

**TOWN OF NEW GLARUS**  
**PARKS COMMISSION MEETING**  
**16 August, 2023, 6:00 PM**  
**AGENDA**

NOTICE IS HEREBY GIVEN that Town of New Glarus Parks Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall  
26 5th Avenue  
New Glarus, WI 53574

Zoom Link: <https://us06web.zoom.us/j/84579713631?pwd=MHhFM00rS3VMV1YybkxJOTE3VzlhZ09>

Meeting ID: 845 7971 3631

Passcode: 195218

Dial by your location: 312 626 6799

1. Call to Order
2. Proof of Posting
3. Approve Minutes from July 19, 2023
4. Public Comments
5. Discussion with Matt Stelter about Tree Stands within the New Town Park
6. Discuss Hunting Policy for New Town Park (before and after Knowles-Nelson Grant Award and
7. Update on Town Board Action Regarding Ordinance 2023-03 to Codify the Town of New Glarus Parks Commission)
8. Discussion with Shahnaz Shahidain about Orchard Project with Green County Leaders
9. Update on the Town Proposal to the Wisconsin Department of Natural Resources to Transfer the Grant for a Trail along County Highway NN to State Highway 39
10. Update on Knowles-Nelson Stewardship Grant Award (if any received)
11. Discuss Progress on Establishment of Friends Group for Town Park – Rose, Jason, Mona Sue, Kelly
12. Begin 2024 Budget Discussion and Review 2023 Budget-to-Actual; Amend Budget for Ad Expenses
13. Plan Fall Workshops and Events:
  - a. Pollinator Workshop at Bluebird Ridge with Micah Kloppenburg of Xerces Society (6 PM Friday, August 25, 2023)
  - b. Invasives Removal Talk and Workday at Town Park with Matt Wallrath (10 AM - 1 PM, Saturday, August 26, 2023; Shovels & Loppers Needed)
  - c. Seed Collecting Workshop at Bluebird Ridge with Matt Sheaffer of Taylor Creek Nursery (1 PM Saturday, September 9, 2023)
  - d. Walk the Park with Local Supporters (Late October or Early November 2023)
  - e. Fall eCycle Event (9 AM- 12 PM Saturday, Oct. 14, 2023)
  - f. Fall Tree Sale
  - g. Bow Hunting Workshop with Ian Munnoch
14. Plan Outreach to Community:
  - a. Recommendations for Workshops
  - b. Scouts, 4-H, High School Students
15. Schedule Next Meeting, September 20, 2023, at 6:00 PM
16. Adjourn

Posted: 8.08.2023

New Glarus Town Hall  
New Glarus Garage  
New Glarus Post Office

Harry Pulliam, Chair  
New Glarus Parks Commission

<https://townofnewglarus.com/> John Wright, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

# PARKS COMMISSION MEETING

Wednesday, July 19, 2023

Minutes

**Attending:** Chair Harry Pulliam, Kelly Ruschman, Dana Emmerton, Mark Pernitz, Chris Narveson, Jason Neton, and Mona Sue French (arrived at 6:14 PM)

**Absent:** None

**Also Attending:** John Wright (departed at 6:08 PM): Clerk Treasurer; Rose Pertzborn: Parks Commission alternate; and Shahnaz Shahidain: Village of New Glarus resident

1. **Call to Order:** Meeting was called to order by Chair Pulliam at 6:05 PM.
2. **Proof of Posting:** Clerk-Treasurer Wright attested to proper proof of posting.
3. **Approve Minutes**
  - a. April 5, 2023, Special Meeting – Motion to approve the minutes was made by Commissioner Pernitz; seconded by Commissioner Neton. Motion carried 7-0.
  - b. June 21, 2023 Regular Meeting – Motion to approve the minutes was made by Commissioner Pernitz; seconded by Commissioner Ruschman. Motion carried 7-0.
4. **Public Comments** – none.
5. **Update on Action Taken by Town Board on July 12, 2023, re: Town Park/Town Trail Sinking Fund and DNR Grant for Trail along CTH NN** – Commissioner Narveson reported that the Town Board approved the transfer of the balance of funds not used from the Parks 2022 budget into the Town Park/Town Trail Sinking Fund. Narveson provided the group with an update of discussions with Cheryl Housely at the Wisconsin Department of Natural Resources regarding reallocating the grant awarded for a trail along County NN to the State Highway 39 property with a proposed connection with Durst Road. Staff at Vierbicher are preparing documents in support of this change.

Motion to recommend that the Town Board approve the relocation of the County NN trail grant to the State Highway 39 location to connect with Durst Road was made by Commissioner Pernitz; seconded by Commissioner Neton. Motion carried 7-0.
6. **Note Clerk's Reconciliation of Past Fund Balances** – Pulliam reported that Clerk-Treasurer Wright had created a folder with the past resolutions that chronicled money transferred in and out of the various Parks Sinking Funds as well as the dissolution of one fund and the creation of another. Additionally, the history of the balances of each fund has been tracked within spreadsheets contained in tonight's packet.
7. **Updates on Suggested Modifications to Ordinance Codifying Parks Commission, Including Reference to Deposits into Town Parks Sinking Fund per Town Board's 12-7-15 Resolution** – The members reviewed the proposed ordinance prepared by attorney Hazelbaker, corrections recommended by Grace McLaughlin at a past meeting, and past discussions regarding which Town body retains the profits of Parks activities such as the annual tree sale.

Motion to recommend the Town Board adopt the proposed ordinance to codify the Parks Commission, with the recommended changes to punctuation incorporated, was made by Commissioner Pernitz; seconded by Commissioner Emmerton. Motion carried 7-0.

It was noted that the ordinance can be amended after adoption if there is the need to do so.

8. **Discuss Progress on Establishment of Friends Group for Town Park** – The members discussed the possibility that graduate students enrolled in the Environmental Conservation MS program at the University of Wisconsin, Madison may be available to assist with the planning of the new Town park. The Program Director is Nathan Shulfer.

9. **Continue Discussion for Name of Park** – Further discussion and possible action was deferred to a future meeting, without objection.

10. **Discuss Fall Workshops and Events**

- a. Pollinator Workshop at Hidden Knoll with Micah Kloppenburg of Xerces Society – Chair Pulliam reported that Micah Kloppenburg will be available to meet at the Monroe Clinic Parking lot at the intersection of 2<sup>nd</sup> Street and County Road H at 5:00 PM on Friday, August 25, 2023. The group will then proceed to the prairie portion of the New Glarus State Woods Park on the south side of County H.
- b. Invasives Removal Talk and workday at Town Park with Matt Wallrath and/or Jasmine Wyant of South Central Invasives Partnership – Pulliam reported that the activity has been scheduled at the new Town park on October 28, 2023 at 1:00 PM. The crops should be harvested by then. Participants should bring shovels and loppers. Participants should avoid parking on the recently sold property associated with the home and outbuildings.
- c. Seed Collecting Workshop (at Hidden Knoll or Another Area Prairie?) with Matt Sheaffer of Taylor Creek Nursery (on a weekend after Labor Day) – Pulliam reported that Matt Sheaffer is available to do a seed collection workshop on Saturday, September 9, 2023. The group will assemble in the Monroe Clinic Parking lot at the intersection of 2<sup>nd</sup> Street and County Road H at 1:00 PM before crossing County H to the south to conduct gathering in the prairie portion of the New Glarus Woods State Park.
- d. Walk the Park with local supporters, including Matt Stelter, Town Board, Shahnaz Shahidain/Soil Sisters, etc. – This is scheduled for Saturday, November 4, 2023 at 1:00 PM. Participants should be aware that the residence located at W6599 State Highway 39 has been sold. Avoid parking in locations that would block access to that property or on their property.
- e. Fall eCycle Event – This will be held at the Town Hall, 26 5<sup>th</sup> Avenue, New Glarus on Saturday, Oct. 14, 2023 from 9:00 AM until Noon.
- f. Fall Tree Sale (update when receive price lists from suppliers); fruit trees and shrubs for Ms. Shahidain should be included in the order – defer further discussion and action until the August meeting; without objection. Without objection, Chair Pulliam and Commissioner Neton will coordinate on the creation, printing, and distribution of the flyer for this and other events listed above.
- g. Bow Hunting Workshop with Ian Munnoch – It was noted last month that this will be added to the 2024 schedule of workshops.
- h. Raptor Workshop (in 2024?) – without objection, this will be added to the September meeting agenda for further discussion.

11. **Discuss Honoraria for Workshop Presenters**

Motion to approve \$50 honoraria for each of the three presenters was made by Commissioner French; seconded by Commissioner Neton. Motion carried 7-0.

12. **Plan Outreach to Community**

- a. Recommendations for workshops – without objection, this will be deferred until the August meeting.

- b. Scouts, 4-H, High School students – without objection, this will be deferred until the August meeting.
- 13. **Update on Herbicides and Pesticides Used by Elliot Buol on Town Land he has been Cropping** – No treatments will be used this fall.
- 14. **Schedule Next Meeting** – The next meeting will be held on Wednesday, August 16, 2023 at 6:00 PM.
- 15. **Adjourn:** Motion to adjourn by Pernitz; seconded by Neton at 7:45 PM. Motion carried.

Approved:

Minutes transcribed from C. Narveson notes

DRAFT

## Clerk Treasurer

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**From:** Stelter, Matt <Matt.Stelter@imsdm.com>  
**Sent:** Thursday, August 3, 2023 2:56 PM  
**To:** Harry Pulliam  
**Cc:** Mark Pernitz; Chris Narveson; Clerk Treasurer  
**Subject:** RE: Tree Stand in Town Park

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hello Harry,

Nice to hear from you. Yes, I haven't removed my stands yet, waiting to see how quickly the park transition proceeds. To my knowledge, Eliot Buol (farmer) and myself are the only two people that have been on the property this summer. I have continued to clean up and mow the trails, and am hopeful to bowhunt a final season. Obviously, as soon as the property is opened to the public, I realize my time there will be over.

Let me know if you'd like to discuss further. I'm happy to attend a Parks meeting if you wish.

Best,

**Matt Stelter**  
*SEO & Content Marketing Manager*  
Colony Brands/Integrated Marketing Solutions, Inc.

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**From:** Harry Pulliam <hfpulliam@gmail.com>  
**Sent:** Thursday, August 3, 2023 2:41 PM  
**To:** Stelter, Matt <Matt.Stelter@imsdm.com>  
**Cc:** Mark Pernitz <mpernitz@gmail.com>; Chris Narveson <cnarveson@townofnewglaruswi.gov>; Clerk Treasurer <clerk@townofnewglaruswi.gov>  
**Subject:** Tree Stand in Town Park

[EXTERNAL] This message originated outside of the organization. Use caution when opening files or following links in this email!

Hi, Matt,

While walking the Town park on the old Hayes farm yesterday, one of my colleagues noticed a tree stand in one of the trees near the Legler School Branch. Is it yours?

The Parks Commission hasn't yet decided how we're going to manage hunting on the property, but we will be discussing that soon. It would therefore be helpful to know who is already planning to hunt there this fall.

Thanks and best regards,

Harry Pulliam

**ORDINANCE 2023-03 CODIFYING THE TOWN OF NEW GLARUS  
PARK COMMISSION**

**WHEREAS**, a recent discussion concerning an issue with the membership of the Town's Park Commission revealed that there is no codified ordinance creating the Park Commission; and

**WHEREAS**, the following ordinance has been prepared to place the provisions concerning the structure of the Park Commission in the Town's Code of Ordinances;

**NOW, THEREFORE**, the Town Board of the Town of New Glarus, Green County, Wisconsin, do hereby Ordain as follows:

ARTICLE ONE. CHAPTER 204 of the Town Code of Ordinances is created to read:

CHAPTER 204. TOWN COMMISSIONS AND BOARDS.

200-1 Park Commission

200-2 Plan Commission [Placeholder]

220-1 Park Commission.

- A. Composition. The Park Commission shall consist of seven 7 citizen members appointed by the Chairperson and confirmed by the Town Board. Additionally, the Chairperson shall appoint an alternate member to act in place of any member who is absent or precluded from participating in a matter by reason of conflict of interest or otherwise. In addition, 1 Supervisor annually selected by majority vote of the Town Board shall be an ex officio liaison member.
- B. Each Commission member shall hold such office for a term of 7 years, said terms to end June 30 in the year of expiration.
- C. Compensation; Oaths. Commission members shall receive such compensation as shall be determined by the Town Board from time to time. Members shall take an official oath prescribed by Wis. Stat. § 19.01, to be filed with the Town Clerk.
- D. Organization of Commission. The Commission shall annually in July elect a member as Chair and another member as secretary. The secretary shall be responsible for taking minutes.
- E. Procedure. 4 members shall constitute a quorum. The Chair, or acting Chair, shall be included in determining a quorum. Action shall be by a majority of those present and voting. The Commission may adopt rules of procedure for governing the conduct of its meetings.
- F. Record. The Park Commission shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the Town Clerk. 4 members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of the members of the Commission in attendance once a quorum is present.
- G. Duties. The Park Commission shall have all the powers conferred by law upon park and recreation commissions and shall be chargeable with all the duties so required,

such as recommend, oversee work and oversee funds of all parks, playgrounds and recreational activities as part of properties within the Town. The Park Commission is specifically empowered and directed, under the oversight of the Town Board, to do the following:

- (1) With authorization of the Town Board, manage, improve and care for all public parks located within, or partly within and partly without, the limits of the Town and secure the quiet, orderly and suitable use and enjoyment thereof by the people; also to adopt rules and regulations to promote these purposes.
- (2) To recommend to the Town Board acquisition the name of the Town for park purposes by gift, purchase, devise, bequest or condemnation, either absolutely or in trust, money, real or personal property, or any incorporeal right or privilege, provided gifts to the Town of money or other property, real or personal, either absolutely or in trust, for park purposes shall be accepted only after they have been recommended by the Commission to the Town Board.
- (3) To recommend to the Town Board sale or exchange of property no longer required for park purposes
- (4) To have the powers necessary and convenient for the effective and efficient management, supervision and operation of the Town parks and recreation program, subject to budgetary approval by the Town Board.
- (5) To establish rules and regulations, including user fees as approved by the Town Board and desirable for the proper use, care and operation of parks, park facilities, recreation programs and other activities under their control, provided however that such rules and regulations do not conflict with the laws of the State of Wisconsin or this Code of Ordinances.
- (6) Such other and further duties as may be necessary for the proper carrying out of the purposes of said Commission.
- (7) Public Recreation Program. The Park Commission shall review the Town's recreational needs and shall advise the Town Board on the public recreation program of the Town, including:
  - (i) Establishing park rules and program policies.
  - (ii) Cooperating with public school activities.
  - (iii) Cooperating with any private recreational activities.
  - (iv) Approving schedules of activities in Town parks.
- (8) Finance.
  - (i) Budget. The Park Commission shall assist in preparing an annual budget for submission to the Town Board, which budget shall reflect the Commission's recommendations as to maintenance or acquisition of Town parks, open spaces, park and related facilities, recreation programs and equipment, summer or seasonal employees, etc. Said annual budget request shall contain estimates as to revenues to be derived from recreation programs or activities as well as estimated expenditures for operating the parks and recreation system.

- (ii) Deposits. All revenues and income from the operation of park and recreation programs shall be deposited with the Town Treasurer as general revenue of the Town.
- (iii) Monetary Contributions. All moneys donated to the Town specifically for park or recreation use shall be deposited Town accounts as a nonlapsing fund or reserve for such specific use.

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

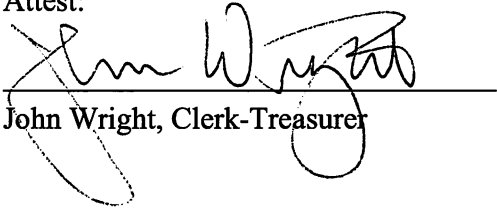
Adopted by the Town Board of New Glarus, August 9, 2023.

TOWN OF NEW GLARUS



Chris Narveson, Town Chairman

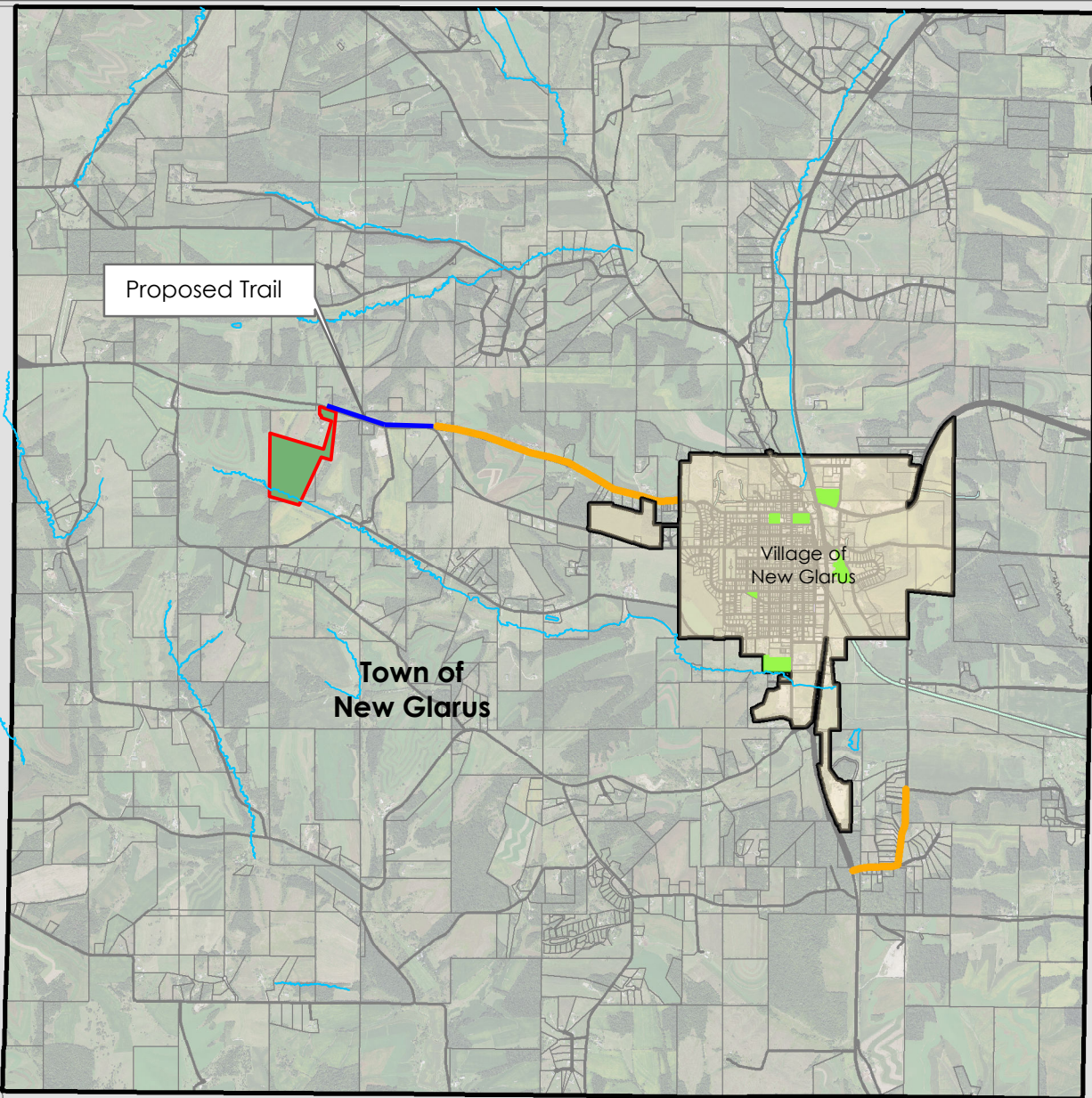
Attest:



John Wright, Clerk-Treasurer



File Path: M:\New Glarus, Town of\220345\_Haves\_Property\_Services\_Knowles-Nelson\Stewardship\Grant\3\_DATA\GIS\_MXD\Project\LocationMap\_basedon\_FutureParkMap.mxd



**Legend**

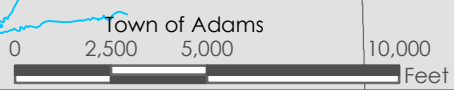
-  Town of New Glarus
-  First Town Park
-  Town Trails
-  Streams
-  VillageParks
-  Parcels

Town of York

**Town of  
New Glarus**

Village of  
New Glarus

Town of  
Exeter



Town of  
Washington

Town of Mt  
Pleasant

### Proposed Trail Map

Town of New Glarus  
July 21, 2023

**vierbicher**  
planners | engineers | advisors

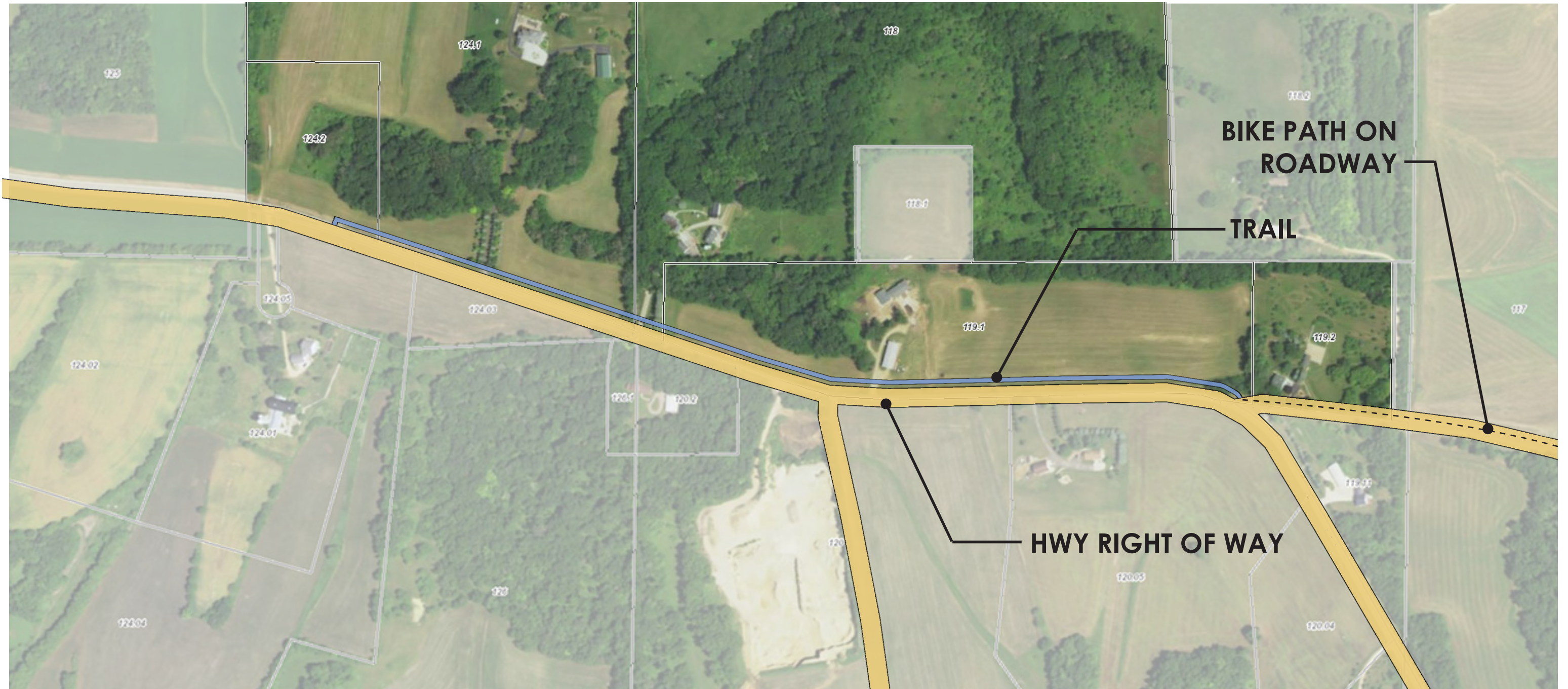




**First Town Park**  
Town of New Glarus  
April 3, 2023

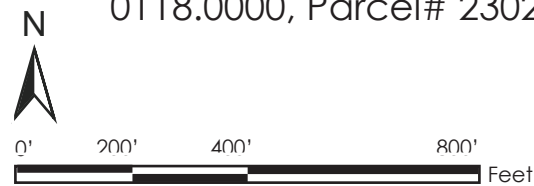
**vierbicher**  
planners | engineers | advisors





**DESCRIPTION:**

A fifteen foot (15') wide Recreation Path Easement over, under, and across part of Parcel# 23024-0119.1000, Parcel# 23024-0118.0000, Parcel# 23024-0.124.1000, and Parcel# 23024-0124.2000 in Sections 16 and 17 of Township 04 North, Range 07 East.



- HWY RIGHT OF WAY**
- TRAIL**
- DESIGNATED BIKE PATH**

**Recreation Path and Easement**

Town of New Glarus  
July 24, 2023





**HWY RIGHT OF WAY**

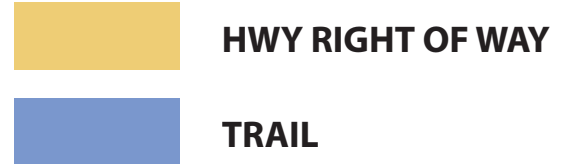
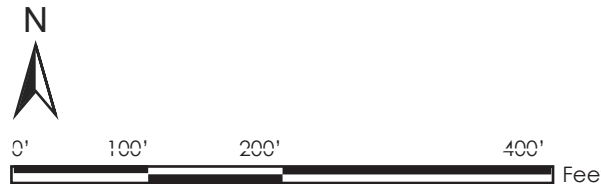
**EXISTING CATTLE CROSSING UNDER ROAD**

**TRAIL**

**15' GAP BETWEEN TRAIL AND RIGHT OF WAY**

**LEGAL DESCRIPTION:**

CSM 3950 (V15-P214) LOT 2 BNG PRT NE4 NE4



**PARCEL NO. 2302401242000**

Town of New Glarus  
July 24, 2023

**vierbicher**  
planners | engineers | advisors





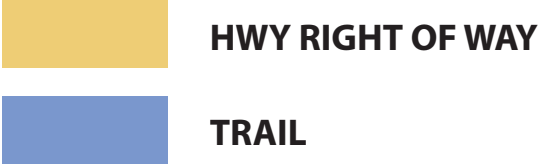
**HWY RIGHT OF WAY**

**TRAIL**

**15' GAP BETWEEN TRAIL  
AND RIGHT OF WAY**

**LEGAL DESCRIPTION:**

CSM 3950 (V15-P214) LOT 1 BNG PRT NE4 NE4 & SE4 NE4



**PARCEL NO. 2302401241000**

Town of New Glarus  
July 24, 2023

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**HWY RIGHT OF WAY**

**TRAIL**

**15' GAP BETWEEN TRAIL AND RIGHT OF WAY**

**LEGAL DESCRIPTION:**

NE4 NW4, EXC CSM 956 (V3- P128) CONT 14.23A; PRT NW4 NW4 - CONT 36.33A; CSM 170 (V1-P173) LOT 1 - CONT .52A BNG PRT

SW4 NW4



	<b>HWY EASEMENT</b>
	<b>TRAIL</b>

**PARCEL NO. 2302401180000**

Town of New Glarus  
July 24, 2023

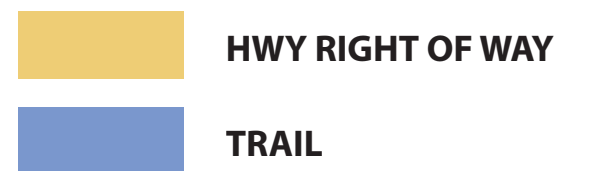
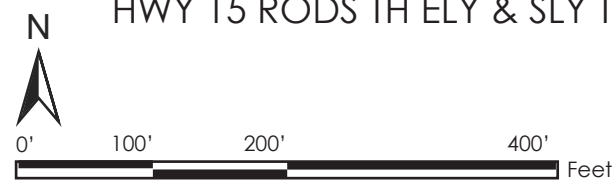
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**LEGAL DESCRIPTION:**

PRT S 1/2 NW4 SEC 16 LYG N HWY COM CTR POST SD SEC TH N TO 1/8 POST 80 RODS TH W 160 RODS TO W LN SEC TH S TO CTR  
 HWY 15 RODS TH ELY & SLY TO POB EXC CSM 170, CSM 171 & CSM 559

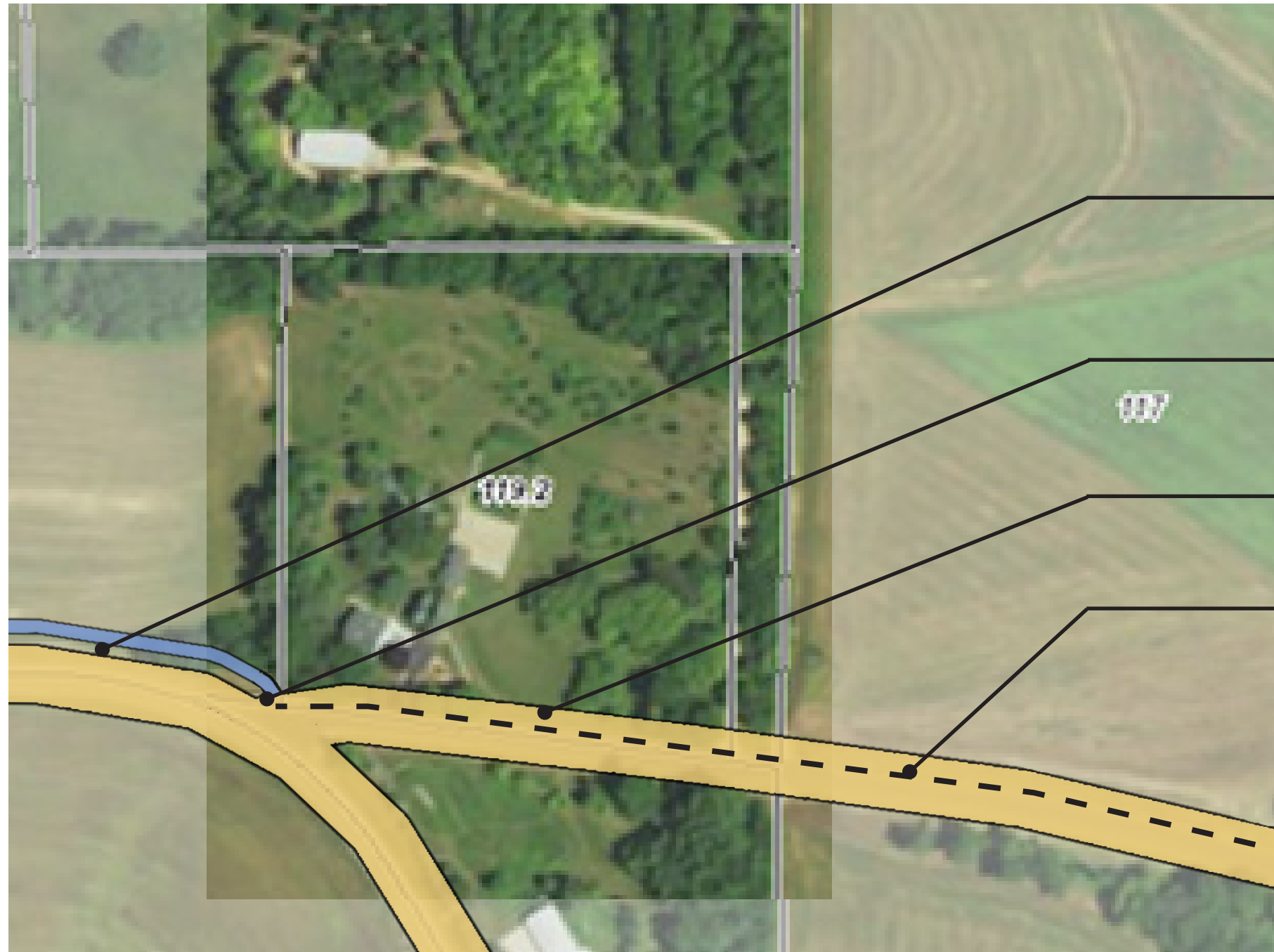


**PARCEL NO. 2302401191000**

Town of New Glarus  
 July 24, 2023

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**15' GAP BETWEEN TRAIL  
AND RIGHT OF WAY**

**TRAIL TO BIKE PATH TRANSITION**

**HWY RIGHT OF WAY**

**DESIGNATED BIKE PATH ON ROADWAY**

**LEGAL DESCRIPTION:**

CSM 171 (V1-P174) LOT 1 EXC E 50 FT - CONT 4.468A; CSM 559 (V2-P94) LOT 1 - CONT 1A BNG PRT SE4 NW4



**HWY RIGHT OF WAY**

**TRAIL**

**DESIGNATED BIKE PATH**

Town of New Glarus - Hwy Trail System

**PARCEL NO. 2302401192000**

Town of New Glarus  
July 24, 2023

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## Clerk Treasurer

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**From:** Housley, Cheryl - DNR <Cheryl.Housley@wisconsin.gov>  
**Sent:** Wednesday, August 16, 2023 11:23 AM  
**To:** Chris Narveson  
**Cc:** Clerk Treasurer; Matthew Miller  
**Subject:** WDNR Grant Application Notice - Town of New Glarus

Chris and Town of New Glarus,

This will advise you that the 2023 (Fiscal Year 2024 Funding) project ranking and recommendations for outdoor recreation grant assistance funding for State Stewardship, Federal Recreational Trail Program (RTP) and Federal Land & Water Conservation (LWCF) programs are now complete. Regrettably, based on final scoring results and a large request for funding, we will be unable to offer any grant assistance for the **First Town Park (Acquisition)** project.

Applications received in 2023 began a very competitive grant cycle; 95 projects applications were received statewide requesting over 28 million dollars in matching assistance for public outdoor recreation projects.

I recommend and encourage you to consider applying again for outdoor recreation grant assistance next May 1, 2024. Please contact me with any questions you may have or reach out to discuss these or other future project(s).

Please reply to let me know you have received this notice.

Thank you.  
-Cheryl

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

*Cheryl Housley*

Community Services Specialist, Community & Financial Assistance Bureau/Division of External Services  
Wisconsin Department of Natural Resources  
3911 Fish Hatchery Rd, Fitchburg WI 53711  
**NEW Cell: (608)516-9560**  
Cheryl.Housley@wisconsin.gov



## 2023 Parks Budget

Fund	2023 Budget	Actual to Date	Current Balance
Town Park/Town Trail Sinking Fund	\$ 6,762	\$ -	\$ 52,422
Community Partnerships Sinking Fund	\$ 1,500		\$ 7,353
Community Park Site Evaluation			
Trail Development		\$ -	\$ -
Per Diems (6 members X 13 meetings X \$35 = \$2730 + Chair x 13 meetings x \$50 = \$650 Total \$3,380) + Alternate X 13 meetings X \$35 = \$455	\$ 3,835	\$ -	\$ 3,835
Payroll Taxes ( \$3,835 x 7.65%)	\$ 293	\$ -	\$ 293
Parks Workshops/Projects	\$ 875	\$ 847	\$ 28
Honorarium (\$50 x 4) \$	200		
Refreshments \$	75		
Facility Rental \$	-		
Postal Connections \$	600		
Photo Contest	\$ -	\$ -	\$ -
Prizes (300, 150 & 50) \$	-		
Printing Photos \$	-		
Postcards \$	-		
Hoesly Pond	\$ -	\$ -	\$ -
Tell Grounds	\$ -	\$ -	\$ -
TPE Membership, New Glarus Woods	\$ 250	\$ -	\$ 250
Tree Planting at W6599 STH 39	\$ 85	\$ -	\$ -
Recruitment / Holiday Party			
Pool Scholarships		\$ -	
Krafty Kids			
Maintenance/Restoration of BRC	\$ 1,400	\$ -	
Burr Oak Blight Abatement \$	-		
Invasive Species Abatement \$	-		
Mowing \$	-		
Entrance, parking, boundaries \$	-		
Plants & Trees \$	-		
Totals	\$ 15,000	\$ 847	\$ 14,153
To Date Budget Balance	\$ 14,153		
Less Per Diems	\$ -		
Less Payroll Taxes	\$ -		
<b>Sub total</b>	<b>\$ 14,153</b>		
<b>Spend or Carry Over to 2024</b>	<b>\$ 14,153</b>		

# Town of New Glarus

## Transaction Drilldown Journal

Jul 24 - Jul 24 2023

DATE	TRANSACTION TYPE	TRANSACTION NUMBER	NAME	DESCRIPTION	FULL NAME	DEBIT	CREDIT
07/24/2023	Transfer	--	--	Resolution 230712 to move unspent Parks Commission budget to Community Park/Town Hall Sinking Fund	Repurchase Agreement 1623	--	\$10,185.00
07/24/2023	Transfer	--	--	Resolution 230712 to move unspent Parks Commission budget to Community Park/Town Hall Sinking Fund	Town Park/Trail 5284	\$10,185.00	--

## Clerk Treasurer

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**From:** Harry Pulliam <hfpulliam@gmail.com>  
**Sent:** Tuesday, August 1, 2023 10:25 AM  
**To:** Jason Neton  
**Cc:** Clerk Treasurer  
**Subject:** Fwd: Private Print Request Quote - Monroe School District

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Jason, the email below contains Monroe School District's quote for printing the inserts. We'll discuss soon.

Harry

----- Forwarded message -----

**From:** Heidi Witt <[heidiwitt@monroe.k12.wi.us](mailto:heidiwitt@monroe.k12.wi.us)>  
**Date:** Mon, Jul 31, 2023, 1:33 PM  
**Subject:** Re: Private Print Request Quote - Monroe School District  
**To:** Harry Pulliam <[hfpulliam@gmail.com](mailto:hfpulliam@gmail.com)>

Hi Harry - Here are the price quotes you requested:

1. B / W on bright color paper - \$75.25 (1-sided) OR \$75.50 (2-sided)
2. COLOR - \$225.25 (1-sided) OR \$225.50 (2-sided)

Thank you!

Heidi Witt  
School District of Monroe  
Director of Audio-Visual & Print Shop Services  
608-328-7136



On Thu, Jul 27, 2023 at 10:55 AM Harry Pulliam <[hfpulliam@gmail.com](mailto:hfpulliam@gmail.com)> wrote:

Good morning, Heidi,

The Town of New Glarus Parks Commission is putting together another newspaper insert to promote our fall workshop series. As in the past, we'd like you to print 2000 of those for us. We haven't yet decided if we need B&W or color and if we'll need to go two-sided or not. Please quote your current price on those four options.

Oh, and if we go with B&W, we'd like you to print it on one of your garishly colored papers!

Thanks and best regards,

Harry

Harry Pulliam. Chair  
Parks Commission  
Town of New Glarus  
26 5th Avenue  
New Glarus, WI 53574  
(608) 527-2390 (Office)  
(608) 228-5439 (Mobile)

On Thu, Apr 7, 2022 at 1:16 PM Heidi Witt <[heidiwitt@monroe.k12.wi.us](mailto:heidiwitt@monroe.k12.wi.us)> wrote:

Good Afternoon - Thank you for contacting me. We are getting into busier times here at the AV Center with end-of-school year projects, etc., so the 1-day turn-around may not be able to happen (for either order now), but it is something I can help you out with. As long as your request of 2000 - 1-sided, 8.5 x 11 in black and white is exactly the same (color of paper could be different) as the previously quoted project, then yes, I would give you the same price of \$75.25. I do have enough 60# Terra Green in stock for one of your orders but not both, so I would need some heads-up so I have enough paper. Let me know how you would like to proceed.

Thank you!

Heidi Witt  
School District of Monroe  
Director of Audio-Visual & Print Shop Services  
608-328-7136



On Thu, Apr 7, 2022 at 12:39 PM Harry Pulliam <[hfpulliam@gmail.com](mailto:hfpulliam@gmail.com)> wrote:

Good afternoon, Ms. Witt,

My name is Harry Pulliam. I'm with the Community Kitchen Co-op, the organization for which you provided to Mr. Cassidy the quote below.

While CKC is not quite ready to place an order, I have another need for your print shop services. You see, I am on the Parks Commission in the Town of New Glarus. Later this month or in early May we also plan to advertise with a newspaper insert. Will your quote of \$75.25 to Mr. Cassidy for 2000 - 1-sided, 8.5 x 11 inserts on 60# Terra Green with black ink be good for that purchase as well and will the 1-business day turnaround still apply? Like CKC, the Parks Commission can send you a PDF file ready for printing.

Thanks and best regards,

Harry Pulliam  
Parks Commission  
Town of New Glarus

On Mon, Mar 21, 2022 at 1:56 PM James Cassidy <[sgtcassidy78@gmail.com](mailto:sgtcassidy78@gmail.com)> wrote:

----- Forwarded message -----

From: **James Cassidy** <[jamescassidy@monroe.k12.wi.us](mailto:jamescassidy@monroe.k12.wi.us)>  
Date: Mon, Mar 21, 2022 at 1:55 PM  
Subject: Fwd: Private Print Request Quote  
To: <[sgtcassidy78@gmail.com](mailto:sgtcassidy78@gmail.com)>

----- Forwarded message -----

From: **Heidi Witt** <[heidewitt@monroe.k12.wi.us](mailto:heidewitt@monroe.k12.wi.us)>  
Date: Mon, Mar 21, 2022 at 1:41 PM  
Subject: Re: Private Print Request Quote  
To: James Cassidy <[jamescassidy@monroe.k12.wi.us](mailto:jamescassidy@monroe.k12.wi.us)>

The total cost to print 2000 - 1-sided, 8.5 x 11 inserts on 60# Terra Green with black ink is \$75.25. If I could have one full business day to complete this, that would be great.

Thank you!

Heidi Witt  
School District of Monroe  
Director of Audio-Visual & Print Shop Services  
608-328-7136



On Tue, Mar 15, 2022 at 4:52 PM James Cassidy <[jamescassidy@monroe.k12.wi.us](mailto:jamescassidy@monroe.k12.wi.us)> wrote:  
Hi Heidi and Karen,

Community Kitchen Cooperative in Monticello is considering advertising in the Shopping News with an 8.5"x11" insert on a bright green paper with black ink. They are looking to have 2,000 pages printed (layout and design will be provided). Can you reply with an estimate of what a print order of that size would cost per sheet and total and turn around time once an order is placed?

Thank you!

--

Mr. James Cassidy  
MHS Social Studies  
Student Senate Adviser

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Mr. James Cassidy  
MHS Social Studies  
Student Senate Adviser

--

James Cassidy  
Vice President/Production Coordinator

South Central Wisconsin Hemp Cooperative  
Co-Owner of Good Earth Enterprises, LLC & Good Earth CBD Hemp

--

Harry Pulliam

(608) 228-5439

*"It ain't what you don't know that gets you into trouble. It's what you know for sure that just ain't so."*

*-Mark Twain*

--

Harry Pulliam

(608) 228-5439

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*-Mark Twain*