

**REGULAR TOWN BOARD MEETING
WEDNESDAY, FEBRUARY 14, 2024
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Robert Elkins, Jim Hoesly, and Troy Pauli

Board Members Absent: None

Also Attending: John Wright: Clerk-Treasurer; Sara Beth Hahner: Deputy Clerk-Treasurer; Robert and Michael Talarczyk (departed at 6:21 PM): applicants for land division; Tim Schleeper: Vierbicher Associates planner; Olivia Stramara: Landscape Designer, Vierbicher Associates; Harry Pulliam: Chair of Town Park Commission; Kelly Ruschman: Town Park Commissioner; Craig Galhouse (arrived at 6:05 PM), Nancy Galhouse (arrived at 6:05 PM; departed at 7:25 PM): Town of New Glarus residents adjacent to proposed subdivision of Talarczyk property; Robert Duxstad (virtually, departed at 6:22 PM): attorney for the Talarczyk family; Dan and Shelly Truttmann (departed at 6:57 PM): Town of York residents; Amy Trumble: Village of New Glarus Public Library Director; and Larry Stuessy (arrived at 7:10 PM): Village of New Glarus Board Trustee

1. **Call to Order and Proof of Posting** – Chair Narveson called the meeting to order at 6:16 PM. Clerk-Treasurer Wright attested to the proper proof of posting.
2. **Approve Minutes**
 - a) Regular Town Board meeting on January 10, 2024 – A motion to approve the January 10, 2024 regular meeting minutes was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.
 - b) Ad-Hoc Subcommittee meeting on January 18, 2024 – A motion to approve the January 18, 2024 Ad-Hoc Subcommittee meeting minutes was made by Supervisor Hoesly; seconded by Supervisor Elkins. Motion carried 5-0.
 - c) Ad-Hoc Subcommittee meeting on January 19, 2024 – A motion to approve the January 19, 2024 Ad-Hoc Subcommittee meeting minutes was made by Supervisor Elkins; seconded by Supervisor Pauli. Motion carried 5-0.
 - d) Special Town Board meeting on January 24, 2024 – A motion to approve the January 24, 2024 special Town Board meeting minutes was made by Supervisor Elkins; seconded by Supervisor Hoesly. Motion carried 5-0.
3. **Public Comments** – Although not in attendance, Angie Sweetwood, Pec Valley ATVer's, had asked to have discussion added to the agenda regarding a possible binding referendum be added to the November 5, 2024 General and Presidential Election ballot to allow ATV/UTV traffic on New Glarus Town roads. The group will also petition, according to Sweetwood, the Green County Board to allow ATV/UTV traffic on county trunk roads as well.
4. **Review and Consider Approval, Conditional Approval, or Denial of Preliminary Plat to Record Land Division Proposed by Robert Talarczyk for Property along Elmer Road and Airport Road** – Chair Narveson asked whether the Supervisors had any additional questions, comments, or concerns not already addressed during the public hearing. There was no further discussion.

A motion to approve the Preliminary Plat, as proposed by the Talarczyk family and recommended by the Town of New Glarus Plan Commission, which incorporates the comments from Tim Schleeper per his review dated December 14, 2023, was made by Supervisor Elkins; seconded by Supervisor Hoesly. Motion carried 5-0. The plat will next be reviewed by the Joint Town/Village Extraterritorial Zoning (ETZ) Committee, although this property is outside the Village ETZ area, but within their plat review authority. There followed a brief discussion regarding correspondence between the applicant, the Town legal counsel, and the Village of New Glarus planner. There is no public hearing for the Final Plat, but it will need to be considered for approval by the Town Board when it is available.
5. **Review and Approve Resolutions to Transfer Newly Collected Impact Fees to General Fund** – Clerk-Treasurer Wright stated that another building permit and impact fee was collected prior to the public hearing, so each encumbered impact fee account (library, trails (option #2), highway/transportation facility, community park land acquisition, and Town park improvements) must be authorized by the Board in order for the Clerk-Treasurer to transfer out of the impact fee account into the general checking account to pay for qualifying capital expenses. The joint pool house project did not occur, so \$297 will be refunded to the payer of the fee.

- a) Resolution 240214-01 for Public Library – A motion to approve Resolution 240214-01 to transfer \$1,181 to the general fund to then be paid to the New Glarus Public Library was made by Supervisor Pauli; seconded by Supervisor Hoesly. Motion carried 5-0.
 - b) Resolution 240214-02 for Community Park Improvements – A motion to approve Resolution 240214-02 to transfer \$472 to the general fund to cover capital costs associated with improving the STH 39 property for park use was made by Supervisor Streiff; seconded by Supervisor Elkins. Motion carried 5-0.
 - c) Resolution 240214-03 for Trails (option #2) – A motion to approve Resolution 240214-03 to transfer \$547 to the general fund to cover capital costs associated with the proposed trail, between the STH 39 property and Durst Road, was made by Supervisor Elkins; seconded by Supervisor Hoesly. Motion carried 5-0.
 - d) Resolution 240214-04 for Community Park Land Acquisition – A motion to approve Resolution 240214-04 to transfer \$165 to the general fund for the costs associated with the purchase of 97.4772 acres along STH 39 for future park land was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.
 - e) Resolution 240214-05 for Highway/Transportation Facility – A motion to approve Resolution 240214-05 to transfer \$900 to the general fund to cover a portion of capital planning and engineering costs associated with a new public works facility off of STH 39 was made by Supervisor Elkins; seconded by Supervisor Hoesly. Motion carried 5-0.
6. **Consider and Possibly Approve the Amendment to Chapter 80 Impact Fees by Ordinance 2024-01** – Tim Schleeper introduced the proposed changes to the ordinance that was originally adopted by the Board on May 6, 2008 following a public hearing.
- A motion to approve the amendment to Chapter 80 Impact Fees by Ordinance 2024-01 was made by Supervisor Hoesly; seconded by Supervisor Pauli.
- Discussion – Supervisor Streiff wondered why the public facilities recommended fee was not to the maximum of the projected, qualifying capital costs attributable to future growth. Schleeper responded that he tried to balance what the costs would be with what could be justified. The prior total impact fee collected amounts were \$3,562 per new residential dwelling unit as compared with the \$4,800 that is being recommended. Motion carried 5-0.
7. **Review and Consider Approval of Resolution 240214-06 to Amend Resolution 231213 to Appoint Election Workers** – Wright explained that additional election inspectors had completed the Chief Inspector training online. The amendment reflects which individuals are so qualified.
- A motion to approve the proposed amendment of appointed election workers by Resolution 231213, as presented, by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.
8. **Report from Ad Hoc Restoration Subcommittee with Possible Action to Consider a Restoration Approach for Town Park Land Near STH 39** – Park Commissioner and member of the ad hoc restoration committee Kelly Ruschman provided a brief report to the Board. The subcommittee members are coordinating with the person planting and harvesting the land to ensure that any future areas that may be restored are capable of seed germination and not allowed to overgrow with invasive species. It was noted that this five-year scenario is a recommended approach rather than an inflexible plan. Initially, the area by the Legler School Branch is to be addressed. The approach proposes working in 60' wide bands that follow the contours of the land. Ruschman cited research performed by Iowa State University that outlines the benefits that include: erosion control, reduced stormwater runoff, improved habitats for wildlife, improved water quality, and support for pollinators. There followed a discussion of the likely costs and possible grant support available. The subcommittee hopes to maintain these proposed strips, if consistent with the results of the Park Master Plan, with the assistance of Elliott Buol, members of a friend's group, high school volunteers, etc. It is anticipated that the Park Master Plan will be concluded by July of 2024.
9. **Consider and Possibly Approve the Amendment to Addendum A of Chapter 55 Fees by Ordinance 2024-02** – Clerk-Treasurer Wright provided those in attendance with a brief overview of the proposed changes to reflect the newly adopted amendment to impact fees, the changes discussed at the January 10, 2024 Town Board meeting regarding revisions to the building permit fees, and the elimination of a charge for CSM review that is already captured in the fee to review a minor subdivision of property. It was noted that the building inspector's hourly rate will increase from \$65 an hour to \$75 an hour and that his rate for mileage

compensation will increase to that allowed by the Wisconsin Department of Transportation for 2024. Supervisor Hoesly reported that he received a postcard for a Monroe, Wisconsin-based inspection service. Hoesly recommended that the Board consider putting the building inspection contract out to bid at a future date.

A motion to approve the proposed amendment of Addendum A of Chapter 55 Fees, as presented, was made by Supervisor Pauli; seconded by Supervisor Elkins. Supervisor Streiff asked for the items beneath One and Two Family Dwellings and Commercial Buildings to be indented uniformly; without objection. Motion carried 5-0.

10. Discuss and Schedule Annual Town Meeting of the Electorate (normally on the third Tuesday of April)

– Wright presented a draft agenda for the 2024 Annual Town Meeting that assumed a date of April 17, 2024 at 6:00 PM at the Town of New Glarus Hall.

A motion to approve for the Annual Town Meeting to be scheduled on Wednesday, April 17, 2024 at 6:00 PM was made by Supervisor Pauli; seconded by Supervisor Elkins. Motion carried 5-0.

11. Patrolman Report – Chair Narveson reported that the Town patrolperson is testing a mower attachment for the mini-excavator. The cost of the attachment is \$10,000. There followed a brief discussion about leasing a tractor and possibly leasing a batwing mower instead of purchasing either or both. Narveson stated that brushing, tree trimming, and tree removal will commence soon over a two-week period.

12. Clerk-Treasurer Report

a) Update on Spring Primary and annual audit preparations – Clerk-Treasurer Wright stated that there will not be a Spring primary in the Town on February 20, 2024. Wright is providing online training for new and continuing elections officials that were appointed at the end of last year. Staff from Johnson Block will conduct the 2023 financial audit in the Town Office on February 21, 2024.

b) Update on Green County Landfill Amended Agreement – Without objection, further discussion and possible action will be deferred until the regular March Town Board meeting in order to clarify whether Pellitteri is hauling trash to the Green County landfill as contracted. Chair Narveson stated he will discuss this further with Matthew Kauffman, the Green County Solid Waste Manager. Wright reported that the annual Town Board of Review is scheduled for Thursday, May 30, 2024 from 5 until 7 PM; without objection. Chair Narveson and Sara Beth Hahner will attend Board of Review training in Barneveld on February 23, 2024. Supervisor Pauli will check his schedule to see if he is available to attend as well.

c) Approval and payment of bills – A motion to approve checks 21445 through 21481, deposits, and ACH transactions was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.

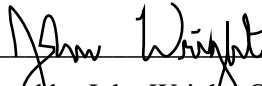
11. Chairperson Report – Chair Narveson introduced newly hired Deputy Clerk-Treasurer Sara Beth Hahner. It was noted that the duties and titles for Nancy Streiff and Hahner may need to be adjusted due to an overlap. Ms. Hahner stated that it is an honor to serve the Town Board and the residents of the Town of New Glarus. Narveson reported that the Town received a letter of interest regarding the purchase of the current Town Hall site for a possible future location for the Public Library. This may be part of the discussion at the Annual Town Meeting. New Glarus Public Library Director Amy Trumble stated that the Town does not need to respond to the letter at this time. Village of New Glarus Board Trustee Larry Stuessy stated that the Village has a 5-year plan for a new, two-story library facility. Supervisor Hoesly expressed concern regarding a two-story structure which could drive up construction and operating expenses. Stuessy stated that the lower level is proposed to be for storage and programming, so is not part of the area requiring supervision of the public on a daily basis. The Village of New Glarus has pledged \$2 million towards the costs for a new facility.

12. Park Commission – January 17, 2024 regular minutes were available in the public packet for review. Park Commission Chair Harry Pulliam introduced Olivia Stramara, landscape architect, from Vierbicher. A printed insert will be included in the Buyer's Guide to remind the public of a community input night and survey related to the Town of New Glarus Master Park Plan. This week's issue of the Post Messenger Recorder includes a press release about the input opportunity and survey. The community event will be held at the Town of New Glarus Hall on February 27, 2024. Four focus groups will meet the following week and will be comprised of small groups who have been invited to attend. Ms. Stramara stated it would be beneficial if a Town Board member could attend each of the four invitational meetings. Supervisor Hoesly questioned when the Town would market cluster lots for sale. Tim Schleeper stated that the Master Park Plan will need to be completed first, in the summer of this year. Supervisor Hoesly thought the issue of relocating

the Town Hall might be worth discussing at the Annual Town Meeting. It was noted that four concept plans for improving Hayes Lane was presented at the January Park Commission meeting.

13. **Plan Commission** – January 18, 2024 meeting was cancelled.
14. **Adjourn** – Motion to adjourn made by Supervisor Streiff; second by Supervisor Pauli. Meeting adjourned at 7:57 PM.

Approved: March 13, 2024



Prepared by John Wright, Clerk-Treasurer