

TOWN OF NEW GLARUS
SPECIAL PARK COMMISSION MEETING
26 June 2024, 6:00 PM AGENDA

NOTICE IS HEREBY GIVEN that the Town of New Glarus Park Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall 26 5th Avenue
New Glarus, WI 53574

1. Call to Order
2. Proof of Posting
3. Public Comments
4. Discuss and Consider Use of Funds from DNR Grant for Trails within Park
5. Adjourn

Posted: June 25, 2024

New Glarus Town Hall
New Glarus Garage
New Glarus Post Office
<https://townofnewglarus.com/>

Harry Pulliam, Chair
New Glarus Park Commission
Sara Beth Hahner, Deputy Clerk

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

P.O. Box 448 ~ 26 5th Avenue ~ New Glarus, WI 53574-0448 ~ Phone 608/527-2390
<https://townofnewglarus.com>

Deputy Clerk

From: Harry Pulliam <hfpulliam@gmail.com>
Sent: Tuesday, June 25, 2024 11:47 AM
To: Deputy Clerk
Subject: Fwd: Pre-Expiration Grant Notice - Hwy 39 Trail (Durst Road to Town Park)
Attachments: Attachment H_Trail Estimate Hwy 39 - Durst to Park.pdf; 8700-014_CEW.pdf

Sara Beth, here's the email that I'd like you to include in the packet for tomorrow's special Park Commission meeting. Please also include the documents that Cheryl attached to her email.

Thanks,

Harry

--

Harry Pulliam

(608) 228-5439

"It ain't what you don't know that gets you into trouble. It's what you know for sure that just ain't so."

-Mark Twain

----- Forwarded message -----

From: Housley, Cheryl - DNR <Cheryl.Housley@wisconsin.gov>
Date: Mon, Jun 24, 2024 at 4:30 PM
Subject: RE: Pre-Expiration Grant Notice - Hwy 39 Trail (Durst Road to Town Park)
To: Chris Narveson <cnarveson@townofnewglaruswi.gov>
Cc: Harry Pulliam <hfpulliam@gmail.com>, Mark Pernitz (mpernitz@gmail.com) <mpernitz@gmail.com>

Chris,

Thank you for talking on the phone today regarding the difficulties with the Hwy 39 trail, and a new alternative trail project within the Town's newly acquired park land (what is the name of the park?).

As discussed there are several documents that I'll need from the Town in-order to fully review and revise the scope of work under the existing \$45K grant.

Here are the items needed in early July:

1. Document that supports intergovernmental cooperation (we discussed work/maintenance or funding partnerships with the School Dist. or the Village)
2. Trail needs to support bike/hike, or as an alternative to bike, groomed cc-skiing trails could be substituted. The Town would need to commit to grooming, or have a partner org/group do the grooming.
3. I'll need a new map of the trails which will be developed with the grant funding (~\$90K project), indicating surface, linear feet and width.
4. I'll need an updated cost estimate worksheet (see 8700-14 and Hwy 39 trail budget). Contingency is not a valid expense, so please build contingency into each line item estimates).

Please send these four items to me in early July, 2024, and I will review with RTP grant administrator and see if she approve scope amendment. As mentioned, the administrator was open to this alternative since it is on Town property and seems to have less complexities. Lastly, as mentioned, the Town may need to complete an archeological review prior to ground disturbance, so please keep this in mind as you are preparing your budget.

Thank you.

-Cheryl

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Cheryl Housley

Cell: 608-516-9560

Cheryl.Housley@wisconsin.gov

From: Housley, Cheryl - DNR

Sent: Wednesday, May 29, 2024 4:44 PM

To: Chris Narveson <cnarveson@townofnewglaruswi.gov>

Cc: Wright, John - MUN <clerk@townofnewglaruswi.gov>

Subject: Pre-Expiration Grant Notice - Hwy 39 Trail (Durst Road to Town Park)

Importance: High

Sent via EMAIL

May 29, 2024

Chris Narveson, Town Chairman

Town of New Glarus

PO Box 448, 26 5th Avenue

New Glarus, WI 53574

Dear Mr. Narveson:

The grant agreement is expiring for the following project: ***Town of New Glarus Highway 39 Trail from Durst Road to Town Park***

To date, no final billing has been received for this project. Within two weeks, please notify me in writing of the current status of this project. In order to be eligible for reimbursement, all costs for the project must be incurred on or before the project expiration date which is 6/30/2024.

If the project has been completed, the final billing should be sent in within 6 months of the project expiration date. If a time extension is needed, please request one in writing before your original agreement ends and describe why the extension is needed.

Please feel free to contact me at 608-516-9560 if you have questions or concerns.

Thank you,

Cheryl

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Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Cheryl Housley

Community Services Specialist, Community & Financial Assistance Bureau/Division of External Services

Wisconsin Department of Natural Resources

3911 Fish Hatchery Rd, Fitchburg WI 53711

Cell: (608)516-9560

Cheryl.Housley@wisconsin.gov



dnr.wi.gov



Recreation Grant Project Cost Estimate Worksheet
Form 8700-014 (R 07/14) Page 1 of 2

For use with Recreation Grant Application Forms

Project Name: CTN NN Recreational Trail		Prepared By: Vierbacher	Date 12/05/2019
County Green	Project Applicant: Town of New Glarus	Landowner Name Various	<input type="radio"/> Public <input checked="" type="radio"/> Private

Indicate - (C) Contract , (F) Force Acct., (D) Donated ↓					
DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas (See Item List On Back Of This Form)</i>	Quantity	Unit of Measure	Component Costs	Estimated Total Item Cost	
1. Mobilization, Performance & Payment Bonds	1	LS	\$3,000.00	\$3,000.00	
2. Silt Fence Erosion Control	700	LF	\$2.00	\$1,400.00	
3. Strip Topsoil For Earthwork	10,000	SY	\$2.00	\$20,000.00	
4. Grading and Earthwork to Create Subgrade	2,500	CY	\$6.00	\$15,000.00	
5. Base Aggregate Dense- 1 1/4"- 8' Path, 6"Depth	1,600	TON	\$16.00	\$25,600.00	
6. Limestone Screenings - 2" Topdress	420	TON	\$12.00	\$5,040.00	
7. Finish Grade Trail	4,500	LF	\$1.00	\$4,500.00	
8. 15" CMP Culvert- Type II Aluminized	90	LF	\$45.00	\$4,050.00	
9. Restoration with Topsoil, Seed, Fertilizer and Mulch	5,500	SY	\$4.00	\$22,000.00	
10. Restoration with Topsoil, Seed, Fertilizer and Matting	1,100	SY	\$6.00	\$6,600.00	
15% Contingency				\$18,000.00	
Limited Survey, Engineering, Permits, Bidding (5%)				\$7,000.00	
Construction Staking, Observation and Administration (2%)				\$3,000.00	
TOTALS				\$135,190.00	

NOTE: For acquisition projects, complete the Acquisition Project Cost Estimate Section

Town of New Glarus

Trail Extension – Durst Road to First Town Park

Budget

Trail Paving	\$105,751
Engineering	\$ 20,000
<u>Easement Acquisition</u>	<u>\$ 10,000</u>
Total:	\$135,751

DNR funds totaling \$45,000 will be utilized for this project.

Town will allocate approximately \$90,751-100,000 in funds in the 2024 budget to ensure this project can happen.

Municipality Town of New Glarus
 Road Name Hwy 39
 Location Durst Rd - NG land
 Length - Ft. _____ Length - Mi. _____ Width - Ft. _____ Depth - In. _____

Work Order Number 2220-23
 Estimate Date 7/19/23
 Print Date 7/19/23

Description of proposed work

This estimate is to prep a trail pad at 10' wide and pave at 8' wide. This estimate is also to restore after paving.

Paver Patch or Paving

Patching Mix Type _____	Est. Tons _____	Cost / Ton _____	Patching Total _____
Paving Mix Type <u>5LT58-28S 9.5</u>	Est. Tons <u>450</u>	Cost / Ton _____	Paving Total <u>\$55,126</u>

Sealcoat or Fog Seal

Seal Asphalt Type _____	Gal. / Sq. Yard _____	Total Gal. _____	Sealcoat Total _____
Type of Cover Mat. _____	Yards of Mat. _____		
Fog Asphalt Type _____	Gal. / Sq. Yard _____	Total Gal. _____	Fog Seal Total _____

Drainage

	Size	Length	Cost Est.	Drainage Aid	
Project # 1	_____	_____	_____	_____	
Project # 2	_____	_____	_____	_____	
Project # 3	_____	_____	_____	_____	Total _____

Other Projects

Crack Sealing	\$ / Lin. Ft. _____	Est. Lin. Ft. _____	Crack Sealing Total _____
Grinding & Shaping	\$ / Mile <u>#DIV/0!</u>		Grind & Shape Total _____
Shouldering	Yds of Material _____		Shouldering Total _____
Other Project # 1 - Details listed above			Project # 1 Total <u>\$50,625</u>
Dura Patch	Hours _____		Project # 2 Total _____
Estimate Grand Total			\$105,751

This work order proposal is an estimate. Actual time and materials must be billed. The individual signing below is an authorized representative of the municipality and hereby agrees that all expenses involved in this proposal will be charged to the municipality and that moneys are available to cover the costs of the projects. It is also understood that the County shall complete all projects as economical as possible by receiving quotes or bids on materials and if necessary by securing additional equipment. This estimate must be signed and returned within 90 days of print date. (Ver. 5.0 1/26/11)

Maintaining Authority

Signed _____
 Title _____
 Date _____

Green County Highway Dept.
Eric Wild
 Signed _____
 Title General Superintendent
 Date 7/19/23

PLEASE RETURN ONE SIGNED COPY BY FAX (328-4153), MAIL (P.O. BOX 259) OR TO THE GREEN COUNTY HIGHWAY DEPARTMENT AT 2813 6th STREET MONROE, WI. 53566. RETAIN ONE COPY FOR YOUR RECORDS.