

**REGULAR TOWN BOARD MEETING
WEDNESDAY, JUNE 12, 2024
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Mark Pernitz, and Bob Elkins

Board Members Absent: Troy Pauli

Also Attending: John Wright: Clerk-Treasurer; Sara Beth Hahner: Deputy Clerk; Amy Trumble (departed at 6:50 PM): New Glarus Public Library Director; Kelly Ruschman: New Glarus Public Library Board member and Town Park Commissioner; Rebecca Streiff: Town resident; Jason Neton: Town Park Commissioner; and Sue (virtual attendance via Zoom)

1. **Call to Order** – Chair Narveson called the meeting to order at 6:00 PM.
2. **Confirm Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes**
 - a) Regular Town Board on May 8, 2024 – A motion to approve the May 8, 2024 regular Town Board meeting minutes was made by Supervisor Pernitz; seconded by Supervisor Streiff. Motion carried 4-0.
 - b) Board of Review meeting on May 30, 2024 – A motion to approve the May 30, 2024 Board of Review minutes was made by Supervisor Pernitz; seconded by Supervisor Elkins. Motion carried 3-0; Supervisor Streiff abstained.
 - c) Special Town Board on May 30, 2024 – A motion to approve the May 30, 2024 Special Town Board meeting minutes (closed session) was made by Supervisor Elkins; seconded by Supervisor Streiff. Motion carried 4-0.
4. **Public Comments** – Library Director Trumble provided those in attendance with an update regarding a grant application for a Flexible Facilities Program that is administered in Wisconsin by the Department of Administration. The deadline to apply is July 11, 2024. The New Glarus Public Library Board will meet this evening to discuss updates to the application. There followed a brief discussion regarding how much the Village of New Glarus may be willing to pledge towards the building of a new public library facility. Chair Narveson offered for the Town to provide a letter of support, if requested.
5. **Review and Possibly Approve Operator License Renewal for Julianna Boczkiewicz** – Clerk-Treasurer Wright stated that this is a renewal for a license in good standing, the application fee has been paid, and the background check conducted by the New Glarus Police Department has resulted in their recommendation to approve.

A motion to approve the renewal of an Operator License for Julianna Boczkiewicz (July 1, 2024 to June 30, 2026) was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.
6. **Discussion and Possible Action to Appoint a Member to the Joint Town/Village Extraterritorial Zoning Committee to Fill a Vacancy** – Chair Narveson stated that former Town Board Supervisor Jim Hoesly had previously been appointed to this position. The joint committee is comprised of three Village members and three Town members. Narveson stated that the Town has never set term limits or required a public member. Narveson asked if there was any objection to his appointing Board Supervisor Pernitz to this committee.

A motion to approve the Town Chair appointment of Supervisor Pernitz to the Joint Town/Village Extraterritorial Zoning Committee was made by Supervisor Pauli; seconded by Supervisor Streiff. Motion carried 4-0 with Supervisor Pernitz abstaining from the vote.
7. **Continued Discussion Regarding the Contract Proposed by the Green County Solid Waste Management Board and Update Regarding Pellitteri Waste Systems Use of Green County Landfill**– Chair Narveson reported that he spoke with Matthew Kauffman, the Solid Waste Manager for Green County. According to Narveson, the Town had not been charged in the past for tonnage hauled to Green County. Because the Town is a member, the Town and its residents receive a discounted rate for tipping fees. Closure of the prior landfill is not a charge incurred by the Town.

A motion to authorize the Town Chair Narveson to sign the contract agreement with the Green County Solid Waste Management Board was made by Supervisor Pauli; seconded by Supervisor Pernitz. Motion carried 5-0.

8. **Review and Possibly Approve Brazen Dropouts Cycling Event Scheduled for August 10, 2024**– Clerk-Treasurer Wright reported that he has received a request and route map for the event, but has yet to receive a Certificate of Insurance (COI). Wright did state that Bailey’s Run did provide their COI for the Remember Me Red Event approved at the April regular Board meeting. Wright confirmed that this is an annual event. There followed a brief discussion of a road in another community along the proposed route that may have routine maintenance on the date of the event.

A motion to approve the request for the event on August 10, 2024 for the Brazen Dropouts was made by Supervisor Pernitz; seconded by Supervisor Elkins. Motion carried 5-0.

9. **Discuss and Possibly Allow Firearms Safety Classes to be Taught in Town Hall Community Room (No Ammunition)** – Chair Narveson stated that instructor Brent Peters has requested use of the Town Hall Community Room in August. Supervisor Pauli has agreed to sponsor the event, which will allow the use of the room without a charge. Clerk-Treasurer Wright found that the Town posted a prohibition of firearms during the 2020 elections, but Wright did not locate an adopted policy. Following a brief discussion, it was agreed that the Town should review sample policies and possibly adopt one for the Town.

A motion to approve the Town of New Glarus Community Room for a hunter safety class in August was made by Supervisor Pernitz; seconded by Supervisor Streiff. Motion carried 5-0.

10. **Discuss and Possibly Appoint an Alternate or Alternates to the Town of New Glarus Board of Review** –

Clerk-Treasurer Wright stated that objectors to valuation at annual boards of review can remove one board member with and one without cause. Consequently, it is recommended to appoint an alternate member or alternate members to the Board of Review (BOR). Deputy Clerk Sara Beth Hahner is a Town resident, has taken the BOR training this year, and is therefore qualified and willing to serve, if appointed.

A motion to approve the appointment of Deputy Clerk Hahner to the Town of New Glarus Board of Review as an alternate member was made by Supervisor Pauli; seconded by Supervisor Elkins. Motion carried 5-0.

11. **Review and Possibly Approve Driveway Escrow Refunds**

- a) Jacob Blumer and Hallie Weintraub, N9087 Blue Vista Lane
- b) Hannah Wolf, W4891 Argue Road
- c) Rick and Gail Anderson, W5742 CTH H
- d) Paula Legler and Thomas Myers, W7210 Hustad Valley Road

Chair Narveson stated that he visited each property prior to the granting of occupancy by the building inspector and found each drive was constructed to Town standards and that no damage was done to the Town road rights-of-way.

A motion to approve the refund of the appropriate amount of driveway escrow to Blumer/Weintraub, Wolf, Anderson, and Legler/Myers was made by Supervisor Elkins; seconded by Supervisor Streiff. Motion carried 5-0.

12. **Patrolperson Report** – Brushing, Tree Trimming, and Tree Removal – Chair Narveson reported that the patrolperson will rent a tractor and batwing mower soon to maintain Town rights-of-way. The 7.9 acre Town parcel along Durst Road will need mowing soon as well. Narveson reported that the scheduled tree trimming that was approved in January of this year exceeded the budgeted amount by more than \$9,000.

13. **Clerk-Treasurer Report**

- a) Update on SLFRF (ARPA) report – Clerk-Treasurer Wright stated that the annual report is contained within tonight’s packet. A recent webinar hosted by the U.S. Department of Treasury answered questions regarding completing the reporting process. The report reflects the amount of distributed funds applied towards the interest portion of the loan to purchase the State Road 39 land.
- b) Approve attendance and expense for Deputy Clerk to attend Wisconsin Clerks and Treasurers Institute – Deputy Clerk Hahner provided a summarized justification to attend in tonight’s packet materials with an estimate of costs. The hours of attendance will exceed the normal 20 hours per week that has previously been approved.

A motion to approve Hahner to attend the first year of the Clerk track of Institute in person and to exceed 20 hours a week was made by Supervisor Elkins; seconded by Supervisor Pauli. Motion carried 5-0.

It was confirmed that the annual budget includes training for Board, Commission, Town Hall staff, and public works staff. Ron Roesslein attended the Spring Road School at the Chula Vista Resort in late April.

- c) Approval and payment of bills – A motion to approve checks 21558 through 21595, deposits, and ACH transactions was made by Supervisor Pernitz; seconded by Supervisor Streiff. Motion carried 5-0. Checks 21596 and 21597 were voided as misprints. Clerk-Treasurer Wright reported that the Town was reimbursed for an unemployment claim from 2020 allowed under the CARES Act.

13. Chairperson Report

- a) Reminder regarding Wisconsin Towns Association training available for comprehensive planning – The training will be held on May 18, 2024 at the Law and Justice Center in Monroe. There is no fee to attend.
- b) Preliminary list of road repairs for 2024 – Narveson distributed printed estimates for road maintenance, which was received too late to include in the packet posted online. The estimated costs exceed the available annual budget. There followed a brief discussion of possible maintenance that could be deferred and possible funds available through the Local Road Improvement Program (LRIP).

A motion to approve for Chair Narveson to work with Patrolperson Roeslein to prioritize repairs and for Narveson to sign work orders up to, but not exceeding, the remaining road repair fund balance for 2024 with Green County Highway with the understanding that any overages will be presented to the Board for approval was made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.

Once cost estimates are finalized, estimates for the portion along Exeter Crossing Road near STH 69 will be shared with Bjoin Limestone attributable to their truck traffic; without objection.

- c) Discussion of donation of equipment usage for Village park construction for 2 weeks at the end of the summer – Chair Narveson reported that the Village of New Glarus has requested use of the Town’s mini excavator at Candy Cane Park. Narveson proposed donating one week of Ron’s time, paid for by the Town, to operate the excavator for the benefit of the Village of New Glarus. Without objection, the proposal was supported by the Supervisors.

14. Park Commission

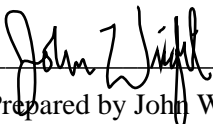
- a) April 17, 2024 minutes – available in the packet.
- b) Update on Master Park Plan – Chair Narveson asked the Supervisors whether the Board should consider forming an ad hoc subcommittee for future buildings at the STH 39 property. Supervisor Pernitz volunteered to conduct research into what other area Towns have done under similar circumstances and will gather square footage estimates costs to build. There followed a brief discussion regarding where the future public works building may be located based on Concept Plan 1 of the Master Park Plan. Other alternate locations were also discussed. Supervisor Pernitz reminded the group that Olivia Stramara of Vierbicher will present Concept Plan 2 at the walkabout scheduled at the STH 39 property this coming Saturday at 9:00 AM. There followed a brief discussion about signage and fencing.

15. Plan Commission

- a) March 21, 2024 minutes – available in the packet. Chair Narveson stated that the New Glarus Brewing Company has initiated the process to annex some Town land they own into the Village of New Glarus.

- 16. Adjourn** – Motion to adjourn made by Supervisor Streiff; second by Supervisor Pauli. Meeting adjourned at 7:25 PM.

Approved: June 12, 2024


Prepared by John Wright, Clerk-Treasurer