

TOWN OF NEW GLARUS
REGULAR TOWN BOARD MEETING
JULY 10, 2024, 6:00 PM
AGENDA

NOTICE IS HEREBY GIVEN that Town of New Glarus board, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: 26 5th Avenue, Town Hall Community Room or virtually

VIRTUALLY: <https://us06web.zoom.us/j/89262456512?pwd=rcUBb3ASLnTauCmbygaB804xJM6eHO.1>

Meeting ID: 892 6245 6512

Passcode: 655889

Dial by your location: 312 626 6799

Any specific subject on the agenda for consideration by the Board may be acted upon by the Board

1. Call to Order
2. Confirm Proof of Posting
3. Approve Minutes
 - a) Joint meeting with the Village of New Glarus and New Glarus Library Board – June 10, 2024
 - b) Regular Town Board meeting – June 12, 2024
 - c) Special Town Board meeting – June 17, 2024
 - d) Special Town Board meeting – June 24, 2024
4. Public Comments
5. Review and Possibly Approve Master Park Plan for the Town of New Glarus
6. Review and Possibly Approve
 - a) Transfer of Department of Natural Resource Grant from STH 39 to Durst Road to Within the STH 39 Town Park
 - b) Memorandum of Understanding with the New Glarus School District to utilize the proposed trail for cross country
 - c) Requests for Proposal for septic and well for STH 39 Town property
7. Consider and Possibly Approve Appointments to an Ad Hoc
 - a) Garage building subcommittee
 - b) Town Hall building subcommittee
8. Discussion with Possible Action Regarding Site Work Plans for Town Property along STH 39
9. Update on Discussions with the Village of New Glarus Board and Public Library Board
10. Discuss and Possibly Appoint a Town Member to a Swiss Church Cemetery Committee
11. Review and Possibly Approve Operator Licenses
 - a) Madeline Thoemke
 - b) Aditya Bhattacharya
 - c) Alyssa Holcomb
12. Review of Fireworks Permits Approved by the Town Chair
13. Discuss and Possibly Approve Class “B” Temporary Malt Beverage License and Temporary Soda License for the New Glarus Männerchor for Volksmarch and Volksfest to be held on Saturday August 3, 2024 and Sunday, August 4, 2024
14. Patrolman Report – Updates and Discussion of Crops Growing within Town Rights-of-Way with Possible Action
15. Clerk-Treasurer Report
 - a) Update on August 13, 2024 Partisan Primary preparations
 - b) Approval and payment of bills
 - c) Request to send Deputy Treasurer to 2024 WMCA Annual Conference for New Clerks Class on Wednesday, August 28, 2024 from 9 AM until 4 PM: \$90 enrollment plus mileage reimbursement and hourly pay
 - d) Update on 2024 Maintenance of Effort Report for Fire Protective Services and EMS
 - e) Coordination with Weed Commissioner and need of a replacement in 2025
 - f) Presentation of 2023 Financial Statements with Independent Auditor’s Report and Confirm Submission of 2023 Annual Financial Report for the Census Bureau
16. Chairman Report
17. Park Commission – June 19, 2024 regular minutes and June 26, 2024 special minutes
18. Plan Commission – June 20, 2024 minutes
19. Adjourn

POSTED: 7/03/2024

New Glarus Town Hall
New Glarus Maintenance Building
New Glarus Post Office
<https://townofnewglarus.com/>

Chris Narveson, Chair

John Wright, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Plan Commission and/or Parks Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town Parks and Plan Commissions. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance: 608-527-2390.

VILLAGE OF NEW GLARUS & TOWN OF NEW GLARUS
JOINT VILLAGE BOARD/TOWN BOARD/LIBRARY BOARD PROCEEDINGS
6/10/2024

JOINT MEETING-CALL TO ORDER: President Truttmann called the Village Board meeting to order at 6:00 p.m. and made an announcement to silence cell phones. Town Chair Chris Narveson called the Town Board meeting to order at 6:00 p.m. and confirmed agenda posting. Library Board President Daniel Ramirez called the Library Board meeting to order at 6:01 p.m. and confirm agenda posting.

PRESENT: Peggy Kruse, Jaime Craig, Jesse Donahue, Michael Bell, Larry Stuessy, Gof Thomson, and Roger Truttmann – Village of New Glarus; Chris Narveson, Matt Streiff, Mark Pernitz, Troy Pauli, Robert Elkins (at 6:14 p.m.) – Town of New Glarus; Daniel Ramirez, Joanne Landry, Beth Blahut, Tiffany Kuenzi, Kelly Ruschmann, Shelly Truttmann – Library Board.

ALSO PRESENT: Jon Ziltner, Kim Bright, Steve Landry, Mary Usher, Tim Usher, Sara Beth Hahner (Town Deputy Clerk), Amy Trumble (Library Director), Lauren Freeman (Village Administrator), Kelsey Jenson (Village Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Peggy Kruse, second by Larry Stuessy to approve the 6.10.24 agenda. Motion carried (17-0, R. Elkins absent).

NOMINATION OF CHAIR TO RUN THE MEETING: Motion by Chris Narveson to nominate Roger Truttmann as Chair, second by Daniel Ramirez. Motion carried (17-0, R. Elkins absent).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Town of New Glarus resident Kim Bright stated he was in attendance on behalf of the Swiss Church and could answer any questions the Boards would have for the Church. Village of New Glarus resident Steve Landry commented on the \$4.25 million in possible grant funds available for this project and the impact it would have.

DISCUSSION OF VILLAGE OF NEW GLARUS OFFER TO PURCHASE TOWN PROPERTY FOR A FUTURE PULIC LIBRARY:

All three Boards participated in the discussion. The Town Board agreed to take the offer back to the Board at the June 12, 2024 Town Board meeting, with a decision made and reported to the Village by June 19, 2024.

ADJOURN: Library Board President Ramirez adjourned the Library Board meeting at 6:45 p.m. Matt Streiff motioned to adjourn Town Board meeting at 6:46 p.m., seconded by Mark Pernitz. Motion carried (5-0). Jesse Donahue motioned to adjourn the Village Board meeting at 6:46 p.m., second by Michael Bell. Motion carried (7-0).

– Kelsey Jenson,
Village Clerk-Treasurer

**REGULAR TOWN BOARD MEETING
WEDNESDAY, JUNE 12, 2024
MINUTES**

Town Board Attending: Chris Narveson (Chair), Matt Streiff, Mark Pernitz, and Bob Elkins

Board Members Absent: Troy Pauli

Also Attending: John Wright: Clerk-Treasurer; Sara Beth Hahner: Deputy Clerk; Amy Trumble (departed at 6:50 PM): New Glarus Public Library Director; Kelly Ruschman (departed at 6:50 PM): New Glarus Public Library Board member and Town Park Commissioner; Rebecca Streiff: Town resident; Jason Neton: Town Park Commissioner; and Sue (virtual attendance via Zoom)

1. **Call to Order** – Chair Narveson called the meeting to order at 6:00 PM.
2. **Confirm Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Approve Minutes**
 - a) Regular Town Board on May 8, 2024 – A motion to approve the May 8, 2024 regular Town Board meeting minutes was made by Supervisor Pernitz; seconded by Supervisor Streiff. Motion carried 4-0.
 - b) Board of Review meeting on May 30, 2024 – A motion to approve the May 30, 2024 Board of Review minutes was made by Supervisor Pernitz; seconded by Supervisor Elkins. Motion carried 3-0; Supervisor Streiff abstained.
 - c) Special Town Board on May 30, 2024 – A motion to approve the May 30, 2024 Special Town Board meeting minutes (closed session) was made by Supervisor Elkins; seconded by Supervisor Streiff. Motion carried 4-0.

Without objection, item 8 will be advanced in the agenda.

8. **Discussion with Possible Action of the Commercial Offer to Purchase of Town Property by the Village of New Glarus** – Chair Narveson reported that members of the Town Board met jointly with the Village of New Glarus Board and New Glarus Public Library Board on Monday, June 10, 2024. Supervisor Streiff stated that the Town received background information regarding a grant opportunity and a timeline for the grant application process/planning/construction/occupancy. Streiff noted that he sensed a spirit of cooperation among those in attendance and that the Town eventually will relocate its Town Hall at the “right time.” Chair Narveson suggested for the Town Board to meet in closed session to craft a formal response to the Commercial Offer to Purchase. Narveson noted that the Town has considered relocating the Town Hall, but that timeline was to be further in the future. He stated that the Town is supportive of the library’s efforts. Motion for the Town Board to meet in closed session on Monday, June 17, 2024 at 6:00 PM to discuss the offer to purchase the Town of New Glarus Hall and craft a response was made by Supervisor Elkins; seconded by Supervisor Pernitz. Motion carried 4-0.
4. **Public Comments** – Jenna Jacobson introduced herself as the current elected representative for the 43rd Assembly District. Jacobson is a candidate for the new 50th Assembly District and has been attending meetings of municipalities within the new district boundaries.
5. **Update Regarding Alcohol Licensing for BRV, LLC, Todd Kuehl Agent** – Clerk-Treasurer Wright provided a brief history of the licensing and permitting of Bailey’s Run Vineyard. Although the facility is located in the Town, it is within the extraterritorial zoning jurisdiction of the Village of New Glarus. The facility was granted a Conditional Use Permit to operate as a winery with the ability to sell their products on and off premises in addition to fermented malt beverages. Last year, the winery sought and was granted a Manufacturer’s Permit from the Wisconsin Department of Revenue (DOR), Bureau of Alcohol and Tobacco. As a consequence, the operation could distill and sell alcoholic beverages on and off site. As a consequence, the Town would no longer issue a Class “B” Winery license, only a Class “B” retail fermented malt beverage license. Prior to the deadline to publish the renewal notice for this license in 2024, Todd Kuehl informed the Town that the DOR has issued a Full-Service Retail Sales to BRV, LLC on May 1, 2024. As a result, the Town no longer has the power to regulate any licenses except for operators who serve beverages at the facility.

Deputy Clerk Sara Beth Hahner stated that she filed the AT-827 Wisconsin Retail Liquor and Tobacco Licenses report online. Per advice from Fred Bahr, DOR Section Chief, Hahner was instructed to mark that the operation and license had been deactivated. In 2025, if no new licenses are issued by the Town, then the

option to check No Licenses this Year will be available. Chair Narveson reported that the Town contract attorney reviewed the changes to the licensure and recommended that the agent for BRV, LLC appear before the Town Board (and presumably the Joint Town/Village of New Glarus Extraterritorial Zoning Committee) to review the details of how the business will operate in the future and whether that fits within the agriculture commercial use allowed by the Conditional Use Permit issued in 2017.

6. **Action to Remove Jim Hoesly as Signatory on Town Checking Account and Adding Mark Pernitz** – The Bank of New Glarus requires the Board to act to update the signatory power of the 3rd Town Board Supervisor.

A motion to remove Jim Hoesly as the signatory for Town checking accounts and adding 3rd Town Board Supervisor Mark Pernitz instead, was made by Supervisor Hoesly; seconded by Supervisor Pernitz. Motion carried 4-0.

7. **Discuss and Possibly Approve List of Roads for Maintenance and Associated Cost Estimates**– Chair Narveson stated that he worked with Patrolperson Roesslein to prioritize roads in need of maintenance. Narveson shared printed copies of signed work orders and estimated costs:

| | | | |
|----------------------|--------------------------|----------------------------|-----------|
| Marty Road | STH 39 to CTH H | Patch, seal, and Durapatch | \$99,688 |
| Exeter Crossing Road | STH 69 to County line | Patch and Durapatch | \$15,695 |
| Edelweiss Road | Valley View to Town line | Patch and Durapatch | \$3,060 |
| Valley View Road | Pioneer to terminus | Patch and Durapatch | \$8,115 |
| Klassy Road | STH 69 to terminus | Sealcoat | \$20,806 |
| Highland subdivision | STH 69 to terminus | Patch | \$16,849 |
| Windmill Ridge sub. | STH 69 to terminus | Patch | \$3,850 |
| Spring Valley sub. | STH 69 to terminus | Patch | \$5,775 |
| Total | | | \$173,838 |

Narveson noted that Farmers Grove Road was removed from the list. If \$23,000 can be found elsewhere in the budget, then alternate projects could be addressed which had been identified during the annual road tour. The entrance and abbreviated parking for the Town land on STH 39 may be gravel only this year. Clerk-Treasurer Wright recalled that some Impact Fees that were transferred to the checking account may be available for use to improve the entrance. He will conduct research and report during open session at the Special Town Board meeting on Monday, June 17, 2024; without objection.

9. **Patrolperson Report** – Chair Narveson reported that the patrolperson was able to complete approximately 2/3 of mowing using the leased tractor and batwing mower attachment. Recent tree damage required mowing be completed during weekend hours; Narveson stated he approved the overtime. Rudolph Gerber will assist with moving and disposing of woody waste created by storm damage. A culvert failed on Valley View Road and will need replacement.
10. **Clerk-Treasurer Report**
- Receipt of Wisconsin DNR recycling grant, Form CT filed by Johnson Block, and F-65 Financial Report update – Clerk-Treasurer received confirmation that the annual recycling grant distribution was approved. Tara Bast completed and submitted Form CT which is required in order to receive shared revenue payments and State Transportation Aid. Wright has been working on the related financial report for the Census Bureau.
 - Approval and payment of bills – A motion to approve checks 21598 through 21615, deposits, transfers, and ACH transactions was made by Supervisor Streiff; seconded by Supervisor Pernitz. Motion carried 4-0. Clerk-Treasurer Wright reported the Visa payment included the authorized registration costs for the Deputy Clerk to attend the Clerk track at the Wisconsin Municipal Clerks and Treasurers Institute in July. He further noted that Symdon Ford completed repairs on the Ford F550 XL, including replacement of the hydraulic booster.
 - 2024 Municipal Assessment Report (MAR), Maintenance of Effort Report (MOE) for Fire Protective Services and EMS – Wright reported that Assessor Okrie filed the MAR online before the June 10, 2024 deadline. He noted that Net New Construction increased over the prior year, which should provide an increase to the allowable levy for 2025. Deputy Clerk Hahner reported on MOE report. It is new this

year and is required to be filed annually. Because the Town population is less than 20,000, we do not need to file a report for law enforcement. Chief Mueller has completed form SL-309 to certify that the Town is on track to match operational support, that New Glarus EMS can confirm the same number of full time equivalent volunteers, and that training standards are consistent with 2023. The Town is awaiting the completed report from Chief Hendrickson from the New Glarus Fire Department. That report is in progress. It was noted that failure to file will result in a 15% reduction of Shared Revenue Payments. There are four options to certify each year and the municipality may use any two of the four when filing the report.

- d) ATV/UTV referendum – Deputy Clerk Hahner stated that she solicited sample resolutions from other Green County clerks who have already completed the process or are considering a similar option. However, after consultation with Wisconsin Towns Association staff attorney Lara Carlson, there is no State Statute that allows for a Town to utilize a binding referendum to decide access of these types of vehicles on Town roads. Advisory referenda are also prohibited. Chair Narveson reported that the Clerk for the Town of Brooklyn plans to seek input from the public before their Board decides. Representative Jacobson stated that use of a newsletter, survey, notification on a Town website, etc. are means to solicit input from the public before a board or council acts. There followed a brief discussion regarding how best to receive resident feedback and at what point such methods are equivalent to a referendum on the issue. Chair Narveson provided a brief report of the policy adopted by Green County.

11. Chairperson Report – no report this month.

12. Park Commission

- a) May 15, 2024 minutes – available in the packet.
b) Update on Master Park Plan – Chair Narveson asked the Supervisors whether the Board should consider forming an ad hoc subcommittee for future buildings at the STH 39 property. Supervisor Pernitz volunteered to conduct research into what other area Towns have done under similar circumstances and will gather square footage estimates costs to build. There followed a brief discussion regarding where the future public works building may be located based on Concept Plan 1 of the Master Park Plan. Other alternate locations were also discussed. Supervisor Pernitz reminded the group that Olivia Stramara of Vierbicher will present Concept Plan 2 at the walkabout scheduled at the STH 39 property this coming Saturday at 9:00 AM. There followed a brief discussion about signage and fencing.

15. Plan Commission

- a) March 21, 2024 minutes – available in the packet.
b) Reappoint Mark Pernitz to Parks Commission effective July 1, 2024 for a term to expire June 30, 2031 – Motion to approve the Chair’s reappointment of Mark Pernitz to the Town of New Glarus Plan Commission for a term of seven years was made by Supervisor Elkins; seconded by Supervisor Streiff. Motion carried.

It was noted that the Park Commission had requested Olivia Stramara to prepare Concept Plan 3 in time for this evening’s meeting. Although it was distributed to the group earlier today, any feedback would be appreciated. Deputy Clerk Hahner noted that there is an Option A and Option B; the difference is the siting of the public works building nearer to the farmette or further to the west. There was brief discussion regarding how well and septic could be shared if the public works facilities were not proximate to the Town Hall. Narveson mentioned the option for the Board to be in charge of building review or whether an ad hoc subcommittee be considered instead. Without objection, a decision will be deferred.

16. Adjourn – Motion to adjourn made by Supervisor Pernitz; second by Supervisor Elkins. Meeting adjourned at 6:58 PM.

Approved:

Prepared by John Wright, Clerk-Treasurer

Town of New Glarus
SPECIAL TOWN BOARD MEETING
MONDAY, JUNE 17, 2024
MINUTES

Town Board Attending: Chris Narveson (Chair), Mark Pernitz, Troy Pauli, Matt Streiff, and Robert Elkins (arrived at 6:03 PM)

Board Members Absent: None.

Also Attending: Sara Beth Hahner: Deputy Clerk; John Wright: Clerk Treasurer; Daniel Ramirez: New Glarus Public Library Board President (departed at 6:14 PM); and Mary Anne Oemichen (departed at 6:14 PM): Town resident

1. **Call to Order and Announcement of Intention to Convene into Closed Session §19.85(1)(e) to Consider an Offer to Purchase Town Property** – Chair Narveson called the meeting to order at 6:03 PM and announced that the Board will convene into closed session.
2. **Confirm Proof of Posting** – Clerk-Treasurer Wright attested to the proper proof of posting.
3. **Review Balance of Impact Fees Transferred to Main Bank Account with Possible Action to Apply Some Funds to Improve Access to STH 39 Property** – Wright reminded those present that review of road maintenance projects discussed at the June 12, 2024 regular Town Board meeting included scheduling work to improve the access to Town property on State Highway 39. Wright shared the fee collection categories adopted with the 2008 Impact Fees Ordinance that was recently amended. The review included the amounts transferred from each fund line they were properly encumbered. Related expenses were included in the review to derive the remaining balance available for each account, if any. Wright estimated the available balance (depending upon whether costs to prepare the plat of survey and certified survey map for the land are included or excluded) for the highway/transportation facility fund to range between \$30,613.79 on the low side to \$37,191.29 on the high side. Wright was uncertain whether Vierbicher would continue preparations for which there will be future expenses to pay from the balance. Supervisor Pernitz asked for a brief description of the costs incurred for the STH 39 to Durst Road trail that total \$17,002.00. The expenses included the preparation of documents to transfer the project with the DNR from CTH NN to STH 39, to gather topographic information, and to conduct preliminary surveying of the proposed trail corridor.

Daniel Ramirez introduced himself to those in attendance and asked if anyone had questions regarding the Offer to Purchase the Town Hall by the Village of New Glarus for a future public library site. He stated that the Library Board is dedicated to acquiring this site from the Town whether or not they are successful with their grant application. According to Ramirez, the location is supported by those most likely to donate towards the cause. If the offer is accepted or can be negotiated, the property owned by the Village near the intersection of State Highway 39 and Durst Road (by the Swiss Center of North America) will be marketed and sold. Members of the Board thanked Ramirez for his availability this evening.
4. **Motion to Convene into Closed Session per Wis. Stat. § 19.85(1)(e) which Allows a Governmental Body to Meet in Closed Session to Deliberate or Negotiate the Purchase of Public Properties, when Competitive or Bargaining Reasons Require a Closed Session by Roll Call Vote**

Motion to convene into closed session was made by Supervisor Streiff; seconded by Supervisor Pauli. Roll call: Pernitz: aye; Elkins: aye; Pauli: aye; Streiff: aye; and Narveson: aye. Motion carried at 6:14 PM.
3. **Return to Open Session** – Motion to return to open session was made by Supervisor Pauli; seconded by Supervisor Pernitz. Motion carried 5-0 at 6:48 PM.
4. **Announcement of Decisions Made in Closed Session**

Motion to authorize Chair Narveson to sign on behalf of the Town Board a Letter of Intent to be drafted by the Town attorney. The Letter of Intent should state that if the Village receives the Flexible Facilities Program Grant, then the Town of New Glarus will then enter into a Real Estate Purchase Agreement with the Village to sell the Village the Town Hall. The Real Estate Purchase Agreement will have the following terms: the purchase price for the Town land and building would be \$500,000, occupancy by the Village will be provided on May 1, 2025, the Village of New Glarus, at no cost to the Town, will provide the Town with adequate office space, meeting room space, record storage space, and a space to hold elections for two years

Town of New Glarus

after the occupancy is transferred. If the grant is not awarded to the Village, then the Letter of Intent will be null and void. However, the Town would be willing to continue discussions with the Village regarding the sale of the Town Hall to the Village, as made by Supervisor Pernitz; seconded by Supervisor Pauli. Motion carried 5-0.

It was noted that if the grant was not awarded, the Letter of Intent would be voided since the timelines would no longer be applicable. A suggestion was made to publish a newsletter this fall, after the Flexible Facilities Program grants are awarded on October 1, 2024. The newsletter should also provide details about the Master Park Plan scheduled to be approved by the Town Board on July 10, 2024; without objection.

5. Adjourn – Motion to adjourn made by Supervisor Streiff; seconded by Supervisor Pernitz. Meeting adjourned at 6:51 PM.

Approved:

Prepared by John Wright, Clerk-Treasurer

DRAFT

Town of New Glarus
SPECIAL TOWN BOARD MEETING
MONDAY, JUNE 24, 2024
MINUTES

Town Board Attending: Chris Narveson (Chair), Mark Pernitz, Troy Pauli, Matt Streiff, and Robert Elkins

Board Members Absent: None.

Also Attending: Sara Beth Hahner: Deputy Clerk.

1. **Call to Order and Announcement of Intention to Convene into Closed Session §19.85(1)(e) to Consider an Offer to Purchase Town Property** – Chair Narveson called the meeting to order at 5:00 PM and announced that the Board will convene into closed session.
2. **Confirm Proof of Posting** – Deputy Clerk Hahner attested to the proper proof of posting.
3. **Motion to Convene into Closed Session per Wis. Stat. § 19.85(1)(e) which Allows a Governmental Body to Meet in Closed Session to Deliberate or Negotiate the Purchase of Public Properties, when Competitive or Bargaining Reasons Require a Closed Session by Roll Call Vote**
Motion to convene into closed session was made by Supervisor Streiff; seconded by Supervisor Pauli. Roll call: Pernitz: aye; Elkins: aye; Pauli: aye; Streiff: aye; and Narveson: aye. Motion carried at 5:01 PM.
4. **Return to Open Session** – Motion to return to open session was made by Supervisor Pauli; seconded by Supervisor Pernitz. Motion carried 5-0 at 5:35PM.
5. **Announcement of Decisions Made in Closed Session** - Chair Narveson announced the decisions reached during closed session:
Motion to authorize Chair Narveson to sign on behalf of the Town Board a Letter of Intent to be drafted by the Town attorney. The Letter of Intent should state that if the Village receives the Flexible Facilities Program Grant, then the Town of New Glarus will enter into a Real Estate Purchase Agreement with the Village to sell the Village the Town Hall. The Real Estate Purchase Agreement will have the following terms: the purchase price for the Town land and building at 26 5th Avenue would be \$500,000. The Village/library’s architects, engineers, and consultants shall be allowed access, upon reasonable notice, to the property and necessary records to complete required testing and inspections for the grant. The Town offices can remain in their current space at no cost until May 1, 2025. Occupancy by the Village will be provided on May 1, 2025. The Town shall secure and fund its own accommodation after May 1, 2025. If the grant is not awarded to the Village, then the Letter of Intent will be null and void. However, the Town would be willing to continue discussions with the Village regarding the sale of the Town Hall to the Village, made by Supervisor Streiff; seconded by Supervisor Pauli. Motion carried 5-0.
6. **Adjourn** – Motion to adjourn made by Supervisor Streiff; seconded by Supervisor Elkins. Meeting adjourned at 5:41 PM.

Approved:

Prepared by Sara Beth Hahner, Deputy Clerk

Mr. Roger Truttman, President
Village of New Glarus
319 2nd Street
New Glarus, WI 53574

**RE: Term Sheet -- Purchase and Sale of 26th Fifth Avenue, New Glarus, WI 53574
(the "Property").**

Dear President Truttman:

This document (the "Term Sheet") summarizes the terms of a proposed purchase by the Village of New Glarus of the Property from the Town of New Glarus, the Seller. The undersigned acknowledge that this letter is intended to outline the initial terms for consideration only and is not intended to oblige any party contractually. No such obligation arises from this letter or from any resulting Sale Agreement unless and until a mutually satisfactory Sale Agreement is fully executed by, and delivered to, all parties.

Subject to a mutually agreed upon Sale Agreement, Seller is willing to proceed under the following terms and conditions.

1. Seller: Town of New Glarus
2. Buyer: Village of New Glarus
3. Property: **26th Fifth Avenue, New Glarus, WI 53574**
4. Sale Price: Five hundred thousand and 00/100 dollars (\$500,000.00)
5. Closing Costs: Seller shall pay all grantor transfer taxes applicable to the transaction contemplated hereby, the cost to prepare the deed from Seller, and the cost of recording all documents necessary to correct or remove defects in or encumbrances upon Seller's title to the Property (if applicable). Buyer shall pay the cost of any grantee transfer taxes, title examination fees, the cost of any title insurance obtained by Buyer, the cost of a current survey of the Property, the cost of preparing and/or recording all documents to be recorded other than those referred to in the preceding sentence, and any other costs related to the Closing. Each party shall pay its own attorneys' fees.
6. No Brokers: No brokers are involved and no commissions will be paid.
7. Authorization: The Seller must procure approval at a Town Meeting of electors of the Town. The Village must obtain approval of the Village Board.
8. Documentation: The purchase and sale agreement will be executed in a WB-15 Commercial Offer to Purchase, subject to negotiation by the

parties. The Agreement will provide for sale of title to the Property in a manner and form acceptable to the Buyer.

9. Conditions

The Agreement will contain the following conditions:

- The Village's obligation to purchase is contingent upon the Village being awarded a Flexible Facilities Program Grant, which the Village will diligently pursue.
- The Village's engineers, consultants, architects and consultants will be allowed access to the Property for inspection purposes at reasonable times with notice to the Town Clerk.
- The Town may remain in its current location without rent charges through May 1, 2025.

If the above terms and conditions are acceptable, please sign below to acknowledge Buyer's agreement of this letter and return one (1) fully executed copy to the Town. The terms embodied in this letter shall expire at 5:00 p.m. on July 17, 2024 if not accepted.

Seller:

Town of New Glarus

Signature: _____

By (Print Name): Chris Narveson Dated: _____

Its (Print Title): Chairman

Accepted and agreed to this ___ day of _____ 2024.

Buyer

Signature: _____

By (Print Name): _____

Its (Print Title): _____

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: June 4, 2024
Re: Cemetery Committee

Background:

Back in fall 2022, the Swiss Church congregation voted to begin the process of transferring ownership of their cemetery to the Village of New Glarus through an abandonment process. Wisconsin state law includes provisions that provides cemetery owners the ability to force transference of cemeteries when they are no longer able to sustain the persistent losses from cemetery management. That process requires a 5-year period of abandonment.

In spring of 2023, the Swiss Church stopped maintaining the cemetery to begin the abandonment process. During this time, the Village and Church received many phone calls and emails from residents who were upset that the cemetery was not being maintained. The Village and Church came to a resolution at the time agreeing that the Village would not use the Church's maintenance of the cemetery against their abandonment claim. Soon after, the Church began maintaining the cemetery once again.

Since then, Village staff have requested information from the Church to aid in the transference process including financial and operational information. One important piece to the cemetery transference will be ensuring that all the cemetery records are digitized for easy access and administration, and whoever takes over the administration is provided proper training on these records.

Discussion:

Given the amount of information and planning that needs to take place for the cemetery transference, staff recommend creating a committee to work through these details and provide a recommendation to the Village Board.

Proposed Cemetery Committee Makeup:

- 2 Village Board Members – Gof Thomson & Larry Steussy
- 1 Town Board Member
- 1 Village Resident
- 1 Swiss Church Representative
- 1 Staff Representative – Village Administrator (no voting rights)

Cemetery Committee Purpose:

- Review financial and operational information provided by the Swiss Church
- Explore options/models for cemetery ownership and operation
- Develop proposed action plan for cemetery transference as a recommendation to the Village Board

FEE: \$20.00 (non-refundable)

APPLICATION FOR OPERATOR'S LICENSE
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the Town of New Glarus, County of Green, Wisconsin for a license to serve, from date hereof to June 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all act amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 19 years of age.



Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant: Madeline Thoemke


Address of Applicant: [REDACTED]
Belleville, WI 53608

Is application new or renewal? New If renewal, was your last license issued in the Town of New Glarus? YES/NO
If not, where? _____

As required by WI Stats. Section 125.17(6), have you completed the alcohol awareness course? YES / NO
If so, where? 360 Learn2 Serve

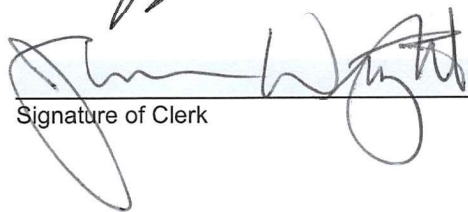
Place of Employment: Whiskey Run BRU

STATE OF WISCONSIN
GREEN COUNTY



Signature of Applicant

6-10-2024
Date



Signature of Clerk

APPLICATION FOR OPERATOR'S LICENSE
BACKGROUND INFORMATION

NAME: Madeline M Thoenke
First Middle Last

ADDRESS: [REDACTED]

CITY/STATE/ZIP: Belleville, WI 63508

PHONE NUMBER: [REDACTED]

DATE OF BIRTH: [REDACTED] DRIVER LICENSE #: [REDACTED]

Previous Address (less than 5 years): NA

Have you ever been convicted of any felony? YES NO
Date of such conviction _____
Name of Court _____
Nature of offense _____

Have you been convicted of any Misdemeanor/Municipal Ordinance within the last 10 years? YES NO
If yes, list convictions: _____
Date of such conviction _____
Name of Court: _____
Nature of offense: _____

Have you ever been convicted of any Alcohol Related Offenses? YES NO
(i.e: OWI; Absolute Sobriety, Underage Drinking, Open Intoxicants, Procuring)
If yes, list convictions: _____
Date of such conviction: _____
Name of Court: _____
Nature of offense: _____

Have you been convicted of violating any license law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors? YES NO
Nature of Violation _____

Are you currently under investigation, or pending charges, for a Felony, Misdemeanor offense, or Municipal violation? YES NO
If yes, explain: _____

Has any license, (Driver's license, Bartender's license, etc.) issued to you ever been suspended, revoked or denied, due to an alcohol or drug related offense or incident? YES NO
If yes, explain: _____

Having read and answered all of the above statements and questions, I hereby consent to investigation of such facts, and certify that all information provided on the application and the background information is true and correct to the best of my knowledge. I understand that providing false information or failing to disclose information may be grounds for denial of this operator's license as well as denial of the right to apply for a license for a six month period. I understand that the license fee is non-refundable.

Signed: [Signature]

POLICE ADMINISTRATION'S REPORT TO Clerk-Treasurer/Town Board

TRAFFIC NCIC CIB LOCAL CCAP/WCCA

CRIMINAL HISTORY NOT RUN OTHER: _____

POLICE ADMINISTRATION'S RECOMMENDATION: APPROVE DENY
If denied, reason: _____

- Applicant has been convicted of a felony that substantially relates to the licensed activity (unless duly pardoned).
- Applicant has habitually been a law offender (arrest or conviction of at least two offenses which are substantially related to the licensed activity within the five years immediately preceding the license application).
- Applicant did not disclose complete information on application.

BACKGROUND INVESTIGATION COMPLETED BY: Chief Studeman DATE: 6-11-24
N24-02058

PUBLIC SAFETY DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

TOWN BOARD DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

Denial notice sent by certified mail to applicant by Town Clerk: _____
(date)

Renewal Applicant request for Reconsideration Hearing: _____
[Only renewals have right to hearing] (date)

RECONSIDERATION HEARING (by closed session):
[Must be at least 10 days after notice of denial.]

DETERMINATION: AFFIRM / REVERSE DATE: _____

Denial notice sent to applicant by Town Clerk: _____
(date)

NOTE: A renewal applicant who is denied any license upon reconsideration of the matter may apply to the Circuit Court pursuant to § 125.12(2)(d), Wis. Stats., for review.

U21 WISCONSIN USA NOT FOR FEDERAL PURPOSES
DRIVER LICENSE REGULAR



4a [REDACTED]
3 DOB [REDACTED]
4a ISS 11/14 2023
4b EXP 12/15/2031
15 SEX F 16 HGT 5'-01"
17 WGT [REDACTED] lb
18 EYES GRN
19 HAIR BRO
9 CLASS D
9a ENG NONE

DEC 04

1 THOEMKE
2 MADELINE
3 MARTHA JOSEPHINE MI
4 [REDACTED]
5 BELLEVILLE, WI 53508

UNDER 18 UNTIL
AGE ATTAINED
UNDER 21 UNTIL

5 DD 0710D2023111419285865





LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Madeline Thoemke

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
06/06/2024



Expiration Date
06/06/2026



Certificate #
WI-00627073

Official Signature

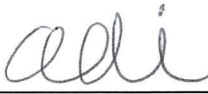
This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

FEE: \$20.00 (non-refundable)

APPLICATION FOR OPERATOR'S LICENSE
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the Town of New Glarus, County of Green, Wisconsin for a license to serve, from date hereof to June 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all act amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 18 years of age.



Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant: Aditya Bhattacharya

Address of Applicant: [REDACTED]

Is application new or renewal? Application If renewal, was your last license issued in the Town of New Glarus? YES / NO
If not, where? _____

As required by WI Stats. Section 125.17(6), have you completed the alcohol awareness course? YES / NO
If so, where? 360 Learn 2 Serve

Place of Employment: Whiskey Run BRV

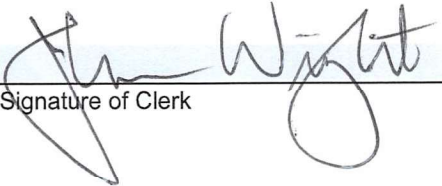
STATE OF WISCONSIN
GREEN COUNTY



Signature of Applicant

05/10/24

Date



Signature of Clerk

**APPLICATION FOR OPERATOR'S LICENSE
BACKGROUND INFORMATION**

NAME: Aditya Bhattacharya

ADDRESS: [Redacted] [Redacted]

CITY/STATE/ZIP: New Glarus/Wisconsin/53574

PHONE NUMBER: (832) 920-3937

DATE OF BIRTH: [Redacted] DRIVER LICENSE #: [Redacted]

Previous Address (less than 5 years): _____

Have you ever been convicted of any felony? YES / NO

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted of any Misdemeanor/Municipal Ordinance within the last 10 years? YES / NO

If yes, list convictions:

Date of such conviction _____

Name of Court: _____

Nature of offense: _____

Have you ever been convicted of any Alcohol Related Offenses? YES / NO

(i.e: OWI; Absolute Sobriety, Underage Drinking, Open Intoxicants, Procuring)

If yes, list convictions:

Date of such conviction: _____

Name of Court: _____

Nature of offense: _____

Have you been convicted of violating any license law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors? YES / NO

Nature of Violation _____

Are you currently under investigation, or pending charges, for a Felony, Misdemeanor offense, or Municipal violation? YES / NO

If yes, explain: _____

Has any license, (Driver's license, Bartender's license, etc.) issued to you ever been suspended, revoked or denied, due to an alcohol or drug related offense or incident? YES / NO

If yes, explain: _____

Having read and answered all of the above statements and questions, I hereby consent to investigation of such facts, and certify that all information provided on the application and the background information is true and correct to the best of my knowledge. I understand that providing false information or failing to disclose information may be grounds for denial of this operator's license as well as denial of the right to apply for a license for a six month period. I understand that the license fee is non-refundable.

Signed: adi

POLICE ADMINISTRATION'S REPORT TO Clerk-Treasurer/Town Board

TRAFFIC NCIC CIB LOCAL CCAP/WCCA

CRIMINAL HISTORY _____ NOT RUN OTHER: _____

POLICE ADMINISTRATION'S RECOMMENDATION: APPROVE / DENY
If denied, reason:

- Applicant has been convicted of a felony that substantially relates to the licensed activity (unless duly pardoned).
- Applicant has habitually been a law offender (arrest or conviction of at least two offenses which are substantially related to the licensed activity within the five years immediately preceding the license application).
- Applicant did not disclose complete information on application.

BACKGROUND INVESTIGATION COMPLETED BY: Chief Sturdavant DATE: 6-11-24
N24-D2057

PUBLIC SAFETY DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

TOWN BOARD DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

Denial notice sent by certified mail to applicant by Town Clerk: _____
(date)

Renewal Applicant request for Reconsideration Hearing: _____
[Only renewals have right to hearing] (date)

RECONSIDERATION HEARING (by closed session):
[Must be at least 10 days after notice of denial.]

DETERMINATION: AFFIRM / REVERSE DATE: _____

Denial notice sent to applicant by Town Clerk: _____
(date)

NOTE: A renewal applicant who is denied any license upon reconsideration of the matter may apply to the Circuit Court pursuant to § 125.12(2)(d), Wis. Stats., for review.

U21 **WISCONSIN** USA NOT FOR FEDERAL PURPOSES
PROBATIONARY DRIVER LICENSE



9 CLASS **D**
9a END **NONE**
3 DOB [REDACTED]
4a ISS **01/14/2022**
4b EXP **01/09/2025**
15 SEX **M** 16 HGT **5'-10"**
17 WGT **[REDACTED] lb**
18 EYES **BRO**
19 HAIR **BLK**

adi
1 **BHATTACHARYA**
2 **ADITYA**

4c [REDACTED]
8 **NEW GLARUS, WI 53574**

UNDER 18 UNTIL
[REDACTED]
JAN 06



5 DD 0T10D2022011417365566



LEARN 2 SERVE™


CERTIFICATE OF COMPLETION


This certifies that

Aditya Bhattacharya

is awarded this certificate for

Wisconsin Responsible Beverage Server Training

 Completion Date
06/06/2024

 Expiration Date
06/06/2026

 Certificate #
WI-00627085



Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

FEE: \$20.00 (non-refundable)

APPLICATION FOR OPERATOR'S LICENSE
To Serve Fermented Malt Beverages and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the local governing body of the Town of New Glarus, County of Green, Wisconsin for a license to serve, from date hereof to June 30, 2025, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all act amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 20 years of age.

Alyssa Holcomb
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant: Alyssa Holcomb

Address of Applicant: W5148 Holcomb Ln
Monticello, WI 53570

Is application new or renewal? new If renewal, was your last license issued in the Town of New Glarus? YES / NO
If not, where? _____

As required by WI Stats. Section 125.17(6), have you completed the alcohol awareness course? YES / NO

If so, where? 360 training Learn2Serve

Place of Employment: Whiskey Run

STATE OF WISCONSIN
GREEN COUNTY

Alyssa Holcomb
Signature of Applicant

6-25-24
Date

[Signature]
Signature of Clerk

APPLICATION FOR OPERATOR'S LICENSE
BACKGROUND INFORMATION

NAME: Alyssa Diane Holcomb
First Middle Last

ADDRESS: W5148 Holcomb Ln

CITY/STATE/ZIP: Monticello, WI 53570

PHONE NUMBER: [REDACTED]

DATE OF BIRTH: [REDACTED] DRIVER LICENSE #: [REDACTED]

Previous Address (less than 5 years): _____

Have you ever been convicted of any felony? YES / **NO**

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted of any Misdemeanor/Municipal Ordinance within the last 10 years? YES / **NO**

If yes, list convictions:

Date of such conviction _____

Name of Court: _____

Nature of offense: _____

Have you ever been convicted of any Alcohol Related Offenses? YES / **NO**

(i.e: OWI; Absolute Sobriety, Underage Drinking, Open Intoxicants, Procuring)

If yes, list convictions:

Date of such conviction: _____

Name of Court: _____

Nature of offense: _____

Have you been convicted of violating any license law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors? YES / **NO**

Nature of Violation _____

Are you currently under investigation, or pending charges, for a Felony, Misdemeanor offense, or Municipal violation? YES / **NO**

If yes, explain: _____

Has any license, (Driver's license, Bartender's license, etc.) issued to you ever been suspended, revoked or denied, due to an alcohol or drug related offense or incident? YES / **NO**

If yes, explain: _____

Having read and answered all of the above statements and questions, I hereby consent to investigation of such facts, and certify that all information provided on the application and the background information is true and correct to the best of my knowledge. I understand that providing false information or failing to disclose information may be grounds for denial of this operator's license as well as denial of the right to apply for a license for a six month period. I understand that the license fee is non-refundable.

Signed: Alyssa Holcomb

POLICE ADMINISTRATION'S REPORT TO Clerk-Treasurer/Town Board

TRAFFIC NCIC CIB LOCAL CCAP/WCCA

CRIMINAL HISTORY _____ **NOT RUN** OTHER: _____

POLICE ADMINISTRATION'S RECOMMENDATION: **APPROVE** / DENY
If denied, reason: _____

- Applicant has been convicted of a felony that substantially relates to the licensed activity (unless duly pardoned).
- Applicant has habitually been a law offender (arrest or conviction of at least two offenses which are substantially related to the licensed activity within the five years immediately preceding the license application).
- Applicant did not disclose complete information on application.

BACKGROUND INVESTIGATION COMPLETED BY: Chief Sturdewan DATE: 6-27-24
104-02277

PUBLIC SAFETY DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

TOWN BOARD DETERMINATION: APPROVE / DENY DATE: _____
If denied, reason: _____

Denial notice sent by certified mail to applicant by Town Clerk: _____
(date)

Renewal Applicant request for Reconsideration Hearing: _____
[Only renewals have right to hearing] (date)

RECONSIDERATION HEARING (by closed session):
[Must be at least 10 days after notice of denial.]

DETERMINATION: AFFIRM / REVERSE DATE: _____

Denial notice sent to applicant by Town Clerk: _____
(date)

NOTE: A renewal applicant who is denied any license upon reconsideration of the matter may apply to the Circuit Court pursuant to § 125.12(2)(d), Wis. Stats., for review.

JUL 0 1 2024

U21

USA
WISCONSIN



DRIVER LICENSE REGULAR



9 CLASS **D**
9a END **NONE**
3 DOB [REDACTED]
4a ISS **05/07/2022**
4b EXP [REDACTED]
15 SEX **F** 16 HGT **5'-09"**
17 WGT [REDACTED] **lb**
18 EYES **BLU**
19 HAIR **RED**

REG JUL 03 2020 ALYSSA HOLCOMB 07 2020 ALYSSA HOLCOMB 07 02
Alyssa Holcomb



1 **HOLCOMB**
2 **ALYSSA DIANE**

4d [REDACTED]

8 **W5148 HOLCOMB LN**
MONTICELLO, WI 53570

UNDER 18 UNTIL
AGE ATTAINED
UNDER 21 UNTIL
[REDACTED]



JUL 2003 ALYSSA HOLCOMB

JUL 03

5 DD OT10D2022050714404754



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Alyssa Holcomb

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
06/08/2024



Expiration Date
06/08/2026



Certificate #
WI-00627190

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

Town of New Glarus

Fireworks Permit

Wisconsin statute 167.10 prohibits the use or possession of fireworks, as defined under 167.10 (1), without a user's permit issued by the mayor of a city, president of a village or chairperson of a town in which the possession or use is to occur. Permits can only be issued to one of the following; 1) a public authority; 2) a fair association; 3) an amusement park; 4) a park board; 5) a civic organization; 6) any individual or group of individuals; 7) an agricultural producer for the protection of crops from predatory birds or animals. NOTE: Permits cannot be issued to a minor; they must be 18 years of age, under 167.10 (3) (h). A copy of this permit shall be on file with the clerk of the city, village or town. <https://docs.legis.wisconsin.gov/statutes/>

This fireworks permit is to be issued to:

(Print the name & address of the public authority, fair association, amusement park, park board, civic organization, individual or group of individuals, or agricultural producer of crops)

*Name: Jessica Williamson

*Address: N8433 Marty Rd, New Glarus, WI 53574

*Contact Name: Derek Williamson, 608-421-3461
(Name of the person authorized to represent the permit holder & their phone number)

*Phone Number: 608-234-2615

*Email Address: jessica.kiser87@gmail.com

*The class and quantity of fireworks, requesting to be used: consumer class, 150
(If firing anything other than "Consumer Class" as defined by A.T.F, applicant must include a copy of Federal explosives license (F.E.L) or permit from A.T.F. for dates specified below)

*Location of the use of the permitted fireworks: N8433 Marty Rd, New Glarus, WI 53574
(Physical address e.g. W3120 Durst Road)

*Date(s) requesting to use fireworks: 7/6/24, 7/13/24, 7/20/24
(The date the permit holder may detonate fireworks)

*Signed: Jessica Williamson
(Signature of the person requesting permit or authorized to represent the permit holder)

Per Wisconsin Statute 167.10 (3)(g), the permit holder is required to send a copy of this permit to the Green County Sheriff's Department & New Glarus Fire District at least 2 days prior to the date of authorized use of the listed fireworks.

Permit is void if a burning ban has been issued for the Town of New Glarus/Green County during the requested date(s).

check # 1416

Town of New Glarus

The authorized person, by their signature, understands that any violation of this permit or the regulations set by state statute can result in the confiscation of fireworks and the issuing of citation/s that include a forfeiture not to exceed \$1,000. Further, should the use of fireworks of any kind start a fire, the responsible party will be liable for the fire suppression costs and may be issued citations.

Permit Issue To: Jessica Williamson
(Name of permit holder i.e. Individual, public authority or group of residents etc.)

Issued by: 
(Town Chair or designee)

Signature: _____
(Town Chair or designee)

Date: 6-28-2024

Special conditions (optional): _____
(The issuing authority may list other conditions, which will void this permit (i.e. high fire danger) or such other special requirements that the permit holder must adhere to prior to the use or during the use of the permitted fireworks)

Permit is not valid until signed by the Town of New Glarus Chair or designee.

Town of New Glarus

Fireworks Permit

Wisconsin statute 167.10 prohibits the use or possession of fireworks, as defined under 167.10 (1), without a user's permit issued by the mayor of a city, president of a village or chairperson of a town in which the possession or use is to occur. Permits can only be issued to one of the following; 1) a public authority; 2) a fair association; 3) an amusement park; 4) a park board; 5) a civic organization; 6) any individual or group of individuals; 7) an agricultural producer for the protection of crops from predatory birds or animals. NOTE: Permits cannot be issued to a minor; they must be 18 years of age, under 167.10 (3) (h). A copy of this permit shall be on file with the clerk of the city, village or town. <https://docs.legis.wisconsin.gov/statutes/>

This fireworks permit is to be issued to:

(Print the name & address of the public authority, fair association, amusement park, park board, civic organization, individual or group of individuals, or agricultural producer of crops)

*Name: ERIC JENSEN

*Address: N7408 COUNTY RD N., NEW GLARUS

*Contact Name: ERIC JENSEN
(Name of the person authorized to represent the permit holder & their phone number)


*Phone Number: 608.212.7942

*Email Address: ejensen79@gmail.com

*The class and quantity of fireworks, requesting to be used: COB) SUMMER CLASS 64akes
(If firing anything other than "Consumer Class" as defined by A.T.F, applicant must include a copy of Federal explosives license (F.E.L) or permit from A.T.F. for dates specified below)

*Location of the use of the permitted fireworks: N7408 CR-N, NEW GLARUS
(Physical address e.g. W3120 Durst Road)

*Date(s) requesting to use fireworks: JULY 6, 2024
(The date the permit holder may detonate fireworks)

*Signed: 
(Signature of the person requesting permit or authorized to represent the permit holder)

Per Wisconsin Statute 167.10 (3)(g), the permit holder is required to send a copy of this permit to the Green County Sheriff's Department & New Glarus Fire District at least 2 days prior to the date of authorized use of the listed fireworks.

Permit is void if a burning ban has been issued for the Town of New Glarus/Green County during the requested date(s).

paid - cash - 7.01.2024

Town of New Glarus

The authorized person, by their signature, understands that any violation of this permit or the regulations set by state statute can result in the confiscation of fireworks and the issuing of citation/s that include a forfeiture not to exceed \$1,000. Further, should the use of fireworks of any kind start a fire, the responsible party will be liable for the fire suppression costs and may be issued citations.

Permit Issue To: Eric Jensen
(Name of permit holder i.e. Individual, public authority or group of residents etc.)

Issued by: Town of New Glarus Clerk-Treasurer
(Town Chair or designee)

Signature: 
(Town Chair or designee)

Date: 07/01/2024

Special conditions (optional): Please call with rain date if need to reschedule
(The issuing authority may list other conditions, which will void this permit (i.e. high fire danger) or such other special requirements that the permit holder must adhere to prior to the use or during the use of the permitted fireworks)

Permit is not valid until signed by the Town of New Glarus Chair or designee.

Town of New Glarus

Fireworks Permit

Wisconsin statute 167.10 prohibits the use or possession of fireworks, as defined under 167.10 (1), without a user's permit issued by the mayor of a city, president of a village or chairperson of a town in which the possession or use is to occur. Permits can only be issued to one of the following; 1) a public authority; 2) a fair association; 3) an amusement park; 4) a park board; 5) a civic organization; 6) any individual or group of individuals; 7) an agricultural producer for the protection of crops from predatory birds or animals. NOTE: Permits cannot be issued to a minor; they must be 18 years of age, under 167.10 (3) (h). A copy of this permit shall be on file with the clerk of the city, village or town. <https://docs.legis.wisconsin.gov/statutes/>

This fireworks permit is to be issued to:

(Print the name & address of the public authority, fair association, amusement park, park board, civic organization, individual or group of individuals, or agricultural producer of crops)

*Name: Jamie Zaffino

*Address: N7965 Valley View Rd. New Glarus

*Contact Name: Jamie Zaffino 608-558-6950
(Name of the person authorized to represent the permit holder & their phone number)

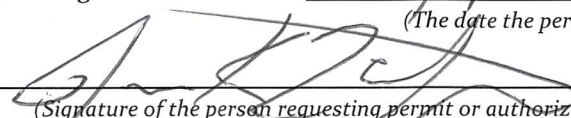
*Phone Number: 608-558-6950

*Email Address: jamie.zoesuck@gmail.com

*The class and quantity of fireworks, requesting to be used: Consumer Class / Regular
(If firing anything other than "Consumer Class" as defined by A.T.F, applicant must include a copy of Federal explosives license (F.E.L) or permit from A.T.F. for dates specified below) *store bought*

*Location of the use of the permitted fireworks: N7965 Valley View Rd
(Physical address e.g. W3120 Durst Road)

*Date(s) requesting to use fireworks: July 4 - back up - July 6
(The date the permit holder may detonate fireworks)

*Signed: 
(Signature of the person requesting permit or authorized to represent the permit holder)

Per Wisconsin Statute 167.10 (3)(g), the permit holder is required to send a copy of this permit to the Green County Sheriff's Department & New Glarus Fire District at least 2 days prior to the date of authorized use of the listed fireworks.

Permit is void if a burning ban has been issued for the Town of New Glarus/Green County during the requested date(s).

Paid - ck# 1016

JUL 02 2024

Town of New Glarus

The authorized person, by their signature, understands that any violation of this permit or the regulations set by state statute can result in the confiscation of fireworks and the issuing of citation/s that include a forfeiture not to exceed \$1,000. Further, should the use of fireworks of any kind start a fire, the responsible party will be liable for the fire suppression costs and may be issued citations.

Permit Issue To: Jamie Zaffino
(Name of permit holder i.e. Individual, public authority or group of residents etc.)

Issued by: John Wright
(Town Chair or designee)

Signature: 
(Town Chair or designee)

Date: 7/02/2024

Special conditions (optional): _____
(The issuing authority may list other conditions, which will void this permit (i.e. high fire danger) or such other special requirements that the permit holder must adhere to prior to the use or during the use of the permitted fireworks)

Permit is not valid until signed by the Town of New Glarus Chair or designee.

Town of New Glarus
P.O. Box 448
26 5th Avenue
New Glarus, WI 53574-0448
Phone 608/527-2390 ~ Fax 608/527-3390

License # SW 154

\$10.00

**APPLICATION OF LICENSE TO
SELL SODA WATER BEVERAGES**

I here by apply for a license to sell at the premises described below, in the Town of New Glarus, during a special event beginning 08/03/2024 and ending 08/04/2024, (unless sooner revoked) soda water beverages to be consumed on or off the premises, subject to the limitations imposed by Section 66.0433 (1) of the Wisconsin Statutes and acts amendatory hereof and supplementary there to, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted me.

1. ORGANIZATION

(Check appropriate box) Bona fide Club, Church, Veteran's Organization, Fair Association

- (a) Name New Glarus Mannerchor
(b) Address _____
(c) Date organized January 1, 1928
(d) If corporation, give date of incorporation _____
(e) Names and addresses of all officers:

President John Wright, 418 6th Avenue, New Glarus, WI 53574
Vice President Kelly Ruschman, N7484 County Highway N, New Glarus, WI 53574
Secretary George Albright, 132 Valle Tell Drive, New Glarus, WI 53574
Treasurer Damion Babler, 288 Primrose Center Road, Belleville, WI 53508

- (f) Name and phone number of manager or person in charge of affair: Amy Doefer, 22 14th Avenue
New Glarus, WI 53574

2. LOCATION OF PREMISES WHERE SODA WILL BE SOLD:

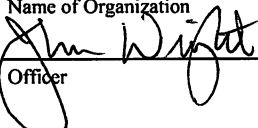
- (a) Street number N8745 CTH O, New Glarus, WI 53574
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? Yes, the Shooting Barn
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: The first floor and basement

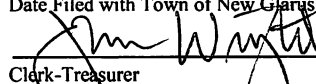
3. NAME OF EVENT:

- (a) List name of the event Volksfest
(b) Dates of event August 3, 2024 and August 4, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

New Glarus Mannerchor
Name of Organization

Officer
License No. 154

June 17, 2024
Date Filed with Town of New Glarus Clerk

Cldrk-Treasurer

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 06/17/2024

Town Village City of New Glarus

County of Green

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/03/2024 and ending 08/04/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name New Glarus Mannerchor

(b) Address _____
(Street) Town Village City

(c) Date organized 01/01/1928

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President John Wright, 418 6th Ave, New Glarus, WI 53574

Vice President Kelly Ruschman, N7484 County Highway N, New Glarus, WI 53574

Secretary George Albright, 132 Valle Tell Drive, New Glarus, WI 53574

Treasurer Damion Babler, 288 Primrose Center Road, Belleville, WI 53508

(g) Name and address of manager or person in charge of affair: Amy Doefer, 413 5th Avenue, New Glarus, WI 53574

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number N8745 CTH O, New Glarus, WI 53574

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes, a barn.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: The entire parcel, including the single story barn.

3. Name of Event

(a) List name of the event Volkfest

(b) Dates of event 08/03/2024 and 08/04/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer John Wright, 6/17/24
(Signature / Date)

New Glarus Mannerchor
(Name of Organization)

Date Filed with Clerk 06/17/2024

Date Reported to Council or Board 07/10/2024

Date Granted by Council _____

License No. _____

| | | | | |
|---------------------------|---------------|------------|---------------------|-------------------------|
| Co-muni Code 23024 | County | GREEN | Account No. 0658 | Report Type ORIGINAL |
| | District Type | TOWN | | |
| | District | NEW GLARUS | | |

Section A - Law Enforcement

Your municipality is not required to complete section A of this report

Section B - Fire Protective and Emergency Medical Services

If your municipality has separate fire and EMS, do you want to complete separate certifications for fire and EMS? Yes No

Fire Protective Services

| | |
|--|---|
| 1. Did your municipality consolidate its fire protective services with another county or municipality in 2023 ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 2. Did your municipality enter into a contract with a private entity to provide fire protective services in 2023 ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Did your municipality newly establish or join a newly established fire protection service agency? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

I certify the following has been maintained at a level equivalent to that provided in the previous year, 2023. Check all boxes that apply:

- Political subdivision's expenditures, not including capital expenditures or expenditures of grant monies received from the state or federal government, for fire protection.
- Number of full-time equivalent fire fighters employed by or assigned to the political subdivision, not including fire fighters whose positions are funded by grants received from the state or federal government. For volunteer fire services, those volunteer fire fighters who responded to at least 40% of calls to which volunteer fire protective services responded may be counted as full-time equivalent volunteer fire fighters under sec. 66.0608(2m)(b)2.b., Wis. Stats.
- Level of training of and maintenance of licensure for fire fighters providing fire protective services within the political subdivision.
- Response times for fire protective services throughout the political subdivision, adjusted for the location of calls for service.

Emergency Medical Services

| | |
|--|---|
| 1. Did your municipality consolidate its emergency medical services with another county or municipality in 2023 ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 2. Did your municipality enter into a contract with a private entity to provide emergency medical services in 2023 ? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Did your municipality newly establish or join a newly established emergency medical services agency? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

I certify the following has been maintained at a level equivalent to that provided in the previous year, 2023. Check all boxes that apply:

- Political subdivision's expenditures, not including capital expenditures or expenditures of grant monies received from the state or federal government, for emergency medical services.
- Number of full-time equivalent emergency medical services personnel employed by or assigned to the political subdivision, not including emergency medical services personnel whose positions are funded by grants received from the state or federal government. For volunteer emergency medical services, those volunteer emergency medical services personnel who responded to at least 40% of calls to which volunteer emergency medical services personnel responded may be counted as full-time equivalent emergency medical services personnel under sec. 66.0608(2m)(b)2.b., Wis. Stats.
- Level of training of and maintenance of licensure for emergency medical services personnel providing emergency medical services within the political subdivision.
- Response times for emergency medical services throughout the political subdivision, adjusted for the location of calls for service.

Section C - Attachments

Fire Protective Services

Fire protective services certification

- sl-308-2tng - FIRE.pdf

Emergency Medical Services

Emergency medical services certification

- Town of NG SL-309 - EMS.pdf

Preparer Information

Name Sara Beth Hahner

Title Deputy Clerk

Email deputyclerk@townofnewglaruswi.gov

Phone (608) 527-2390

Comments

Signature Statement

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

YES NO

Submission Information

You successfully submitted your report. Save and/or print a copy for your records.

Co-muni code: 23024

Submission date: 06-24-2024 07:19 AM

Confirmation: SL30520240658O1715771898775

Submission type: ORIGINAL

2023 Instructions for the Supplement to the Annual Financial Report of Wisconsin Counties, Municipalities, and Towns

To select your government name, select the yellow highlighted cells, then select the drop down arrow box

TOWN of NEW GLARUS in GREEN County

If you could not find your government name in the drop down above, please call Census Support Staff at 301-763-5153 or 888-590-2748.

For Fiscal Year Ending December 31, 2023

| Verification of Supplement to the Annual Report | |
|--|------------------------------|
| By uploading the financial report to the U.S. Census website, you are verifying that the | |
| MANDATORY | All Fields Must Be Completed |
| Name of Official | John Wright |
| Title of Official | Clerk-Treasurer |
| Date (Enter as "MM/DD/YYYY") | 6/12/2024 |
| Person to contact for questions | John Wright |
| Title | Clerk-Treasurer |
| Telephone number | 608-527-2390 |
| E-mail address | clerk@townofnewglaruswi.gov |

Supplement to the Annual Financial Report of Wisconsin Counties, Municipalities, and Towns

The U.S. Census Bureau and the Wisconsin Department of Revenue are engaged in a cooperative data collection program. As a result, your government will not receive any forms from the Census Bureau for the 2024 reporting year. Instead, the Wisconsin Department of Revenue will supply to the Census Bureau an electronic file of the data from the December 2023 financial report form that you furnish to the Department of Revenue.

Please provide the supplemental information requested through the Standard Data Collection system.

PART I EXPENDITURES

A. ALL FUNDS

Capital Outlay - If you have not used the capital outlay section on financial report forms A, C, or CT - Please provide the information requested below.

| Item Description | Amount - Omit cents | |
|---------------------------|--|--|
| | Capital Outlay (Include Construction and Purchases of land, equipment, and buildings) | |
| Airports | F01 | |
| Cemeteries | F03 | |
| Financial administration | F23 | |
| Fire protection | F24 | |
| Judicial | F25 | |
| General administration | F29 | |
| General public buildings | F31 | |
| Health | F32 | |
| Highways | F44 | |
| Housing and urban renewal | F50 | |
| Libraries | F52 | |
| Natural resources | F59 | |
| Parks and recreation | F61 | |
| Police protection | F62 | |
| Inspection and regulation | F66 | |
| Welfare administration | F79 | |
| Sewer systems | F80 | |
| Sanitation | F81 | |
| Water system | F91 | |
| Electric system | F92 | |
| Transit system | F94 | |
| All other expenditures | F89 | |

B. INTERGOVERNMENTAL EXPENDITURES

Report payments to other governments for programs or services performed on a reimbursement or cost-sharing basis. Exclude tax settlements.

| 1. Amount paid to other local governments | | Omit cents |
|---|-----|------------|
| Paid to other local governments | M89 | 203,259 |

| 2. Amount paid to State | | Omit cents |
|--------------------------------|-----|------------|
| Paid to the State of Wisconsin | L89 | |

Supplement to the Annual Financial Report of Wisconsin Counties, Municipalities, and Towns

PART II CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR (DECEMBER 31, 2023)

Report the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Include any mortgage and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets.

| Type of fund | Amount - <i>omit cents</i> | |
|---|----------------------------|---|
| | Census Code | Amount at end of fiscal year (12/31/23) |
| 1. All funds except employee retirement funds | W61 | \$ 3,008,773 |

Supplement to the Annual Financial Report of Wisconsin Counties, Municipalities, and Towns

PART III SALARIES AND WAGES

| | | |
|---|-----|------------|
| TOTAL salaries and wages paid to employees of your government. (The same amount reported on your W-3 form.) | 200 | \$ 139,556 |
|---|-----|------------|



2024 - 2025 Local Roads Improvement Program (LRIP) State Municipal Project Agreement

| | | | |
|----------------------|---------------------------|----------------|--------------------|
| Date: | July 01, 2024 | Program Type: | TRI |
| LRIP Project Number: | 19158 | Project ID: | 39508802501 |
| County: | Green | Appropriation: | 27800 |
| Recipient: | Town of New Glarus | Account: | 8700140 |

The signatory city, village, town or county, hereinafter called the MUNICIPALITY, through its duly authorized officers or officials via the signed LRIP application form and terms and conditions, and the State of Wisconsin Department of Transportation, hereinafter called the STATE, enter into this agreement to accomplish the described project.

The authority for the MUNICIPALITY and the STATE to enter into this agreement is provided by the *Wisconsin Administrative Code TRANS 206.03(12)*.

Improvement Type: **Pavement Replacement** Purchase Hot Mix Asphalt Only

Surface Type: **70 - Hot Mix Asphalt Pavement (HMAC)**

On Route 1: **Disch Rd**
 At Route: **Disch Rd (Termini)**
 Toward Route: **Farmers Grove Rd**

Need for Improvement: **Failed Asphalt Pavement**

Other Work: **Culverts**

| | | | | | |
|----------------|-------------------------|------------------|---------------|------------------|---------------|
| Thickness | Travel Width (Per Lane) | Left Shoulder | Curb & Gutter | Right Shoulder | Curb & Gutter |
| 2.50 in | 9 ft 0 in | 2 ft 0 in | N | 2 ft 0 in | N |

| | | | |
|------------------------|--------------------|------------------|--|
| Project Cost Summary | Estimated Costs | LRIP/State Funds | Municipal Funds (includes ineligible costs) |
| Hot Mix Asphalt: | \$53,228.00 | | |
| Total Eligible Costs: | \$53,228.00 | | |
| Total Ineligible Costs | \$25,629.00 | | |

| | | | |
|--------------------------|--------------------|--------------------|--------------------|
| Total Improvement Costs: | \$78,857.00 | \$18,334.77 | \$60,522.23 |
|--------------------------|--------------------|--------------------|--------------------|

This request is subject to the terms and conditions agreed to at the time of application for the designated MUNICIPALITY and upon acceptance by the STATE, per signature below, shall constitute agreement between the MUNICIPALITY and the STATE.

Accepted for the State of Wisconsin, Department of Transportation:

By: Merrill Mechler-Hickson
 Local Transportation Programs and Finance

July 01, 2024
 Date

2024 - 2025
 Local Roads Improvement Program (LRIP)
 State Municipal Project Agreement

| Project Funding | | | | | | |
|----------------------|--------------|--------------|-------------|----------------------|-----------------|---------------|
| Funding Type | From Project | Program Type | Biennium | Sunset Date | Approved Amount | Date |
| New Biennium Project | N/A | TRI | 2024 - 2025 | June 30, 2029 | \$18,334.77 | July 01, 2024 |
| Total | | | | | \$18,334.77 | |

2024 - 2025
Local Roads Improvement Program (LRIP)
State Municipal Project Agreement

Terms and Conditions

1. The Wisconsin Department of Transportation ("State") shall not be liable to the Municipality/County for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality/County for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
2. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality/County and the Municipality's/County's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality/County and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Municipality/County or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality/County and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the employees of the Municipality/County and its sureties; or any other law, ordinance, order or decree relating to the Municipality's/County's operations.
3. Contract modification: This Agreement can only be modified by written instruments duly executed by both parties. No term or provision of neither this Agreement nor any of its attachments may be changed, waived or terminated orally.
4. Binding effects: All terms of this Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third-party enforcement rights.
5. Choice of law and forum: This Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties hereby expressly agree that the terms contained herein and in any deed executed pursuant to this Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.
6. Non-appropriation of funds: With respect to any payment required to be made by the State under this Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Wisconsin Legislature. If such funds are not so appropriated, either the Municipality/County or the State may terminate this Agreement after providing written notice not less than thirty (30) days before the termination is to take effect. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])
7. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
8. The construction of the improvement will be in accordance with the appropriate standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is explicitly granted in writing by the State.
9. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
10. The work, which is eligible for state participation, will be administered by the Municipality/County. The authority for the State to delegate this responsibility is described in Wis. Admin. Code Trans 206.
11. The Municipality/County agrees to comply with the relevant applicable statutes as it relates to advertisements for bids. The State encourages the Municipality/County to post advertisement longer than the minimum requirement to provide the widest possible coverage.
12. All Municipality/County contracts for this project will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of Wis. Stat. § 86.31(2) and all other municipal/county bidding requirements.
13. State financing will be limited to up to 50 percent (%) participation in eligible items or to the limit approved for the improvement - whichever is less.
14. Payments to the Municipality/County will be made after the improvement is completed, and the contractor(s) is/are fully reimbursed.
15. In order to guarantee the Municipality's/County's foregoing agreements to pay the State, the Municipality/County, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality/County.
16. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the State and will furnish copies when requested.

2024 - 2025
Local Roads Improvement Program (LRIP)
State Municipal Project Agreement

17. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000 per Wis. Stat. § 86.31(2)(e).

18. Federal Single Audits of Local Government Units:

- a. The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-133)
- b. This audit shall be performed in accordance with Federal Circular A-133 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).
- c. The Municipality/County will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the State within ten (10) years of project closing.

19. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.

20. In accordance with the State's sunset policy for Local Road Improvement Program projects, the subject improvement must be constructed and submitted for reimbursement within three biennia.

21. Nothing in this Agreement shall be deemed a waiver of the State's Sovereign Immunity.

22. In connection with the performance of work under this Agreement, the Municipality/County agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure equal employment opportunities. The Municipality/County agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

Checking this box indicates that the Preparer is authorized to conduct official business for the Municipality/County identified below and upon acceptance by the State shall constitute agreement between the Municipality/County and the State, subject to the terms and conditions above.

| | | | | |
|----------------------------|--------------------|----------------|-----------------------------|-------------------------|
| Recipient: | Town of New Glarus | County: | Green | |
| Head of Government: | CHRIS NARVESON | Title: | Head of Government | |
| Preparer: | Chris Narveson | Title: | County Highway Commissioner | Date: 01/12/2024 |
| Reviewer: | Anna Kraft | Title: | Government Staff | Date: 06/17/2024 |

PARK COMMISSION MEETING
June 19, 2024
Minutes

Attending: Harry Pulliam (Chair), Mark Pernitz, Rose Pertzborn, Chris Narveson, Jason Neton (arrived 6:05).

Absent: Mona Sue French, Kelly Ruschman.

Also attending: Sara Beth Hahner, Deputy Clerk; Ashley Haffner: Town of New Glarus resident, Frank Grenzow: Town of New Glarus resident, Olivia Stramara: Vierbicher, Tim Schleeper: Vierbicher.

1. **Call to Order** – Chair Pulliam called the meeting to order at 6:01 PM.
2. **Proof of Posting** – Deputy Clerk Hahner attested to proper proof of posting.
3. **Approve Minutes from May 15, 2024** – Motion to approve the minutes of May 15, 2024, as presented, was made by Narveson; seconded by Pertzborn. Motion carried 4-0.
4. **Public Comments** - None.

Comments from the Commission:

- Pulliam and Narveson stated they will not be submitting mileage expenses for tree sale deliveries.
- Narveson provided an update on the potential sale of the Town Hall, stating it could expedite the plan to build a new public works facility and Town Hall at the Town Park.
- Pulliam announced that the Park Commission’s Certificate of Deposit gained \$261, increasing the account balance to approximately \$20,500.

5. **Presentation of Concept Plan 3 by Olivia Stramara of Vierbicher** – Stramara stated that the final draft of Concept Plan 3 will be submitted to Clerk-Treasurer Wright by July 3, 2024, to be included in the meeting packet for consideration at the Town Board meeting on July 10, 2024. There followed a discussion about minor revisions within the plan. Motion to approve Concept Plan #3 with both options A and B, subject to Stramara’s revisions, and supplemental materials as discussed, including a redesignation of “Reforestation” in the northwest corner to “Prairie Restoration with an Oak Savannah,” was made by Pernitz; seconded by Neton. Motion carried 5-0. The Commission thanked Stramara for all the work put into the design.

6. **Update on Prairie Restoration at Town Park** – Neton stated discussions continue with the farmer regarding restoration and what is to be planted, phasing out crops, and phasing in restoration.

7. **Update on Decision by Town Board re: Grant for Trail along Hwy 39**— Narveson stated he was unable to get the necessary easements and the grant will be returned. The trail plan is on hold.

8. **Discuss and Consider Invasives Removal and Seeding at Bluebird Ridge**—Neton summarized his meeting with Steve Fabos of Indigenous Restorations and is reviewing what to

prioritize. There followed a discussion about what tasks could be completed by the Town Patrolman instead, such as mowing. Neton will ask Fabos for a breakout of tasks, estimates for each task, and will report back at the next meeting.

9. Update on Southwest Badger Natural Resource Conservation Fund Grant Application due Sept. 15, 2024 – No update.

10. Discuss and Consider Possible Revisions to Ordinance 2023-01 Codifying the Town of New Glarus Park Commission – No update.

11. Adjourn – Motion to adjourn by Pernitz; seconded by Neton. Meeting adjourned at 6:54 PM.

Approved:

Prepared by Sara Beth Hahner, Deputy Clerk

DRAFT

TOWN OF NEW GLARUS
SPECIAL PARK COMMISSION MEETING MINUTES
Wednesday, June 26, 2024
6:00 PM

Attending: Harry Pulliam, Mark Pernitz, Rose Pertzborn, Kelly Ruschman, Chris Narveson

Absent: Jason Neton, Mona Sue French

Also attending: Nancy Streiff, Town Deputy Treasurer

1. **Call to Order** – The meeting was called to order by Chair Pulliam at 6:03 pm.
2. **Proof of Posting** – Streiff attested to proof of posting.
3. **Public Comments** – None
4. **Discuss and Consider User of Funds from DNR Grant for Trails within Park.**

Narveson reported having a phone conversation with Cheryl Housley of the DNR advising her of our difficulties in obtaining the necessary easements for the proposed multi use trail along STH 39. Their discussion evolved to the possibility of shifting the \$45,000 grant funds to develop a hike/bike or cross country ski trail within the park property. Housley requested several documents be provided in early July to consider this change in proposed scope.

A discussion took place about possible trails within the park. A cross country ski trail is not practical because of unpredictable snowfall and the equipment needed to groom trails. Alternative ski trails are already available in Madison and Middleton with snow making equipment.

Pernitz suggested a bike/hike trail running generally north south from the northern portion of the park to the southern limits. It would follow paths previously identified in the Vierbicher Concept Plan #3. A mixture of blacktop and crushed limestone would be used. This section of trail would constitute one segment of a future trail system linking Durst Road to the Town Park on the north and the Town Park to Legler Valley Road on the south. This is consistent with the original plan of the multi-use trail on CTH NN being linked to a trail along CTH N and CTH H for which the grant was awarded.

At the trails focus group meeting held during the planning phase of the park, Dennis Haak, the New Glarus high school cross country coach, expressed an interest in using the Town park trails for cross country practice and possibly home meets. Pernitz contacted Haak and he is very interested in pursuing this idea.

Grass trails could connect to the north south bike/hike trail segment to create the necessary loops for a cross country running course. Pernitz and Narveson will meet with Haak at the Town park to explore this idea.

One requirement of transferring the grant funds to a new site is an intergovernmental cooperation agreement, such as with the School or Village, for maintenance, etc. An option would be if the cross country team members agreed to devote some of their volunteer requirement time to maintaining the park trails. This is similar to the agreement we had with the Boy Scouts to help maintain the proposed trail along CTH NN.

Motion: Pernitz moved that we proceed to develop plans to satisfy the DNR requirements to transfer the \$45,000 grant from the HWY 39 to Durst Road trail to developing Town park trails. Rose seconded the motion. Motion passed.

5. **Adjourn** – Motion to adjourn by Pernitz, second by Pertzborn, motion approved. Meeting adjourned at 6:46 pm.

Approved:

Minutes prepared by Streiff, Deputy Treasurer

TOWN OF NEW GLARUS
PLAN COMMISSION MEETING
THURSDAY, JUNE 20, 2024
MINUTES

Members Attending: Robert Elkins, Mark Pernitz, John Ott, and Reg Reis (6:03), Craig Galhouse and John Freitag

Absent: Chris Narveson: Chair

Also Attending: Sara Beth Hahner: Deputy Clerk; Tim Schleeper: contract planner from Vierbicher.

1. **Call to Order and Proof of Posting**: In the Chair's absence, Commissioner Freitag called the meeting to order at 6:00 PM. Deputy Clerk Hahner attested to the proper proof of posting.
2. **Approve Minutes from**
 - a) **January 21, 2021**: Motion to approve the meeting minutes from January 21, 2021, as presented, was made by Commissioner Pernitz; seconded by Commissioner Galhouse. Motion carried 5-0.
 - b) **May 16, 2024**: Motion to approve the meeting minutes from May 16, 2024, as presented, was made by Commissioner Ott, seconded by Commissioner Elkins. Motion carried 5-0.
3. **Discussion Regarding Wisconsin Towns Association Training for Comprehensive Plans Held on May 18, 2024** – Deputy Clerk Hahner attended the training and provided an oral summary of the highlights of the training and presentations.
4. **Discussion Regarding New Glarus Brewery Annexation of Town of New Glarus Land into the Village of New Glarus** – Commissioner Galhouse provided a summary of the annexation. The remaining portion of the land that is in the Town may be considered a conforming lot as it is more than two acres.
5. **Master Park Plan Update – Concept Plan 3** - Tim Schleeper reported that Concept Plan 3 was recommended for Town Board approval by the Park Commission on June 19, 2024. Schleeper explained the differences between options A & B within Concept Plan 3 and stated additional maps will be developed for the prairie restoration plan. There followed a discussion about potential placement of the Town Garage. It was noted that two potential residential lots have been removed from the Concept Plan. Commissioner Pernitz provided an update on the Town Board's continued consideration of the Village's offer to purchase the current Town Hall for the purpose of the construction of a new library.
6. **Continued Discussion Regarding Standards for Commercial Development Within Chapter 110 Land Division and Subdivision** – Commissioner Galhouse stated there is interest in potential commercial development in the Highway 39 corridor. However, the Comprehensive Plan recommends commercial development only in the ETZ. Motion for Town Board to direct the Plan Commission to review the Comprehensive Plan for commercial opportunities and for the Town Board to give the Plan Commission directives on what the Town Board wants the Plan Commission to review, including the Open Space Sunset Clause of December 2025, was made by Galhouse, Seconded by Reis. Motion carried 6-0.
7. **Continued Discussion of a Portal to be Hosted on the Green County GIS Database with Possible Action to Recommend Estimate to Town Board for Approval** – Schleeper summarized the proposal by Vierbicher to create the portal. There followed a discussion about the potential location of the portal on the Green County website or the Town of New Glarus website. The need for disclaimers, and other information that would accompany the portal page, were also discussed. Without objection, further discussion was deferred to the July 18, 2024, Plan Commission meeting.
8. **Continued Review of Sample Driveway Ordinances that Have Provisions for Field Drive Access and Farm Drive/Commercial Access** – Commissioner Galhouse provided an update on the review of creating the ordinance defining driveways in Chapter 36: The new definitions would use the existing permit form and fee structure. New definitions would include Agricultural Drive, Field Road, and Town

Lane. Field Road would require a permit but no fee. The permit would not guarantee that a field road could be upgraded to a driveway. The ordinance would establish that a permit is required to connect any type of driveway to a Town road. Motion to turnover the packet to Tim Schleeper/Vierbicher for review made by Commissioner Galhouse; seconded by Commissioner Elkins. Motion carried 6-0.

9. Inquiries/Staff Questions

a) Realtor inquiry regarding development potential of tax parcel 23024 0131.0200 containing approximately 127.560 acres – deferred to the July 18, 2024, Plan Commission meeting.

b) Question from Clerk-Treasurer about development potential for a single tax parcel composed of two Certified Survey Maps recorded prior to October 13, 1997 – deferred to the July 18, 2024, Plan Commission Meeting.

10. Adjourn – Motion to adjourn by Commissioner Ott; seconded by Commissioner Elkins. Motion carried at 7:20PM. The next meeting will be held on July 18, 2024, at 6:00 PM.

Approved:

Sara Beth Hahner, Deputy Clerk