Ad Hoc Committee, Town Board, State Rep. Mike Bare and State Sen. Dianne Hesselbein – Senator Hesselbein’s office responded to the March 7, 2023 request on March 13<sup>th</sup>; Bare and Hesselbein will issue a joint letter of support.
  - c. Update to Concept Map, version 6 – the packet included the most recent update which will be the basis for the land restricted to passive recreational use and the land to be included in the sale of the farmette. There followed a brief discussion

of the timing of the grant application. The farmette and passive recreational land will be staked this coming Tuesday and preparations made for a Certified Survey Map. The group reviewed the remaining items to address on a checklist that include a Land Management Plan. The plan is to approve the plan and submit to the Wisconsin Department of Natural Resources in advance of the May 1, 2023 deadline.

Motion to authorize Chair Pulliam and Commissioner Narveson to work with Vierbicher to develop a Land Management Plan for the W6599 CTH 39 property and to authorize a special Parks Commission meeting prior to the April 12, 2023 Town Board meeting was made by Commissioner French; second by Commissioner Emmerton. Motion carried 6-0.

9. **Provide Update on Xerces Society Free Pollinator Habitat Kit Application and Offer of Pollinator Workshop by Micah Kloppenburg of the Xerces Society** – There was a discussion about this topic and, without objection, the need to add this to the 2024 workshop schedule. There followed a brief discussion regarding gathering prairie seeds.
10. **Reminder About Holiday Party at the French Residence, 7 PM, Saturday, April 1, 2023**
11. **Schedule Next Meeting** – The next special meeting will be held on Wednesday, April 5, 2023 at 6:00 PM and a regular meeting will be held on April 19, 2023 at 4:30 PM.
12. **Adjourn: Motion to adjourn** by Commissioner French; second by Commissioner Emmerton at 7:27 PM. Motion carried.

Approved:

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Minutes transcribed from C. Narveson notes

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
3/30/23 6:30 P.M.**

**Village Hall Board Room  
319 2<sup>nd</sup> Street New Glarus, WI**

**AGENDA:**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes from 2/28/2023
4. Public Comment Period
5. Consideration/Discussion: Application for use of Glarner Park – Sugar River Bombers Baseball Tournament
6. Consideration/Discussion: Special Event Permit Application – USA Tug of War
7. Consideration/Discussion: Parks and Recreation Summer LTE Position
8. Consideration/Discussion: Candy Cane Park Grant and Amendment to the Comprehensive Outdoor Recreation Plan (CORP)
9. Consideration/Discussion: American Rescue Plan Act (ARPA) Projects
10. Consideration/Discussion: Hoesly Pond

Parks & Recreation Committee

POSTED: N.G. Village Hall 3/24/23  
N.G. Post Office 3/24/23  
Bank of New Glarus 3/24/23

Deanna Young, Village Deputy Clerk-Treasurer

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.



# Village of New Glarus Comprehensive Outdoor Recreation Plan

Recommended by Parks & Recreation Committee: 6-12-19

Adopted by Village Board: 6-18-19

Amended: DATE

Amended: DATE

# Table of Contents

Chapter	Page Number
<b>Definitions</b>	<b>4</b>
<b>1.0 Introduction</b>	<b>5</b>
<b>2.0 Existing Conditions</b>	<b>9</b>
<b>3.0 Recreation Resource Inventory</b>	<b>12</b>
<b>4.0 Recreation Needs Assessment</b>	<b>17</b>
<b>5.0 Goals and Objectives</b>	<b>24</b>
<b>6.0 Recommendations</b>	<b>26</b>
<b>7.0 Plan Monitoring</b>	<b>35</b>
<b>Appendices</b>	<b>36</b>
<b>Addendum 1: 2023 Amendment</b>	<b>65</b>

## **Addendum 1: 2023 Amendment**

### **Candy Cane Park & “Kittleson Hill” Project:**

In 2023, Only in Wisconsin Giving Inc. purchased 2.16 acres of land located upslope from the existing Candy Cane Park, for \$150,000. This land, historically known as “Kittleson Hill,” has provided many generations of New Glarus residents with countless hours of enjoyment for summer activities such as kite flying, winter activities such as sledding or skiing, and other family/group activities. It is intended that Only in Wisconsin Giving Inc. holds this land until the Village purchases it. The nonprofit group New Glarus Cares is currently raising money, which will be donated to the Village to aid in their acquisition of this important parkland. The Village wishes to bolster this fundraising effort by applying for the DNR’s Knowles-Nelson Stewardship grant, which provides funding for the acquisition of parkland. This grant would aid the Village in purchasing the parkland from Only in Wisconsin Giving Inc. and ensure that this community treasure remains available for future generations’ enjoyment.

There are numerous reasons for the Village to pursue grant funding as part of purchasing Kittleson Hill from Only In Wisconsin Giving Inc. The Focus Group comments in Appendix 4 (page 45) and reflected in the “Needs and Opportunities” section on page 18 point out that “while parks are heavily used in the summer, they lack winter amenities and programming.” Purchasing Kittleson Hill allows for the physical expansion of Candy Cane Park, opening the door to greater or more varied winter recreation activities occurring on Village-owned parkland.

Similarly, acquiring Kittleson Hill would realize Objective Two and Objective Three on page 24 as well as Opportunities for Partnership & Collaboration (page 32):

#### **Objective Two:**

Preserve and protect natural areas and conserve natural resources for the benefit of the local community and society as a whole.

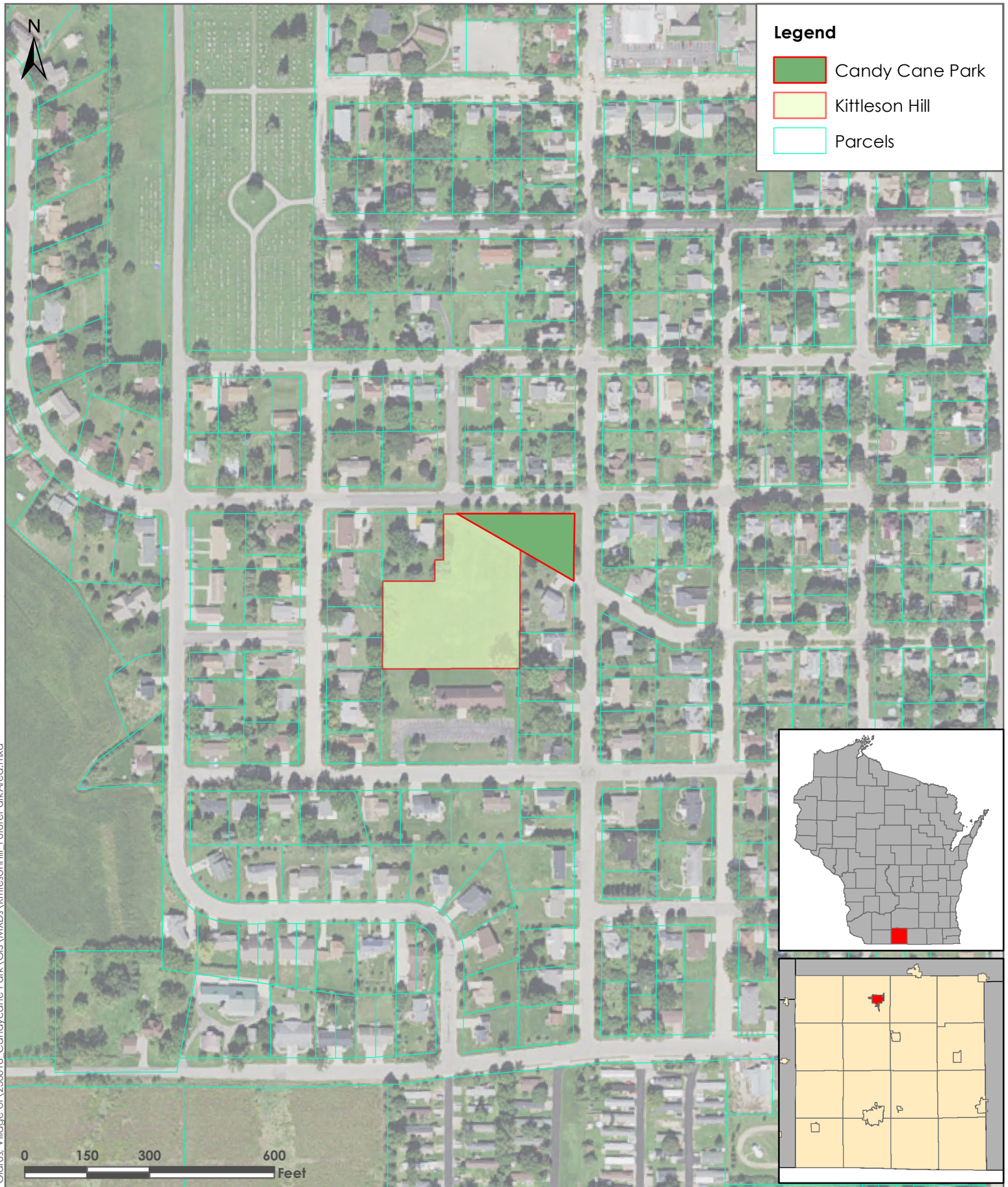
#### **Objective Three:**

Coordinate future improvements to park and recreational facilities with other government entities including the Town of New Glarus, Green County, WisDNR, and the New Glarus School District to identify opportunities for joint use facilities.

The Town of New Glarus acquired land accessible from STH 39 at the end of calendar year 2022. This land is intended to contain passive parkland and has access to the Legler School Branch of the Little Sugar River. A relationship between the Town and Village already

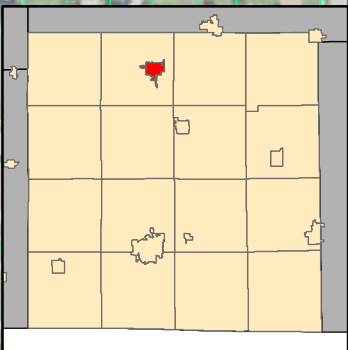
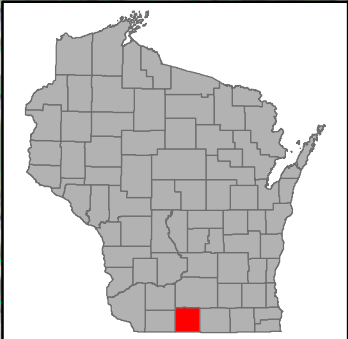
exists for park and recreational facilities. The Town's new land with future passive parkland and the Village acquiring Kittleson Hill would afford an opportunity to deepen this relationship. The New Glarus Parks Map on page 10 notes that some western Village areas between STH 39 and Durst Road exceed a half-mile distance to parkland. Unless new facilities are built, an expanded Candy Cane Park or the Town's passive parkland would be the closest parkland facilities to these lands. This western Village land can access the trail that runs along Durst Road to within half a mile of the Town's land (page 30).

Ultimately, the Village of New Glarus acquiring Kittleson Hill as an extension of Candy Cane Park would fulfill several objectives within this CORP, act on community desires raised within this plan, and afford the Village an opportunity to work more closely with the Wisconsin Department of Natural Resources and Town of New Glarus to experience greater parkland. On the following two (2) pages, please view the "Future Park Area Map" on page 67, then the "Future Village Parks Map" on page 68 showing the Kittleson Hill addition to Candy Cane Park.



**Legend**

- Candy Cane Park
- Kittleson Hill
- Parcels



**Future Park Area Map**  
 Village of New Glarus  
 March 24, 2023

**vierbicher**  
 planners | engineers | advisors

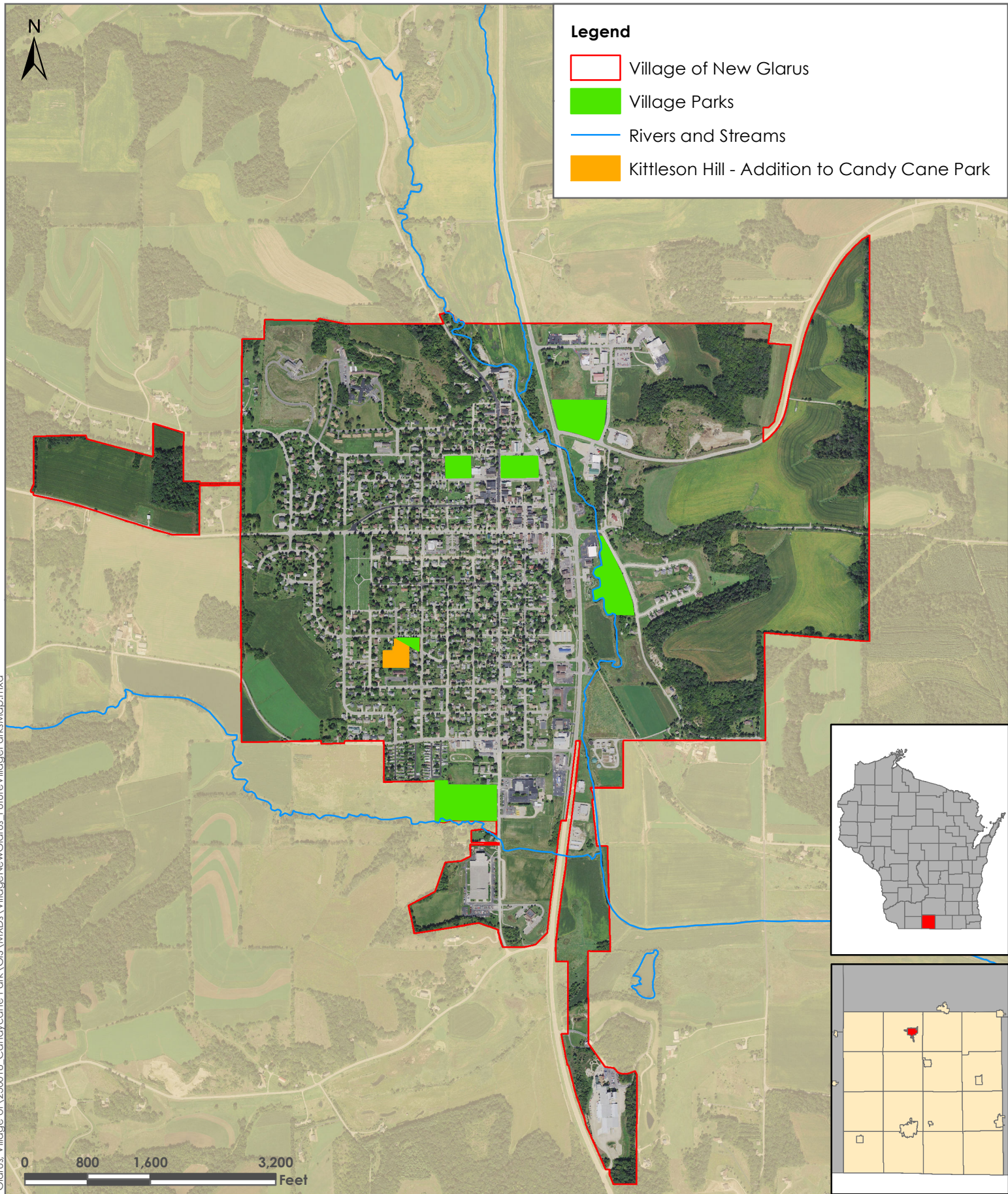






**Legend**

- Village of New Glarus
- Village Parks
- Rivers and Streams
- Kittleson Hill - Addition to Candy Cane Park



0 800 1,600 3,200  
Feet

**Future Village Parks Map**

Village of New Glarus  
March 24, 2023

**vierbicher**  
planners | engineers | advisors

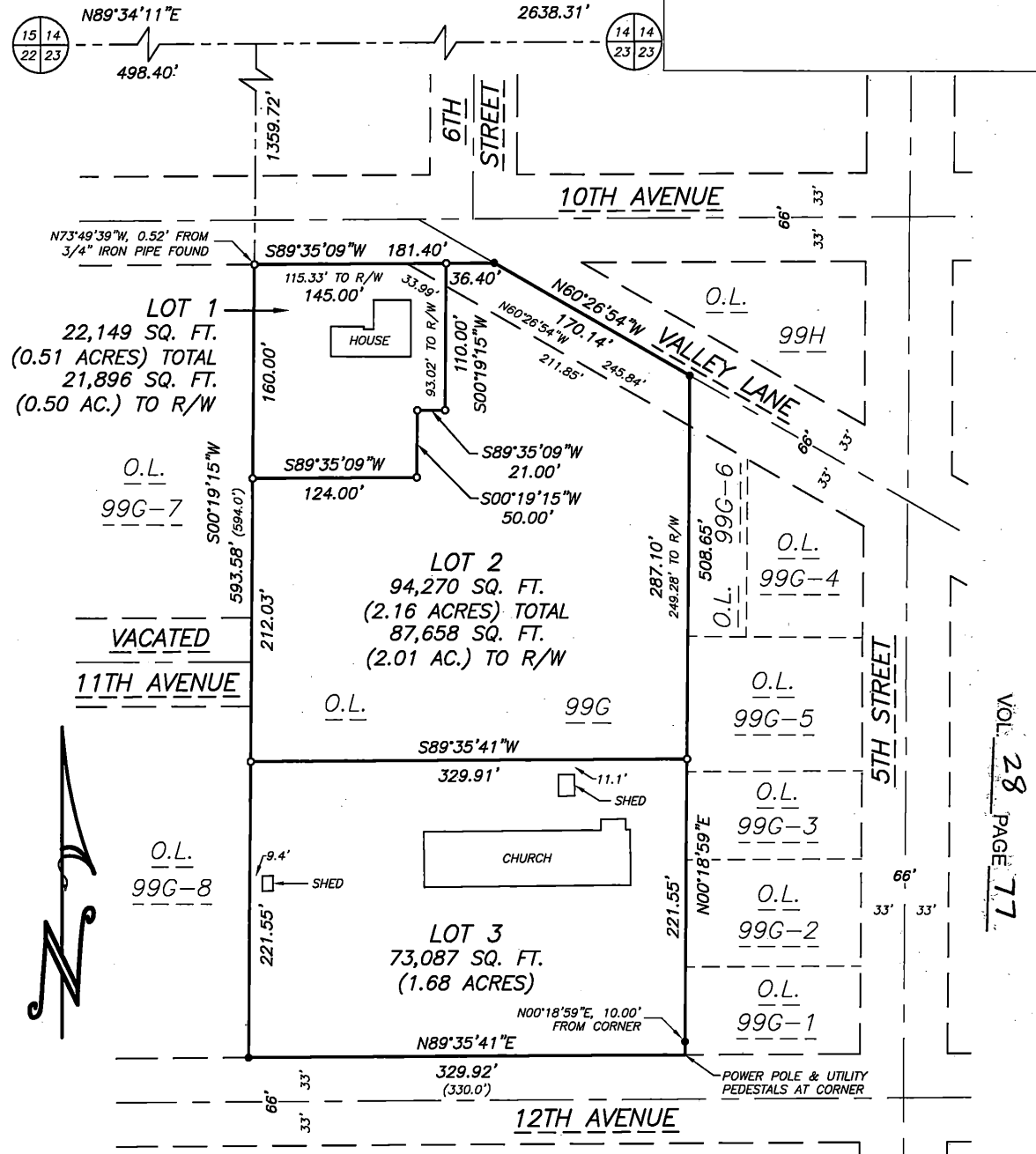


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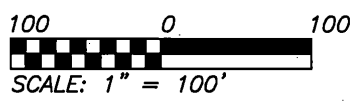
622267  
28 - 77  
Recorded  
02/08/2023 09:50 AM  
CYNTHIA A MEUDT  
REGISTER OF DEEDS  
GREEN COUNTY, WISCONSIN  
30.00

# CERTIFIED SURVEY MAP NO. 5571

Outlot 99G and part of Valley Lane of the 1962 Revision of Part of the New Glarus Assessor's Plat in the Southwest 1/4 of the Northwest 1/4 of Section 23, Town 4 North, Range 7 East, Village of New Glarus, Green County, Wisconsin.



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**TALARCYK**  
LAND SURVEYS LLC  
517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczyk-surveys.com

JOB NO. 22217  
POINTS 19015  
DRWG. 22217\_1  
DRAWN BY MST

*Robert A. Talarczyk*  
02/07/23

# CERTIFIED SURVEY MAP NO. 5571

Outlot 99G and part of Valley Lane of the 1962 Revision of Part of the New Glarus Assessor's Plat in the Southwest 1/4 of the Northwest 1/4 of Section 23, Town 4 North, Range 7 East, Village of New Glarus, Green County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of said Section 23; thence N89°34'11"E along the North line of Section 23, 498.40'; thence S00°19'15"W, 1359.72' to the Southerly right of way line of 10th Avenue and the point of beginning; thence S00°19'15"W, 593.58' to the Northerly right of way line of 12th Avenue; thence N89°35'41"E along said right of way line, 329.92'; thence N00°18'59"E, 508.65' to the centerline of Valley Lane; thence N60°26'54"W along said centerline, 170.14' to the Southerly right of way line of 10th Avenue; thence S89°35'09"W along said right of way line, 181.40' to the point of beginning; subject to a public road right of way as shown and to any and all easements of record.

I hereby certify that this survey is in compliance with Section 236.34 of the Wis. Statutes and the subdivision regulations of the Village of New Glarus, and that under the direction of Deborah Carey, I have surveyed, monumented, and mapped the lands described hereon, and that this map is a correct representation of all exterior boundaries of the land surveyed in accordance with the information provided.

February 7, 2023



*Robert A. Talarczyk*  
Robert A. Talarczyk, P.L.S.

VILLAGE APPROVAL: Approved for recording this 8<sup>th</sup> day of February, 2023 by the Village of New Glarus.

*Deanna Young*  
Deanna Young, Deputy Clerk

**NOTES:**

- 1.) Bearings are referenced to the Wisconsin County Coordinate System, Green County Zone, NAD83 (2011), in which the North line of the Northwest 1/4 of Section 23 bears N89°34'11"E.
- 2.) Recorded data, when different than measured, is shown in parenthesis.

**LEGEND:**



Aluminum cap in concrete found

- 1" iron pipe found
- 3/4" x 24" solid round iron rod set, weighing 1.50 lbs per lineal foot

**PREPARED FOR:**

Deborah Carey  
P.O. Box 759  
New Glarus, WI 53574  
(608) 516-0687



**TALARCZYK**

LAND SURVEYS LLC

517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216

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SHEET 2 OF 2  
622267

VOL. 28  
PAGE 78

TOWN OF NEW GLARUS  
PLAN COMMISSION MEETING  
THURSDAY, MARCH 16, 2023  
MINUTES

Members Attending: Chris Narveson: Chair; John Freitag, Craig Galhouse, Robert Elkins, and Reg Reis

Absent: John Ott (excused) and Mark Pernitz (excused)

Also Attending: John Wright: Clerk-Treasurer; Tim Schleeper (virtually): planner, Vierbicher Associates; and Carol Holmes (arrived at 6:38 PM and departed at 7:00 PM): developer for Airport Road property

1. **Call to Order and Proof of Posting:** Chair Narveson called the meeting to order at 6:00 PM. Clerk-Treasurer Wright attested to proper proof of posting.
2. **Approve Minutes:** Motion to approve the meeting minutes from February 16, 2023, as presented, was made by Commissioner Elkins; second by Commissioner Freitag. Motion carried 5-0.
3. **Update Regarding Natural Heritage Inventory (NHI) Determination by Wisconsin Department of Natural Resources and any Restrictions on the Development**
  - a. Hustad Valley Road property owned by Collin Legler – Planner Schleeper provided a summary of the Endangered Resources Review dated February 22, 2023. One bird species and one plant species that may be present in this location are considered threatened within Wisconsin. There followed a brief discussion of options available to developers to comply with the guidelines and/or seek an incidental take permit.
  - b. Airport Road property owned by Carol Holmes – Schleeper noted one species of insect was identified within the Federal High Potential Zone. There followed a discussion regarding when the requirements were added to Chapter 110 regarding review of historical, geographic, and natural features and what authority would review for possible violations. Additionally, it was noted that land development is not synonymous with the subdivision of larger parcels by means of a recording instrument such as a certified survey map or plat. This would potentially allow these standards to be applied to pre-ordinance parcels when issuing building permits. There followed a discussion regarding the need to provide a potential developer with specific guidelines at the outset of the process; without objection.
4. **Deed Restriction Recorded for Hustad Valley Road Property** – The restriction was recorded with Green County Register of Deeds on February 17, 2023; the document is in the packet.
5. **Private Road Maintenance Agreement for Airport Road Property** – Planner Schleeper stated that the agreement, included in the packet, needs to be recorded with the Register of Deeds and will run with the land. As such, it needs to be formatted for recordation. There followed a brief discussion of the restriction on heavy farm machinery access without mutual written consent. It was noted that construction of a cul-de-sac bulb will depend upon the order that Lots 1, 2, and 3 of the Preliminary Plat are sold. The Village has scheduled a Joint Town/Village Extraterritorial Zoning Committee meeting for March 21, 2023 to discuss the Holmes Plat that is within their plat review jurisdiction.

Motion to recommend to the Town Board the approval of the Private Road Maintenance Agreement once it is reformatted for recordation with the Green County Register of Deeds was made by Commissioner Freitag; second by Commissioner Elkins. Motion carried 5-0.

6. **Discussion with Possible Action Regarding Driveway Permit Request for O 'Flanagan Property Located at W5921 Legler Valley Road** – Green County issued a fire number to the current owner earlier this year. Parcel 23024 0158.0000 is within the Village of New Glarus extraterritorial zoning jurisdiction. Clerk-Treasurer Wright noted that the north end of the parcel was defined pre-Ordinance by CSM, but appears to have been incorporated into the larger parcel description that is more than 200 acres in size. Chair Narveson noted that the current owner has applied for a building permit for an agricultural use building in advance of constructing a single-

## TOWN OF NEW GLARUS

family dwelling. Narveson reported he visited the property and noted that a large culvert had been installed at some point in the past beneath the existing field road access, which crosses the Legler School Branch. A section of that field access, that is approximately 100 to 150' in length, has a slope of approximately 14% to 16%; therefore, it will not comply with the standard for residential access by private driveway within the Town. Planner Schleeper recommended that Chair Narveson discuss the proposed access with the New Glarus Fire Department regarding how they would respond to a structure fire in the location proposed. Without objection, the members in attendance instructed Narveson to require the access be built to Town standards for a residential driveway.

7. **Discussion with Possible Action Regarding the Expiration of Chair Appointment on Plan Commission on April 18, 2023** – It was noted that the Town Chair traditionally chairs the Plan Commission. However, it is unknown at this time whether this is a tradition or codified by State Statute or local code. Without objection, this item will be added to the April 12, 2023 Town Board meeting agenda for further discussion.

8. **Scheduled Public Hearing Date to Amend Chapter 110 on April 12, 2023**

- a. Add “municipal use” and/or “public use” to the definitions within 110-5
- b. Open space definition: include specific public or municipal uses

Clerk-Treasurer Wright reported he posted the notice in three physical locations and on the Town website on March 6, 2023. The two published notices will appear on March 23 and March 30, 2023. If approved after the public hearing, a summary of the amended ordinance will need to be published and will be effective the day after publication.

9. **Clarification of Town Process for Development Potential Questions** – Those in attendance discussed when the Town should begin charging for land development inquiries that pertain to specific properties rather than general questions. In the past, the appointed Town Plan Administrator collected application fees from a developer after they presented an initial concept to the Plan Commission to see whether what was proposed was possible given the location of the property and its development potential. Currently, the Clerk-Treasurer has invoiced developers for actual costs associated with Vierbicher review of development potential, concept plan or map, draft documents such as plats or certified survey maps, published notices, postage, etc. rather than flat fees defined within the Town Fee Schedule that includes escrow collection.

10. **Update Regarding W6599 STH 39 Knowles-Nelson Stewardship Grant Application**

- a. Approval of amended CORP – The updates were adopted by the Board by Resolution 230308 following a duly noticed public hearing on March 8, 2023.
- b. Town Board decision regarding firm to perform USPAP-compliant appraisal of land restricted to passive recreational use – The Board reviewed three proposals and accepted the proposal from MJ Barnes & Associates at the special Town Board meeting held on March 2, 2023. Planner Schleeper reported that the staking of the property is scheduled for March 20, 2023. There followed a discussion regarding what becomes of the unused residential development potential if the Town does not sell cluster lots from the property is purchased. Chair Narveson provided a brief report of ongoing discussions with a neighboring property owner about access to the Town land from Legler Valley Road possibly in exchange for vehicular access to STH 39.

6. **Adjourn**

Motion to adjourn by Commissioner Galhouse at 8:28 PM; second by Commissioner Freitag.  
Motion carried 5-0.

Approved:

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John Wright, Clerk-Treasurer