

**TOWN OF NEW GLARUS**  
**SPECIAL PARK COMMISSION MEETING**  
**4 January 2024, 6:00 PM AGENDA**

NOTICE IS HEREBY GIVEN that the Town of New Glarus Park Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall  
26 5th Avenue  
New Glarus, WI 53574

Zoom Link: <https://us06web.zoom.us/j/84768423462?pwd=FNq0Xr3ub7rI4jlws8U1wmwCaVCO5D.1>

ID: 847 6842 3462

Passcode: 185417

Dial by your location: 312 626 6799

1. Call to Order
2. Proof of Posting
3. Approve Minutes from November 15, 2023, and December 20, 2023
4. Public Comments
5. Review Restoration Committee Report on Seeding of Town Land on Hwy 39
6. Consider Recommendation to Town Board for Payment of Seed from Town Park/Town Trail Sinking Fund
7. Review Fall Tree Sale Customer Orders and Plan to Place Order with Sustainable Wildlife Habitats
8. Consider Request from Matt Stelter to Hunt Town Land on State Highway 39 Through January 31, 2024
9. Discuss and Possibly Amend 2023 Budget and Discuss and Possibly Approve the 2024 Budget
8. Schedule Next Meeting, January 17, 2024, at 6:00 PM
9. Adjourn

Posted: 12.29.2023

Revised and reposted 01.02.2024

New Glarus Town Hall  
New Glarus Garage  
New Glarus Post Office

<https://townofnewglarus.com/>

Harry Pulliam, Chair  
New Glarus Park Commission

John Wright, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

## PARK COMMISSION MEETING

December 20, 2023

### Minutes

Attending: Harry Pulliam, Mark Pernitz, Kelly Ruschman, Mona Sue French, Jason Neton, Rose Pertzborn

Excused: Chris Narveson

Absent: Dana Emmerton

Also attending: Tim Schleeper, Town engineer/planner; Damion Babler, Green County Leaders; Shahnaz Shahidain; Frank Grenzlow

1. **Call to Order.** Meeting was called to order by Pulliam at 6:04 pm
2. **Approve Minutes from October 18, 2023.** Motion by Pernitz, second by French to approve minutes of October 18, 2023.
3. **Public Comments.** none.
4. **Update on Work of Community Orchard Project Team.** Babler and Shahidain provided an update on the Green County Leaders work on the community orchard. Plan is to plant 100 fruit trees and 25 berries on approximately 1.25 acres. Project will need to pause until the park master plan identifies a site for the community garden.
5. **Restoration Committee Report Regarding Grasses for Seeding of Town Land.**  
Ruschman reported that the committee has met and is proposing a phased restoration approach. Grasses will be planted in between crops to prevent erosion. Committee will put together a proposal/plan to present to the Town board on how to manage the land. January 4 was identified as a potential time for a special Parks meeting to review the proposal and possibly recommend it to the Town board.
6. **Discuss Recommendations from The Prairie Enthusiasts Regarding Oak Knoll at Town Park.** Gruenzlow reported on discussions with Southern Wisconsin Land Conservancy on entering into a conservation easement to raise funds for the park, or alternatively, selling naming rights to the public for various parcels.
7. **Review Draft Park Master Plan Proposal from Vierbicher.** Schleeper, the Town planner, presented 2 concepts on potential locations of the town garage and residential lots on the Town park property. Option A, with the garage located near the western portion of the property, seemed to be favored by most.  
Schleeper also reviewed a contract proposal from Vierbicher to assist the Town in preparing the park master plan. **Motion** by Pernitz, second by Neton to recommend that the Town board approve the Vierbicher proposal and that the costs be paid with the approximately \$24,000 in remaining impact fees. Motion approved.
8. **Continue 2024 Budget Discussion.** **Motion** by Pernitz, second by Ruschman to amend the 2023 budget to include payment of \$3,700 for preparation of Nelson Knowles grant application. Motion approved.
9. **Update on Progress to Define State Highway 39 Trail Segment, Easements, etc.**  
Schleeper reported that the archaeological survey had been completed and nothing was found that would adversely affect the project.
10. **Discuss Cost for DOT Prairie Mix to Cover 2.0 Acres of Land at Blue Bird Ridge**

**Conservancy.** No discussion as Narveson was unable to attend.

- 11. Discuss Purchase of “Posted, No Trespassing” Signage for Town Park.** Signage for the park will be discussed at a future meeting.
- 12. Updates for Fall Tree Sale.** This will be discussed at the January meeting.
- 13. Schedule Next Meeting, special meeting tentatively scheduled for January 4, 2024, at 6:00 PM**
- 14. Adjourn.** Motion by Pernitz, second by Ruschman to adjourn at 8:59 pm. Motion approved

Minutes prepared by Pernitz.

DRAFT

2024 Annual Tree Order  
New Glarus Parks Commission

Name	Burr Oak	White Pine	Red Maple	American Beech	Lilac	Sycamore	Root Dip	Tree Tube	Tree Stake	Total	Check
Bright, Kim		6								\$ 27.00	9154
Brooks, Jay	3		3			3				\$ 40.50	11267
Eastham, Margot	10				3					\$ 58.50	6759
Elmer, Don and Jane	2	20	3	2	1			10		\$ 176.00	16459
Falk, Claire and Jeff Wells		10	4		4		1	18	18	\$ 212.00	4196
French, Keegan			1		1					\$ 9.00	Cash
Gerber, Rudy			2				1	2		\$ 24.00	8022
Hoesly, Jody	5	5	5		5		1			\$ 95.00	2677
Kacek, Stacey	4		4	4	4	4	1	20		\$ 195.00	4240
Krantz, Troy and Jennifer		5	10				1	5		\$ 97.50	7165
Martinson, Aleta and Jon	2	2	2							\$ 27.00	4155
Maxwell, Christa/Nick			4		1					\$ 22.50	3037
Montgomery, Kyle		4						1		\$ 23.00	2050
Moser, Paul			2	2	1			10	10	\$ 92.50	6493
Ness, Jeff		10		5		5				\$ 90.00	5052
Neton, Jason			2	1						\$ 13.50	1435
Nevil, Mike	10	20	10					10		\$ 230.00	11361
Paron, Lynn	1	1				1				\$ 13.50	1758
Pernitz, Mark					2		1			\$ 14.00	2965
Pernitz, Mark		2	1							\$ 13.50	2970
Pertzborn, Rosalyn			24		12		1	24	24	\$ 335.00	3164
Ruschman, Kelly					2					\$ 9.00	3370
Schiro, Robert		5								\$ 22.50	8846
Schwalbe, Tracey	5	10								\$ 67.50	5194
Streiff, Becki		3			2					\$ 22.50	4536
Williamson, Jessica		20								\$ 90.00	Cash
Wolfe, Brad	5						1	8	8	\$ 83.50	5116
	47	123	77	14	38	13	8	108	60	\$ 2,104.00	

## Clerk Treasurer

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**From:** Harry Pulliam <hfpulliam@gmail.com>  
**Sent:** Thursday, December 28, 2023 9:03 AM  
**To:** Clerk Treasurer  
**Subject:** Fwd: Hayes Farm

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

John, I forgot to include you on the email below.

Harry

----- Forwarded message -----

**From:** **Stelter, Matt** <[Matt.Stelter@imsdm.com](mailto:Matt.Stelter@imsdm.com)>  
**Date:** Thu, Dec 28, 2023, 8:08 AM  
**Subject:** Hayes Farm  
**To:** Chris Narveson <[cnarveson@townofnewglaruswi.gov](mailto:cnarveson@townofnewglaruswi.gov)>, Harry Pulliam <[hfpulliam@gmail.com](mailto:hfpulliam@gmail.com)>

Hello Chris & Harry,

I hope you've had an enjoyable holiday season. I wish to inquire if it would be permissible to continue archery hunting on the Hayes Farm past this weekend. The archery season has been extended through January 31, 2024, for Green County (see map), and to this point, I have not yet been able to harvest a deer. It would likely only be a couple of weekend afternoon sits, but hopefully, provide the opportunity to put some meat in the freezer. If this is not acceptable, I will remove my stands on Sunday.

Thank you for your consideration.

**Matt Stelter**

*SEO & Content Marketing Manager*

Colony Brands/Integrated Marketing Solutions, Inc.

## 2023 Parks Budget possible amendment

Fund	2023 Budget	Actual to Date	Current Balance
Town Park/Town Trail Sinking Fund	\$ 4,096.65	\$ -	\$ 32,559.16
Community Partnerships Sinking Fund	\$ -		\$ 7,357.27
12-month Certificate of Deposit, 11.20.2023			\$ 20,000.00
Community Park Site Evaluation			
Trail Development		\$ -	\$ -
Per Diems (6 members X 13 meetings X \$35 = \$2730 + Chair x 13 meetings x \$50 = \$650 Total \$3,380)	\$ 3,185.00	\$ 3,185	\$ -
Payroll Taxes ( \$3,835 x 7.65%)	\$ 246.35	\$ 246.35	\$ -
Parks Workshops/Projects	\$ 2,037.00	\$ 2,061.04	\$ (24)
Honorarium (\$50 x 5)	\$ 250		
Refreshments	\$ 75		
Facility Rental	\$ -		
Postal Connections	\$ 605		
Mileage reimbursements	\$ 60		
Insert into newspaper	\$ 149		
2-sided color printing for Fall workshops insert	\$ 226		
Town Hall beautification (mulch)	\$ 150		
Photo Contest	\$ -	\$ -	\$ -
Prizes (300, 150 & 50)	\$ -		
Printing Photos	\$ -		
Postcards	\$ -		
Knowles-Nelson Grant application expenses	\$ 3,700.00	\$ 3,700.00	\$ -
Tell Grounds	\$ -	\$ -	\$ -
TPE Membership, New Glarus Woods	\$ 250	\$ 250	\$ -
Tree Planting at W6599 STH 39	\$ 85	\$ -	\$ -
Recruitment / Holiday Party			
Pool Scholarships		\$ -	
Kraffy Kids			
Maintenance/Restoration of BRC	\$ 1,400	\$ -	\$ 1,400
Burr Oak Blight Abatement	\$ -		
Invasive Species Abatement	\$ -		
Mowing	\$ -		
Entrance, parking, boundaries	\$ -		
Plants & Trees	\$ -		
Totals	\$ 15,000.00	\$ 9,442	\$ 5,557.61
To Date Budget Balance	\$ 5,558		
Less Per Diems	\$ -		
Less Payroll Taxes	\$ -		
<b>Sub total</b>	<b>\$ 5,558</b>		
<b>Spend or Carry Over to 2024</b>	<b>\$ 5,558</b>		

Updated 01.02.2024

## 2024 Parks Budget

Fund	2023 Budget	Actual to Date	Current Balance
Town Park/Town Trail Sinking Fund	\$ 5,637	\$ -	\$ 52,486
Community Partnerships Sinking Fund	\$ 1,500		\$ 7,355
Community Park Site Evaluation			
Trail Development		\$ -	\$ -
Per Diems (6 members X 13 meetings X \$35 = \$2730 + Chair x 13 meetings x \$50 = \$650 Total \$3,380) + Alternate X 13 meetings X \$35 = \$455	\$ 3,835	\$ -	\$ 3,835
Payroll Taxes ( \$3,835 x 7.65%)	\$ 293	\$ -	\$ 293
Parks Workshops/Projects	\$ 2,000	\$ -	\$ 2,000
Honorarium (\$50 x 5) \$ 250			
Refreshments \$ 75			
Facility Rental \$ -			
Postal Connections \$ 605			
Mileage reimbursements \$ 60			
Insert into newspaper \$ 149			
2-sided color printing for Fall workshops insert \$ 226			
Town Hall beautification (mulch)			
Photo Contest	\$ -	\$ -	\$ -
Prizes (300, 150 & 50) \$ -			
Printing Photos \$ -			
Postcards \$ -			
Hoesly Pond	\$ -	\$ -	\$ -
Tell Grounds	\$ -	\$ -	\$ -
TPE Membership, New Glarus Woods	\$ 250	\$ -	\$ 250
Tree Planting at W6599 STH 39	\$ 85	\$ -	\$ -
Recruitment / Holiday Party			
Pool Scholarships		\$ -	
Krafty Kids			
Maintenance/Restoration of BRC	\$ 1,400	\$ -	\$ 1,400
Burr Oak Blight Abatement \$ -			
Invasive Species Abatement \$ -			
Mowing \$ -			
Entrance, parking, boundaries \$ -			
Plants & Trees \$ -			
Totals	\$ 15,000	\$ -	\$ 15,000
To Date Budget Balance	\$ 15,000		
Less Per Diems	\$ -		
Less Payroll Taxes	\$ -		
<b>Sub total</b>	<b>\$ 15,000</b>		
<b>Spend or Carry Over to 2024</b>	<b>\$ 15,000</b>		