

**TOWN OF NEW GLARUS**  
**PARK COMMISSION MEETING**  
**17 July 2024, 6:00 PM AGENDA**

NOTICE IS HEREBY GIVEN that the Town of New Glarus Park Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall  
26 5th Avenue  
New Glarus, WI 53574

Zoom Link: <https://us06web.zoom.us/j/88539163389?pwd=aKZWN7a7Q9f00czDDffYgBwwC7aNci.1>

Meeting ID: 885 3916 3389

Passcode: 429831

Dial by your location: 312 626 6799

1. Call to Order
2. Proof of Posting
3. Approve Minutes from
  - a Regular meeting on June 19, 2024
  - b Special meeting on June 26, 2024
4. Public Comments
5. Report on Town Board Approval of Master Park Plan on July 10, 2024
6. Update on Prairie Restoration at Town Park—Kelly
7. Update on Decision by Town Board re: Grant for Trail along Hwy 39—Chris
8. Discuss and Consider Invasives Removal and Seeding at Bluebird Ridge—Report from Jason on His Meeting at BBRC with Steve Fabos of Indigenous Restorations
9. Discuss Community Foundation of Southern Wisconsin Grant Application – Harry and Rose
10. Annual Tree Sale Income and Expenses Report
11. Updated 2024 Budget to Actual
12. Update on Southwest Badger Natural Resource Conservation Fund Grant Application due Sept. 15, 2024—Harry, Rose & Kelly
13. Discuss and Consider Possible Revisions to Ordinance 2023-01 Codifying the Town of New Glarus Park Commission—Mark
14. Schedule Next Meeting, August 21, 2024, at 6:00 PM
15. Adjourn

Posted: 7.11.2024

New Glarus Town Hall  
New Glarus Garage  
New Glarus Post Office

Harry Pulliam, Chair  
New Glarus Park Commission

<https://townofnewglarus.com/>

John Wright, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum or a majority of the New Glarus Town Board or Plan Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 527-2390.

**PARK COMMISSION MEETING**  
**June 19, 2024**  
**Minutes**

**Attending:** Harry Pulliam (Chair), Mark Pernitz, Rose Pertzborn, Chris Narveson, Jason Neton (arrived 6:05).

**Absent:** Mona Sue French, Kelly Ruschman.

**Also attending:** Sara Beth Hahner, Deputy Clerk; Ashley Haffner: Town of New Glarus resident, Frank Grenzow: Town of New Glarus resident, Olivia Stramara: Vierbicher, Tim Schleeper: Vierbicher.

1. **Call to Order** – Chair Pulliam called the meeting to order at 6:01PM.
2. **Proof of Posting** – Deputy Clerk Hahner attested to proper proof of posting.
3. **Approve Minutes from May 15, 2024** – Motion to approve the minutes of May 15, 2024, as presented, was made by Narveson; seconded by Pertzborn. Motion carried 4-0.
4. **Public Comments** - None.

Comments from the Commission:

- Pulliam and Narveson stated they will not be submitting mileage expenses for tree sale deliveries.
- Narveson provided an update on the potential sale of the Town Hall, stating it could expedite the plan to build a new public works facility and Town Hall at the Town Park.
- Pulliam announced that the Park Commission’s Certificate of Deposit gained \$261, increasing the account balance to approximately \$20,500.

5. **Presentation of Concept Plan 3 by Olivia Stramara of Vierbicher** – Stramara stated that the final draft of Concept Plan 3 will be submitted to Clerk-Treasurer Wright by July 3, 2024, to be included in the meeting packet for consideration at the Town Board meeting on July 10, 2024. There followed a discussion about minor revisions within the plan. Motion to approve Concept Plan #3 with both options A and B, subject to Stramara’s revisions, and supplemental materials as discussed, including a redesignation of “Reforestation” in the northwest corner to “Prairie Restoration with an Oak Savannah,” was made by Pernitz; seconded by Neton. Motion carried 5-0. The Commission thanked Stramara for all the work put into the design.

6. **Update on Prairie Restoration at Town Park** – Neton stated discussions continue with the farmer regarding restoration and what is to be planted, phasing out crops and phasing in restoration.

7. **Update on Decision by Town Board re: Grant for Trail along Hwy 39**— Narveson stated he was unable to get the necessary easements and the grant will be returned. The trail plan is on hold.

8. **Discuss and Consider Invasives Removal and Seeding at Bluebird Ridge**—Neton summarized his meeting with Steve Fabos of Indigenous Restorations and is reviewing what to

prioritize. There followed a discussion about what tasks could be completed by the Town Patrolman instead, such as mowing. Neton will ask Fabos for a breakout of tasks, estimates for each task, and will report back at the next meeting.

**9. Update on Southwest Badger Natural Resource Conservation Fund Grant Application due Sept. 15, 2024**—No update.

**10. Discuss and Consider Possible Revisions to Ordinance 2023-01 Codifying the Town of New Glarus Park Commission** – No update.

**11. Adjourn** – Motion to adjourn by Pernitz; seconded by Neton. Meeting

adjourned at 6:54 pm.

Approved:

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Prepared by Sara Beth Hahner, Deputy Clerk

DRAFT

**TOWN OF NEW GLARUS**  
**SPECIAL PARK COMMISSION MEETING MINUTES**  
**Wednesday, June 26, 2024**  
**6:00 PM**

**Attending:** Harry Pulliam, Mark Pernitz, Rose Pertzborn, Kelly Ruschman, Chris Narveson

**Absent:** Jason Neton, Mona Sue French

**Also attending:** Nancy Streiff, Town Deputy Treasurer

1. **Call to Order** – The meeting was called to order by Chair Pulliam at 6:03 pm.
2. **Proof of Posting** – Streiff attested to proof of posting.
3. **Public Comments** – None
4. **Discuss and Consider User of Funds from DNR Grant for Trails within Park.**

Narveson reported having a phone conversation with Cheryl Housley of the DNR advising her of our difficulties in obtaining the necessary easements for the proposed multi use trail along STH 39. Their discussion evolved to the possibility of shifting the \$45,000 grant funds to develop a hike/bike or cross country ski trail within the park property. Housley requested several documents be provided in early July to consider this change in proposed scope.

A discussion took place about possible trails within the park. A cross country ski trail is not practical because of unpredictable snowfall and the equipment needed to groom trails. Alternative ski trails are already available in Madison and Middleton with snow making equipment.

Pernitz suggested a bike/hike trail running generally north south from the northern portion of the park to the southern limits. It would follow paths previously identified in the Vierbicher Concept Plan #3. A mixture of blacktop and crushed limestone would be used. This section of trail would constitute one segment of a future trail system linking Durst Road to the Town Park on the north and the Town Park to Legler Valley Road on the south. This is consistent with the original plan of the multi-use trail on CTH NN being linked to a trail along CTH N and CTH H for which the grant was awarded.

At the trails focus group meeting held during the planning phase of the park, Dennis Haak, the New Glarus high school cross country coach, expressed an interest in using the Town park trails for cross country practice and possibly home meets. Pernitz contacted Haak and he is very interested in pursuing this idea.

Grass trails could connect to the north south bike/hike trail segment to create the necessary loops for a cross country running course. Pernitz and Narveson will meet with Haak at the Town park to explore this idea.

One requirement of transferring the grant funds to a new site is an intergovernmental cooperation agreement, such as with the School or Village, for maintenance, etc. An option would be if the cross country team members agreed to devote some of their volunteer requirement time to maintaining the park trails. This is similar to the agreement we had with the Boy Scouts to help maintain the proposed trail along CTH NN.

**Motion:** Pernitz moved that we proceed to develop plans to satisfy the DNR requirements to transfer the \$45,000 grant from the HWY 39 to Durst Road trail to developing Town park trails. Rose seconded the motion. Motion passed.

5. **Adjourn** – Motion to adjourn by Pernitz, second by Pertzborn, motion approved. Meeting adjourned at 6:46 pm.

Approved:

Minutes prepared by Streiff, Deputy Treasurer

Town of  
**New Glarus**  
Community Park  
Master Plan

Town of New Glarus



# Acknowledgments

## Parks Commission

Chairman - Harry Pulliam  
Member - Rose Pertzborn  
Member - Mona Sue French  
Member - Chris Narveson  
Member - Jason Neton  
Member - Kelly Ruschman  
Member - Mark Pernitz

## Town Board

Chair - Chris Narveson  
1st Supervisor - Matt Streiff  
2nd Supervisor - Troy Pauli  
3rd Supervisor - Mark Pernitz  
4th Supervisor - Robert Elkins

## Consultant

Master Plan document and process  
created and prepared by:

Vierbicher  
999 Fourier Drive Ste. 201  
Madison, WI 53717  
608.826.0532  
www.vierbicher.com



Adopted July 10th, 2024

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# Introduction



## Background

In 2023, the Town of New Glarus 97+ acres of rural land off state Hwy 39, with the intention of converting it from agricultural use to restored prairie/oak savannah and developing Town facilities, such as a Town garage and Town Hall. Roughly 80 acres will be devoted to Community Park.

## Mission Statement

Our vision is a multi-faceted destination that stands as a testament to the delicate balance between municipal needs, cultural values, and nature conservation. Embracing diversity, our Community Park will be a hub for myriad interests, from environmental enthusiasm to advocating for leisure-trail accessibility. As we grow, so will our commitment to new municipal infrastructure, ensuring the seamless integration of necessary facilities that enhance the overall well-being of our community and elevate the park into a symbol of collaboration between environmental stewardship, community involvement, and municipal needs.

## Vision

Our vision is a multi-faceted destination that stands as a testament to the delicate balance between municipal needs, cultural values, and nature conservation. Embracing diversity, our Community Park will be a hub for myriad interests, from environmental enthusiasts to advocating for leisure-trail accessibility. As we grow, so will our commitment to new municipal infrastructure, ensuring the seamless integration of necessary facilities that enhance the overall well-being of our community and elevate the park into a symbol of collaboration between environmental stewardship, community involvement, and municipal needs.



## Goal

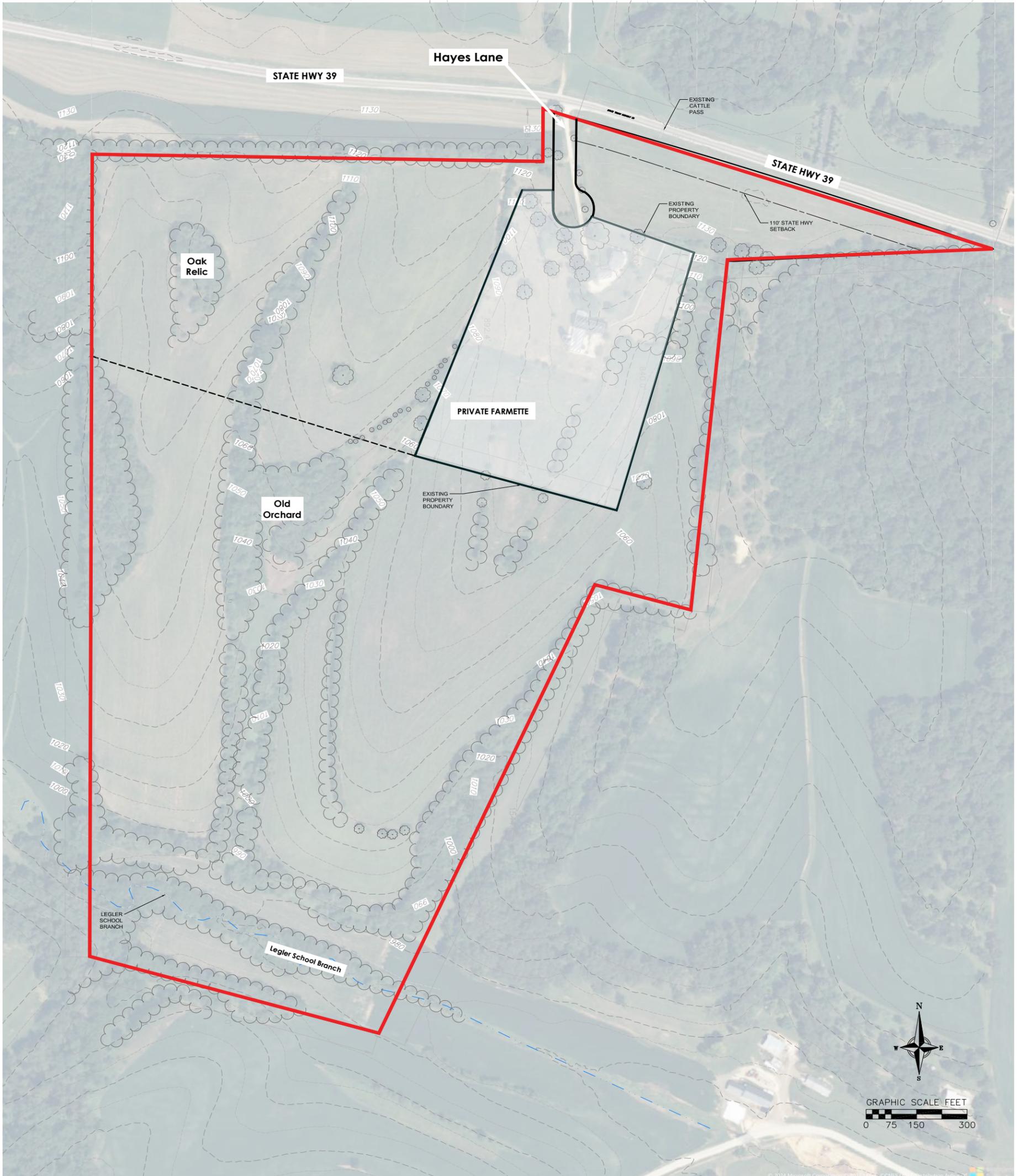
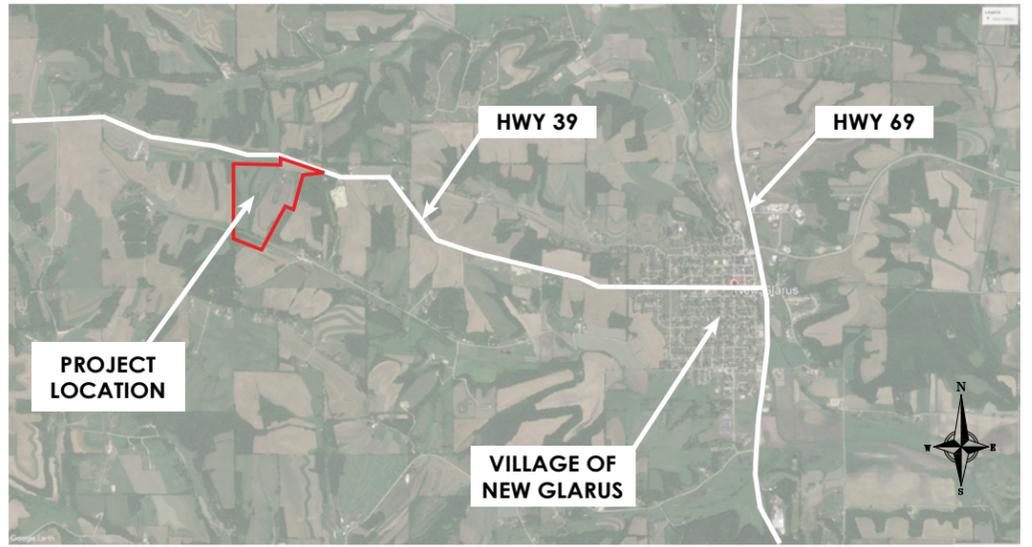
Our goal is to craft a comprehensive master plan. The master plan will serve as a blueprint, guiding thoughtful implementation of our vision. Through strategic planning, we aim to ensure the enduring success and positive impact of our mission for the benefit of the community and environment.



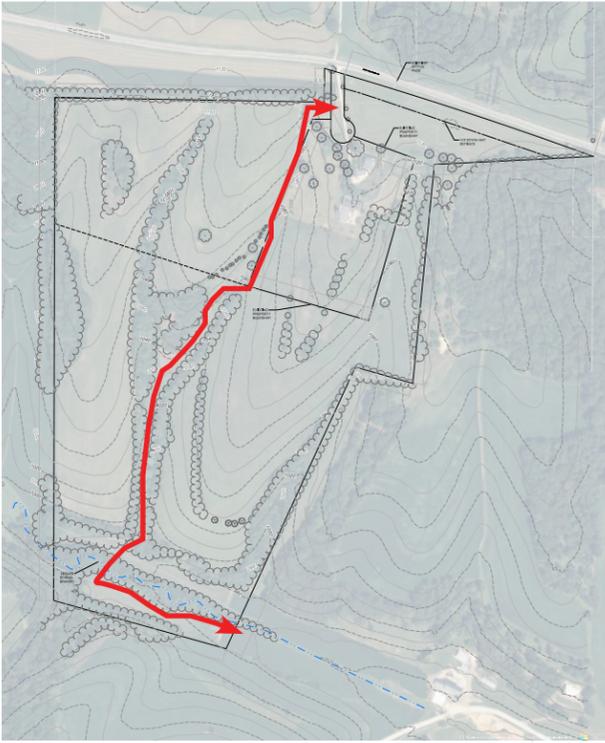
# Site Inventory

The future New Glarus Community Park is located within the Township of New Glarus. It is approximately 80 acres. The land is predominantly used for agriculture. The site has an elevation change of approximately 150 feet from State Highway 39 to Legler School Branch located at the southern end of the property.

A private farmette is situated within the northeast area of the site and is accessible from State Highway 39 via Hayes Lane.



# SWOT Analysis



EXISTING PATHS

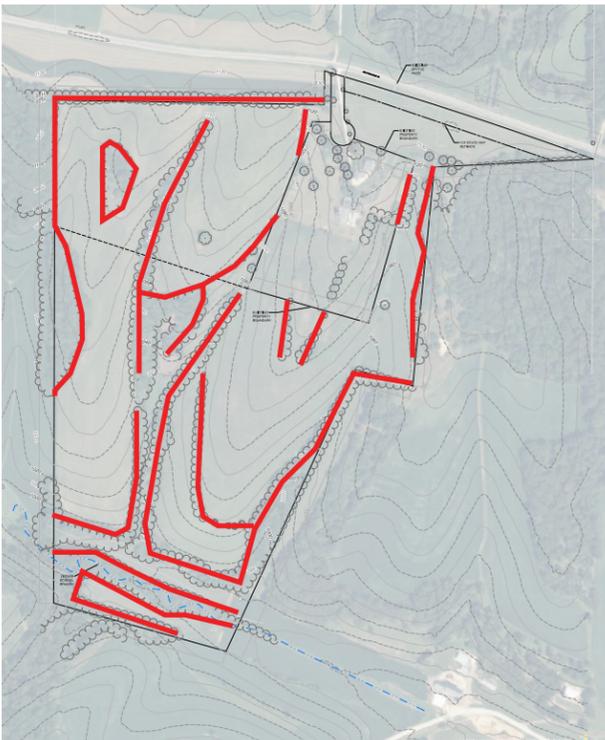
Current uses: agriculture access and foot travel

## Strengths

- Large swaths of land ready for transition after agriculture harvest.
- High elevation for view across driftless landscape.
- Highway access from the north.
- A foot and vehicular path exists starting at the entry near Hayes Lane and traverses down through the center of the site.
- Woodland edges strongly define agriculture and areas slated for restoration.
- Many districts are defined by distinct transition areas, such as crossing Leglar School Branch or a drastic shift in topography.
- A handful of old growth oaks were found along the perimeter of the property presenting the opportunity to turn them into landmarks throughout the site.

## Weaknesses

- Intense terrain elevation changes in regards to ADA trails. A heavily engineered approach may be needed.
- Lacking distinct visual and physical boundaries.
- Entrance to municipal facilities is somewhat hidden.
- Buildings will not be very visible from the road.
- The proximity to the privately owned-farmette could be seen as a weakness as there is no fence demarking property type to build on at this time.



EXISTING NATURAL EDGES

Defined by: naturalized woodland

## Opportunities

- Trails to support running events
- Restoration of prairie/savannah/woodland
- Possible future roadway access from Leglar Valley Road
- Outdoor recreation events could be hosted at the Town Hall.
- Conservation of only a handful of Oak relics in this area make this place special.
- Drastic terrain change can make for a great work out or organized event course.
- Design trails to take advantage of views.

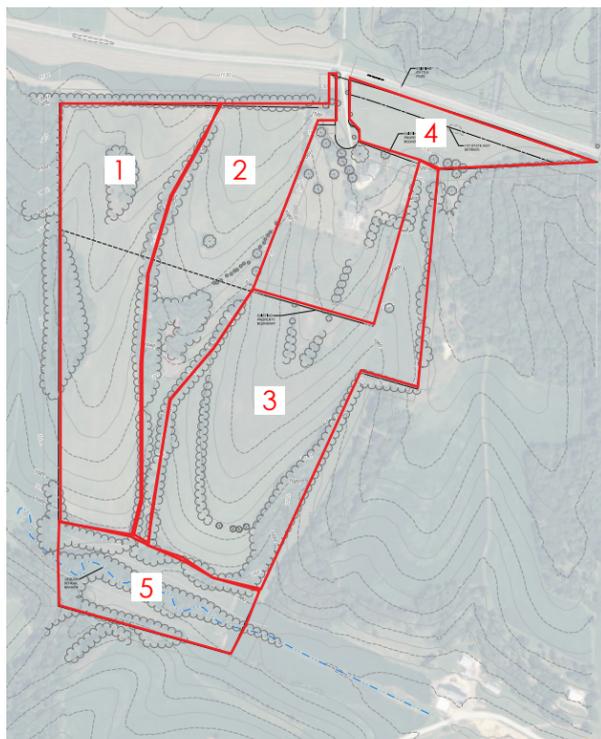
## Threats

- Lack of property boundaries
- Hunting on adjacent properties



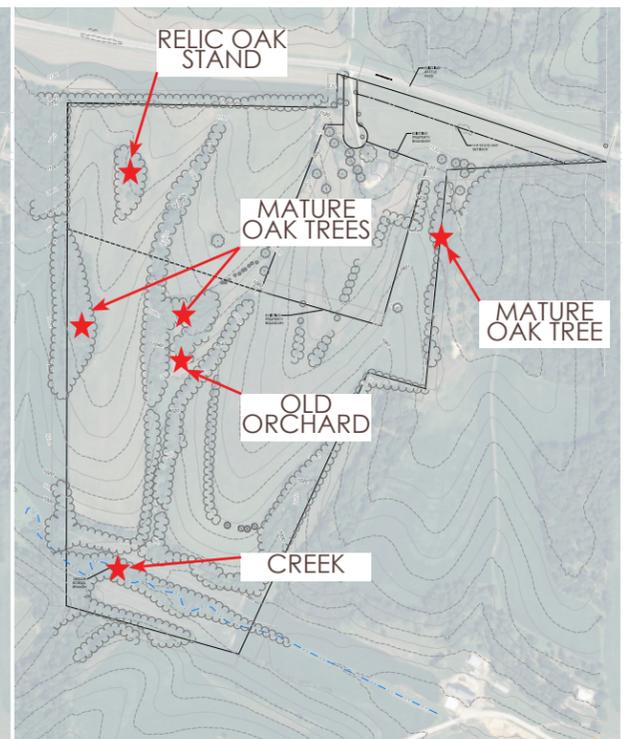
EXISTING TRANSITION POINTS

Defined by: traversing districts or landmarks



EXISTING DISTRICTS

Defined by: topography



EXISTING LANDMARKS

Defined by: natural or manmade objects

# Site Image Inventory

The site was inventoried on February 6th, 2024. The purpose of the inventory was to record images, discover key landmarks, identify barriers, understand the topography/watershed and identify suitable sites for municipal facility expansion. A highly important consideration regarding the placement of Town facilities is the proximity and relationship of public space to the private farmette. While the Parks Commission's focus is on park-related subjects, private land and its adjacency should be considered for the safety and welfare of visitors and landowners.

The site inventory resulted in a greater understanding of how the land naturally informs the variables listed above.



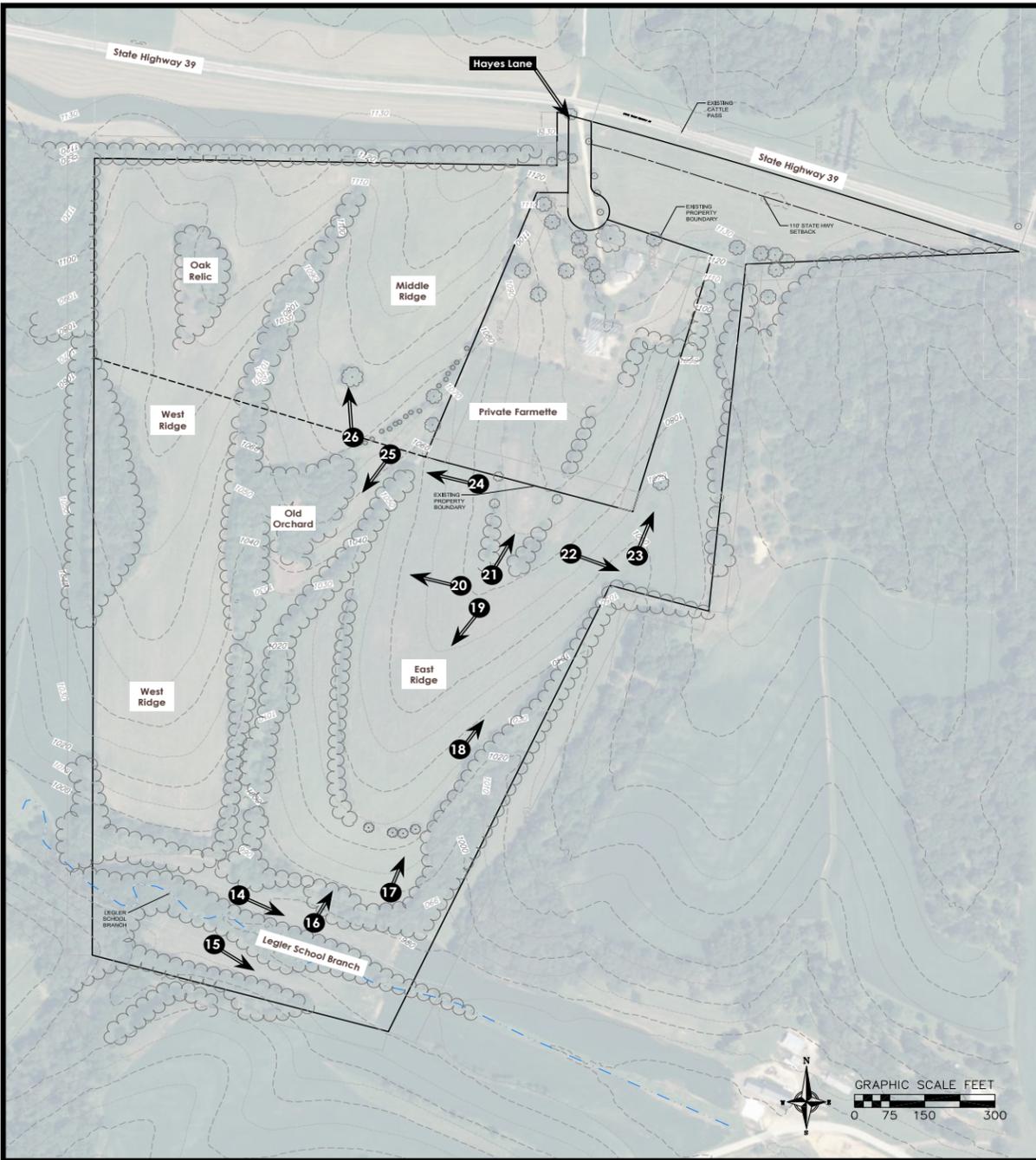
**14** NORTH OF LEGLER SCHOOL BRANCH  
VIEW EAST TOWARDS LEGLER VALLEY RD



**15** SOUTH OF LEGLER SCHOOL BRANCH  
VIEW EAST TOWARDS LEGLER VALLEY RD



**16** VIEW NORTHEAST TOWARDS EAST RIDGE



**17** VIEW ALONG SOUTHEAST PROPERTY BOUNDARY



**18** VIEW ALONG SOUTHEAST PROPERTY BOUNDARY



**19** VIEW ALONG TOP OF EAST RIDGE



**20** VIEW WEST TOWARDS OLD ORCHARD



**21** VIEW NORTH TOWARDS FARMETTE



**22** VIEW EAST ACROSS LOW AREA



**23** VIEW NORTH ALONG PROPERTY LINE



**24** VIEW WEST TOWARDS MIDDLE RIDGE



**25** VIEW SOUTH NEXT TO OLD ORCHARD AREA



**26** VIEW NORTH ALONG MIDDLE RIDGE



**1** VIEW TOWARDS FARMETTE



**2** VIEW WEST TO HWY 39/HAYES LANE ENTRANCE



**3** VIEW SOUTH ALONG EAST EDGE OF PROPERTY



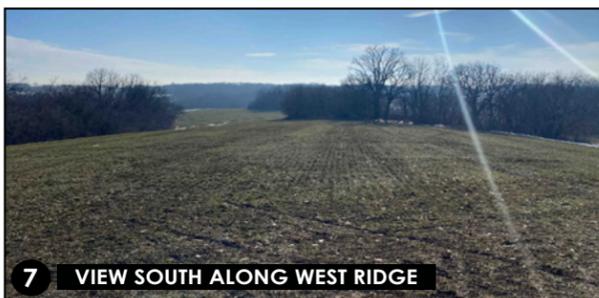
**4** VIEW SOUTHEAST TOWARDS PINCH POINT



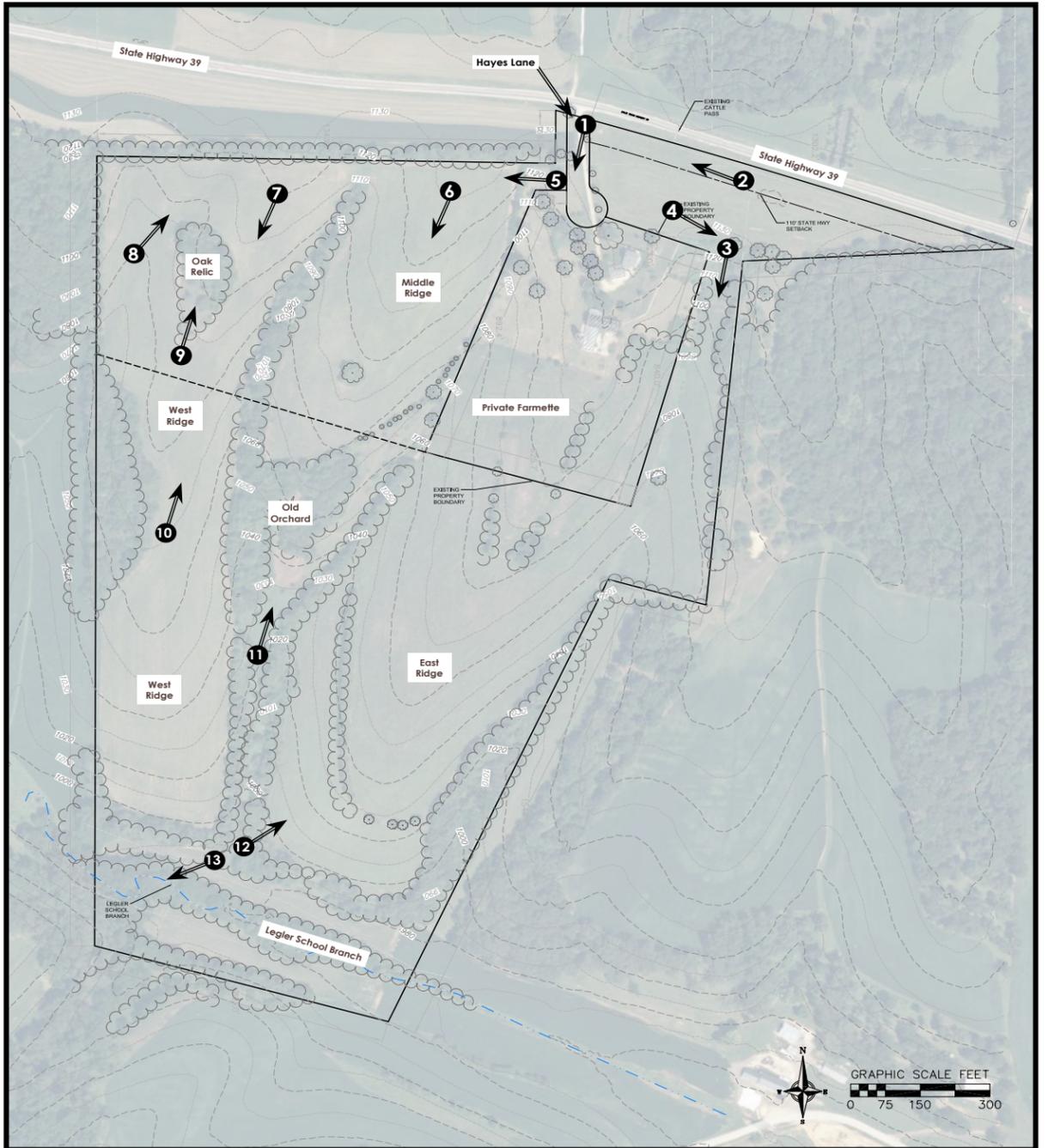
**5** VIEW ALONG ROAD TO WEST SITE ACCESS



**6** VIEW SOUTH ALONG MIDDLE RIDGE



**7** VIEW SOUTH ALONG WEST RIDGE



**8** VIEW NORTHWEST OF OAK RELIC



**9** VIEW NORTH TOWARDS OAK RELIC



**10** VIEW NORTH ALONG WEST RIDGE



**11** VIEW NORTH TOWARDS OLD ORCHARD



**12** VIEW OF VEHICLE ACCESS TO EAST RIDGE FIELD



**13** VIEW TOWARDS LEGLER SCHOOL BRANCH

# Method Introduction

## Main Focus

The Parks Commission and a few key resident stakeholders identified four areas of focus to inform the direction of park planning and programming efforts. Planning is the process of setting strategic direction through goals and objectives where as programming is the allocation of resources and support for specific events or behaviors.

The following four categories were identified as the main planning and programming efforts by the Parks Commission:

- Trails and Accessibility
- The Orchard
- General Recreation
- Restoration

## The Broader Vision

The development the Town Garage and Town Hall has been one of the largest variables under consideration throughout the master planning process. Though it is not under advisement of the Parks Commission, placement, access, use and functionality of each building has been considered by the Parks Commission and consultant throughout all planning and programming discussions.

The efforts of developing trails, community programs and restoring the agriculture land to prairie could not exist independently of the needed Town facilities.

## The People

To maximize ideas and receive input from as many area residents as possible, the Town of New Glarus sought to involved Town, Village and neighboring municipality residents.

All were welcome to participate in the online survey, community input night and attend Town meetings throughout the progression of the plan.



# Method

## Community Input Night

To accomplish the park mission, The Town of New Glarus hosted a Community Input Night on February 27th, 2024, at 5pm at the Town Hall in New Glarus. The goal of the evening was to produce as many ideas as possible for park programming. Multiple activities were organized to encourage maximum idea generation and participation.

While not all ideas were suitable for the intention of the park due to its location, those that aligned with an open space park concept, and were financially manageable, were reviewed in-depth by the Parks

Commission and the consultant over the following five months.

## Online Survey

For those unable to participate in Community Input Night, an online survey using Google Forms was published for four weeks which resulted in 79 responses from residents of the Town of New Glarus as well as neighboring municipalities.

The top three requested park features include trails, restoration and picnic areas.

## Focus Groups

Focus groups were organized to discuss specific targeted questions regarding the applicability of the most recurring and financially feasible suggested park uses by community members. Focus groups discussed the best approaches for park programming ideas as well as logistics, timelines and the relationship between implementing said programs while phasing out agriculture practices.



Focus group discussions were held on two evenings, Tuesday, March 5th, 2024 and Thursday, March 7th, 2024 at the Town Hall in New Glarus. Focus group members were as follows:

**Accessibility & Trails Group, March 5th, 6:00pm-7:30pm**

**Restoration Group, March 5th, 8:00pm-9:30pm**

**Orchard Group, March 7th, 6:00pm-7:30pm**

**Recreation Group, March 7th, 8:00pm-9:30pm**

See Appendix page 47 for focus group participants.

# Focus Group Discovery

Each group was given a maximum discussion time of 1.5 hours. Most groups went beyond a one hour discussion time.

The following are summaries of discovery made from the focus group discussions.

## Trails and Accessibility

Discussions identified three important features of the park trail system: easy to navigate for all user types, varying trail difficulties, and flexibility to host trail-dependent events/activities such as cross country.

Grass trails are ideal for running and walking, and the topography creates a physical challenge. Trail design should

consider other running trail requirements.

The majority of the trails throughout the park are to be mowed grass with the exception of specific material requirements at locations that cannot support mowed grass. A boardwalk type of trail will be implemented in chronically wet areas or over waterways and a crushed limestone or asphalt trail will be implemented for the ADA accessible trail and vehicular access. Variation of widths based on user frequency was identified as a desirable feature of the trail system.

Mountain biking and bikes in general were decided against being permitted due to the future trail materials, soil composition,

spatial constraints, desired park uses and consideration of nearby biking facilities. However, the Town is potentially pursuing a DNR grant to fund the development of the trails; such a grant may require specifics of trail use and materials.

The complex topic of ADA accessibility was heavily discussed. The ideal ADA accessible trail location was identified as a flat, looped trail made of a hard material, located in a quieter area of the park with close access to parking and restroom facilities. ADA trails will be designed during the site-design stage of the Town Hall as such specific metrics require scrutinous consideration.



Lastly, trails were discussed in relation to restoration fire breaks. The park phasing approach will consider the trail system as a framework to restoration efforts and restoration management strategies.

## Restoration

The topic of restoration proved to be highly complex with various inputs offering conflicting solutions.

A transitional approach of agriculture, to cover crop to prairie was identified as the most likely to produce a successful prairie/oak savannah restoration and use of a seed mix with a high seed diversity was decided.

Discussion of sourcing restoration seed resulted in multiple pathways, including

local seed vendors, community efforts to forage and collaborating with local prairie enthusiast groups. All strategies were deemed feasible by the Parks Commission and focus group members; Green County residents are well known for their grassroots efforts!

## The Orchard

The first grouping of orchard trees will be a gift to the Parks Commission from a local resident. Focus group discussions resulted in the strategic location of the apple orchard, use of pesticides, fundraising ideas and the need to create a volunteer structure for management purposes.

The apple orchard will be located along the southeast slope of the central ridge; near the southwest corner of the privately owned

farmette; it is believed the original land stewards planted an orchard in a nearby location to take advantage of the fresh water spring and moist soil. The southeast slope aspect is ideal for full sun exposure and protection from northerly winds.

Certain pesticides will have to be used to mitigate disease and pests from damaging fruit so it can be shared with schools, local organizations and nearby residents. Organic and natural pesticides were highly valued versus their toxic-chemical counterparts.

Discussions of fundraising resulted in the idea to sell fruit trees to residents with the intention of planting them near the

entrance area to the Town Hall.

A volunteer structure will need to be established in order to see the success of the orchard. Management tasks to consider include pesticide spraying, mowing, pruning, checking stakes, remulching, harvesting, transporting, storing and coordinating exterior help.

## General Recreation

Strong physical boundaries were identified as an important starting point to the park structure and guidelines. In locations where natural borders are lacking, creation of an edge through the use of fencing or tree design should be applied.

Private property is centered at the heart of the park. The farmette owners plan to have an operation with animals, so fencing and boundary designation is of high importance for the safety of the park visitors and the animals.

Community input night cast light on the possibility of a playground element within the park. In the General Recreation group, it was determined that this type of park setting is not necessarily in need of a playground and the expense would not be worth the minimal use. However, a naturalistic playground at low cost was discussed as being a benefit around the Town Hall area if larger family events were to be held in the future. Discussion of adult playground equipment for those with disabilities was included. With contrasting views at hand, the playground aspect of the park may be well suited to evolve after use of the property becomes more defined.

The park has large potential to support many events. The future Town Hall as an event center was extensively discussed. Facility needs to support events within the Town Hall were identified as: bathrooms, a kitchen, potable water, an outdoor patio and spacious inside space.

## Summary

Frequent reminder of the project vision, "...a multi-faceted destination that stands as a testament to the delicate balance between municipal needs, cultural values, and nature conservation", was the stepping stone path that nudged conversations to discussions and discussions into decisions.

# Future Feature Areas

The community feedback generated a handful of park ideas which fell into a niche environmental category. These ideas could be useful as features or highlights throughout the park. The following are a summary of the most feasible niche park features for future implementation. These could be located in more than one area.

## Wildlife Housing



Bird House



Rock Pile



Bee Box

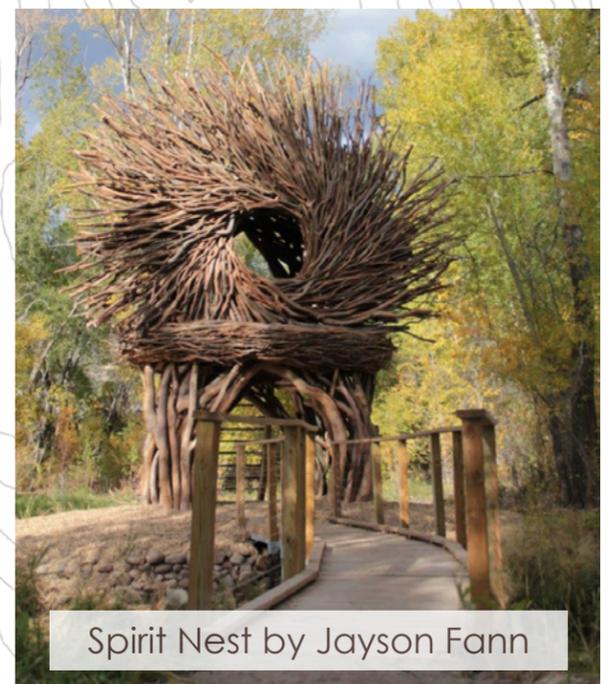
## Artistic Creations



Updraft by Mike Burns



Prairie Labyrinth by Toby Evans



Spirit Nest by Jayson Fann

## Memorial Trees



Young Oak Tree



New Glarus Arbor Day 2021



Young Apple Tree

**84  
ACRES**



**WALK**

⋮

**HIKE**

⋮

**RUN**

⋮

**PLAY**

⋮

**SEE**

⋮

**LISTEN**

⋮

**HEAR**



**VISTAS**

⋮

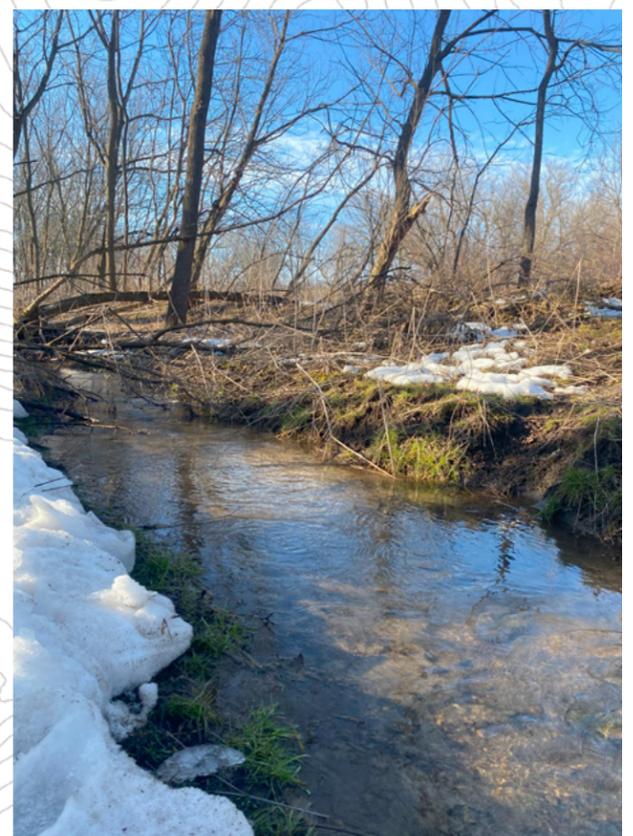
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**TRAIL  
LOOPS**

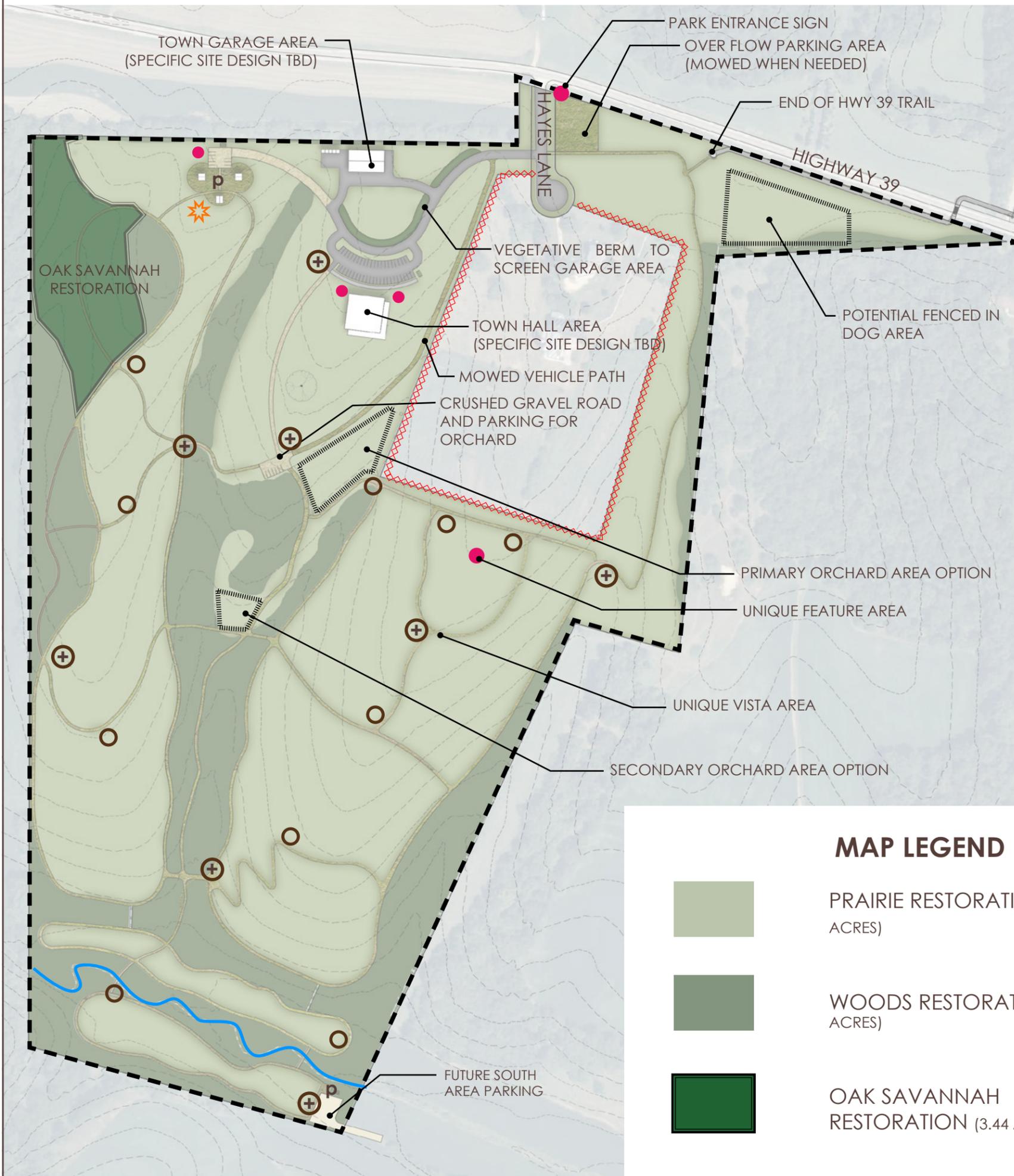
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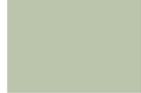
**RESTORATION**



# Master Plan - Option A



## MAP LEGEND

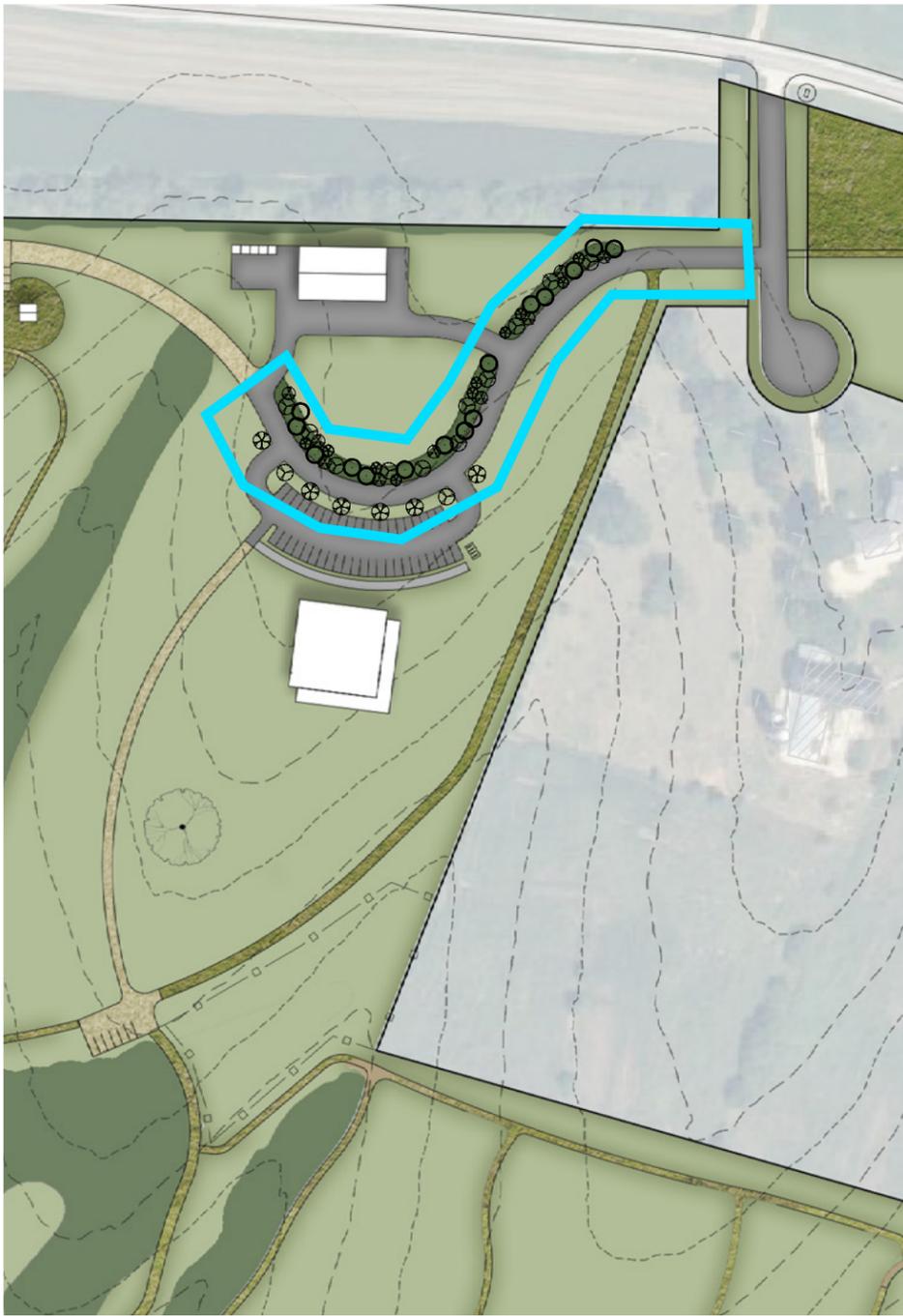
-  PRAIRIE RESTORATION (42.1 ACRES)
-  WOODS RESTORATION (42.8 ACRES)
-  OAK SAVANNAH RESTORATION (3.44 ACRES)
-  REST AREA
-  REST AREA WITH EDUCATIONAL & WAY FINDING SIGNAGE
-  FENCE
-  ARTISTIC SCULPTURE AREA
-  PICNIC AREA
-  STRONG PHYSICAL BOUNDARY
-  LEGLER SCHOOL BRANCH
-  NATURAL PLAY AREA

**Master Plan Option A** offers a close relationship between the future Town garage and Town Hall. With facilities at the center of the park, the middle ridge acts as a hub. A vegetated berm is strategically placed along the north edge of the entry roadway to screen the Town garage from the privately owned farmette.

A crushed gravel road leads to a parking lot on the west ridge which supports picnic gathering spaces and a hiking trailhead. Alternatively, trails can be accessed by parking at the Town Hall. Future parking near the Legler School Branch is desired. Overflow parking for large events is located at the corner of Hayes Lane and Hwy 39.

The trail system hosts a variety of difficulties. ADA accessible trails will be designed during the site design stage of the Town Hall, as their proximity to parking and restroom facilities is of importance.

# A Sense of Place

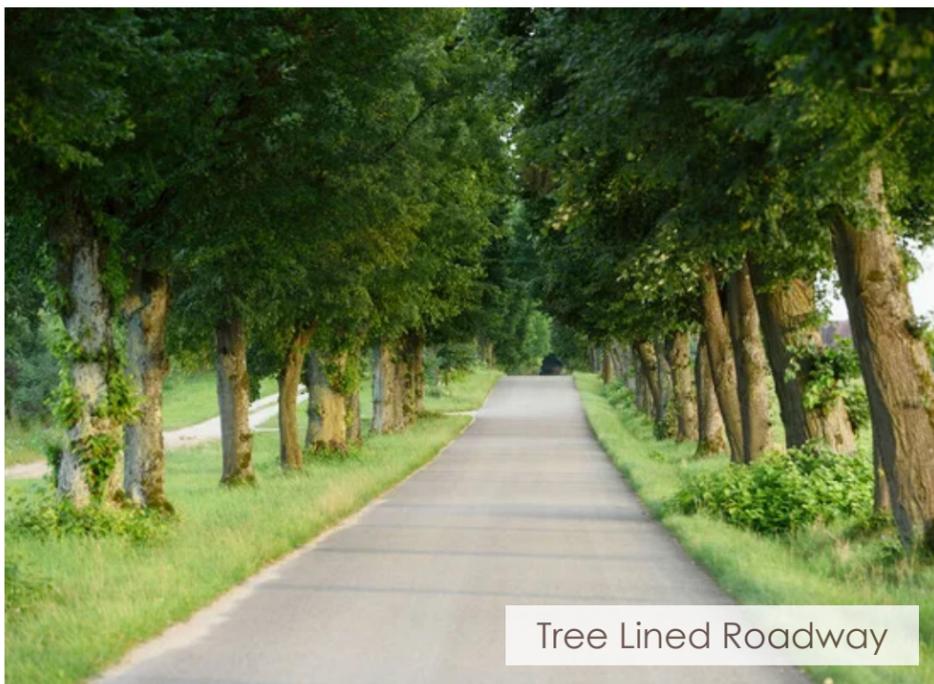


The transition of land from agriculture to municipal and communal park use provides an opportunity to create a unique identity. The layout of the road to the Town Hall will impact visitors' impression of it and the park. Due to the location and proximity of the Town garage to the entrance, a vegetated berm along the roadway is suggested to provide visual screening.

The planting palette of the vegetative berm should reflect the values of the prairie and woodland restoration efforts. Acorns from oak trees on-site could be collected and grown with the intention of using them on the berm. Similarly, shrubs and understory plant communities should be selected to reflect the restored landscape.

Additionally, artistic sculptures or other objects could be incorporated into the general landscape, as well as the berm, as a way to showcase Town values and niche characteristics.

Overall, placement of vegetation should enhance visitors' experience while distracting from unwanted sights.



Tree Lined Roadway

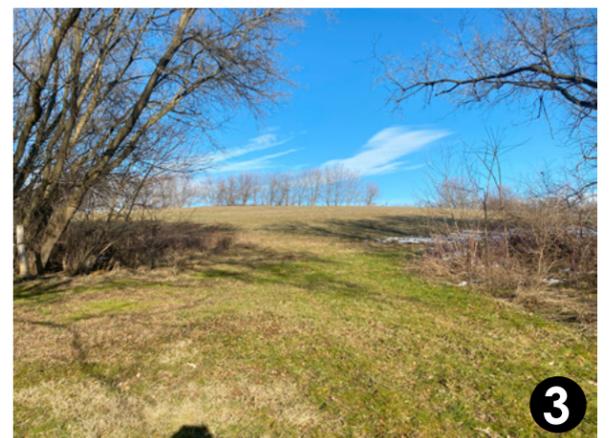
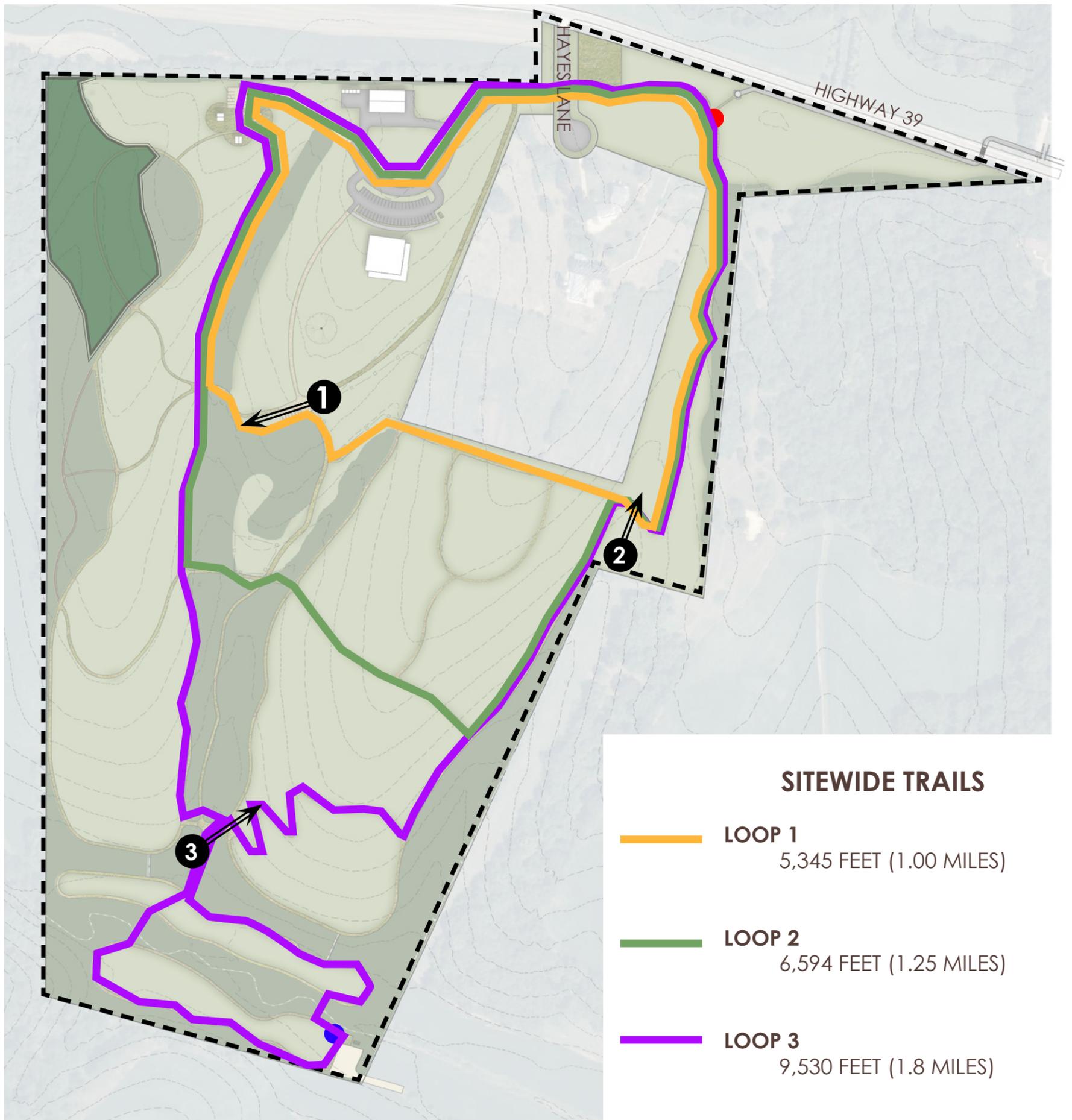


Freshly Planted Roadway Berm



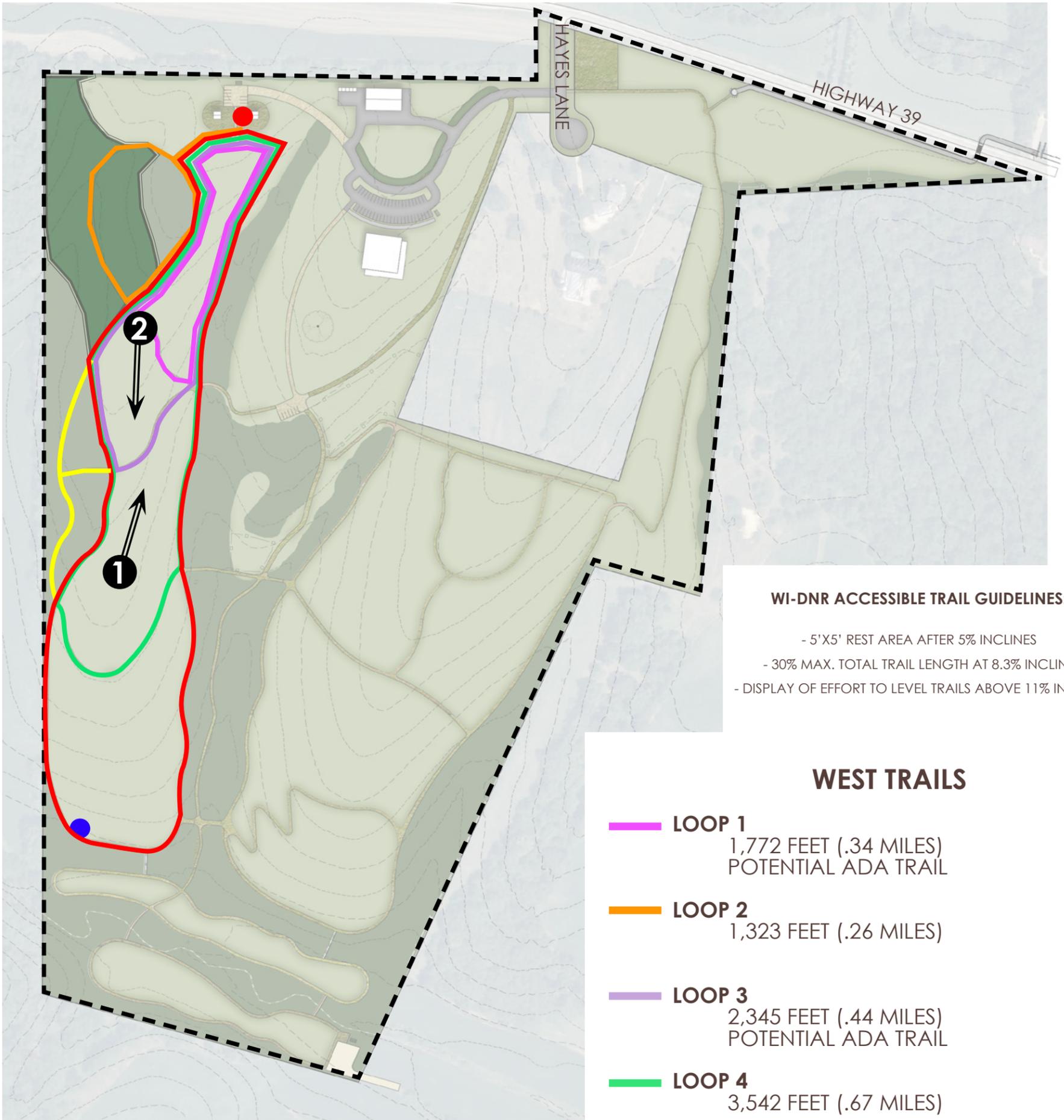
Friends of Pope Farm Conservancy  
Pope Farm Curved Road Design  
Middleton, WI

# Sitewide Trails



0' 75' 150' 300' Feet

# West Ridge Trails



### WI-DNR ACCESSIBLE TRAIL GUIDELINES:

- 5'X5' REST AREA AFTER 5% INCLINES
- 30% MAX. TOTAL TRAIL LENGTH AT 8.3% INCLINE
- DISPLAY OF EFFORT TO LEVEL TRAILS ABOVE 11% INCLINE

### WEST TRAILS

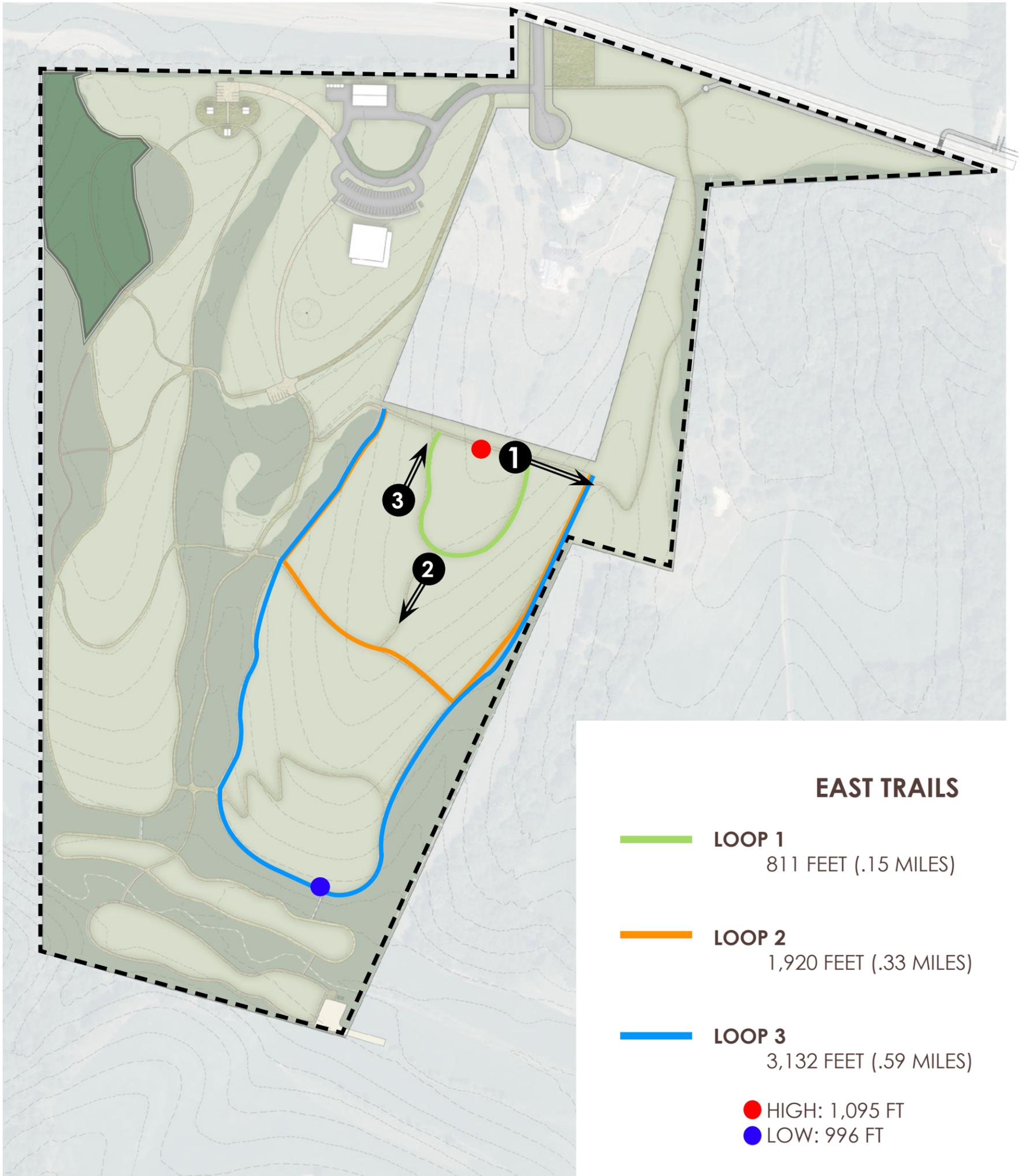
- LOOP 1**  
1,772 FEET (.34 MILES)  
POTENTIAL ADA TRAIL
- LOOP 2**  
1,323 FEET (.26 MILES)
- LOOP 3**  
2,345 FEET (.44 MILES)  
POTENTIAL ADA TRAIL
- LOOP 4**  
3,542 FEET (.67 MILES)
- LOOP 5**  
4,594 FEET (.87 MILES)
- WOODS SEGMENTS**  
893 FEET TOTAL (.17 MILES)  
(2'-4' WIDE)
- HIGH: 1,121 FT**  
**● LOW: 998 FT**

### TRAIL WIDTHS

- HEAVY PEDESTRIAN ACTIVITY - 8' WIDE
- MEDIUM PEDESTRIAN ACTIVITY - 6' WIDE
- LOW PEDESTRIAN ACTIVITY - 2'-4' WIDE

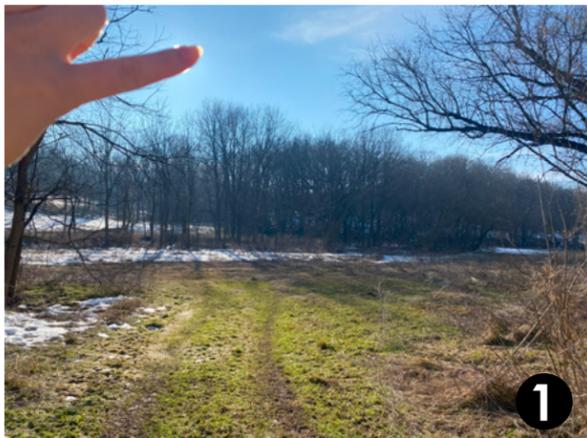
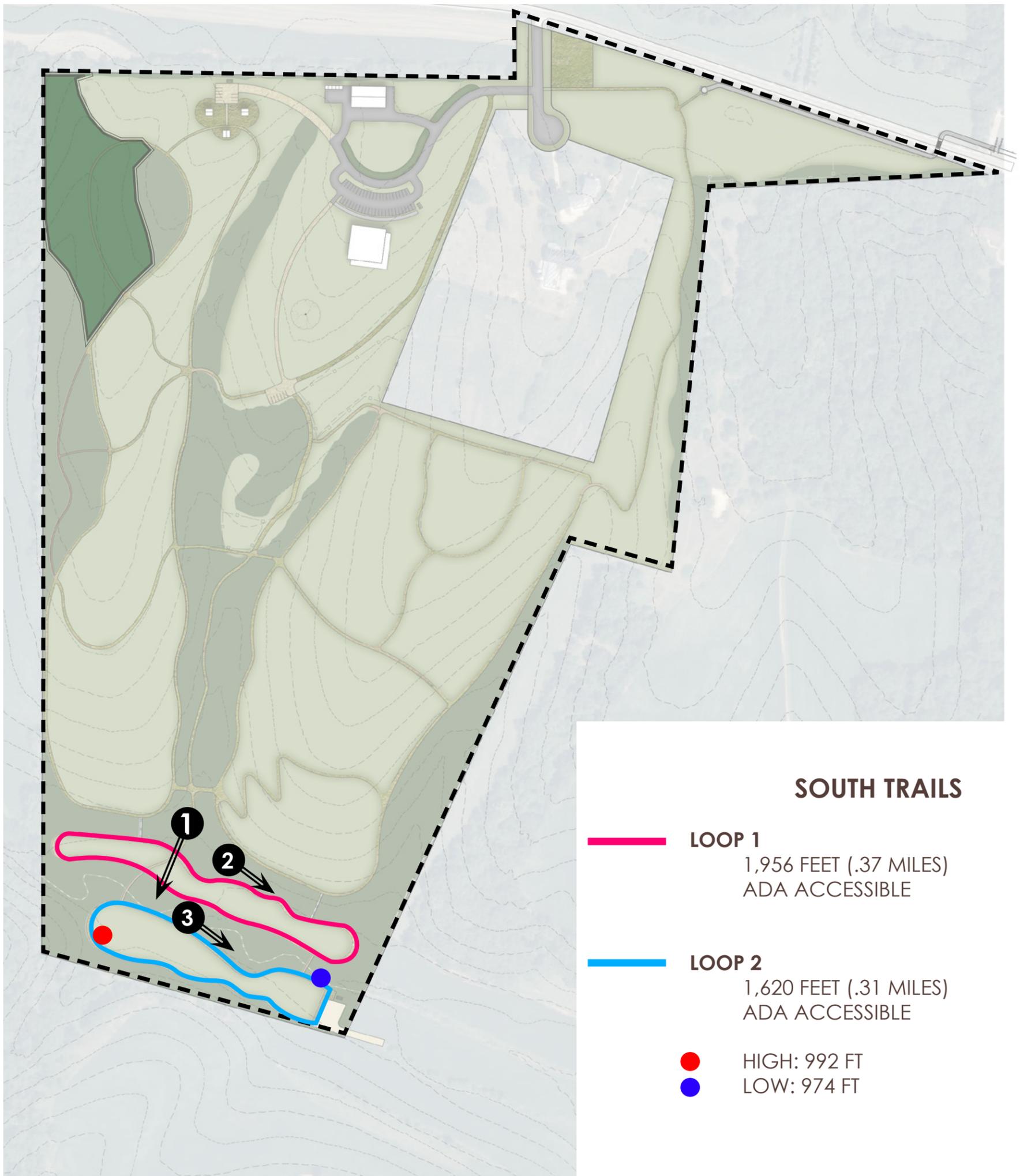


# East Ridge Trails



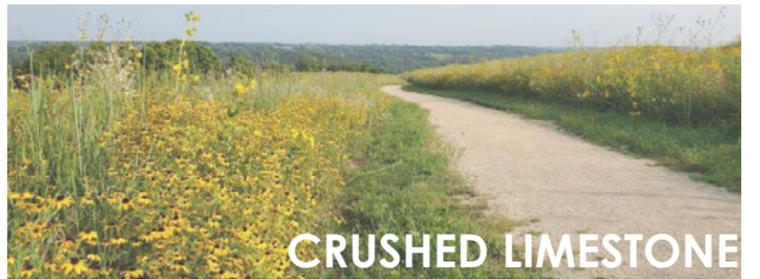
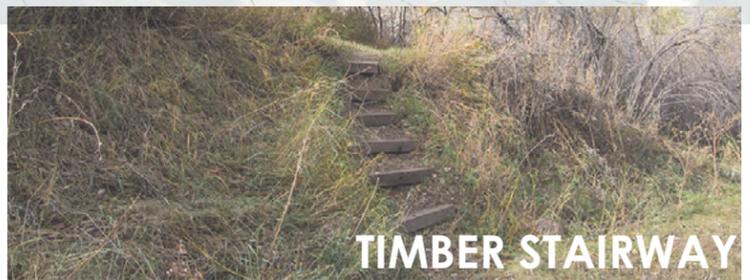
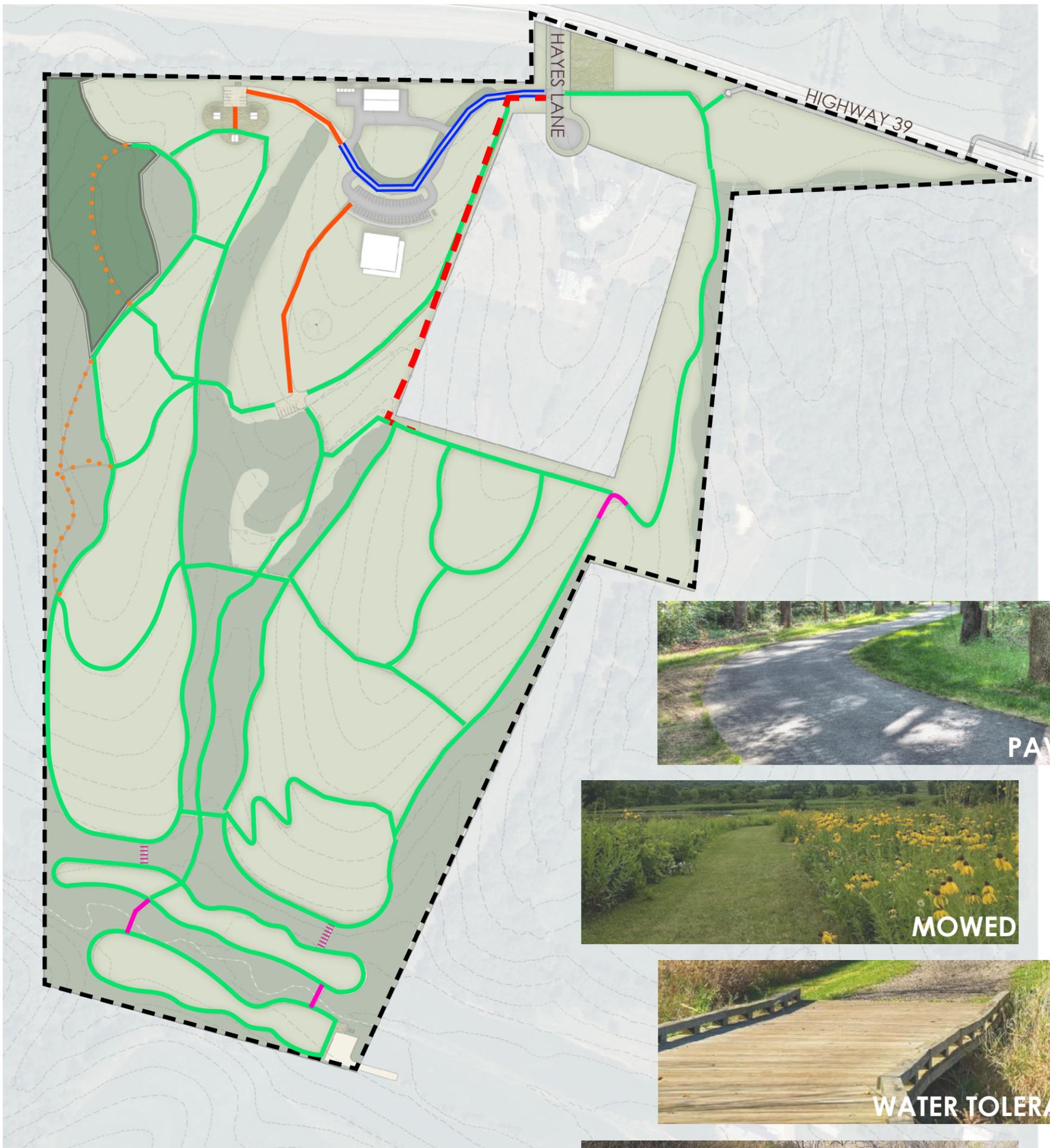
0' 75' 150' 300' Feet

# South Ridge Trails



0' 75' 150' 300' Feet

# Path Types

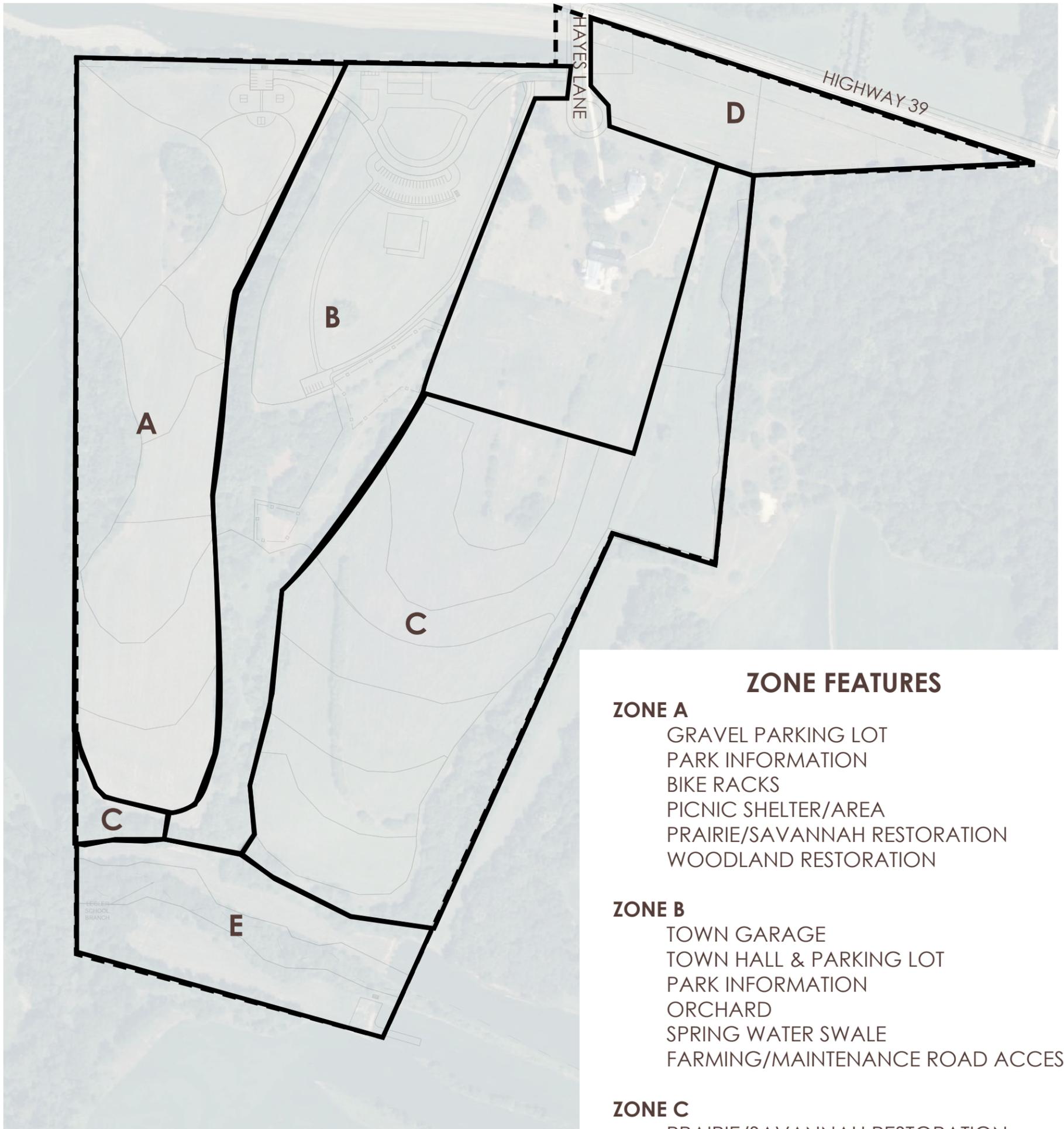


## PATH TYPES

-  PAVED
-  MOWED
-  WATER TOLERANT
-  TIMBER STAIRWAY
-  CRUSHED LIMESTONE
-  WOODLAND
-  LONG-TERM AGRICULTURE ACCESS

0' 75' 150' 300' Feet

# Phasing Zones



ZONES CAN BE IMPLEMENTED IN ANY ORDER.

CONCEPT PLAN #3 OPTION A ENCOURAGES ZONE B TO BE EXECUTED FIRST.

## ZONE FEATURES

### ZONE A

- GRAVEL PARKING LOT
- PARK INFORMATION
- BIKE RACKS
- PICNIC SHELTER/AREA
- PRAIRIE/SAVANNAH RESTORATION
- WOODLAND RESTORATION

### ZONE B

- TOWN GARAGE
- TOWN HALL & PARKING LOT
- PARK INFORMATION
- ORCHARD
- SPRING WATER SWALE
- FARMING/MAINTENANCE ROAD ACCESS

### ZONE C

- PRAIRIE/SAVANNAH RESTORATION
- WOODLAND RESTORATION
- SUNSET VISTA & UNIQUE FEATURE AREA

### ZONE D

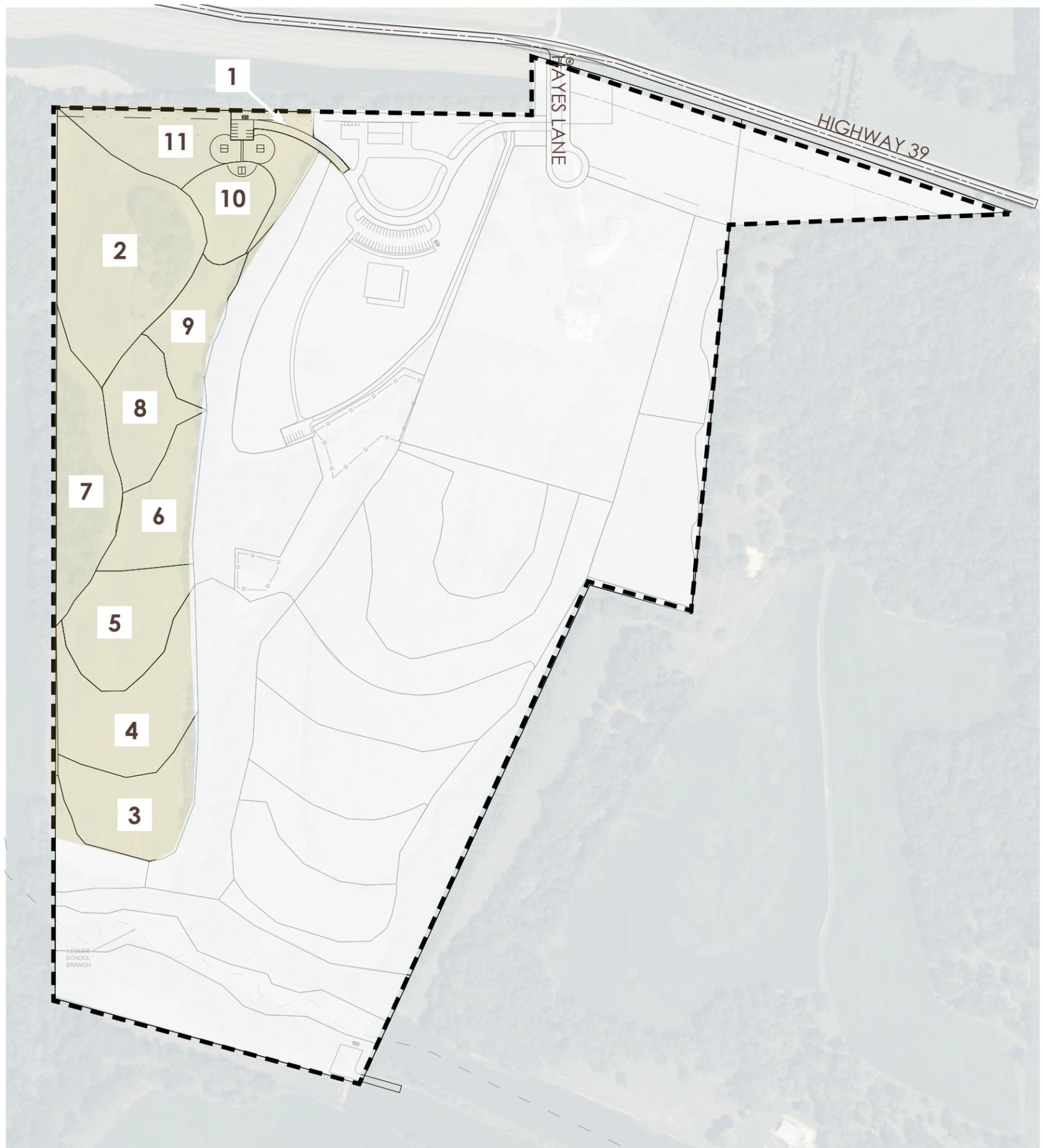
- PARK ENTRANCE
- PICNIC AREA
- HWY 39 TRAIL EXPANSION
- OVER FLOW EVENT PARKING
- PRAIRIE/SAVANNAH RESTORATION
- WOODLAND RESTORATION
- POSSIBLE DOG AREA

### ZONE E

- LEGLER SCHOOL BRANCH
- RIPARIAN AREA
- PARKING LOT
- PICNIC SHELTER/AREAS
- ADA TRAILS

0' 75' 150' 300' Feet

# Phasing - Zone A



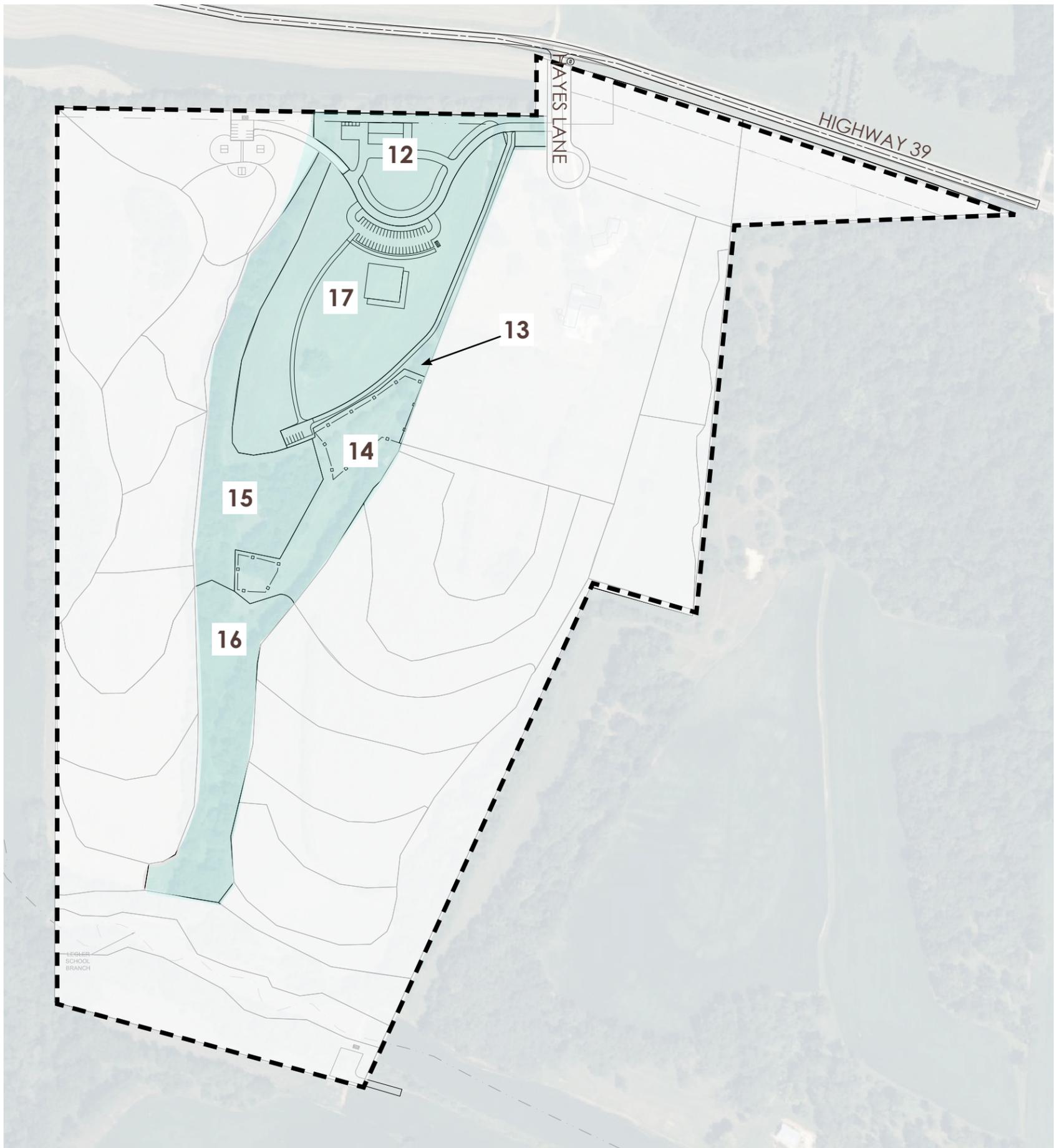
Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)						Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity	
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone A</b>	21.90		0	5749	0	1395	0	0	2	19	22	7	3	0	0	1	1
Area 1	0.45	Year 1								0.45							Rd / Parking Lot
Area 2	4.55	Year 1								4.55							
		Year 2				556				4.55	4.55	4.55					
Area 3	2.01	Year 2		904						2.01							
		Year 3								2.01							
Area 4	2.63	Year 3		760						2.63							
		Year 4								2.63							
Area 5	2.05	Year 4		646						2.05							
		Year 5						1		2.05							
Area 6	1.63	Year 5		667						1.63							
		Year 6								1.63							
Area 7	2.31	Year 6								2.31							
		Year 7				839				2.31	2.31						
Area 8	1.53	Year 7		950						1.53							
		Year 8						1		1.53	1.53						
Area 9	1.31	Year 8		1027						1.31							
		Year 9								1.31	1.31						
Area 10	1.13	Year 9		730						1.13							
		Year 10								1.13	1.13	1					
Area 11	2.30	Year 10		65						2.30			2				
		Year 11								2.30	2.30				1		



ZONE A  
PRELIMINARY TOTAL COST  
(SEE APPENDIX PAGE 48-49)

**\$137,400**

# Phasing - Zone B



Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone B</b>	20.43		400	3057	557	0	0	0	2	0	20	10	0	0	1.5	0	2
Area 12	2.66	Year 1									2.66						
Area 13	0.74	Year 2		1083							0.74						Mowed Road
		Year 2						1									
Area 14	2.65	Year 1		762						1	2.65						
		Year 2									2.65				1.5		
		Year 3															
Area 15	3.96	Year 5									3.96	3.96					
		Year 6									3.43	3.43					
Area 16	3.43	Year 6		1212							3.43	3.43					
		Year 7															
Area 17	6.99	Year 7	400		557						6.99						

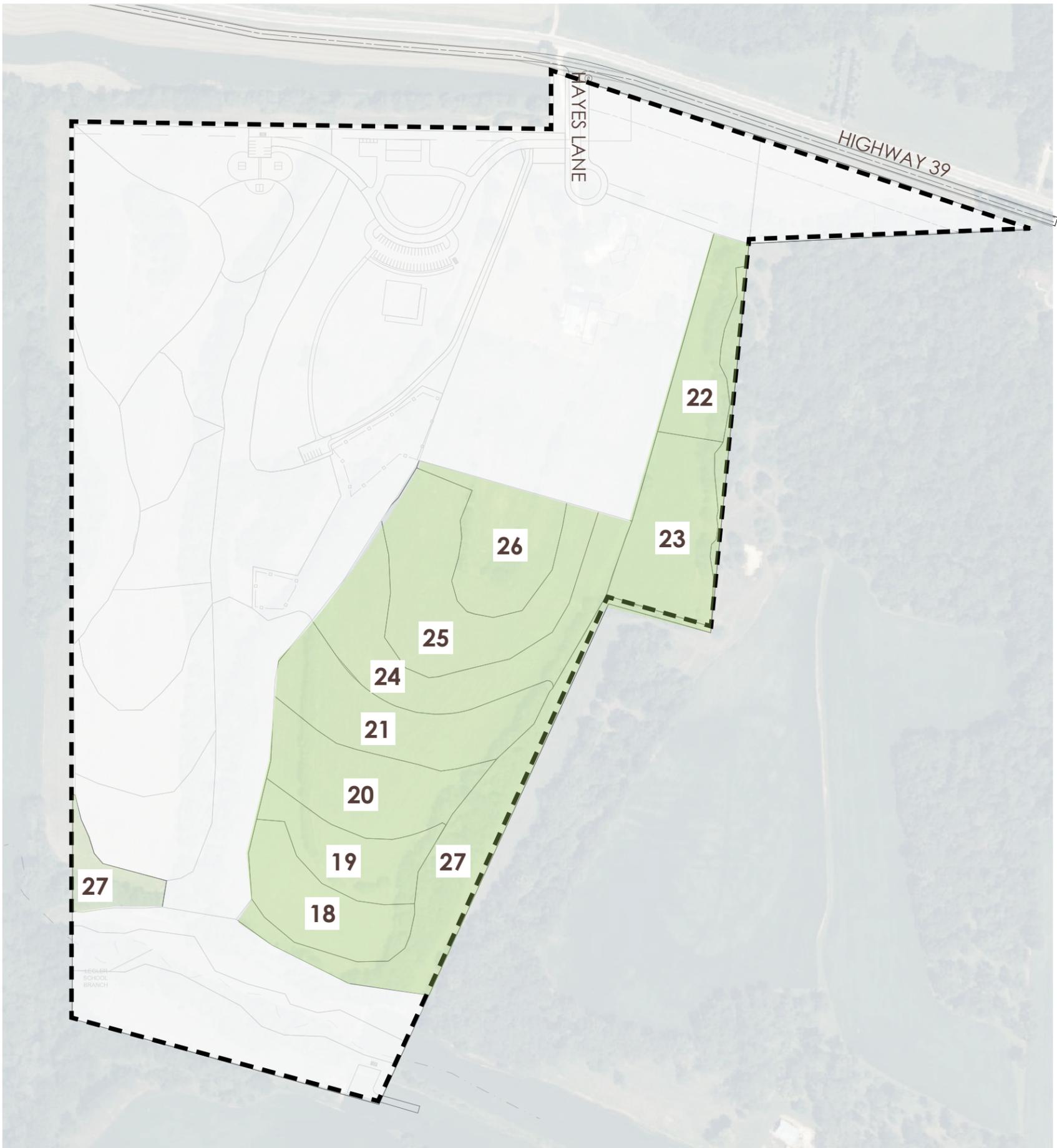
ZONE B  
PRELIMINARY TOTAL COST  
(SEE APPENDIX PAGE 48-49)

**\$107,800**

\*Does not include cost of town hall or garage



# Phasing - Zone C



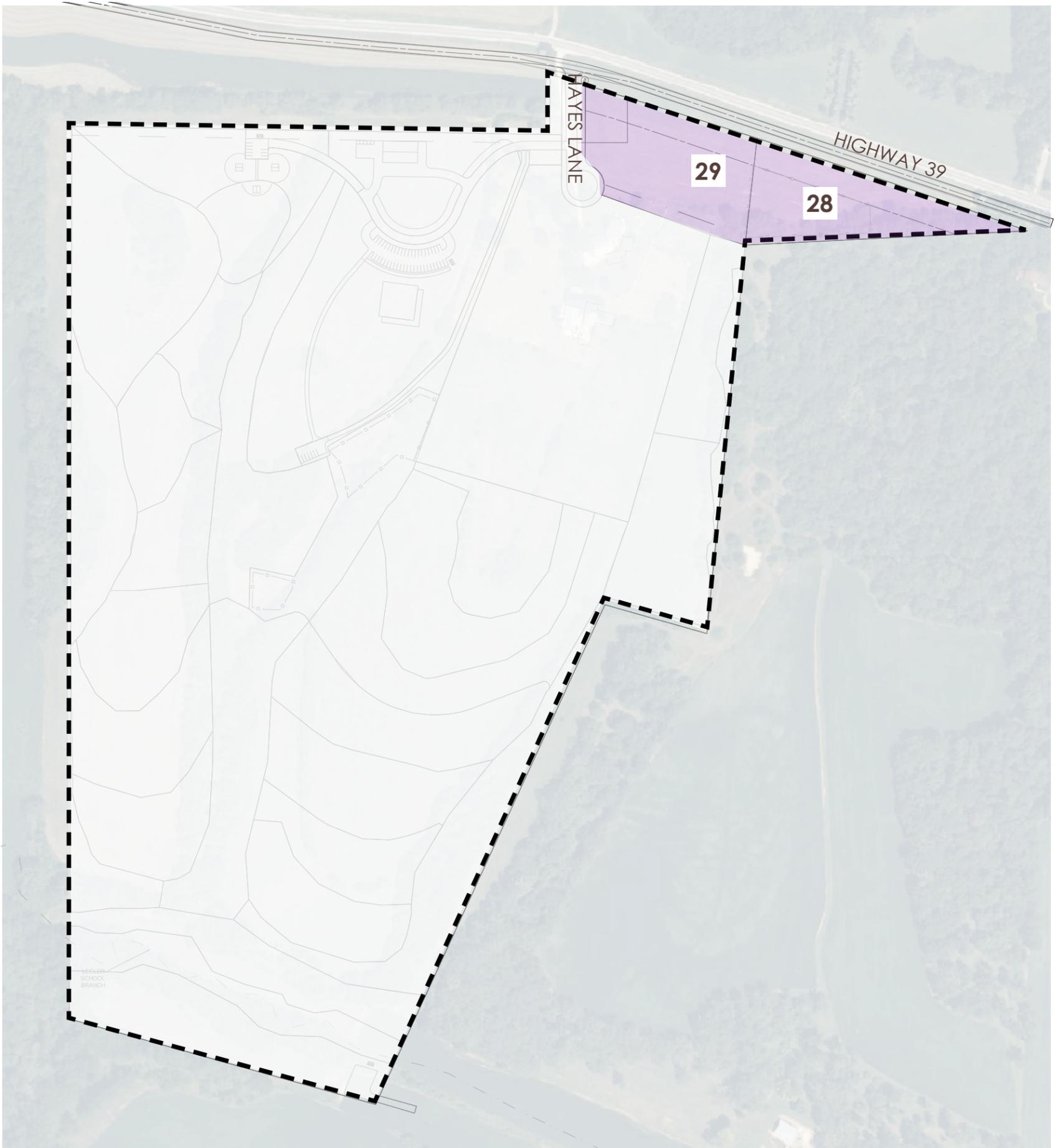
Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone C</b>	27.41		0	6520	0	0	150	20	1	23	28	4	0	0	0	0	1
Area 18	2.10	Year 1		820						2.10							
		Year 2							1	2.10							
Area 19	1.75	Year 2		750						1.75							
		Year 3								1.75							
Area 20	2.74	Year 3		439						2.74							
		Year 4								2.74							
Area 21	2.98	Year 4		1377						2.98							
		Year 5								2.98							
Area 22	1.67	Year 5		462						1.67							
		Year 6								1.67							
Area 23	2.68	Year 6		449						2.68							
		Year 7					150			2.68							
Area 24	3.45	Year 7		766						3.45							
		Year 8								3.45							
Area 25	3.81	Year 8		1024						3.81							
		Year 9								3.81							
Area 26	2.19	Year 9		433						2.19							
		Year 10								2.19							Unique Feature
Area 27	4.04	Year 10						20		4.86	4.04						

0' 75' 150' 300' Feet

ZONE C  
PRELIMINARY TOTAL COST  
(SEE APPENDIX PAGE 48-49)

**\$135,200**

# Phasing - Zone D



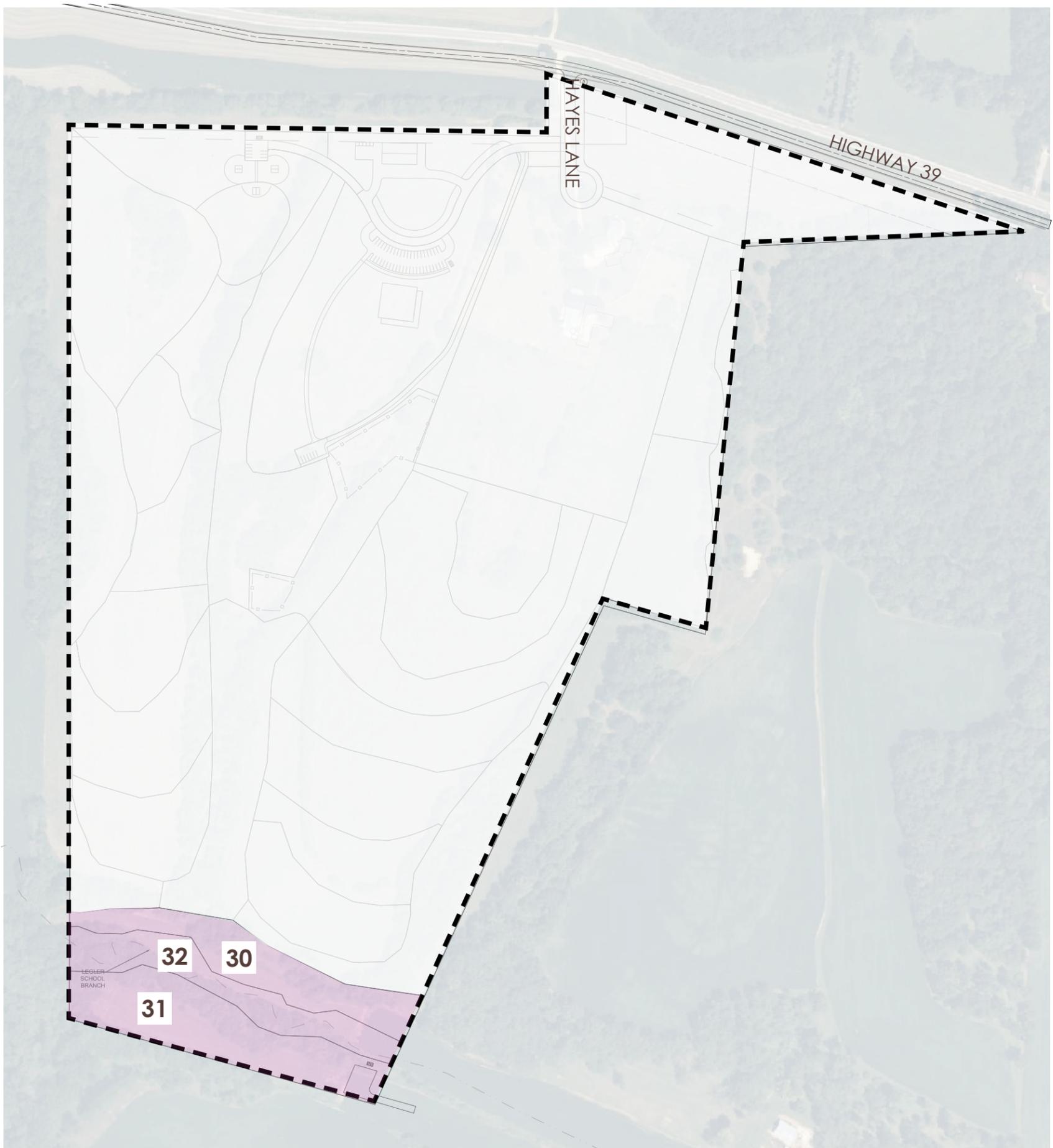
Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone D</b>	5.95		0	1114	100	0	0	0	0	6	6	0	0	43560	0	0	1
Area 28	2.77																
		Year 1								2.77							
		Year 2		600							2.77			43560			
Area 29	3.18																
		Year 1								3.18							
		Year 2		514	100						3.18						
		Year 3															Entrance Sign

ZONE D  
PRELIMINARY TOTAL COST  
(SEE APPENDIX PAGE 48-49)

**\$63,700**

0' 75' 150' 300' Feet

# Phasing - Zone E



Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)						Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity	
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone E</b>	7.57		0	3576	0	0	30	0	0	0	6	3	1	0	0	0	0
Area 30	2.31	Year 2		1956							2.31						
Area 31	3.25	Year 1										1.18					
		Year 2		1620							2.07		1				Parking Lot
Area 32	2.01	Year 1										2.01					
		Year 2					30				2.01						

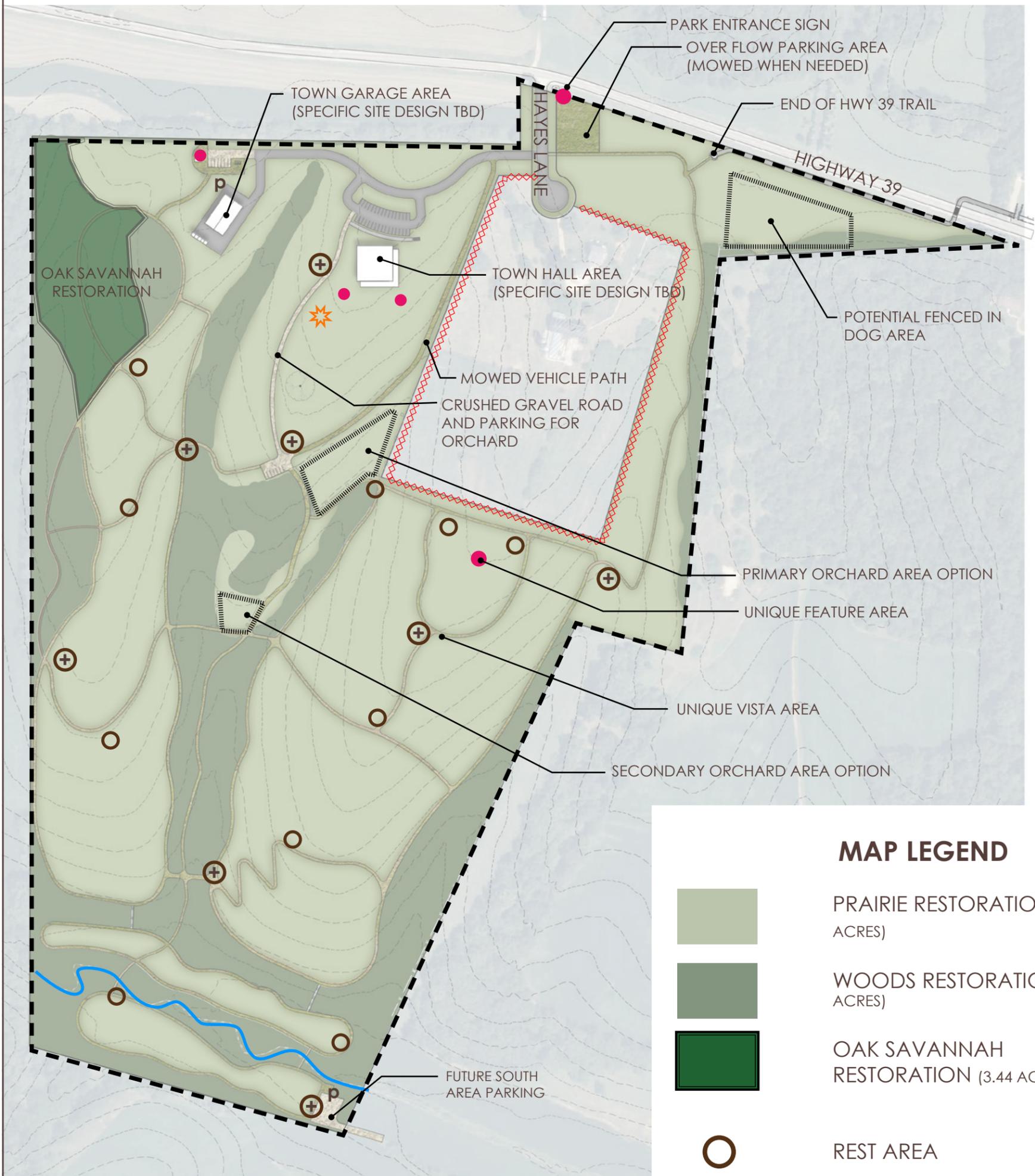
ZONE E  
 PRELIMINARY TOTAL COST (\*SEE PG 18)  
 (SEE APPENDIX PAGE 48-49)



**\$46,900**

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# Master Plan - Option B



## MAP LEGEND

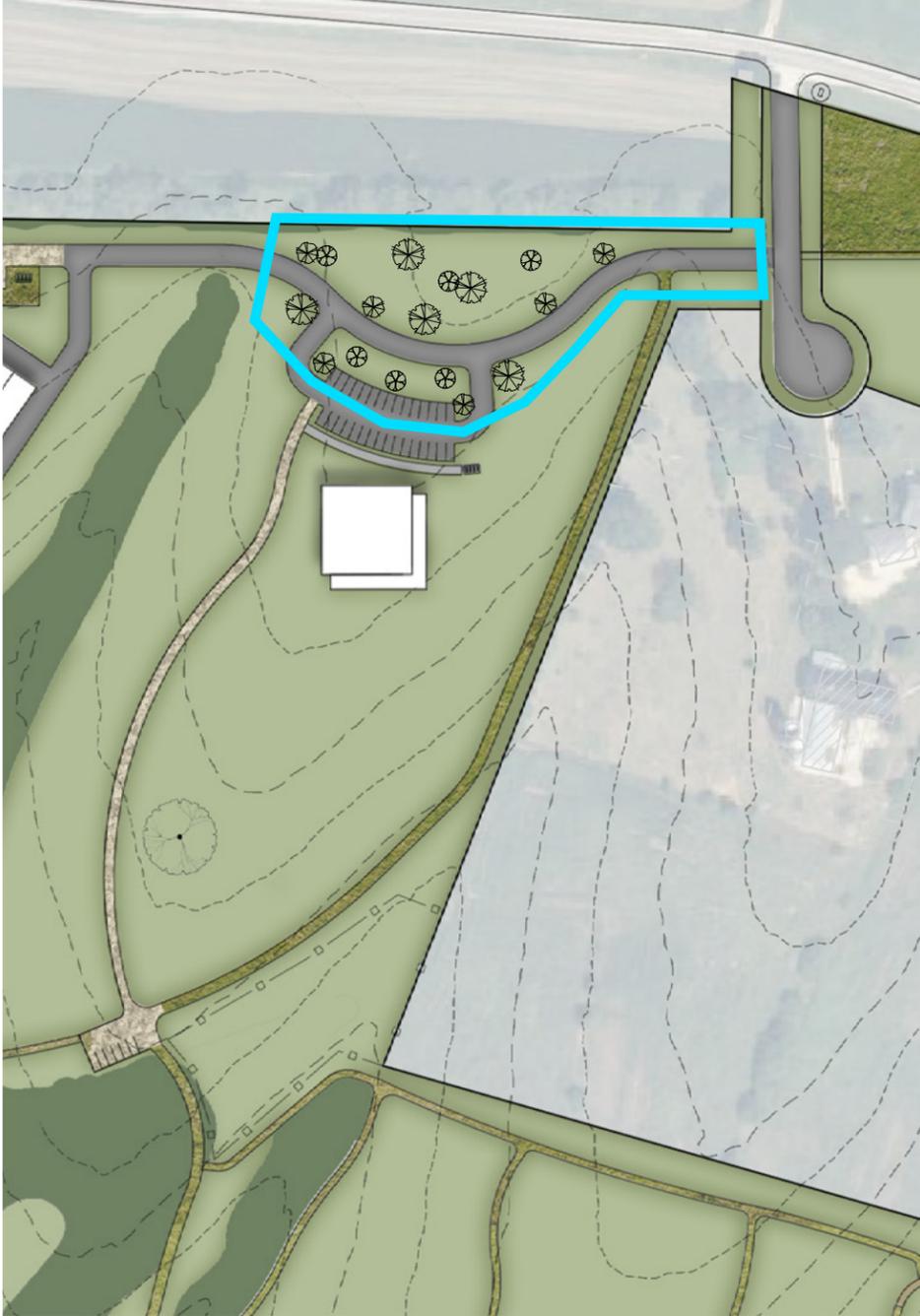
- PRAIRIE RESTORATION (42.1 ACRES)
- WOODS RESTORATION (42.8 ACRES)
- OAK SAVANNAH RESTORATION (3.44 ACRES)
- REST AREA
- + REST AREA WITH EDUCATIONAL & WAY FINDING SIGNAGE
- FENCE
- ARTISTIC SCULPTURE AREA
- p PICNIC AREA
- STRONG PHYSICAL BOUNDARY
- LEGLER SCHOOL BRANCH
- NATURAL PLAY AREA

**Master Plan Option B** offers a separation of use regarding future Town facilities. Separately located facilities offer the benefit of less traffic and coordination planning when events are held at the Town hall. Additionally, more space is available for a network of nearby ADA trails as their proximity to parking and restroom facilities is of importance.

A crushed gravel road leads to a parking lot on the west ridge which supports picnic gathering spaces and a hiking trailhead. Alternatively, trails can be accessed by parking at the Town Hall. Future parking near the Legler School Branch is desired. Overflow parking for large events is located at the corner of Hayes Lane and Hwy 39.

The visibility of the Town garage from the privately owned farmette becomes close to none.

# A Sense of Place

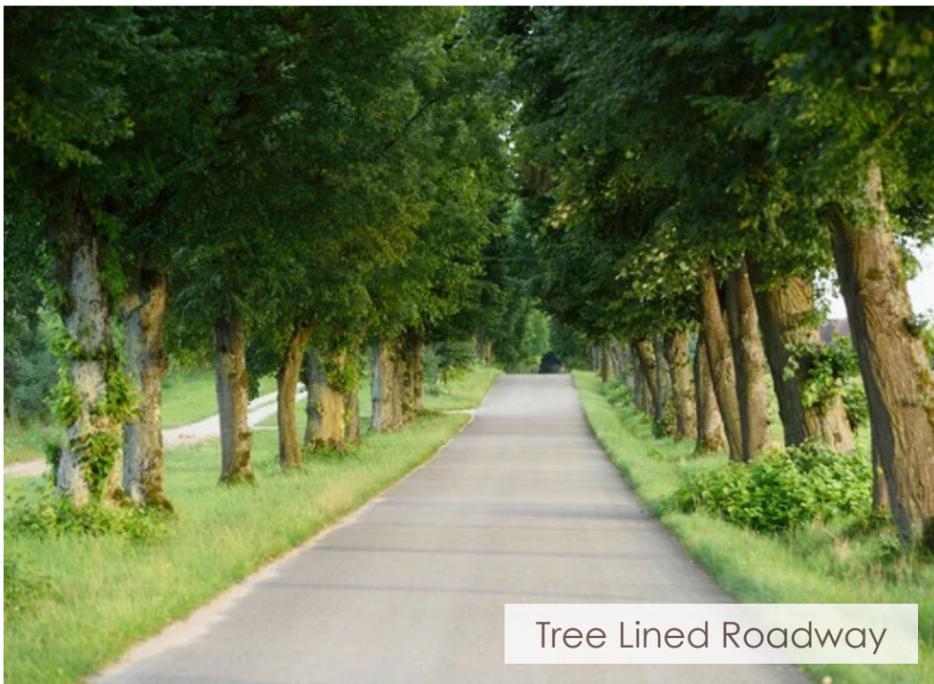


The transition of land from agriculture to municipal and communal park use provides an opportunity to create a unique identity. The layout of the road to the Town Hall will impact visitors' impression of it and the park. A sweeping view of restored prairie and ridges along the horizon will greet visitors and guests as they approach the Town Hall.

Entrance plantings should reflect the values of the prairie and woodland restoration efforts. Acorns from oak trees on-site could be collected and grown with the intention of using them on the berm. Similarly, shrubs and understory plant communities should be selected to reflect the restored landscape.

Additionally, artistic sculptures, fence lines or other objects could be incorporated along the road as a way to showcase Town values and niche characteristics.

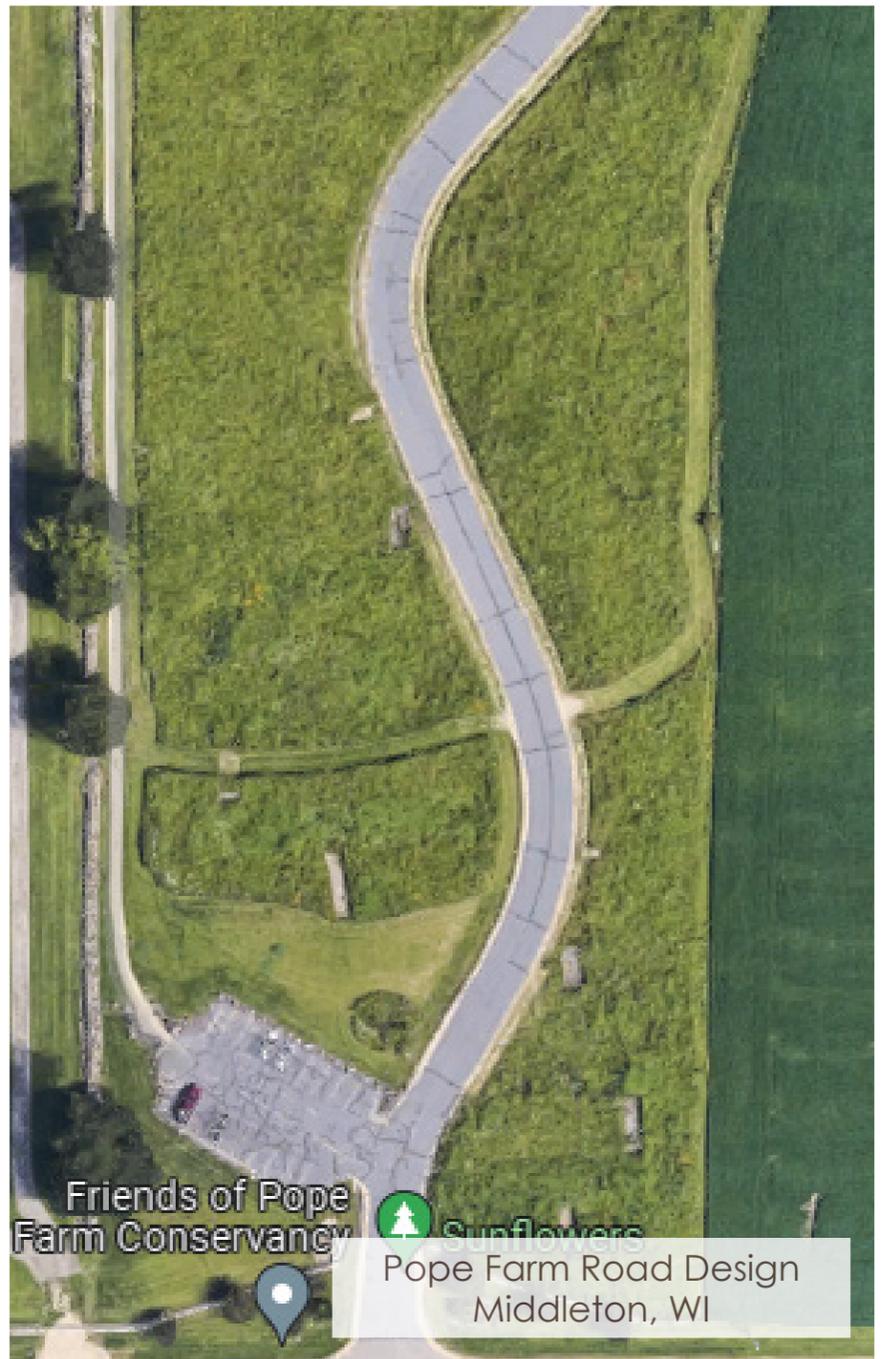
Overall, placement of vegetation should enhance visitors' experience while distracting from unwanted sights.



Tree Lined Roadway

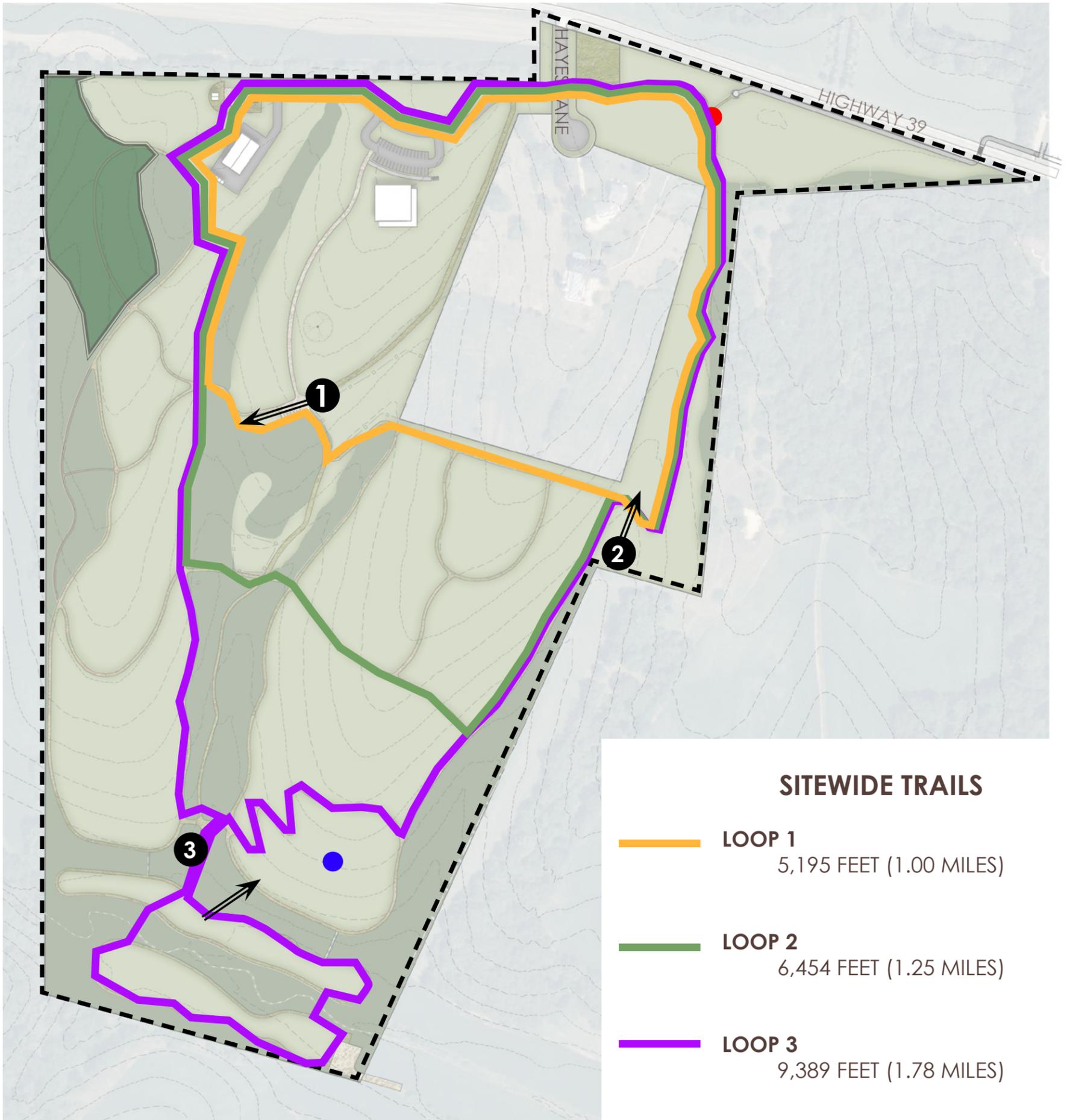


Fence Barrier



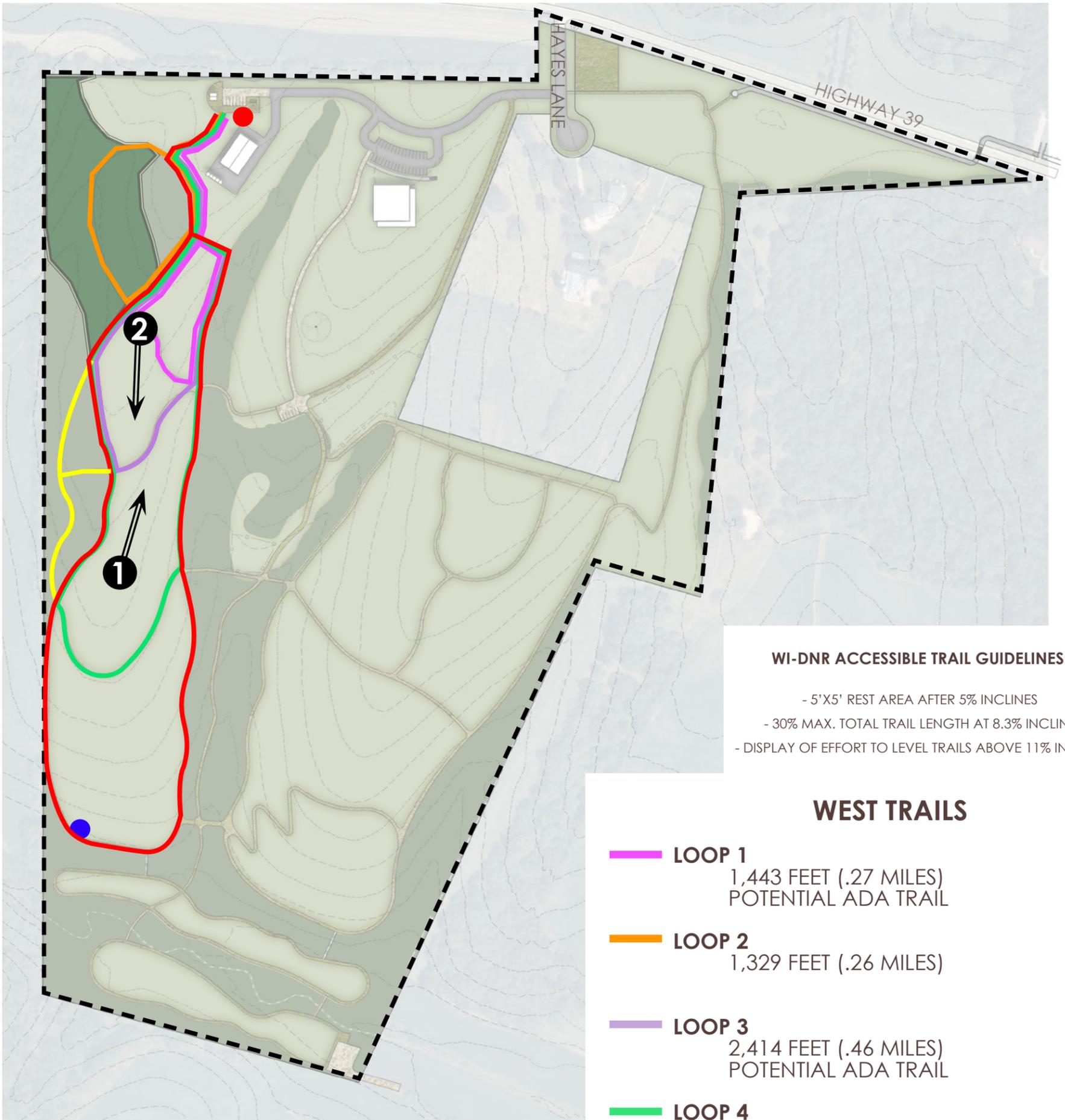
Friends of Pope Farm Conservancy  
Sunflowers  
Pope Farm Road Design  
Middleton, WI

# Sitewide Trails



0' 75' 150' 300' Feet

# West Ridge Trails



## WI-DNR ACCESSIBLE TRAIL GUIDELINES:

- 5'X5' REST AREA AFTER 5% INCLINES
- 30% MAX. TOTAL TRAIL LENGTH AT 8.3% INCLINE
- DISPLAY OF EFFORT TO LEVEL TRAILS ABOVE 11% INCLINE

## WEST TRAILS

- LOOP 1**  
1,443 FEET (.27 MILES)  
POTENTIAL ADA TRAIL
- LOOP 2**  
1,329 FEET (.26 MILES)
- LOOP 3**  
2,414 FEET (.46 MILES)  
POTENTIAL ADA TRAIL
- LOOP 4**  
3,603 FEET (.68 MILES)
- LOOP 5**  
5,295 FEET (1.00 MILE)
- WOODS SEGMENTS**  
839 FEET TOTAL (.16 MILES)  
(2'-4' WIDE)

- HIGH: 1,121 FT
- LOW: 998 FT

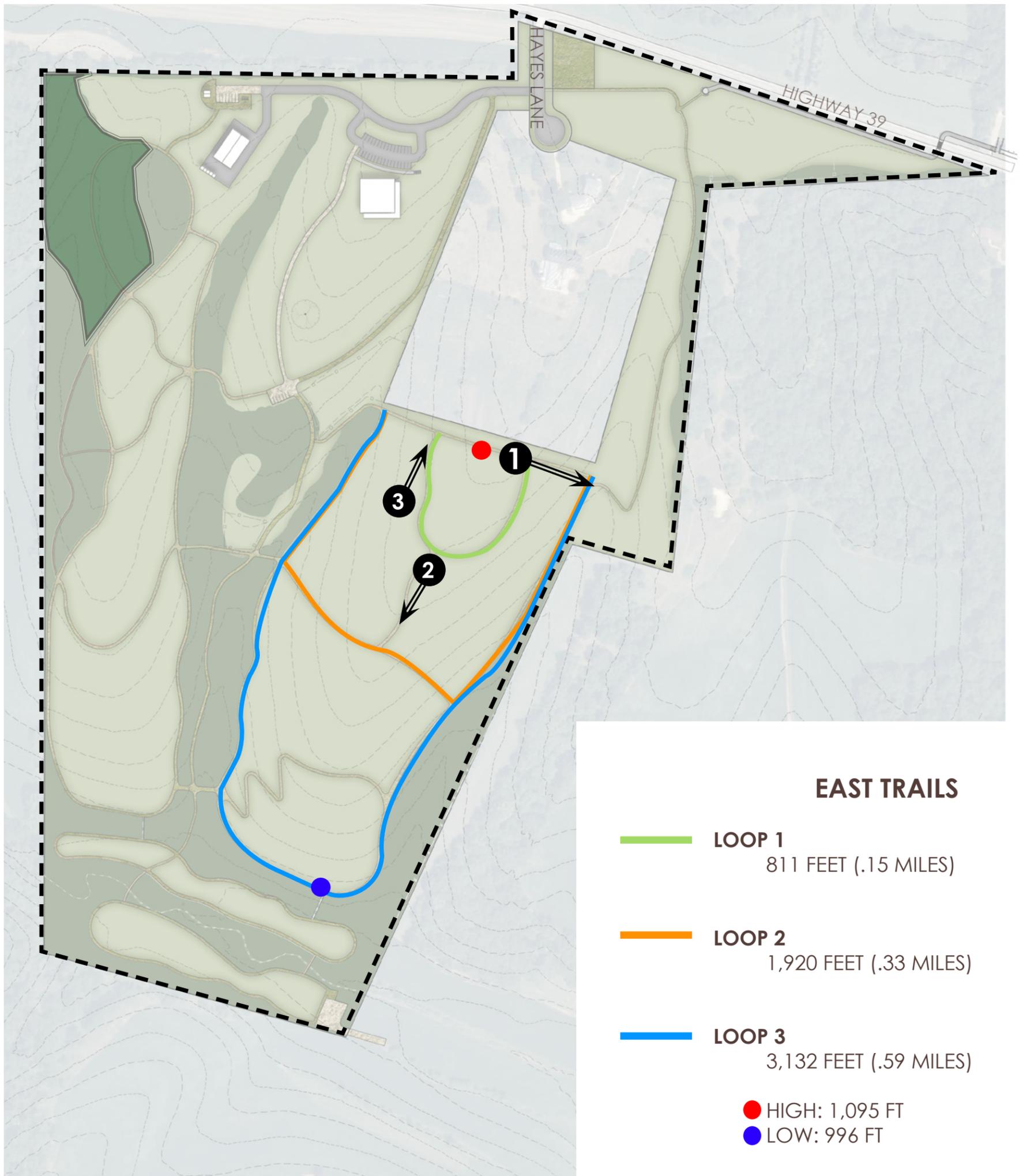
## TRAIL WIDTHS

- HEAVY PEDESTRIAN ACTIVITY - 8' WIDE
- MEDIUM PEDESTRIAN ACTIVITY - 6' WIDE
- LOW PEDESTRIAN ACTIVITY - 2'-4' WIDE



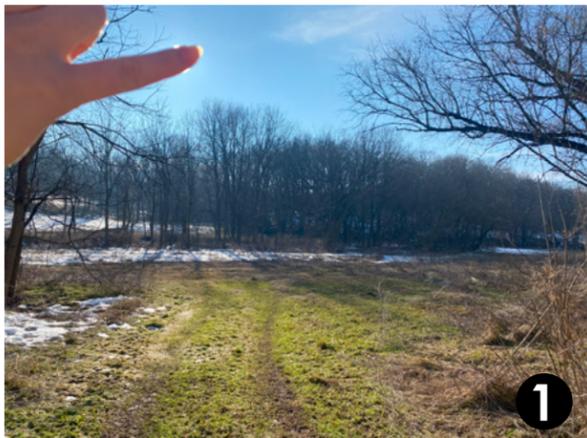
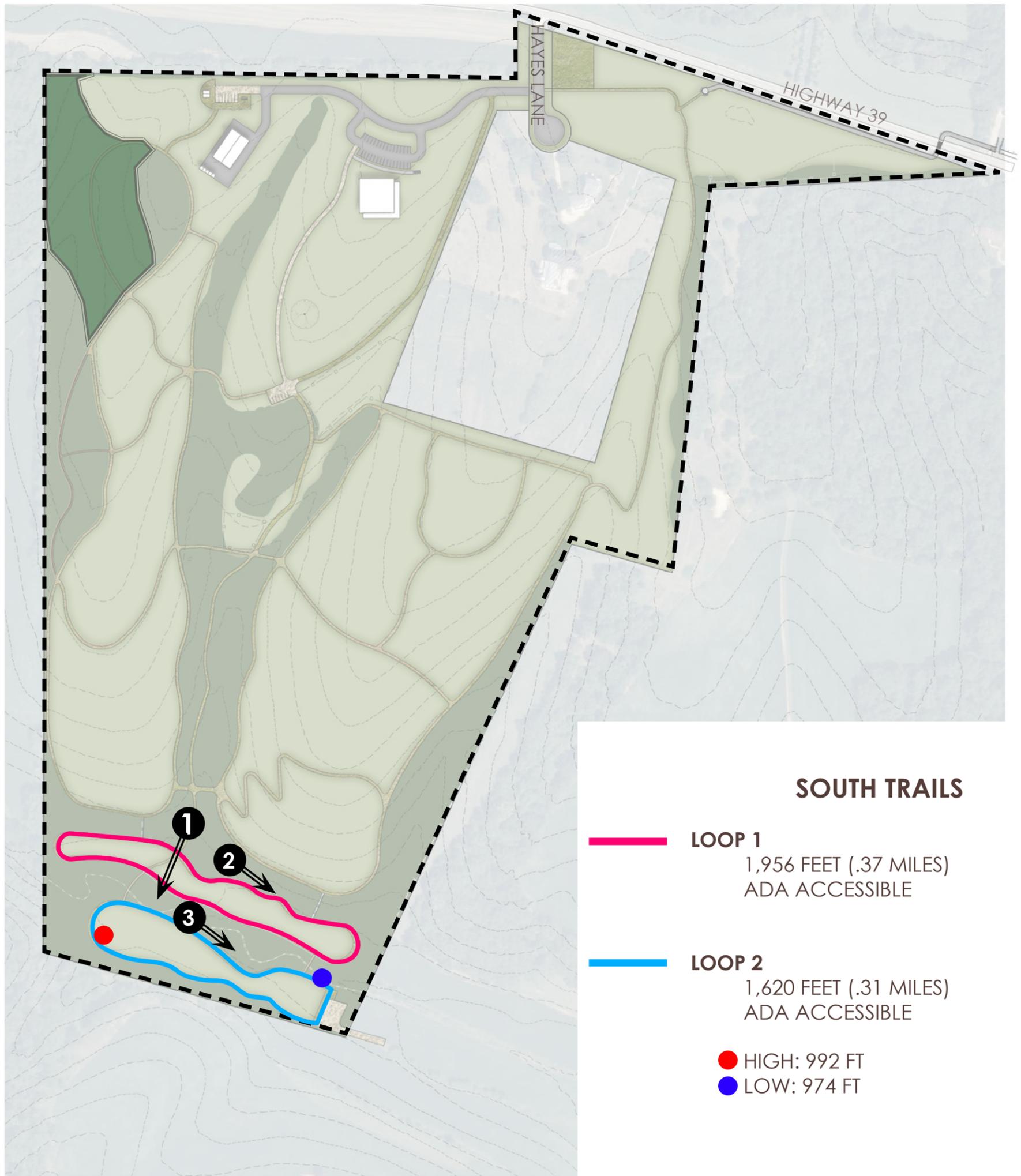
\*NOT INCLUDED IN TOTAL ADA ACCESSIBLE TRAIL MILES

# East Ridge Trails



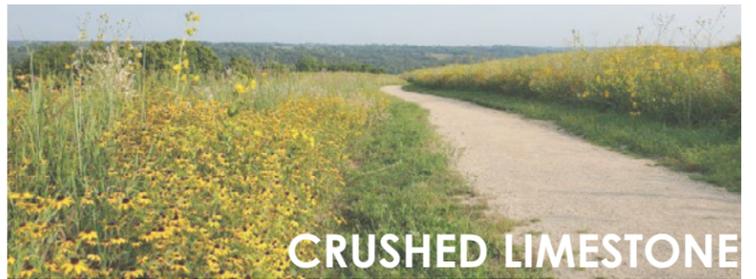
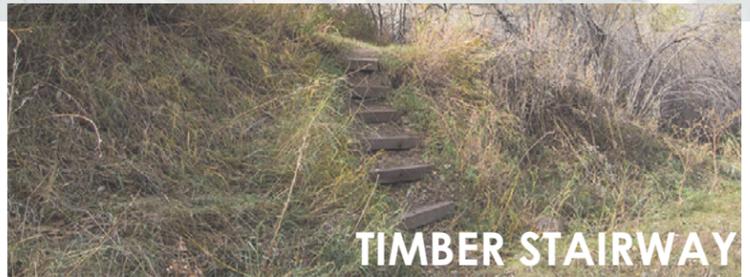
0' 75' 150' 300' Feet

# South Ridge Trails



0' 75' 150' 300' Feet

# Path Types



## PATH TYPES

-  PAVED
-  MOWED
-  WATER TOLERANT
-  TIMBER STAIRWAY
-  CRUSHED LIMESTONE
-  WOODLAND
-  LONG-TERM AGRICULTURE ACCESS

0' 75' 150' 300' Feet

# Phasing Zones



## ZONE FEATURES

### ZONE A

TOWN GARAGE  
GRAVEL PARKING LOT  
PARK INFORMATION  
BIKE RACKS  
PICNIC SHELTER/AREA  
PRAIRIE/SAVANNAH RESTORATION  
WOODLAND RESTORATION

### ZONE B

TOWN HALL & PARKING LOT  
PARK INFORMATION  
ORCHARD  
SPRING WATER SWALE  
FARMING/MAINTENANCE ROAD ACCESS

### ZONE C

PRAIRIE/SAVANNAH RESTORATION  
WOODLAND RESTORATION  
SUNSET VISTA & UNIQUE FEATURE AREA

### ZONE D

PARK ENTRANCE  
PICNIC AREA  
HWY 39 TRAIL EXPANSION  
OVER FLOW EVENT PARKING  
PRAIRIE/SAVANNAH RESTORATION  
WOODLAND RESTORATION  
POSSIBLE DOG AREA

### ZONE E

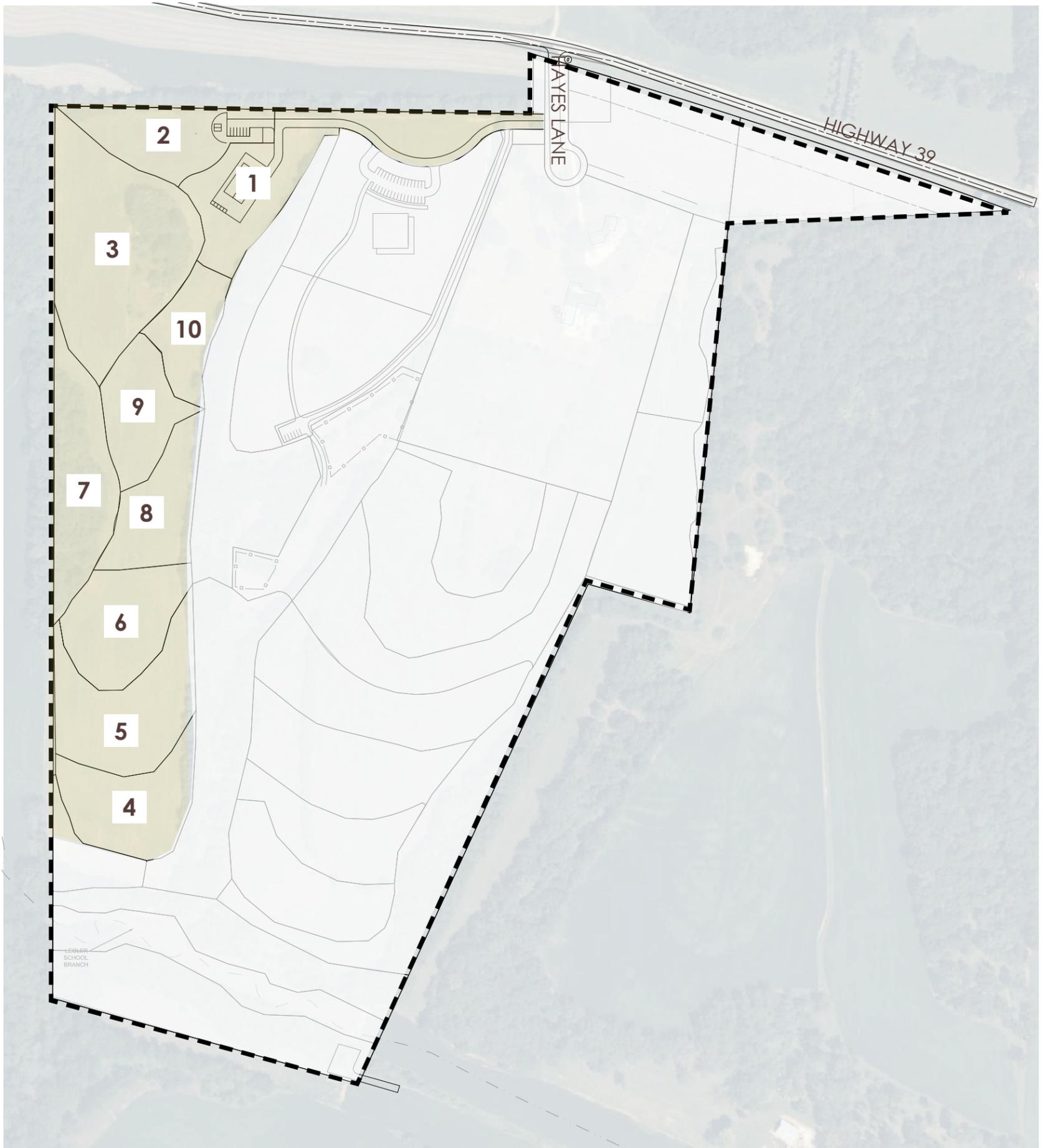
LEGLER SCHOOL BRANCH  
RIPARIAN AREA  
PARKING LOT  
PICNIC SHELTER/AREAS  
ADA TRAILS

ZONES CAN BE IMPLEMENTED IN ANY ORDER.

CONCEPT PLAN #3 OPTION B ENCOURAGES  
ZONE A TO BE EXECUTED FIRST.

0' 75' 150' 300' Feet

# Phasing - Zone A



Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)						Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity	
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone A</b>	23.33		0	5684	0	1395	0	0	2	17.4748595	23.322948	4.1682966	1	0	0	0	1
Area 1	3.54	Year 1									3.54						
Area 2	1.86	Year 1								1.86							
		Year 2				556				1.86	1.86	1.86	1				Parking Lot
Area 3	4.55	Year 2		904						4.55							
		Year 3								4.55							
Area 4	2.01	Year 3		760						2.01							
		Year 4								2.01							
Area 5	2.63	Year 4		646						2.63							
		Year 5						1		2.63							
Area 6	2.05	Year 5		667						2.05							
		Year 6								2.05							
Area 7	2.31	Year 6								2.31							
		Year 7				839				2.31	2.31						
Area 8	1.65	Year 7		950						1.65							
		Year 8						1		1.65							
Area 9	1.53	Year 8		1027						1.53							
		Year 9								1.53							
Area 10	1.20	Year 9		730						1.20							
		Year 10								1.20							

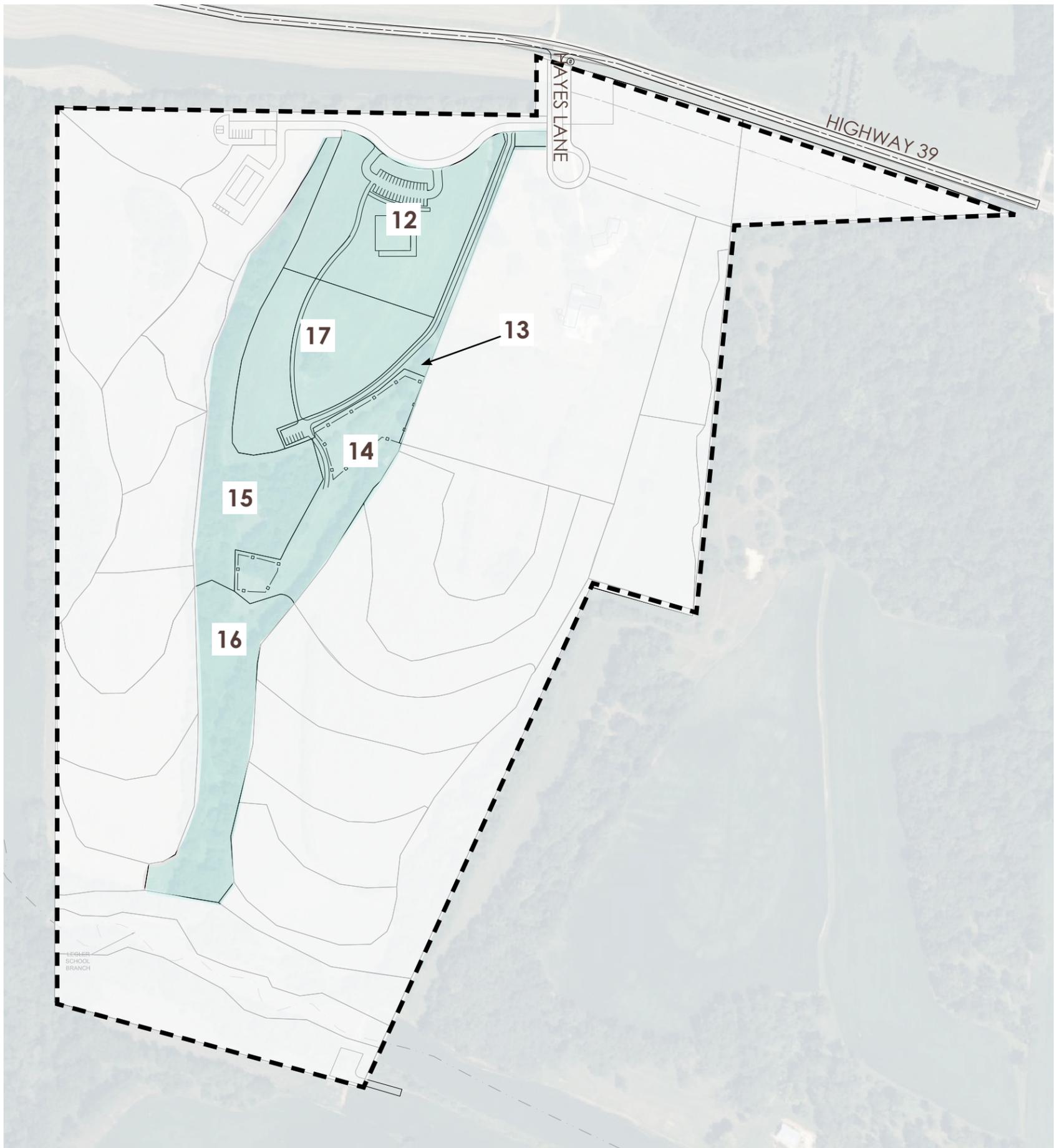
ZONE A  
PRELIMINARY TOTAL COST (SEE APPENDIX PAGE 50-51)

**\$113,900**

\*Does not include cost of town hall or garage



# Phasing - Zone B



Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone B</b>	18.05		0	2134	721	0	0	0	2	7.946189164	18.050234	10.104045	0	0	1.5	0	2
Area 11	0.96	Year 7		1212													Limestone Parking Lot Mowed Road
Area 12	4.25	Year 1								4.25							
		Year 2			311						4.25						
Area 13	3.70	Year 2								3.70							
		Year 2		160	410				1		3.70						
Area 14	2.64	Year 1		762					1		2.64						
		Year 2										2.64			1.5		
		Year 3															Fencing
Area 15	4.03	Year 5									4.03	4.03					
Area 16	3.43	Year 6		1212							3.43	3.43					
Area 17																	

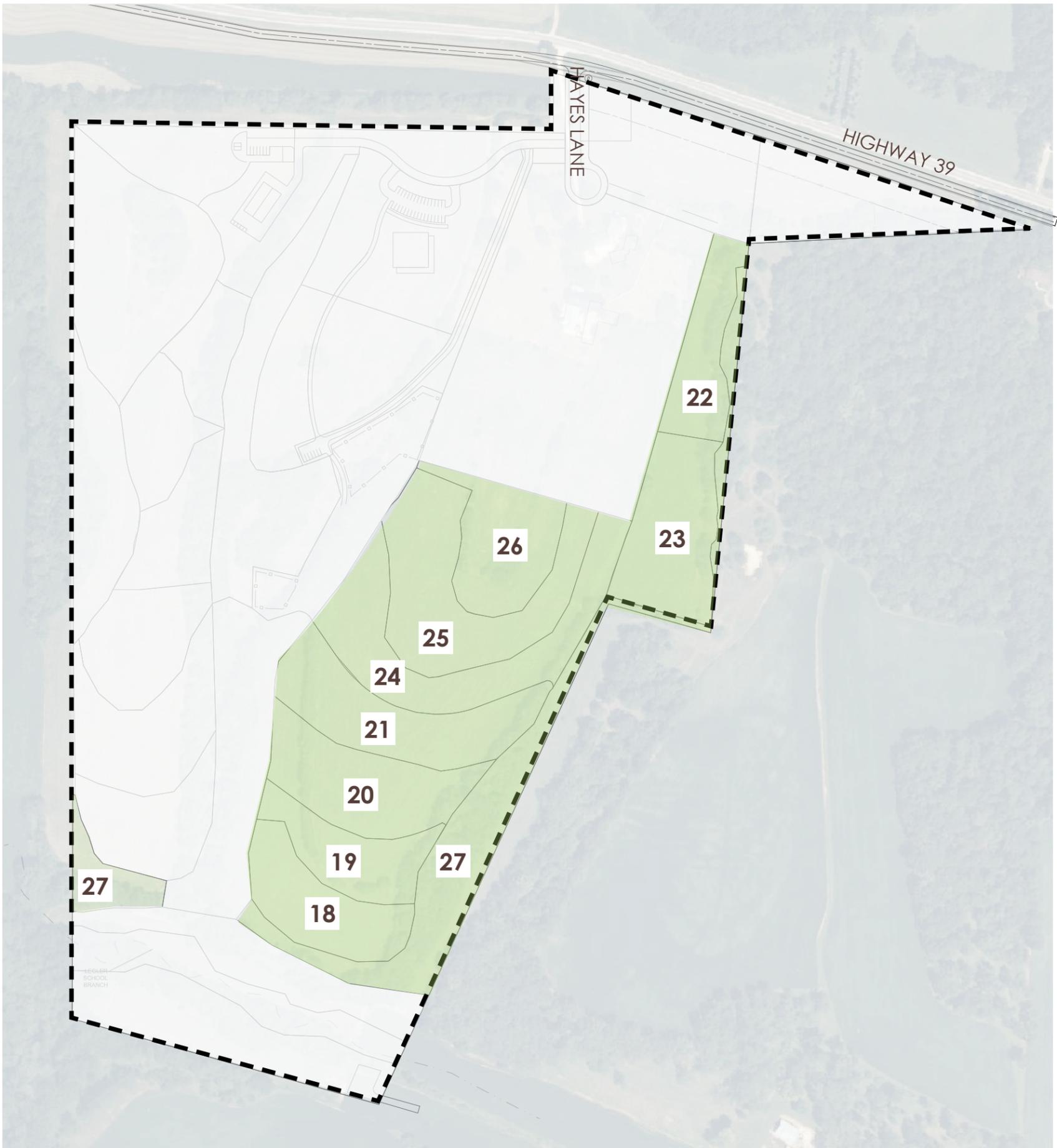
ZONE B  
PRELIMINARY TOTAL COST (SEE APPENDIX PAGE 50-51)

**\$93,100**

\*Does not include cost of town hall or garage



# Phasing - Zone C



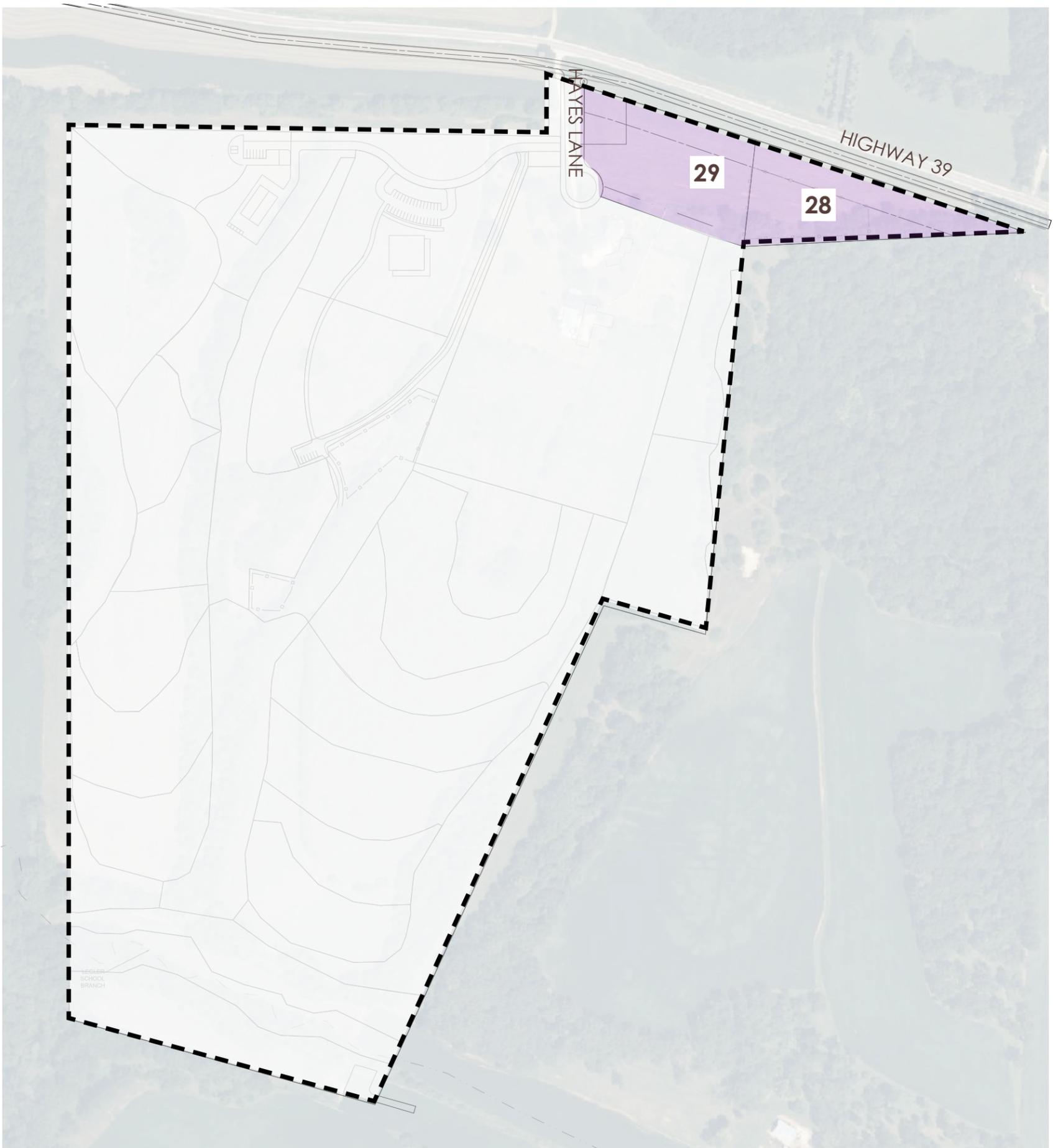
Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone C</b>	27.41		0	6520	0	0	150	0	1	23.37	28.23	4.04	0	0	0	0	1
Area 18	2.10	Year 1		820						2.10	2.10						
		Year 2							1								
Area 19	1.75	Year 2		750						1.75	1.75						
		Year 3															
Area 20	2.74	Year 3		439						2.74	2.74						
		Year 4															
Area 21	2.98	Year 4		1377						2.98	2.98						
		Year 5															
Area 22	1.67	Year 5		462						1.67	1.67						
		Year 6															
Area 23	2.68	Year 6		449						2.68	2.68						
		Year 7					150										
Area 24	3.45	Year 7		766						3.45	3.45						
		Year 8															
Area 25	3.81	Year 8		1024						3.81	3.81						
		Year 9															
Area 26	2.19	Year 9		433						2.19	2.19						
		Year 10															Unique Feature
Area 27	4.04	Year 10								4.86	4.04						



ZONE C  
PRELIMINARY TOTAL COST  
(SEE APPENDIX PAGE 50-51)

**\$135,100**

# Phasing - Zone D



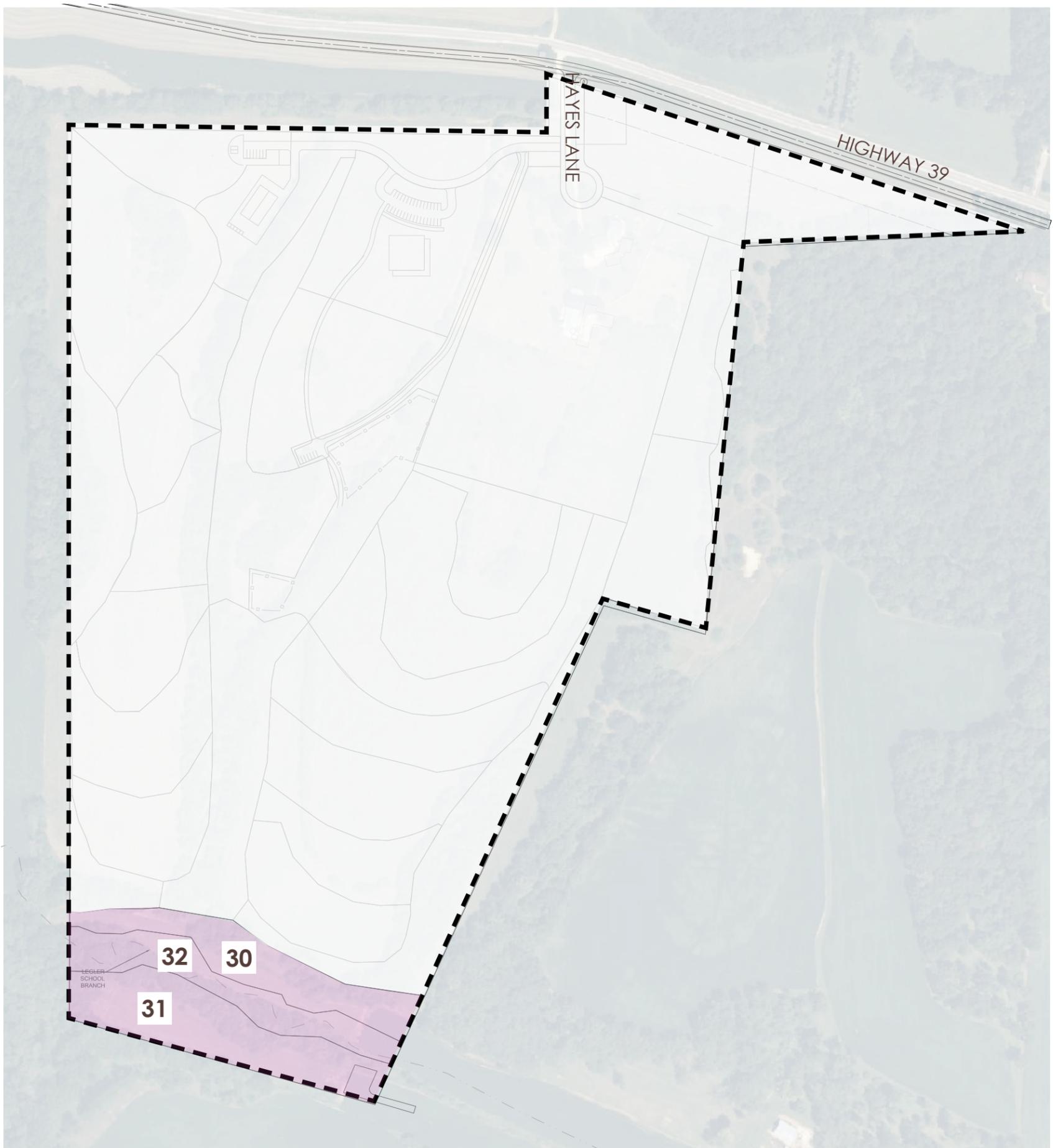
Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)						Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity	
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone D</b>	5.95		0	1114	100	0	0	0	0	5.95	5.95	0	0	43560	0	0	1
Area 28	2.77	Year 1								2.77							
		Year 2		600							2.77			43560			
Area 29	3.18	Year 1								3.18							
		Year 2		514	100						3.18						
		Year 3															Entrance Sign

ZONE D  
PRELIMINARY TOTAL COST (SEE APPENDIX PAGE 50-51)

**\$63,700**



# Phasing - Zone E



Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														
			Trail Construction (Feet)							Restoration (Acres)			Picnic Areas	Dog Park	Orchard	Play Area	General Amenity
			Paved	Mowed	Limestone	Woodland (Dirt)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)
<b>Zone E</b>	7.57		0	3576	0	0	106	0	0	0	6.39	3.19	1	0	0	1	0
Area 30	2.31																
		Year 2		1956							2.31						
Area 31	3.25																
		Year 1										1.18					
		Year 2		1620							2.07		1				Parking Lot
Area 32	2.01																
		Year 1										2.01					
		Year 2					106				2.01					1	

ZONE E  
PRELIMINARY TOTAL COST (SEE APPENDIX PAGE 50-51)

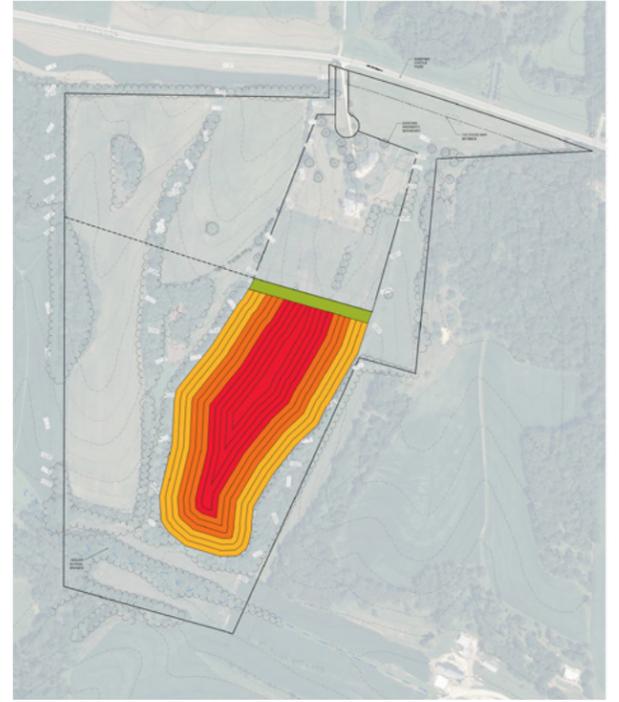
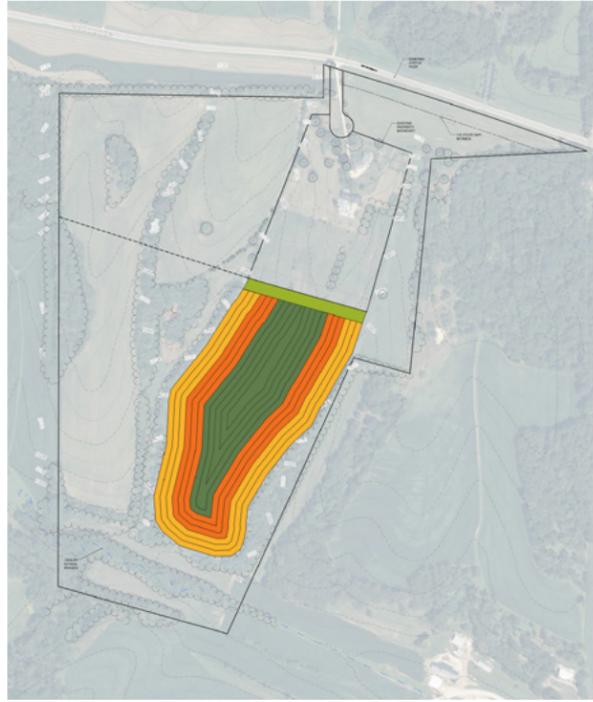
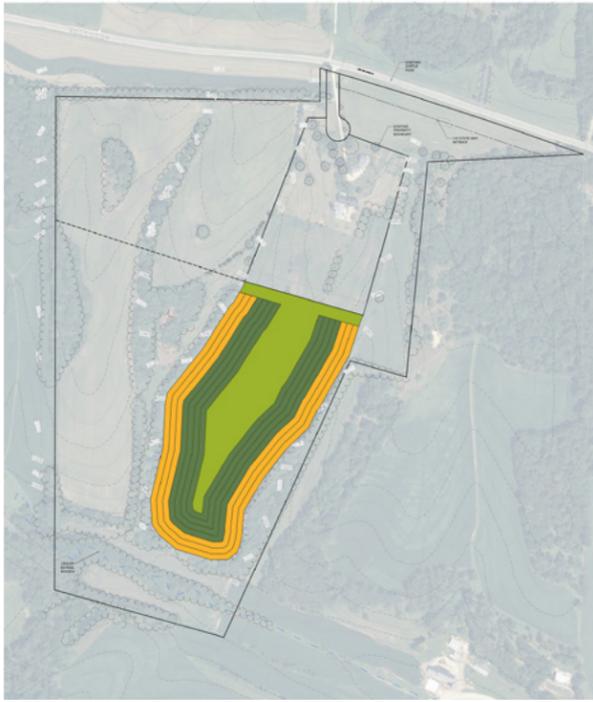
**\$55,000**



# Phasing Example

Regardless of which master plan concept is implemented, the phasing map below demonstrates the succession of agriculture to cover crop to prairie/oak savannah.

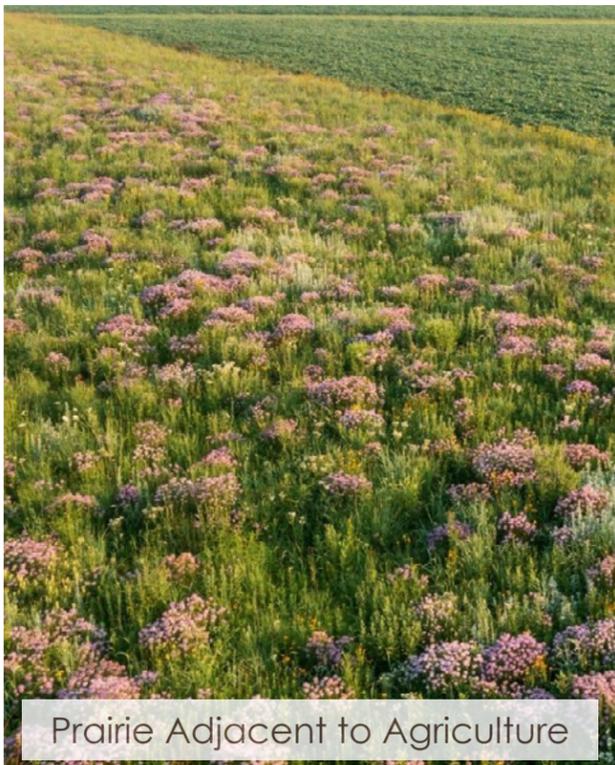
The Restoration Focus Group discussion resulted in a step-by-step approach to implementing the prairie. After the prairie restoration seed has been sown, a buckwheat cover crop will be sowed directly adjacent to it, between the establishing prairie and the agriculture field. This barrier will act as a temporary walking path, a remediation planting, and a buffer from herbicide drift. The farmer's equipment reaches 30' wide, so subsequently, each area of prairie will be in 30' wide increments.



- Agriculture
- Cover Crop
- Year 1
- Year 2
- Year 3



Buckwheat Cover Crop



Prairie Adjacent to Agriculture



Prairie Adjacent to Agriculture

# Appendix

## TOFFLERS MEETING 1/26

**vierbicher**  
planners | engineers | advisors



### MEETING AGENDA, NOTES, ACTION ITEMS

**COMMITTEE / SUBJECT:** Community Park Master Planning Process – Town of New Glarus

**MEETING DATE:** January 26, 2024

**NAME**

**CONTACT INFORMATION**

**ATTENDEES:**

Olivia Stramara  
Harry Pulliam  
Jason Neton  
Kelly Ruschman  
Grace (Harry's Wife)

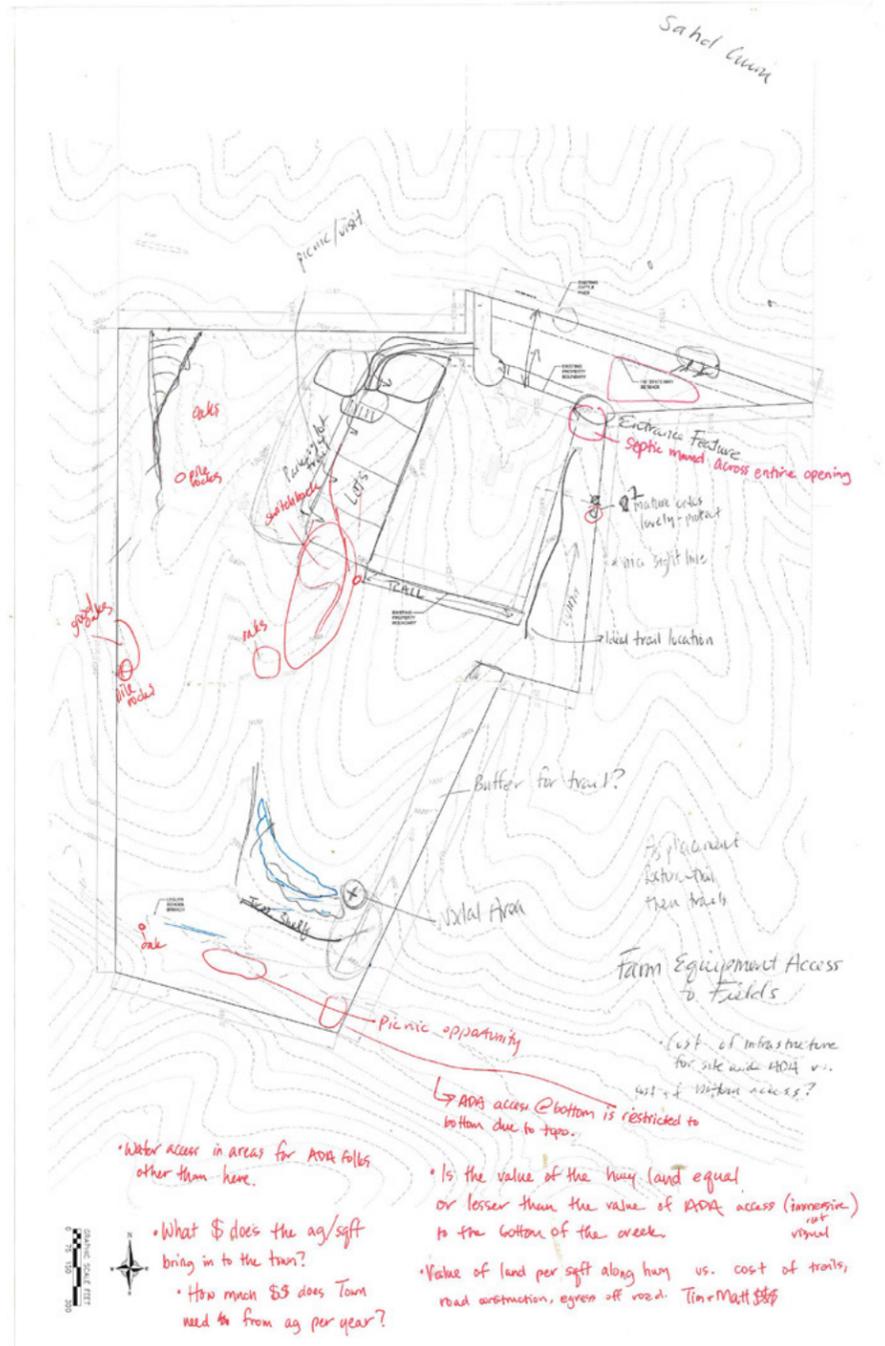
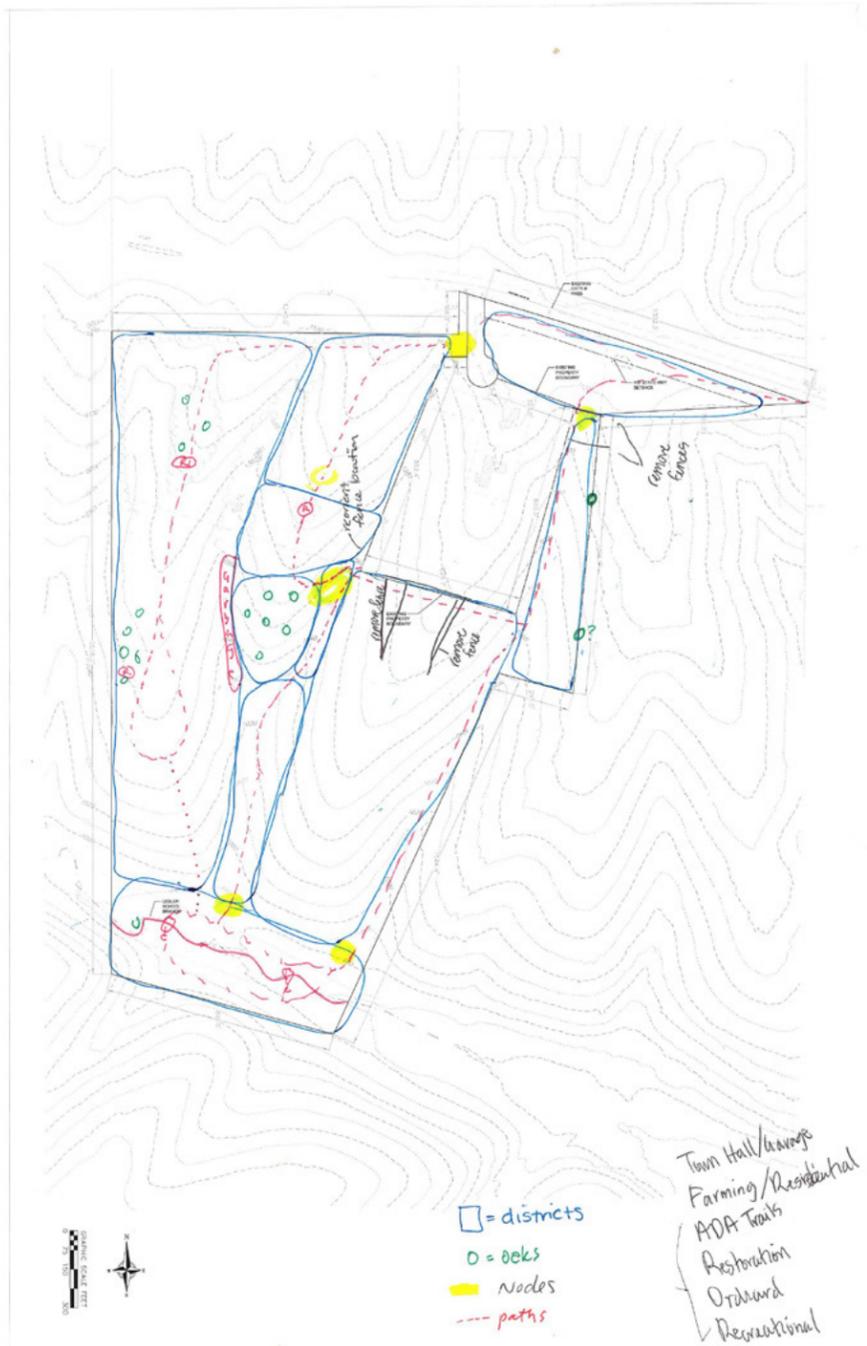
[ostr@vierbicher.com](mailto:ostr@vierbicher.com) – 920-253-8380  
[hfpulliam@gmail.com](mailto:hfpulliam@gmail.com) – 608-228-5439  
[jasonneton@gmail.com](mailto:jasonneton@gmail.com) – 608-636-5469  
[kellyruschman@icloud.com](mailto:kellyruschman@icloud.com) – 414-491-0160

- I. Process Diagrams
  - a. Review Master Planning Process diagrams
  - b. Review Community Input Night poster board
    - i. To be displayed at Community Input Night on a 24"x36" poster
- II. Mission Statement
  - a. Review mission statement on Community Input Night poster board
- III. Focus Group Invitation Letters
- IV. Meeting Schedule
  - a. Discuss meeting schedule for February
  - b. Focus Groups (1.5 max per group meeting)
  - c. Community Input Night (4 hour event)
  - d. Touchbase meeting prior to Community Input Night
- V. Action Items for next meeting or follow up:

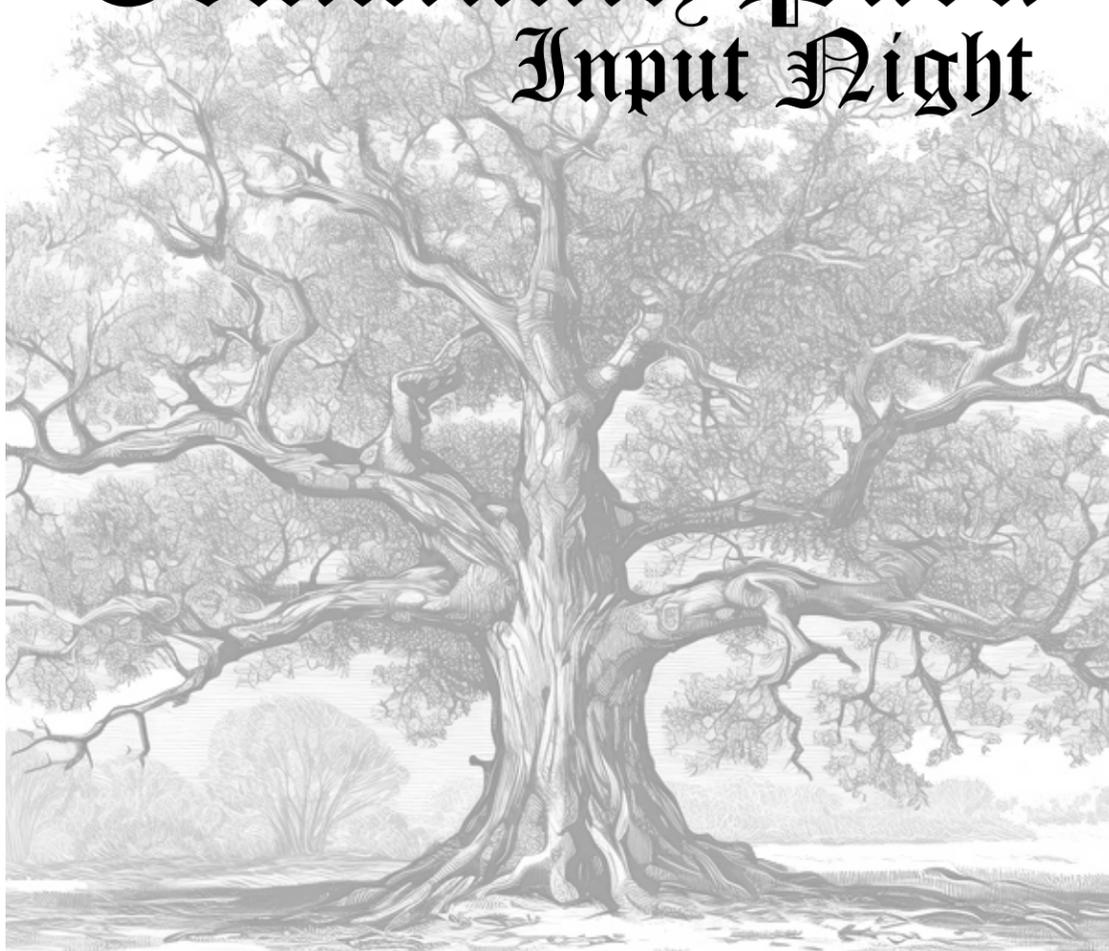
**Action Items**

Item No.	Discussion Summary / Actionable Item	Action Owner
	Provide feedback on Mission Statement by _____	
	Provide availability to Olivia for Community Input Night by _____	
	Schedule Community Input Night with John Wright (Town Clerk) by _____	
	Provide town letterhead for focus group invitations by _____	
	Review Focus Group invitation letters and provide feedback by _____	
	Send out Focus Group invitation letters per group by _____	

## SITE INVENTORY DAY 2/6



# New Glarus Community Park Input Night



New Glarus Town Hall, 26 5th Avenue, New Glarus, WI  
February 27th, 2024 | 5pm Doors | 6pm Event

Come learn about and provide your ideas, desires and opinions  
on the future community park off Hwy 39.

Visit <https://townofnewglarus.com> to take the online park  
survey or fill out a paper copy at the Town Hall.

## NEWS LETTER BLURB 2/12

Subsequently, the Town closed on the purchase of the farm. In early summer, 2023, the Town sold the existing house, barn and 12 acres. The proceeds of this sale are being used as reserves and earmarked for the Town garage construction. In the spring, 2023 the Town applied for a Knowles-Nelson Stewardship Grant for the purchase of the park, but we were ranked 3rd and only 2 projects were funded. Consequently, the Town is exploring the option of selling off a couple of residential lots to help fund the construction of the Town garage.

The Town has hired our town engineer/planning firm to help plan where to locate the Town garage, and potential future Town hall, on the property. Once this is determined, a road and parking area will be constructed. We anticipate this to happen this summer.



At the request of the Town Park Commission, the Town also hired our town planner to work on a master park plan. This master plan will guide the location, and timing, of various improvements to the park property. Potential uses that have been suggested are hiking trails, prairie land, a community orchard, a community garden, pickleball courts, a picnic area and so forth. The master plan will also identify the location of the residential lots which may be sold. The planning process includes public meetings and your input to this planning is encouraged. **The Community Input Meeting is scheduled for Tuesday, February 27<sup>th</sup> at 6:00 PM at the Town Hall.** You can always consult the Town website for notice of when these meetings are scheduled.

# Appendix

## PARKS COMMISSION MEETING 2/21

**TOWN OF NEW GLARUS  
PARK COMMISSION MEETING  
21 February 2024, 6:00 PM AGENDA**

NOTICE IS HEREBY GIVEN that the Town of New Glarus Park Commission, County of Green, will conduct a meeting for the transaction of business as is by law required permitted at such meeting as follows:

LOCATION: New Glarus Town Hall  
26 5th Avenue  
New Glarus, WI 53574

Zoom Link: <https://us06web.zoom.us/j/82333398569?pwd=IjZlPjYyAgg2LSgUUMgGIX6p7rEXE3.1>

Meeting ID: 823 3339 8569 Passcode: 995795 Dial by your location: 312 626 6799

1. Call to Order
2. Proof of Posting
3. Approve Minutes from January 17, 2024
4. Public Comments
5. Introduce Olivia Stumara and Elliot Gore of Vierbicher
6. Presentation on Agenda for February 27, 2024, Community Input Night Olivia and Elliot
7. Updates on Focus Group Invitations and Advertising for Community Input Night
8. Consider Recommendation to Town Board to Amend Chapter 204 Town Commissions and Boards, Park Commission, to Allow Town Staff to Take Minutes Rather than an Elected Secretary
9. Consider and Possibly Approve Refreshments for Community Input Night and Focus Group Meetings
10. Restoration Committee Report from February 14, 2024, Town Board Meeting
11. Consider Possible Updates to Restoration Plan for New Town Park
12. Update on Fall Tree Sale Customer Orders
13. Update on Easements for Trail Along Hwy 39
14. Establish Committee to Study Signage for New Town Park
15. Establish Committee to Study Potential DNR Grant Opportunities per Email from Cheryl Housley
16. Discuss and Possibly Approve Proposed 2024 Park Commission Budget, to Include Funding for Newspaper Insert to Advertise Community Input Night and Refreshments for Community Input Night and Focus Group Meetings
17. Plan to Schedule April 17, 2024, Park Commission Meeting for 4:30 p.m., Due to Town's Annual Meeting Being at 6 p.m.
18. Schedule Next Meeting, March 20, 2024, at 6:00 PM
19. Adjourn

Posted: 2.14.2024  
New Glarus Town Hall Harry Pulliam, Chair  
New Glarus Garage New Glarus Park Commission  
New Glarus Post Office  
<https://townofnewglarus.com/> John Wright, Clerk-Treasurer

Pursuant to applicable law, notice is hereby given that a quorum of a majority of the New Glarus Town Board or Park Commission Members may attend this meeting. Information presented at this meeting may help form the rationale behind future actions that may be taken by the Town of New Glarus Board. Persons requiring additional services to participate in a public meeting may contact the Town Clerk for assistance at 267-2390.

P.O. Box 448 - 26 5th Avenue - New Glarus, WI 53574-0448 - Phone 608/527-2390  
<https://townofnewglarus.com>

Parks Commission - New Glarus Meeting 2/21/24

Next Meeting - March 20, 2024 @ 4pm

- Has the survey been sent out via friends of the park email? NO send out - Jason
- Change "voting" to suggesting idea "recommending ideas" - language
- Send community survey update to the Parks Commission
- Blue painters tape to hang activity 2
- Add language talking about ADA w/ trails on prompt Activity 3
- ~~Clear~~ omit voting from event schedule
- Check in sheet - name, municipality, email }  
- Friends of Park Sign Up Sheet ← }
- Email Harry materials provided at meeting.  
→ focus on group questions
- Restoration layout similar to Rose Bar + family plans
- Flower bed/garden @ entrance
- Mona Sue, Mark P. - signage for park committee
- Decided to wait on grant applications - "having plan will make them more competitive"

• April 17, Parks Commission @ 4:30pm

## COMMUNITY INPUT MEETING 2/27

# New Glarus Community Input Night

### Event Schedule

February 27th, 2024

- 5pm** Mingle and self-guided review of maps & materials
- 6pm** Introductions and opening message
- 6:30pm - 7:15pm** Activity 1: Brainstorming (Idea Generation)
- 7:30pm-8:00pm** Activity 2: Visualizing (Drawing/Writing)
- 8:15pm - 8:45pm** Activity 3: Discussing
- 8:45pm - 9:00pm** Closing Remarks/Q&A



# Appendix

## COMMUNITY INPUT NIGHT

February 27th, 2024

### WHAT IS COMMUNITY INPUT NIGHT?

Community Input Night is an event between the Town of New Glarus and community members with the purpose of providing a space for opinions, beliefs and concerns to be heard about the design and future planning. This event is part of the second stage of the master planning process and will aid in the planning and design decisions made in Stage 3.

### MISSION STATEMENT OF COMMUNITY INPUT NIGHT

To identify the values, desires, beliefs and opinions of the community for the purpose of influencing the recreation opportunities and site uses of the Community Park Master Plan.

## THE MASTER PLANNING PROCESS

### STAGE ONE

Jan-Feb 2024



#### Site Inventory and Analysis:

Documentation of natural and built features through a combination of on-site and online research. Discoveries are used to create project base maps presented to community members at Stage 2. They are also used to assess and evaluate design choices in Stage 3.

#### Meeting Org & Prep:

Preparation for community and focus group meetings. Establishment of fundamental project information as well as the project timeline, meeting dates and deadlines to produce a cadence of deliverables to move the project to Stage 4.

#### Data and Map Collection:

Maps and databases created through online research, on-site inventory and conversations with stakeholders and community members. Maps and data will provide framework for Community Input Night and conceptual designs at Stage 3.

### STAGE TWO

Feb-March 2024



#### Town of New Glarus Community Input Night:

An in person community event held to engage community members in the design process and to solicit their opinions, concerns and personal desires for the Community Park.

#### Focus Groups:

A group of people assembled to participate in a guided discussion regarding specific group topics (5-10 people).

#### Focus Groups for the Community Park:

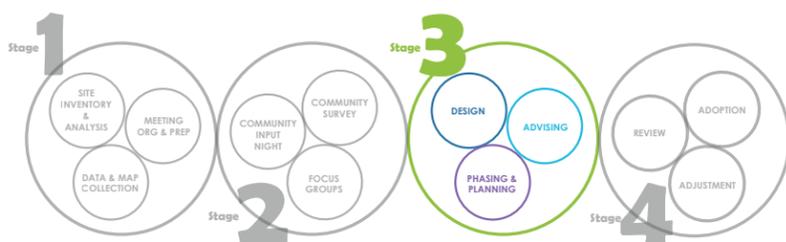
1. Orchard Group
2. Community Recreation Group
3. Prairie Restoration Group
4. Trails & Accessibility Group

#### Community Survey:

An online survey published to solicit opinions, feedback, interests, concerns and desires of community members regarding the Community Park.; specifically provided for people unable to attend the Community Input Night event.

### STAGE THREE

March-June 2024



#### Design:

A plan which considers all inventory and data gathered in Stage 1 and 2. The design guides the future location of buildings, parking locations and other facilities and incorporates research data regarding recreational opportunities, topography, land cover, watershed and roadway connectivity.

#### Advising:

Guidance on the logistics, feasibility and capital improvement costs of implementing the design from professional landscape architects, planners and engineers who consider all information gathered in Stage 1 and 2.

#### Phasing and Planning:

The strategic implementation of the design for the purpose of managing costs, processes, risk and time to ensure project success.

### STAGE FOUR

June-July 2024



#### Review:

Review of the Master Plan by the Town of New Glarus Parks Commission and Town Board allows for critique and feedback on the design. It also provides an opportunity to discuss phasing and planning prepared before the project moves to adoption.

#### Adjustment:

After review, adjustments will be made for the purpose of correcting errors, altering design decisions and/or editing phasing, cost improvements and planning projections.

#### Adoption:

Approval of the project design, phasing and implementation plan by the Town of New Glarus Parks Commission and Town Board.

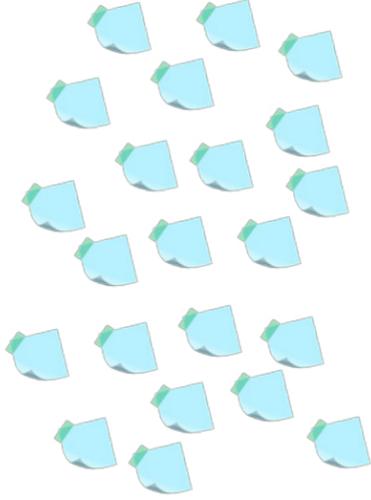
# Appendix

## COMMUNITY INPUT NIGHT ACTIVITIES

### ACTIVITY 1

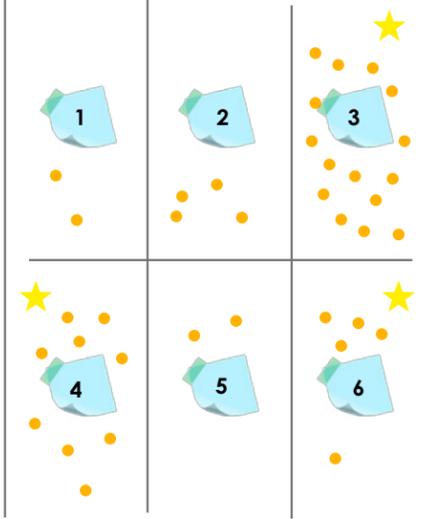
#### ROUND 1 - IDEA GENERATION

Community members will write down one idea per post-it note and place it on the idea generation board. Write as many ideas as you have. Post-its will be tallied for recurring ideas at the end of the round. The top 4-6 recurring ideas will move on to the second round. If a tie occurs, it will be broken by a verbal vote.



#### ROUND 2 - REFINING IDEAS

Community members will place a sticker by the top three ideas they'd like to support in this round of elimination.



#### ROUND 3 - FINAL SUGGESTIONS

The top three winners from the refining round will be recorded and used in future planning and design discussions.



#### Activity Three - Discussion

In groups of 3 or 4, discuss the following questions and write a brief summary of what was discussed on the back of this prompt:

**Q1:** Of the park activities presented today, are there any that seem to require a higher level of regular maintenance and/or funding?

**Q2:** What park activities does your discussion group find worthy of extensive funding and planning efforts for the benefit of future generations? Your opinions may differ, that's okay. Discuss and write them all.



#### Activity Three - Discussion

In groups of 3 or 4, discuss the following questions and write a brief summary of what was discussed on the back of this prompt:

**Q1:** Much enthusiasm has circulated regarding restoring a majority of the current agriculture land. What does your discussion group know about prescribed burning as a ecological management method?

**Q2:** Are there any members of your discussion group who are new to the concept?



#### Activity Three - Discussion

In groups of 3 or 4, discuss the following questions and write a brief summary of what was discussed on the back of this prompt. Use the provided map to show key points of discussion:

Trail accessibility will be a large focus of the master plan. Discuss what an immersive hiking experience through the park may look like for able-bodied and disabled visitors.

What signage might you find along trails? Will you travel through woods, open areas or both? Are there different trail difficulty levels? Where might the trails lead to? Where are the lookout points?



**Activity Two - Visualizing.** Draw or write your vision that reflects the statement below

## I ENVISION THE PARK TO BE...

**Activity Two - Visualizing.** Draw or write your vision that reflects the statement below

## I ENVISION THE PARK TO HAVE...

# Appendix - Focus Group Meeting Attendance

## FOCUS GROUP TRAILS & ACCESSIBILITY 3/5

TRAILS & ACCESSIBILITY SIGN IN 3/5/24	
NAME / AFFILIATION	EMAIL
Maryanne Demichea, town resident	maoemichen@gmail.com
HARRY PULLIAM	HARRY.PULLIAM@SMOUL.COM
Ashley Haffner	richhaff@yahoo
Kam Wigdal	wigdalK@gmail
BEN NEFF	ben.neff@me.com
FRANK GRENZOW	deerholow@tds.net
Lee UNWID	lee24hours@yahoo.com
Dennis Haak / NG-M Cross Country	dennis.haak@ngsd.k12.wi.us

## FOCUS GROUP 2 RESTORATION 3/5

RECREATION FOCUS GROUP SIGN IN	
NAME	
JASON NEYON	
Ellyott Buol	
Ashley Haffner	
Bob Elkins	
Jesse Donahue	
Chris Coon	
Mark Pernitz	
Damion Babler	
Harry Pulliam	
Matt Belknap	

## FOCUS GROUP 3 RECREATION 3/7

RESTORATION SIGN IN 3/5/24	
NAME / AFFILIATION	
Jasmine Wyant / Upper Sugar River Watershed Ass.	
Todd Argall	
MIKE DAVIS TPE	
JASON NEYON	
FRANK (TRAILS GROUP)	
MARK PERNITZ	
HARRY PULLIAM	
CHRIS NARVESON	
Lula Miller	
Grace McLaughlin TNG	
Chris Narveson	

## FOCUS GROUP 4 ORCHARD 3/7

ORCHARD FOCUS GROUP SIGN IN email: 3/7/24	
NAME	
Bob Elkins	
Mark Pernitz	
HARRY PULLIAM	
Ashley Haffner	
Damion Babler	outadabov20@yahoo.com
Shehnaaz Shahidain	
MIKE ZWICK	zwickmg@gmail.com
Erin Emery	
Madelin Kuhn	

# Appendix - Master Plan Option A

## Preliminary Cost Analysis

Restoration Areas	Area Acres	Year	Constructed Features per Year per Area													Construction Budget*																													
			Trail Construction (feet)			Restoration (Acres)			Picnic Areas			Dog Park			Orchard			Play Area			General Amenity			Trail Construction (\$ / Foot)			Restoration (\$ / Acre)			Picnic Areas			Dog Park			Orchard			Play Area			General Amenity			Construction Cost per Phase and Area
			Paved	Mowed	Limestone	Woodland (Dft)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)	Paved	Mowed	Limestone	Woodland	Boardwalk	Timber Stairs	Amenity (\$/acr)	Cover Crop	Rest. Seed	Woodland	(Allowance)	(per sq. ft)	(per acre)	(Allowance)	(Allowance)	(\$/acr.)								
<b>Zone A</b>	<b>21.90</b>	<b>0.45</b>	0	5749	0	1395	0	0	2	19	22	7	3	0	0	0	0	1	1	\$35	\$5	\$20	\$5	\$40	\$5	\$500	\$1,200	\$1,453	\$1,500	\$4,500	\$1	\$4,000	\$5,000	\$16,000	\$137,400										
Area 1	0.45	Year 1								0.45								Rd / Parking Lot																		\$16,000	\$16,700								
Area 2	4.55	Year 1								4.55																										\$21,900									
Area 3	2.01	Year 2								4.55																										\$10,100									
Area 4	2.63	Year 3								2.63																										\$10,900									
Area 5	2.05	Year 4								2.05																										\$9,050									
Area 6	1.63	Year 5								1.63																										\$7,800									
Area 7	2.31	Year 6								2.31																										\$11,100									
Area 8	1.53	Year 7								1.53																										\$9,250									
Area 9	1.31	Year 8								1.31																										\$8,700									
Area 10	1.13	Year 9								1.13																										\$31,900									
Area 11	2.30	Year 10								2.30																										\$20,600									
Area 12	2.43	Year 11								2.30																										\$3,900									
<b>Constructed Features per Year per Area</b>																																													
<b>Construction Budget*</b>																																													
<b>Zone B</b>	<b>20.43</b>	<b>2.66</b>	400	3057	557	0	0	0	2	0	20	10	0	0	1.5	0	0	2		\$14,000	\$15,500	\$11,200	\$0	\$0	\$0	\$0	\$0	\$0	\$29,900	\$15,200	\$0	\$0	\$0	\$16,000	\$107,800										
Area 12	2.66	Year 1								2.66																										\$3,900									
Area 13	0.74	Year 2								0.74																										\$12,600									
Area 14	2.65	Year 3								2.65																										\$27,800									
Area 15	3.96	Year 5								3.96																										\$11,800									
Area 16	3.43	Year 6								3.43																										\$16,300									
Area 17	6.99	Year 7								6.99																										\$35,400									

# Appendix - Master Plan Option A

## Preliminary Cost Analysis

Zone	Area	Acres	Year	Paved	Mowed	Limestone	Woodland (D/H)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)	Paved	Mowed	Limestone	Woodland	Boardwalk	Timber Stairs	Amenity (\$/acr.)	Cover Crop	Rest. Seed	Woodland	(Allowance)	(Allowance)	(per acre)	(Allowance)	(Allowance)	Construction Cost per Phase and Area										
																																			Trail Construction (feet)	Restoration (Acres)	Rest. Seed	Woodland	Picnic Areas (Each)	Dog Park (Sq. Ft.)	Orchard (Acres)	Play Area (Each)	General Amenity (Each)	Trail Construction (feet)
Zone C	Area 18	2.10	Year 1	0	6520	0	0	150	20	1	23	28	4	0	0	0	0	1	\$35	\$33,000	\$0	\$0	\$0	\$0	\$0	\$28,500	\$1,453	\$6,100	\$0	\$0	\$0	\$0	\$20,000	\$135,200										
			Year 2		820						2.10	2.10								\$4,100						\$2,600	\$3,100							\$9,800										
	Area 19	1.75	Year 2								1.75	1.75														\$2,100	\$2,600							\$8,500										
			Year 3																																									
	Area 20	2.74	Year 3		439						2.74	2.74									\$2,200						\$3,300	\$4,000							\$9,500									
			Year 4																																									
	Area 21	2.98	Year 4		1377						2.98	2.98									\$6,900						\$3,600	\$4,400							\$14,900									
			Year 5																																									
	Area 22	1.67	Year 5		462						1.67	1.67									\$2,400						\$2,100	\$2,500							\$7,000									
			Year 6																																									
Area 23	2.68	Year 6		419				150		2.68	2.68									\$2,300			\$6,000			\$3,300	\$3,900							\$15,500										
		Year 7																																										
Area 24	3.45	Year 7		766						3.45	3.45									\$3,900						\$4,200	\$5,100							\$13,200										
		Year 8																																										
Area 25	3.81	Year 8		1024						3.81	3.81									\$5,200						\$4,600	\$5,600							\$15,400										
		Year 9																																										
Area 26	2.19	Year 9		433						2.19	2.19									\$2,200						\$2,700	\$3,200							\$28,100										
		Year 10																																										
Area 27	4.04	Year 10							20																		\$7,100	\$6,100						\$13,300										
Construction Features per Year per Area																																												
Restoration Areas	Area	Acres	Year	Trail Construction (feet)														Restoration (Acres)				Picnic Areas (Each)				Dog Park (Sq. Ft.)		Orchard (Acres)	Play Area (Each)	General Amenity (Each)	Construction Budget*													
				Paved	Mowed	Limestone	Woodland (D/H)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)	Paved	Mowed	Limestone	Woodland	Boardwalk	Timber Stairs	Amenity (\$/acr.)	Cover Crop	Rest. Seed	Woodland	(Allowance)	(Allowance)	(per acre)	(Allowance)	(Allowance)	Construction Cost per Phase and Area										
Zone D	Area 28	5.95	Year 1	0	1114	100	0	0	0	0	6	6	0	0	0	0	0	1	\$0	\$5,600	\$2,000	\$0	\$0	\$0	\$0	\$0	\$7,200	\$8,800	\$0	\$0	\$0	\$25,000	\$0	\$0	\$15,000	\$63,700								
		Year 2			600						2.77	2.77								\$3,000						\$3,400	\$4,100				\$25,000				\$35,500									
		Year 3																																										
Area 29	3.18	Year 1									3.18	3.18								\$2,600						\$3,900	\$4,700								\$28,200									
		Year 2																																										
		Year 3																																										
Construction Features per Year per Area																																												
Restoration Areas	Area	Acres	Year	Trail Construction (feet)														Restoration (Acres)				Picnic Areas (Each)				Dog Park (Sq. Ft.)		Orchard (Acres)	Play Area (Each)	General Amenity (Each)	Construction Budget*													
				Paved	Mowed	Limestone	Woodland (D/H)	Boardwalk	Timber Stairs	Amenity	Cover Crop Seed	Rest. Seed	Woodland	(Each)	(Sq. Ft.)	(Acres)	(Each)	(Each)	Paved	Mowed	Limestone	Woodland	Boardwalk	Timber Stairs	Amenity (\$/acr.)	Cover Crop	Rest. Seed	Woodland	(Allowance)	(Allowance)	(per acre)	(Allowance)	(Allowance)	Construction Cost per Phase and Area										
Zone E	Area 30	2.31	Year 2	0	3576	0	0	30	0	0	0	6	3	1	0	0	0	0	\$0	\$17,900	\$0	\$0	\$1,200	\$0	\$0	\$9,500	\$1,800	\$4,500	\$0	\$0	\$0	\$0	\$12,000	\$44,900										
		Year 1																																										
Area 31	3.25	Year 1											1.18	1																					\$29,500									
		Year 2											2.07																															
Area 32	2.01	Year 1											2.01	2.01																					\$4,200									
		Year 2																																										
<b>Totals</b>				<b>400</b>	<b>20016</b>	<b>657</b>	<b>1395</b>	<b>180</b>	<b>20</b>	<b>5</b>	<b>48</b>	<b>83</b>	<b>24</b>	<b>4</b>	<b>43560</b>	<b>1.5</b>	<b>1</b>	<b>n/a</b>	<b>\$14,000</b>	<b>#####</b>	<b>\$13,200</b>	<b>\$7,000</b>	<b>\$7,200</b>	<b>\$100</b>	<b>\$500</b>	<b>\$59,200</b>	<b>\$122,100</b>	<b>\$33,500</b>	<b>\$18,000</b>	<b>\$25,000</b>	<b>\$6,000</b>	<b>\$5,000</b>	<b>\$79,000</b>	<b>\$491,000</b>										

# Appendix - Master Plan Option B

## Preliminary Cost Analysis

Restoration Areas	Area Acres	Year	Constructed Features per Year per Area														Construction Budget*																				
			Paved		Mowed		Limestone		Woodland (DHI)		Boardwalk		Timber Stairs		Amenity		Cover Crop Seed		Rest. Seed		Woodland		Picnic Areas (Each)		Dog Park (Sq. Ft.)		Orchard (Acres)		Play Area (Each)		General Amenity (Each)						
			0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1					
<b>Zone A</b>	<b>23.33</b>	<b>Year 1</b>	0	5684	0	1395	0	0	0	0	2	17476895	2332948	41682966	1	0	0	0	0	0	1	\$0	\$28,800	\$0	\$7,000	\$0	\$0	\$500	\$21,400	\$34,400	\$6,300	\$4,500	\$0	\$0	\$16,000	\$118,900	
Area 1	3.54	Year 1											3.54								Rd / Talking Lot														\$16,000	\$21,200	
Area 2	1.86	Year 1																																		\$15,100	
		Year 2																																			
Area 3	4.55	Year 2		904								4.55	4.55																							\$16,800	
		Year 3																																			
Area 4	2.01	Year 3		760								2.01	2.01																							\$9,300	
		Year 4																																			
Area 5	2.43	Year 4		646							1	2.43	2.43																							\$10,650	
		Year 5																																			
Area 6	2.05	Year 5		667								2.05	2.05																							\$8,900	
		Year 6																																			
Area 7	2.31	Year 6																																		\$11,100	
		Year 7																																			
Area 8	1.45	Year 7		950								1.45	1.45																							\$9,450	
		Year 8																																			
Area 9	1.53	Year 8		1027								1.53	1.53																							\$9,400	
		Year 9																																			
Area 10	1.20	Year 9		730								1.20	1.20																							\$7,000	
		Year 10																																			
<b>Zone B</b>	<b>18.05</b>	<b>Year 7</b>	0	2134	721	0	0	0	0	2	7946189164	1808224	10104045	0	0	0	1.5	0	0	2	\$0	\$10,800	\$14,500	\$0	\$0	\$0	\$0	\$2,600	\$26,400	\$15,500	\$0	\$0	\$10,500	\$93,100			
Area 11	0.96	Year 7		1212								0.96																								\$81,000	
Area 12	4.25	Year 1									4.25	4.25																								\$17,600	
		Year 2			311							4.25																									
Area 13	3.70	Year 2		160	410					1	3.70	3.70																								\$19,150	
		Year 3																																			
Area 14	2.64	Year 1		762					1		2.64	2.64																								\$28,050	
		Year 2																																			
Area 15	4.03	Year 5									4.03	4.03																									\$12,000
		Year 6		1212							3.43	3.43																									\$16,300
Area 16	3.43	Year 6																																			
Area 17																																					



## Clerk Treasurer

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**From:** Housley, Cheryl - DNR <Cheryl.Housley@wisconsin.gov>  
**Sent:** Wednesday, July 10, 2024 12:48 PM  
**To:** Chris Narveson; Clerk Treasurer  
**Cc:** Chris Narveson; Deputy Clerk  
**Subject:** RE: Draft Master Park Plan for Town of New Glarus and question

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

John and Chris – Your master plan looks fine, but there is a lot of trail work outlined in it. Here is what I'll need in order to determine if grant funding can be assigned to the Town's new park property:

Here are the items needed in early July:

- 1) Document that supports intergovernmental cooperation (we discussed work/maintenance or funding partnerships with the School Dist. or the Village). As letter of commitment from the School would be sufficient.
- 2) Trail needs to support biking & hiking, or as an alternative to bike use, groomed cc-skiing trails could be substituted. The Town would need to commit to grooming, or have a partner org/group do the grooming.
- 3) I'll need a new map of the trails which will be developed with this potential RTP grant funding (~\$90K project), indicating surface, linear feet and width.
- 4) I'll need an updated cost estimate worksheet (see 8700-14 and Hwy 39 trail budget). Contingency is not a valid expense, so please build contingency into each line item estimates).

Please send these four items to me in early July, 2024, and I will review with RTP grant administrator and see if she approves this scope amendment. As mentioned, the administrator was open to this alternative since it is on Town property and seems to have less complexities. Lastly, as mentioned, the Town may need to complete an archeological review and protected species prior to ground disturbance, so please keep this in mind as you are preparing your budget and as you are selecting which trails to complete as part of this potential grant.

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

*Cheryl Housley*

**Cell: 608-516-9560**

[Cheryl.Housley@wisconsin.gov](mailto:Cheryl.Housley@wisconsin.gov)

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**From:** Chris Narveson <cnarveson@greencountywi.org>  
**Sent:** Wednesday, July 10, 2024 7:51 AM  
**To:** Wright, John - MUN <clerk@townofnewglaruswi.gov>  
**Cc:** Housley, Cheryl - DNR <Cheryl.Housley@wisconsin.gov>; Chris Narveson <cnarveson@townofnewglaruswi.gov>; Deputy Clerk <deputyclerk@townofnewglaruswi.gov>  
**Subject:** Re: Draft Master Park Plan for Town of New Glarus and question

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Cheryl,

Please note that there will be an amendment to the plan for a multi use path (including use of bicycles) extending through the park from north to south that will have future connections to the Hwy 39 path and to Legler Rd that will connect back to the village.

Chris Narveson  
Highway Commissioner  
Green County  
Cell: 608-558-2900  
Office: 608-328-9411

On Wed, Jul 10, 2024 at 7:10 AM Clerk Treasurer <[clerk@townofnewglaruswi.gov](mailto:clerk@townofnewglaruswi.gov)> wrote:

Cheryl,

Our Board meets this evening to adopt the attached document and to approve a variety of steps to make transfer of the grant a possibility.

I don't know if anyone thought to send you this document or prior draft iterations.

I was wondering, if the internal trail concept is approved this evening and we reach an agreement with the New Glarus High School track team as part of an IGA, then do we need to conduct an archaeological and historical survey of the proposed trail corridor internal to the Town Park?

Many thanks in advance for your thoughts and advice,

John

John Wright

Town of New Glarus Clerk-Treasurer

(608) 527-2390

July 9<sup>th</sup>, 2024

Cheryl Housley  
Wisconsin Department of Natural Resources  
3911 Fish Hatcher Rd.  
Fitchburg, WI 53711

Dear Ms. Housley,

I am the Head Boys and Girls Cross Country Coach for New Glarus – Monticello High Schools Co-Operative team. I understand that the Town of New Glarus has requested that a DNR Outdoor Recreation Grant be transferred to help fund a new multi-use hike/bike/trail run trail to be constructed within the Town's new park property on Hwy 39. I wholeheartedly support this project and I have been asked to contribute to the design of this trail system.

It is anticipated that the high school cross country teams could use these trails for practices and competitive meets. The trails would also be a great resource for local trail runners, hikers and bikers. Many of which are related or support our cross country teams. I understand that the crushed limestone portion of the trail will be 1 segment of a future loop linking the Town park to the village.

Our athletes are eager to assist the Town and are willing to provide volunteer work in maintaining the trails. We assist with many projects every year around the Town such as the William Tell Play and moving books for the New Glarus Library. Both the coaching staff and athletes are overjoyed at the opportunity to once again give back to the community and have a direct influence on the cherished trail's upkeep.

Sincerely,

Dennis Haak  
Head New Glarus – Monticello Cross Country Coach

A handwritten signature in black ink that reads "Dennis Haak". The signature is written in a cursive style with a large, looped initial "D".

2024 Annual Tree Order  
New Glarus Parks Commission

Name	Burr Oak	White Pine	Red Maple	American Beech	Lilac	Sycamore	Root Dip	Tree Tube	Tree Stake	Total	Check
Bright, Kim		6								\$ 27.00	9154
Brooks, Jay	3		3			3				\$ 40.50	11267
Eastham, Margot	10				3					\$ 58.50	6759
Elmer, Don and Jane	2	20	3	2	1			10		\$ 176.00	16459
Falk, Claire and Jeff Wells		10	4		4		1	18	18	\$ 212.00	4196
French, Keegan			1		1					\$ 9.00	Cash
Gerber, Rudy			2				1	2		\$ 24.00	8022
Hoesly, Jody	5	5	5		5		1			\$ 95.00	2677
Kacek, Stacey	4		4	4	4	4	1	20		\$ 195.00	4240
Krantz, Troy and Jennifer		5	10				1	5		\$ 97.50	7165
Martinson, Aleta and Jon	2	2	2							\$ 27.00	4155
Maxwell, Christa/Nick			4		1					\$ 22.50	3037
Montgomery, Kyle		4						1		\$ 23.00	2050
Moser, Paul			2	2	1			10	10	\$ 92.50	6493
Moser, Russ and Tina	3		3			3				\$ 40.50	5260
Ness, Jeff		10		5		5				\$ 90.00	5052
Neton, Jason			2	1						\$ 13.50	1435
Nevil, Mike	10	20	10					10		\$ 230.00	11361
Nowroratzky					4		1	4	4	\$ 51.00	3908
Paron, Lynn	1	1				1				\$ 13.50	1758
Pernitz, Mark					2		1			\$ 14.00	2965
Pernitz, Mark		2	1							\$ 13.50	2970
Pertzborn, Rosalyn			24		12		1	24	24	\$ 335.00	3164
Ruschman, Kelly					2					\$ 9.00	3370
Schiro, Robert		5								\$ 22.50	8846
Schwalbe, Tracey	5	10								\$ 67.50	5194
Streiff, Becki		3			2					\$ 22.50	4536
Wild, Eric			10							\$ 45.00	2010
Williamson, Jessica		20								\$ 90.00	Cash
Wolfe, Brad	5						1	8	8	\$ 83.50	5116
Winters, Bruce	10									\$ 45.00	3688
	60	123	90	14	42	16	9	112	64	\$ 2,285.50	

2024 Annual Tree Sale  
Expenses and refunds

<b>Description</b>	<b>Amount</b>	<b>Details</b>
Moser refund	\$ 9.00	2 Beech trees
Ness refund	\$ 22.50	5 Beech trees
Neton refund	\$ 4.50	1 Beech tree
Elmer refund	\$ 9.00	2 Beech trees
Kacek/Whitty refund	\$ 27.00	4 Beech trees and 2 Lilac trees
SWH	\$ 1,433.60	65 tree stakes, 370 bare root trees, 112 tree tubes, 10 packs of root dip gel
<b>Total</b>	<b>\$ 1,505.60</b>	

## 2024 Parks Budget

Fund	2024 Budget	Actual to Date	Current Balance
Town Park/Town Trail Sinking Fund	\$ 2,137	\$ -	\$ 38,211
Community Partnerships Sinking Fund	\$ -		\$ 7,363
Certificate of Deposit			\$ 202,531
Community Park Site Evaluation			
Trail Development		\$ -	\$ -
Per Diems (6 members X 13 meetings X \$35 = \$2730 + Chair x 13 meetings x \$50 = \$650 Total \$3,380) + Alternate X 13 meetings X \$35 = \$455	\$ 3,835	\$ -	\$ 3,835
Payroll Taxes ( \$3,835 x 7.65%)	\$ 293	\$ -	\$ 293
Parks Workshops/Projects	\$ 2,000	\$ 548	\$ 1,452
Honoraria (\$50 x 5)	\$ 250		
Refreshments	\$ 300		
Facility Rental	\$ -		
Advertising	\$ 1,390		
Mileage reimbursements	\$ 60		
Town Hall beautification (mulch)			
Seeding and Restoration of 20% of Community Park	\$ 5,000	\$ -	\$ -
\$ -			
\$ -			
\$ -			
Hoesly Pond	\$ -	\$ -	\$ -
Tell Grounds	\$ -	\$ -	\$ -
TPE Membership, New Glarus Woods	\$ 250	\$ -	\$ 250
Tree Planting at W6599 STH 39	\$ 85	\$ -	\$ -
Recruitment / Holiday Party			
Pool Scholarships		\$ -	
Krafty Kids			
Maintenance/Restoration of BBRC	\$ 1,400	\$ -	\$ 1,400
Burr Oak Blight Abatement	\$ -		
Invasive Species Abatement	\$ -		
Mowing	\$ -		
Entrance, parking, boundaries	\$ -		
Plants & Trees	\$ -		
Totals	\$ 15,000	\$ 548	\$ 14,452
To Date Budget Balance	\$ 14,452		
Less Per Diems	\$ -		
Less Payroll Taxes	\$ -		
<b>Sub total</b>	<b>\$ 14,452</b>		
<b>Spend or Carry Over to 2025</b>	<b>\$ 14,452</b>		

Updated 7.11.2024

	January Special	January	Restoration Committee	February	Community Input	Focus 1	Focus 2	March	April	Walka bout	May	Ag Approach	June	July	August	September	October	November	December	Total
Harry Pulliam	\$0	\$50		\$50				\$50	\$50		\$50		\$50							\$300
Chris Narveson	\$35	\$35		\$0				\$35	\$35		\$35		\$35							\$210
Mark Pernitz	\$35	\$35		\$35				\$35	\$35		\$35		\$35							\$245
Dana Emmerton	\$35	\$35		\$35				\$0	n/a	n/a			n/a							\$105
Mona Sue French	\$0	\$0		\$35				\$35	\$0	\$35			\$0							\$105
Jason Neton	\$35	\$35		\$35				\$35	\$35		\$0		\$35							\$210
Kelly Ruschman	\$35	\$35		\$35				\$35	\$35		\$35		\$35							\$210
Rose Pertzborn, alternate	\$0	\$0		\$35				\$35	\$35		\$35		\$35							\$175
																				\$1,385

Alternate paid only in absence of a regular member

Rose a regular member in April