

**REGULAR TOWN BOARD MEETING
WEDNESDAY, APRIL 10, 2024
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, and Troy Pauli

Board Members Absent: Robert Elkins and Jim Hoesly

Also Attending: John Wright: Clerk-Treasurer; Sara Beth Hahner: Deputy Clerk; Jennifer and Matthew Klein (departed at 6:07 PM): applicants for land division; Robert Talarczyk (departed at 6:21 PM): property surveyor; Mike Wytttenbach (departed at 6:21 PM): applicant for neighbor exchange; Tim Schleeper: Vierbicher Associates planner; Mark Pernitz: Town Plan Commissioner and newly elected Board member whose term begins on April 17, 2024); Amy Trumble: New Glarus Public Library Director

1. **Call to Order and Proof of Posting** – Chair Narveson called the meeting to order at 6:00 PM. Clerk-Treasurer Wright attested to the proper proof of posting.
2. **Approve Minutes**
 - a) Public Hearing on March 13, 2024 for Klein Land Division by Certified Survey Map – A motion to approve the March 13, 2024 public hearing meeting minutes for a land division was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 3-0.
 - b) Regular Town Board meeting on March 13, 2024 – A motion to approve the March 13, 2024 regular Town Board meeting minutes was made by Supervisor Pauli; seconded by Supervisor Streiff. Motion carried 3-0.
3. **Public Comments** – No public comments.
4. **Review and Consider Approval, Conditional Approval, or Denial of Draft Certified Survey Map to Record Land Division Proposed by Jennifer and Matthew Klein for Property along Marty Road, parcel 23024 0151.1000** – Chair Narveson provided a brief review of the changes to the draft Certified Survey Map (CSM) and the recommendation from the Town Plan Commission to approve the revision and to recommend granting three separate driveway access points.

A motion to approve the revised CSM and three driveway access points, as presented, was made by Supervisor Pauli; seconded by Supervisor Streiff. Motion carried 3-0. Tim Schleeper noted that the deed restriction for open space needs to be added. According to applicant Matt Klein, the Wisconsin Department of Natural Resources has completed a detailed Endangered Resources Review.
5. **Discussion and Possible Action to Authorize the Town Chair to Sign a Draft CSM for a Neighbor Exchange Between Wytttenbach and Roth, Valley View Road** – Chair Narveson stated that he had reviewed the limits of the Town’s authority in regard to a neighbor exchange with Town counsel. According to Narveson, Attorney Hazelbaker recommended the Town Board authorize the Chair to sign the Certified Survey Map (CSM), but that the ability to issue a permit for a new home on the proposed Lot 2 be determined at a future date by the Town. Surveyor Talarczyk noted that there are currently four residential building sites at this time, two of which are built upon. The proposed exchange would eliminate one building site and enlarge the remaining, undeveloped one. However, Roth is unwilling to sell Wytttenbach enough land in the exchange to make proposed Lot 2 a minimum of 2.0 acres. Schleeper stated that the denial at a future date of a building permit for a new home would represent a hardship [implying that a variance could be granted under these unusual circumstances]. Schleeper noted that he had asked for review by the Plan Commission so that the owner/agent could receive a reminder to record a joint driveway agreement to guarantee access for proposed Lot 1 and Lot 2. There followed a brief discussion regarding the legal, non-conforming status of the two existing parcels owned by Wytttenbach which will both be enlarged by the proposal, but, if approved, will remain non-conforming according to the current standard of at least 2.0 acres.

A motion to authorize the Town Chair to sign the draft Certified Survey Map (CSM), as presented, and for the Town to preserve the legal non-conforming buildable parcel created by the enlargement of Lot 1 of CSM 1181 that will be Lot 2 of the new CSM of was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 3-0. There followed a brief discussion regarding the advice offered by Village Planner Mark Roffers.
6. **Discuss and Possibly Consider Appointment of Rose Pertzborn as a Regular Member of the Park Commission to Fill a Vacancy** – Chair Narveson stated that due to other obligations, member Dana

Emmertson resigned her appointed position on the Commission. The Park Commission recommends that alternate member Rose Pertzborn be appointed to serve the balance of Emmertson's term. Without objection, Rose Pertzborn will be appointed to the Park Commission for a term to expire on June 30, 2026.

7. **Review and Approve Appointments to the Town of New Glarus Plan Commission** – Clerk-Treasurer Wright explained that Chapter 110 requires staggered 3-year terms for the Commission over a three-year period for appointed members, except for those who are elected to the Town Board [two-year term]. Without objection, the term for Craig Galhouse will be extended to a term ending in 2025 [along with Chris Narveson], the term for Robert Elkins and Mark Pernitz will terminate in 2026 [both elected to the Town Board for a 2-year term], and the term for John Ott, Reg Reis, and John Freitag will terminate in 2027. Chair Narveson stated that there is no conflict by having a quorum of the Board appointed to the Plan Commission. Agendas already state that a quorum of the Board may attend those meetings.
8. **Continued Discussion Regarding the Contract Proposed by the Green County Solid Waste Management Board and Update Regarding Pellitteri Waste Systems Use of Green County Landfill** – Chair Narveson stated that the contract that was extended to a 10-year term had a cost increase to reflect the increased tipping fees at Green County Landfill. A report from Green County Landfill staff indicated that only bulk waste pickups were hauled to Green County instead of the agreement to haul weekly trash collection there as well. Without objection, Mark Pernitz will follow through with Pellitteri and the consideration of the terms proposed by the Green County Solid Waste Management Board will be added to the regular Board agenda in May for consideration. It was noted that the amount currently billed to the Town is only 15% of the actual proportionate shortfall. The percentage is proposed to increase annually until it reaches 100% in 2026.
9. **Review and Possibly Approve Estimate from General Code to Incorporate Updates** – Clerk-Treasurer Wright stated that the Town normally submits multiple changes to General Code on an annual basis to reduce costs. The estimate to update the Code for changes to Chapter 110, Chapter 80, Chapter 55, and to add Chapter 204 was presented for approval. There followed a brief discussion as to when the contract has been bid most recently.
A motion to approve the estimate to update the Town Code of Ordinances, as presented by General Code, was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 3-0.
10. **Review and Possibly Approve Remember Me Red Run Event** – Wright presented the date of the annual event. Wright has yet to receive confirmation that letters have been mailed to neighboring property owners along Klitzke Road and Legler Valley Road and has yet to receive a Certificate of Insurance.
A motion to approve the Remember Me Red event to be held on Saturday, May 11, 2024 was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 3-0.
11. **Patrolperson Report** – Brushing, tree trimming, and Tree Removal – Chair Narveson stated that two additional days were required to remove brush along parts of Disch, Zentner, and Farmers Grove Road. Marty has not been completed. Patrolperson Roesslein has been restoring sod displaced by snow plows. The annual tour of Town roads has been scheduled for Friday, April 19, 2024 at 9:00 AM and will originate at the public works facility, 200 Railroad Street. There was brief discussion regarding the Wisconsin Department of Transportation Bridge/Culvert Program. The deadline to designate the method to conduct the inventory is on/before April 15, 2024. The completion of the inventory must be on/before December 31, 2024.
12. **Clerk-Treasurer Report**
 - a) Update on Spring Election, annual audit, recycling grant, SAM.gov renewal, etc. – Clerk-Treasurer Wright provided a brief update on the Spring Election and Presidential Preference Vote. 244 votes were tallied on Election Day with one Provisional Ballot that was counted on Monday, April 8, 2024. The 2023 Recycling Program Accomplishments and Actual Costs Annual Report was submitted online on March 28, 2024. The Town SAM.gov account was renewed as part of the ARPA reporting process.
 - b) Redistricting report from Deputy Clerk and update about STH 69 streetlights at Sandrock and Windmill Ridge – Deputy Clerk Hahner reported that Alliant Energy has been instructed to place the two accounts in the Town name and to restore the light and arm at the Sandrock/STH 69 intersection. Hahner provided a brief report regarding the changes to Wisconsin Senate District 27 and Assembly District 80; the Town of New Glarus will now be part of Senate District 17 and Assembly District 50.
 - c) Approval and payment of bills – A motion to approve checks 21523 through 21557, deposits, and ACH transactions was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 3-0.

13. Chairperson Report

- a) Update on proposed trail from W6599 State Road 39 to Durst Road – Chair Narveson had no update on the trail. If an alternate route cannot be found, the Town will need to notify the Wisconsin Department of Natural Resources (DNR) that the money set aside for the Town should be returned to the DNR’s general fund.
- b) Reminder regarding Wisconsin Towns Association training available for comprehensive planning – Narveson stated that the training may need to be presented by recording if a trainer cannot be found for the May 18, 2024 scheduled date at the Law and Justice Center in Monroe. Seamless Gutter will examine the roof flashing at Town Hall to resolve an ongoing leak. Minor work on the electrical panel has been completed by Clark Electric and a water leak near the interior water meter has been repaired by 5-Star Plumbing.

14. Park Commission

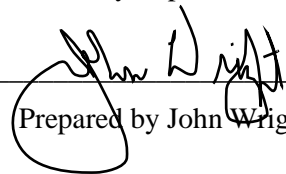
- a) March 20, 2024 minutes – available in the packet.
- b) Update on Master Park Plan survey results – Olivia Stramara with Vierbicher has sent the Park Commission members draft Master Park Plan documents based upon community input. The public hearing is scheduled in July with possible Town Board approval to follow.

15. Plan Commission

- a) March 21, 2024 minutes – available in the packet. Chair Narveson stated that the Plan Commission will discuss possibly easing restrictions on commercial development as part of the forthcoming update to the Town Comprehensive Plan.

- 16. Adjourn – Motion to adjourn made by Supervisor Pauli; second by Supervisor Streiff. Meeting adjourned at 7:09 PM.**

Approved: May 8, 2024



Prepared by John Wright, Clerk-Treasurer